Assembly Standing Committee
Public Works & Facilities Committee Meeting
June 22, 2015, 12:00 – 1:00 p.m.
City Hall Assembly Chambers

Members Present: Jerry Nankervis, (by phone), Karen Crane, Mary Becker Acting Chair, Loren Jones

Other Assembly Members: Mayor Sanford

Planning Commission Representative: Dennis Watson

Staff Present: Kim Kiefer, City Manager, Rob Steedle, Deputy City Manager, Laurie Sica, Rorie Watt, John Bohan, Rich Ritter, Greg Smith, Michele Elfers, Tina Brown, Dave Crabtree, Samantha Stoughtenger

I. Call to Order

Meeting called to order at 12:00 p.m.

II. Approval of Minutes

May 4, 2015 - approved as corrected.

III. Public Participation on Non-Agenda Items

IV. Items for Action

A. School Project Closeout/Transfer Request – THMS to ABES

Mr. Watt discussed the closeout for the Thunder Mountain High School (TMHS) CIP. Approximately $30,000 of which will be used for the Auke Bay Elementary School Renovation installation of fiber optic communication lines, pending approval by CBJ Bond Counsel and the State Department of Education and Early Development.

Mr. Jones moved to forward the transfer request of $30,000 from the TMHS CIP to the Auke Bay Elementary School Renovation CIP to the full Assembly for approval.

Hearing no objections, the motion passed.

B. Water/Wastewater Utilities Unscheduled FY16 Funding Appropriation

Mr. Watt discussed how every year in the CIP the utility funding is shown in the adopting resolution but does not get appropriated with the budget, so we have to come back and appropriate it.

Mr. Bohan asked that the following projects be removed from the list in the CIP memo:

- Biosolids is removed from using utility revenues because we are at an earlier stage of the project, plus we have been successful in being offered a ten million dollar loan through Alaska Department of Environmental Conservation at 1.5 percent interest, which is better than 5 or 6 percent for bonds.
- JD Plant Headworks Improvements: we are hoping that an alternate funding source will allow us to proceed. We do not have an immediate need for the money.

Discussion ensued.

Ms. Crane moved to forward the appropriation of the Water/Wastewater Utilities unscheduled funding of the FY 2016 CIP to the full Assembly for approval.

Hearing no objections, the motion passed.

C. Biosolids ADEC Grant Funding

Mr. Watt spoke about the 1 million dollar grant application questionnaire that staff is preparing for Alaska Department of Environmental Conservation (ADEC) Clean Water Fund, and the requested resolution to have the Long Term Biosolids Treatment and Disposal project be Juneau's number one priority for State grant funding this fiscal year. This will provide additional points towards scoring by the State. If funding is awarded, the City will be required to match the funding by 40%.

Discussion ensued.

Ms. Becker asked if there were any objections, there were none.

The resolution prioritizing the Long Term Biosolids Treatment and Disposal Project as the City's number one project for this fiscal year, which will provide additional points towards the scoring by the State is forward to the Assembly for approval.

Hearing no objections, the motion passed.

D. Gastineau Apartments Demolition Funding

Mr. Watt reported that the City Manager has placed a transfer request on the Assembly agenda; this is not really an action item.

City Attorney Amy Mead took questions from the PWFC members. The next steps include a meeting by the Building Code Board of Appeals to determine whether or not to accept the appeal that was submitted by the owner of the Gastineau Apartments. If the Board determines they have jurisdiction to hear the appeal they will proceed. Mr. Barret has requested a six-month extension. He has objected to the appraised value and mentioned an investigation into the appraisal. In order to stay on the same timeline the City will move forward with the demolition order issued by Charlie Ford, CBJ's Building

Codes Official, which will include solicitation for a demolition design team and, eventually, a contractor for the demolition of the Gastineau Apartments.

E. Sand and Salt Storage Facility Funds Transfer and Appropriation

Mr. Watt spoke on the two transfers of $26,135 from R72-802 Consolidated PW Shop Security, $150,000 from R72-109 Vactor Dump, and the appropriation of $850,000 from the Waste Management fund to CIP Street Maintenance Shop R72-081 for the Salt and Sand Storage Facility to be located at the new City Shop, to provide a more efficient facility for Street Maintenance and lending more space for the Household Hazardous Waste Program to grow.

Mr. Nankervis moved to forward the two transfers of $26,135 from R72-802 Consolidated PW Shop Security, $150,000 from R72-109 Vactor Dump, and the appropriation of $850,000 from the Waste Management fund to CIP Street Maintenance Shop R72-081 for the Salt and Sand Storage Facility to the full Assembly for approval.

Hearing no objections, the motion passed.

V. Information Items

A. Solid Waste Action

Mr. Watt explained that there is a memo and spreadsheet of rough timelines and costs on our solid waste programs included in the packet. Ms. Elfers has been working with Mr. Penor from the CBJ waste program to provide insight on expanding recycling and household hazardous waste collection, evaluating existing contracts for efficiency and cost savings, increasing public awareness of the recycling and solid waste program and researching a food composting program. We have taken this issue to the Commission on Sustainability, which has indicated support. We are working towards our outlined goals in the Solid Waste Action Plan, which we have budgeted.

Discussion ensued.

B. Douglas Island Mini Park Fruiting Forest

Mr. Watt spoke on the small piece of public park land at the end of 4th Street that is underused and relatively unknown by locals. It is not an appropriate place to build a park; Staff is looking for a way to take this piece of property and do something nice for the neighborhood.

Ms. Elfers spoke on the intent to reduce maintenance for the City Landscaping Staff, by partnering with the Douglas Gardening Community, along with engaging residents in the neighborhood. The idea is that this area would be a community edible garden that anyone could harvest or help maintain.

David VanSlyke asked if he could speak on the issue. He grew up on 4th Street, and it's a very narrow dead-end alley. There are just a few houses. It is a tight turn around for the Fire Department and there is no pavement on the street. It is only one lane wide. When he was growing up there was a kiddy park in this area and it was mowed once a week. He believed there was $200,000 allocated to update the park a few years back but he was told that this money was going to instead go to Sandy Beach. He would like to see a mini park for kids returned to this area.

Discussion ensued.

C. State of Alaska Service

Mr. Watt spoke on what CBJ should be expecting from every City Department as the State goes through their budget issues. You will see what the State has traditionally provided will start to go away. This will put pressure on our local services. We already have seen that ADOT is going to have a reduced snowplowing effort. ADOT would like to get rid of some roads and pass responsibility off to municipalities. The State is getting pushed to raise their fees, their rates and their cost recovery. We also expect the grant monies to dry up.

D. Transit Regulations Hearings

Mr. Watt spoke on the transit regulations that are being updated to come into conformance with evolving State laws. Passing these regulations will allow the Police Department to enforce sections of the code of conduct that they can't. We will advertise the regulations for public hearing. This will be on the agenda for the next Assembly meeting.

Mr. Jones spoke on concern of the definition of the boundaries of the Transit Center. He feels that they could have enforcement issues if the areas are not defined.

Mr. Watt will check with the Law Department to see if we need to be more specific in the definition.

Discussion ensued.

VI. Contracts Division Activity Report

The Biosolids Dryer project Request for Proposals (RFP) was solicited in order to give the Assembly a clear understanding on costs for a Biosolids Dryer System.

Discussion ensued.

Ms. Crane asked for an update on the Centennial Hall Roof project. A brief summary was provided.

VII. Adjournment – Next Meeting Scheduled

Next meeting is scheduled for September 28, 2015.