

Draft Agenda Sister Cities, Assembly Advisory Board Meeting  
September 12, 2016; 5:00 p.m.

Hospital Foundation Conference Room

**Committee Member:** Sue Baxter (Co-Chair) Marsha Squires (UAS Liaison/Member )

Eli Olson (Secretary) Barbara Burnett (Member)

Chloe Watson (Treasurer) Miranda McCarty (Member)

Maria Uchytel (Co-Chair)

- I. Call to order
  - a. at 5:10pm
- II. Agenda Changes
  - a. Per the request of Susan Baxter to discuss FILCOM funds
- III. Approval of the Minutes from Eli
  - a. Approved for August 2016 minutes
- IV. Student Introductions and Potluck
  - i. Miranda created a Google Drive Folder for the Sister Cities Committee
  - b. Assembly
    - i. Meet the City Assembly on November 7<sup>th</sup> to present the exchange students at 7:05pm at City Hall
  - c. Potluck
    - i. Cancelled potluck, and revised plan to attempt for event during the International Education Week November 14<sup>th</sup>-18<sup>th</sup>, have informal luncheon at UAS, invite all the exchange students to participate, contact all their host families and host groups to coordinate their arrivals and departures.

- ii. Ask the exchange students to provide a picture of their hometown/country to bring to the luncheon at least one week in advance. Have them email them to Marsha.

V. Airport display case – Change out

- a. Chloe contacted the Airport, left a message; they will get back to us on a date and time for changing the display cases to items from Russia for next week.

VI. Inventory from Sister City Items

- a. Barbara revised the folder which detail all the gifts to Juneau from other cities, and place everything in boxes at city hall

VII. Sign-post

- a. Next to Glacier Silt Co., they own it and have no intention of changing it
- b. Compromise, contact the JAHC and have them create their own sign post in front of the JAHC building to attract tourists

VIII. Meeting with Mayor Ken Koelsch

- a. Wait for the January/February meeting

IX. Kalibo Update

- a. Direct contact
  - i. Contact still needs to be made to the Mayor Lachicas office in Kalibo asking for them to have their sister cities committee contact us directly, as the FILCOM has given us permission to contact them directly, instead of going through them.

- ii. FILCOM has also contacted the committee requesting we take the funds they have raised for Kalibo and place them into our committee's bank account to be encumbered exclusively for Kalibo related expenses.

- b. Cathy Munoz office contact

- i. Marsha will try to contact Cathy to explain the differences for the visa's J-visa vs F-Visa.

- c. Sanitation contact

- d. Presents for this fall

- e. Chamber of Commerce

- f. Teacher exchange – K-12

- g. Rotary Club

- h. Survey of Kalibo Juneau residents

- i. Brainstorm other possibilities

- i. Find out if the Rainforest Classic will happen next year

- ii. Forward bio information and picture to Miranda

X. Becoming a Coast Guard City

- a. Work on becoming a Coast Guard City; inform the city about the many possible activities that they could provide to make this city more coast guard friendly.

XI. Adjourn

The next meeting is set for the 10<sup>th</sup> of October at the Bartlett Foundation Conference Room