

**City and Borough of Juneau (CBJ)**  
**Sister Cities Committee**  
**Minutes**

**January 27, 2014 Meeting**

**Committee Members:** Sue Baxter (Co-Chair) Maria Uchytel (Co-Chair)  
Glenn Gray (Secretary) (excused) Chloe Watson  
Joan Mize

**1. Approval of Agenda**

Agenda approved.

**2. Approval of Minutes**

The Committee approved the minutes from the December 17, 2013 meeting.

**3. Discuss updates to the 2014 Annual Report**

The Committee reviewed the PowerPoint Presentation and made changes as needed.

**4. Review Sister City Goals and identify any new objectives for 2014**

Goals and objectives were reviewed. One new objective for 2014 is to add a liaison member from the University of Alaska Southeast to assist with identifying and assisting students for an exchange trip with Vladivostok.

**5. Sister City Updates**

- a. **Whitehorse** – Possible March or April meeting with mayors and assembly members.
- b. **Kalibo** – We need to form a subcommittee to meet and organize the signing of the Proclamation and a Celebration.
- c. **Vladivostok** – Maria had talked to a contact person and is waiting for the information for the student exchange program to arrive. We hope to be able to help at least one student attend and maybe one committee member. There are also some other activities planned in Vladivostok that the Sister City Committee is invited to. These events will be discussed in more detail at a later date.
- d. **Mishan City** – There is a delegation from the Province that is supposed to arrive in late March. Sister City Committee will host a reception.
- e. **Chia-Yi** – No information. We will continue to try to contact someone to revive the relationship.
- f. **Camiling** – Status has been changed to Emeritus through Sister City International.

**6. Proposed increase in committee members from 5 to 7**

It was unanimously agreed that we would increase the membership of the Juneau Sister City Committee from 5 members to 7 members.

**7. Officer Elections and Budget Discussion**

Officers for the next year are: Sue Baxter and Maria Uchytel – Co-Chairs  
Chloie Watson – Treasurer  
Joan Mize – Secretary  
Glenn Gray – Assistant Secretary

Members discussed the goals and objectives of the Sister City Committee and determined the need for a total budget of \$15,600.00:

**Receptions - \$500.00** (Mishan City delegation, Vladivostok visitors, Whitehorse exchange, Kalibo celebration, and exchange student receptions)

**Transportation/Travel - \$15,000.00** (Student to Vladivostok, Committee members to Kalibo, Vladivostok, and Whitehorse)

**Displays - \$100.00** (Airport display case items and display items at receptions and other events)

**8. Next Meeting**

The meeting adjourned at 6:30 p.m. The next meeting is scheduled for February 24, 2014 at 5:00 pm in the CBJ Assembly Chambers.