

Agenda Sister Cities, Assembly Advisory Board Meeting
December 5, 2016; 5 p.m.
Bartlett Foundation Conference Room
Amended Minutes

Committee Members: Maria Uchytel (Co-Chair)
Marsha Squires (UAS Liaison/Member) Eli Olson (Secretary)
Barbara Burnett (Member) Chloe Watson (Treasurer)

- I. Call to order
 - a. The meeting was called to order at 5pm
- II. Agenda Changes
 - a. none
- III. Approval of November Minutes
 - a. The minutes were approved
- IV. International Education Week – summary
 - a. The foreign exchange students visit to the UAS campus during the international education week on 11/15/2016 and it was reported as a great success.
 - b. Per Marsha: they met at the new John Pugh hall, had a tour of the campus, lunch, and had a discussion on the challenges and rewards of being in Juneau and Alaska right now
 - c. There were 7 high school exchange students, 4 college exchange students, 4 chaperones, and 4 hosts
 - d. For future events like this, the students made a request that this sort of event be done on an in-service day rather than a regular school day.

- e. For next year coordinate with school schedules when they can all meet, possibly in October
- f. A possible way to improve next year's event will be to promote this event to the Rotary club so that they would be more amenable to sending their exchange students

V. JEDC Innovation Summit – Whitehorse and Kalibo participation

- a. Attempts to contact both the Whitehorse liaison and Mayor Curtis have been made, but no responses yet on Whitehorse's participation in the innovation summit in February 15-16, 2017, which is a business conference where 250 professional: private and public companies/government agencies come and present their new innovations.
- b. There will be a Pitch contest, where the new businesses will have 5 minutes to present their business and innovation to the attendees

VI. Hockey Tournament

- a. Rich Morris is the new point of contact for the Rainforest Classic hockey tournament in February
- b. He would like help with the fundraising for the Old timer's hockey tournament between Juneau and Whitehorse
- c. He will ask the Prospector if they would like to sponsor the tournament again

- d. We on the committee would like to designate our involvement in the process and specify the actions and events that we are willing and able to participate in
 - i. We would like to help with the ice time 2 hours, and the banquet, for the Whitehorse team and the Juneau team

VII. Filcom money

- a. Because of the various expenses around the innovation summit, it has been decided that the money raised by Filcom for Kalibo will first be used to pay for the registration fee of approximately \$200.00 and then for hotel accommodations. Any remaining money will be used to fund the plane ticket for the participant from Kalibo.
- b. Chloe has asked the Filcom people (Rochelle Solanoy) to send a check for the money to CBJ and address it to the Sister Cities Committee.
- c. The committee has decided that Sue Baxter will be the committee member responsible for contacting Kalibo and find out if they can send someone and who it will be

VIII. Sister Cities Holiday card update

- a. Miranda will work on the holiday letter and update the committee
- b. The committee has decided to have Sue Baxter update the contact list for the holiday cards and get all the current address for the Sister Cities: Kalibo, Whitehorse and Vladivostok.

IX. Sister City Committee newsletter update

- a. Miranda is working on it, and will update the committee

X. Adjourn

- a. Miranda will be asked if she can be the official archivist for all prior minutes by having them updated to the Google Drive at the next meeting
- b. The meeting was adjourned at 5:38pm
- c. And the next meeting will be on Monday January 16th 2017 at 5pm at Bartlett.