

**ASSEMBLY STANDING COMMITTEE
PUBLIC WORKS AND FACILITIES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**
February 1, 2016 12:00 PM
Municipal Building - Assembly Chambers

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. January 4, 2016 - Regular Meeting

III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS

IV. ITEMS FOR ACTION

- A. Capital Transit Bus Barn Renovation Funding
- B. Transfer Request - Whittier Street Reconstruction
- C. Old Douglas Harbor Phase III Funding
- D. Appropriation Ordinance - Cruise Ship Berths
- E. Parking Management

V. INFORMATION ITEMS

- A. Planning Commission Review for Proposals to go on the FY2017 CIP
- B. Draft - FY2017-FY2022 Capital Improvement Program
- C. Front & Franklin Street Reconstruction Update
- D. Roll Off Trucks
- E. Valley Snow Storage
- F. Project Labor Agreements Update

VI. CONTRACTS DIVISION ACTIVITY REPORT

- A. January 2 through January 29, 2016

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

PUBLIC WORKS & FACILITIES COMMITTEE
Regular Meeting – Monday, January 4, 2016
12:00 – 1:00 PM - Assembly Chambers
MINUTES

I. Call to Order

The meeting was called to order at 12:02 PM.

Committee Members Present: Chair - Mr. Nankervis, Mr. Jones, Ms. Becker and Ms. Crane

Staff Present: Mr. Watt, Mr. Bartholomew, Ms. Boyle, Ms. Sanbei, Mr. Bohan, Mr. Smith, Mr. Ritter, Ms. Elfers, Ms. Kiefer, Mr. King, Mr. Steedle, Ms. Stoughtenger, and Mr. Uchytel.

II. Approval of Minutes

A. November 23, 2015 – Regular Meeting

Mr. Nankervis and Ms. Crane have a few changes written down that will be given to the Secretary after the meeting.

Minutes approved with changes.

III. Public Participation on Non-Agenda Items

None.

IV. Items for Action

A. Harbor Grant Funding Support Resolution

Mr. Watt gave a short synopsis of the memo within the packet provided by Mr. Uchytel, Port Director.

Ms. Crane stated there is a typo in the first “Whereas” paragraph...the word “where” should be “were”. The last “Whereas” paragraph on the first page...she would like the word “all” removed.

Ms. Crane moved to forward the resolution to the Assembly for adoption.

Motion passed.

B. Transfer Request – Crow Hill Reservoir Fill Line Improvements

Mr. Watt gave a brief explanation of the memo provided in the packet.

Mr. Nankervis clarified the funds are left-over funds from the bridge project.

Mr. Bohan confirmed the funds are left-over funds from the completed bridge project.

Ms. Becker moved to forward the transfer request to the Assembly for Approval.

Motion passed.

C. ADEC Loans Resolutions and Appropriations

Mr. Watt explained there is a process for applying for loans through ADEC. All of these projects will go before the Assembly for final approval and appropriation. But, in order to keep the money process moving, Staff is looking to move this memo forward to the Assembly so the application may go forward.

Discussion ensued.

Ms. Crane moved to forward a resolution authorizing the City Manager to apply, receive, and abide by the term of a loan from ADEC, and that it be forwarded to the full Assembly for approval.

V. Information Items

A. Engineering & Public Works Dept. – Year in Review

Mr. Watt desired the Committee to be aware of how things have progressed over the past year after combining the two departments. He stated that there have been several changes in how some of the divisions are managed and that some have been combined under one manager. There have been some staff promotions from within the department and things seem to be going well. There have been a few things that haven't gone so well and changes are being made to improve those deficiencies.

Discussion ensued.

B. Gastineau Apartments Demolition Update

Mr. Watt gave a short synopsis of how the Gastineau Apartments Demolition project is going. He showed a visual presentation explaining the process for bringing down the building. The demolition is very methodical and detailed. Monitoring of adjacent buildings for vibration and movement will be ongoing throughout the project.

Discussion ensued.

C. Front/Franklin Planning

Mr. Watt gave a short explanation of the planning process for the downtown corridor plan.

Ms. Elfers reported that public outreach and planning has been completed.

Discussion ensued.

D. Waste Management Landfill Update

Mr. Watt gave a brief explanation as to the reasons for the increased odor from the landfill.

Discussion ensued.

VI. Contracts Division Activity Report

Mr. Nankervis asked for clarification as to what section of Stephen Richards Dr. was being reconstructed and was informed it was the segment between Riverside Drive and the river.

VII. Adjournment – Next Meeting is scheduled for:

Meeting adjourned at 12:58 PM. The next meeting will be February 1, 2016.



Engineering & Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

TO: Maria Gladziszewski, Chair Assembly PWFC

DATE: 1/27/16

FROM: Rorie Watt, P.E., Director

SUBJECT: Capital Transit Bus Barn Renovation Funding

Periodically we have projects that are ready for bidding and construction that have not yet received full funding. The Capital Transit Bus Renovation project will be ready to bid in the middle of February, but will not receive the remainder of its funding until July 1 of this year. The project was approved by voters in the 2012 election and in the Draft FY17 CIP in today's packet, the final \$2.75M of funding is proposed.

If we wait until July to receive full funding, the project to lose the construction season, would effectively delay completion for one year and the project would suffer inflationary cost increases.

In order to authorize the award of a bid, there must be sufficient funds appropriated into the project fund. Code offers a mechanism that allows the Assembly to authorize this project to proceed.

CBJ 57.05.045 authorize loans from the Central Treasury and would authorize the Finance Director to place funds in the project at an earlier date. Since the project would not actually need the cash flow until after the start of the fiscal year, no actual interest and no actual loaning of funds would take place. An Ordinance authorizing the loan would have the effect of binding the Assembly to the appropriation of those funds in the CIP, but it would happen 3 ½ months earlier.

The risk from the early appropriation removes the Assembly's ability to reprogram those funds to another purpose during those three months. Given that the facility badly needs repair, that a rational construction schedule is in the public interest and that the funds have been programmed for some time, I advise you to accept the short term loan proposal.

If approved, the following actions would occur:

2/29 Assembly Meeting – Loan Ordinance Introduced

3/21 Assembly Meeting – Loan Ordinance and Bid Award Approved

7/1 – CIP Funds Appropriated

7/11 – Housekeeping Transfer to De-Appropriate Loan

Recommendation:

Forward an Ordinance authorizing a Central Treasury Loan for \$2.75M for this project to the full Assembly for consideration.



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: February 1, 2016

TO: Maria Gladziszewski, Chair Public Works and Facilities Committee

FROM: Michele Elfers, Chief Architect, Engineering and Public Works Department

RE: Whittier Street Reconstruction Transfer Request

Staff requests a transfer of \$1,300,000 of sales tax revenues from the West Juneau/Douglas Hwy Access Study (R72-041) to the Whittier Street CIP (R72-124). The Whittier Street Reconstruction project has been prioritized for construction this spring to meet the schedule for the opening of the State Library, Archives and Museum (SLAM) in June. Staff proposes borrowing (transferring) funds, from the West Juneau/Douglas Hwy Access Study, until the FY17 CIP is appropriated on July 1, to allow for the construction of Whittier Street this spring.

The FY 17 CIP includes \$1,300,000 of Areawide sales tax for the Whittier Street CIP. In FY 17, a transfer request to return the \$1,300,000 from the Whittier Street project to the West Juneau/Douglas Hwy Access Study will be made. The intended work on the West Juneau/Douglas Hwy Access Study has been completed and the remaining funds are intended to be transferred to the Pederson Hill Subdivision Development CIP to fund construction. The funds will be returned to the West Juneau / Douglas Highway Access Study CIP and then transferred upon the appropriation of the FY 17 CIP on July, 2017.

Transfer From -		
R72-041	West Juneau/Douglas Hwy Access Study	\$1,300,000
Transfer To –		
R72-124	Whittier Street	\$1,300,000

Staff requests the above transfer be forwarded to the full Assembly for approval.



Port of Juneau

155 S. Seward Street • Juneau, AK 99801
(907) 586-0292 Phone • (907) 586-0295 Fax

MEMORANDUM

To: Assembly Public Works & Public Facilities Committee
From: Gary Gillette, Port Engineer
Date: January 26, 2016
Re: Old Douglas Harbor Phase III Funding

The Alaska Department of Transportation (ADOT) awarded, to CBJ Docks and Harbors, a Municipal Harbor Grant for the Douglas re-build project in September 2008 (see letter attached). The project was on hold due to a lengthy permitting process, which culminated in an Army Corps of Engineers (ACOE) final permit issued June 30, 2014. CBJ teamed with ACOE to phase the project whereby CBJ would fund and perform demolition of the existing infrastructure; ACOE would fund and perform dredging of the harbor basin; and CBJ would fund and perform the replacement of the infrastructure.

The ADOT Municipal Harbor Grant is for \$2,044,230, with \$44,230 of that amount identified for ADOT administrative costs. Thus the amount available for the project is \$2M. Acceptance of the ADOT funding requires an appropriation ordinance approved by the Assembly. The funding is critical to the completion of the Douglas Harbor project.

The PWFC is asked to consider the grant award and recommend the Assembly approve an appropriation ordinance to accept the ADOT Municipal Harbor Grant in the amount of \$2,044,230.

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STATE OF ALASKA

DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

STATEWIDE DESIGN & ENGINEERING SERVICES DIVISION
Ports and Harbors Section

PWFC, February 1, 2016 Page 8 of 36

SARAH PALIN, GOVERNOR

3132 CHANNEL DRIVE
P.O. Box 112500
JUNEAU, ALASKA 99811-2500
PHONE: (907) 465-2960
FAX: (907) 465-2460
TEXT: (907) 465-3652

September 5, 2008

Mr. John Stone, P.E.
Port Director
City and Borough of Juneau
155 Seward Street
Juneau, Alaska 99801

RECEIVED
SEP 10 2008

BY:

Subject: Letter of Award of the FY09 Municipal Harbor Facility Grant Funds

Dear Mr. Stone:

Congratulations on your successful application for the Department of Transportation and Public Facilities' Municipal Harbor Facility Grant Program. Upon successful execution of a harbor grant agreement with the department, the City and Borough of Juneau will receive a 50/50 matching harbor grant in the amount of \$2,044,230 for construction of the Douglas Harbor project. These funds are 100% state general funds.

In this year's program, the department received nine applicants requesting over \$10.4 million in harbor grant funds and the Alaska Legislature fully funded all the applicant requests. In accordance with our procedures, the Harbor Project Evaluation Board (PEB) met on May 30, 2008 to evaluate and rank applicants and, afterwards, a Notice of Intent to Award was posted on June 24, 2008. The Harbor PEB ranked the projects in the following order:

<u>Applicant</u>	<u>Tier</u>	<u>Harbor Grant Amount</u>
1. Haines Borough (Portage Cove Harbor)	I	\$3,285,425
2. City and Borough of Juneau (Douglas Harbor)	I	\$2,044,230
3. City of Ketchikan (Knudsen Cove Harbor)	I	\$350,000
4. City of Old Harbor (Old Harbor City Harbor)	I	\$710,000
5. City of Craig (South Cove Harbor)	I	\$50,750
6. City of Dillingham (Dillingham Small Boat harbor)	II	\$195,000
7. Haines Borough (Letnikof Cove Harbor)	II	\$210,925

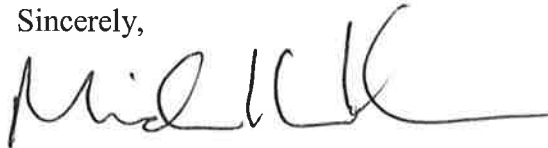
Not shown are two additional harbor grants, one for the City of King Cove's North Boat Harbor project and another for the City and Borough of Yakutat's Yakutat Multi-Purpose Dock project. Letters of Award will be sent later to these municipalities after certain missing information has been submitted and received by the department.

"Providing for the movement of people and goods and the delivery of state services."

As a reminder, and as explained in the harbor grant instructions, the municipality will have six (6) months from the date of this Letter of Award to properly ratify and execute a mutually agreeable grant agreement with the department. Note if there is a change in your harbor project that affects the nature of the municipality's original application, then that could prevent us from executing the harbor grant agreement. If a grant agreement cannot be completed within that six month period, the department may deny the award and select the next highest scoring proposal or award the funds in subsequent years. After the grant agreement is signed, the City and Borough of Juneau will have eighteen (18) months to complete the construction phase of the Douglas Harbor project.

Please contact me at your earliest convenience to discuss the grant agreement and the timing for your harbor project. I look forward to working with you on this important municipal harbor project. My phone number is 465-3979.

Sincerely,



Michael Lukshin, P.E.
State Ports and Harbors Engineer

cc: Frank Richards, P.E., Deputy Commissioner of Highways and Public Facilities
 Roger Healy, P.E., Chief Engineer
 Jeff Ottesen, Chief, Program Development
 Andy Hughes, Planning Chief, Southeast Region
 Jennifer Witt, Planning Chief, Central Region
 Jerry Rafson, Planning Chief, Northern Region
 Richard Welsh, Attorney, Department of Law
 Michael Kampnich, Craig Harbormaster, City of Craig
 Chow Taylor, City Manager, City of Dillingham
 Fred Shields, Mayor, Haines Borough
 Steve Corporon, Director of Port and Harbors, City of Ketchikan
 Gary Hennigh, City Manager, City of King Cove
 Carl Gatter, Project Manager, City of Old Harbor
 Skip Ryman, Borough Manager, City and Borough of Yakutat



Port of Juneau

155 S. Seward Street • Juneau, AK 99801
(907) 586-0292 Phone • (907) 586-0295 Fax

MEMORANDUM

To: Assembly Public Works and Facilities Committee
From: Gary Gillette, Port Engineer
Date: January 26, 2016
Re: Old Douglas Harbor Phase III Funding

Phase III of the Old Douglas Harbor project is currently in the bidding phase. Funding of the project is summarized below. The preferred option includes Bid Alternate A which extends the marine seawall providing extra uplands parking space and supports the gangway to the new floats.

Project Cost Estimate:	\$6,083,122.00 (with Alternate A)
Amount in CIP Account	\$2,784,124.00
ADOT Municipal Harbor Grant	\$2,044,230.00
ADOT Grant Admin Fee	-\$44,230.00
Balance Needed	\$1,298,998.00

On August 27, 2015 the Docks and Harbors Board approved a budget for the project which included identified \$1.3M from Harbors Fund balance for the Douglas project. At the end of FY15 there was \$3,439,607 in the Harbor Fund. After the transfer of funds for the Douglas project there would remain \$2,139,607 in the fund.

The PWFC is asked to consider the transfer above and recommend the Assembly approve an appropriation ordinance to transfer \$1.3M from the Harbors Fund to the Old Douglas Harbor Phase III project.

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Phase III Floats and Infrastructure

Base Bid

Base Bid - Construction Estimate (12/30/15)	\$4,510,110
Construction Contingency (6%)	\$270,607
AEL&P Service	\$10,000
CA/Inspection (8%)	\$360,809
Base Bid - Adjusted Estimate	\$5,151,525

Additive Alternate A - Retaining Wall

Alt A - Construction Estimate (12/30/15)	\$817,190
Construction Contingency (6%)	\$49,031
CA/Inspection (8%)	\$65,375
Alternate A - Adjusted Estimate	\$931,597

Additive Alternate B - Approach Dock

Alt B - Construction Estimate (12/30/15)	\$497,118
Construction Contingency (6%)	\$29,827
CA/Inspection (8%)	\$39,769
Alternate B - Adjusted Estimate	\$566,715

Funds Available

Balance in CIP Account (12/31/15)	\$2,784,124
ADOT Grant	\$2,044,230
ADOT Grant Administration Surcharge	-\$44,230
Total Funds Available	\$4,784,124

Funds Needed

Base Bid Estimate	\$5,151,525
Funds Available	\$4,784,124
Funds Needed - Base Bid Only	\$367,402

Base Bid + Alt A Estimate	\$6,083,122
Funds Available	\$4,784,124

Funds Needed - Base Bid + Alt A	\$1,298,998	Preferred Option
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Base Bid + Alt B Estimate	\$5,718,240
Funds Available	\$4,784,124
Funds Needed - Base Bid + Alt B	\$934,116

Presented by: The Manager
Introduced: February 8, 2016
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2015-20(AG)

An Ordinance Appropriating to the Manager the Sum of \$3,344,230 as Additional Funding for the Douglas Harbor Renovation Capital Improvement Project; Grant Funding Provided by the Alaska Department of Transportation & Public Facilities for \$2,044,230 and the Harbor Fund's Fund Balance of \$1,300,000.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$3,344,230 for the Douglas Harbor Renovation Capital Improvement Project.

Section 3. Source of Funds

Alaska Department of Transportation & Public Facilities	\$2,044,230
Harbor Fund's Fund Balance	\$1,300,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2016.

Mary E. Becker, Mayor

Attest:

Laurie J. Sica, Municipal Clerk



Port of Juneau

155 S. Seward Street • Juneau, AK 99801
(907) 586-0292 Phone • (907) 586-0295 Fax

MEMORANDUM

To: Assembly Public Works and Facilities Committee
From: Gary Gillette, Port Engineer
Date: January 27, 2016
Re: Appropriation Ordinance – Cruise Ship Berths

The Cruise Ship Berth Improvements project is comprised of a number of components including: Cruise Ship Terminal Staging Area; Taku Dock Modifications; Floating Cruise Berths; 1 Percent for Art; and Archipelago Uplands. Funding for the project consists of State Marine Passenger Fees; CBJ Marine Passenger Fees; Port Development Fees; and Docks Funds.

CBJ Docks and Harbors requests approval of an appropriation ordinance that would transfer additional funds from the Port Development Fees and Docks Fund to the project account, specifically for the floating berths construction currently under way.

The request is to move \$2.5M from Port Development Fees and \$1.5M from Docks Fund for a total of \$4M to the project. This amount would not be sufficient to complete the project as currently estimated. The reason is that the estimate to complete the project includes a 10% contingency amount and an estimate for additional inspection services if the contractor continues to work two shifts. At this point there has been .032% in change orders but in a project of this scale unforeseen situations can create larger expenses. All this to say: At this time the proposed transfer puts the budget in line with the anticipated costs but at a reduced contingency amount (4%). With the project spanning two construction periods there will be better assessment of future contingency and inspection needs at the end of this first phase thereby giving time to identify additional funds for the project if needed.

The transfer of Port Development Fees and Docks Funds to the Cruise Berths project requires an appropriation ordinance approved by the Assembly. Staff recommends the Board consider the transfer and, in turn, recommend the Assembly approve an appropriation ordinance to use \$1.5M of Dock Funds and \$2.5M of Port Development Fees for the Cruise Ship Berths Improvement project.

Presented by: The Manager
Introduced: February 8, 2016
Drafted by: Finance

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2015-20(AF)

An Ordinance Appropriating to the Manager the Sum of \$4,000,000 as Additional Funding for the Cruise Ship Berth Improvements Capital Improvement Project; Funding Provided by Port Development Fees in the amount of \$2,500,000 and the Dock Fund's Fund Balance of \$1,500,000.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a noncode ordinance.

Section 2. Appropriation. There is appropriated to the Manager the sum of \$4,000,000 for the Cruise Ship Berth Improvements Capital Improvement Project.

Section 3. Source of Funds

Port Development Fees	\$2,500,000
Dock Fund's Fund Balance	\$1,500,000

Section 4. Effective Date. This ordinance shall become effective upon adoption.

Adopted this _____ day of _____, 2016.

Mary E. Becker, Mayor

Attest:

Laurie J. Sica, Municipal Clerk

Cruise Ship Berths Project

PWFC, February 1, 2016 Page 15 of 36

CIP H51-101

	Estimate (9/13)	Actual + Estimate to Complete
Expenditures		
Floating Berths	\$67,000,000	\$67,675,487
Taku Dock Modifications	\$1,250,000	\$1,230,000
Cruise Terminal Staging Area	\$7,750,000	\$6,027,719
Archipelago Uplands	\$2,000,000	\$2,000,000
Subtotal	\$78,000,000	\$76,933,206

Funding	
Project Revenue (1/14/16)	\$69,757,482
Actual + Estimate to Complete (1/14/16)	\$76,933,206
Funding Needed	\$7,175,724

Proposed Supplemental Funding	
Dock Fund Balance	\$1,500,000
Port Development Fees	\$2,500,000
Total Supplemental Funding	\$4,000,000
Additional Funding Needed	\$3,175,724

	Completed or Under Contract	Estimate to Complete
Construction	\$53,743,440	
Contingency (10%)	\$170,578	\$5,203,766
Permitting	\$110,000	
Design	\$2,779,400	
CA/I	\$2,056,000	\$2,000,000
1 % for Art	\$479,640	\$57,794
Other Indirects & Misc. Costs (2%)	\$480,000	\$594,869
Sub-Total	\$59,819,058	\$7,856,429
Total Projected Cost of Project		\$67,675,487



Engineering & Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

TO: Maria Gladziszewski, Chair Assembly PWFC

DATE: 1/27/16

FROM: Rorie Watt, P.E., Director

SUBJECT: Parking Management

Management of CBJ parking resources is currently accomplished by many players, including:

1. Sale of Garage Passes – Parks & Recreation Admin
2. Hearing Officer – Manager's Office
3. Signs, Curb Painting – PW Street Maintenance
4. Daytime On Street Enforcement – JPD CSO's
5. Administrative Collection of Fines – Finance, Treasury Division
6. Delinquent Charges – Finance, Treasury Division
7. Abandoned Cars – JPD CSO's
8. Snow Related Night Time Towing - Street Maintenance/Towing Company
9. Garage Enforcement – Bootlegger (Private Contractor)
10. Garage Routine Maintenance – Parks & Rec Building Maintenance/Contractors
11. Garage Major Maintenance – CIP Engineering
12. Specification of Parking Kiosks - CDD
13. Maintenance of Parking Kiosks – Parks & Recreation Building Maintenance
14. Policy – Everyone, periodically

The system doesn't work well and is complicated and difficult to adapt. The management of parking shares many commonalities with the Water & Sewer Utilities, including:

- a) Management of a Ubiquitous Public Resource/Service
- b) Desire to Operate as Self-Supporting Program
- c) Desire to Retain Policy Oversight
- d) Responsive to Large Customers (Businesses/State/Employers)
- e) Need to Manage Efficiently and Fairly

Because of these similarities, I propose the reorganization to a new internal organizational structure - a Parking Utility. Key features could include:

- Management by the Public Works (3,6, coordinate 14)
- Hiring of Vendor for Expanded Services (1, 2, 5, 9,12,13)
- Continued daytime enforcement of On Street Parking by JPD (5)
- Decreased Organizational Complexity
- Manager/Assembly/Political Oversight (14)

I believe that this structure would allow the following to occur:

- i. Efficient Operations
- ii. Retention of Policy Control
- iii. Easier for the Public to Use and Understand
- iv. More Flexible Enforcement Staffing
- v. Close coordination between other Engineering & Public Works Divisions (Street Maintenance, Transit, General Engineering, Utilities, CIPs)
- vi. Allow JPD and Parks & Rec to Focus on Core Duties

Under this scenario, Public Works staff could provide a very similar role that it currently performs for the Water and Sewer Utilities (bills, collects, answers questions, resolves problems, all in accordance with rates set by the Assembly, policies considered and affected by the Utility and UAB). Managing a parking management vendor would be a normal activity for the Department. Elements of the vendor's activities could include:

- o Stage operations out of the DTC Waiting Room – Provide an intermittent Secure Presence (Finding a stable presence has proved very difficult)
- o Ability to use Same Personnel to flexibly provide parking enforcement in the garages and on the streets and provide secure supervision for garage users.
- o Janitorial services for DTC restrooms, garage stairwells, etc.
- o Flexibly schedule enforcement staffing (adapt to seasonal, hourly needs)
- o Ability to sell garage passes out of DTC during set hours
- o Recommend, select and install parking kiosks to implement CBJ policy goals
- o Make use of leasing and/or preferred vendor pricing

Recommendation:

There are many details that would need to be refined. But, I think this conceptual idea has a lot of merit. I recommend that I take this concept to the Assembly COW, solicit comments from the DBA, the DIG, the Planning Commission and the affected CBJ Departments. After meeting with all of these groups, we could develop the details for Assembly consideration. If approved, the management changes would be phased in as is practical.



MEMORANDUM

To: Rorie Watt, Director of Public Works/Engineering
Skye Stekoll, Engineering Dept.
Michele Elfers, Engineering Dept.

From: Evelyn Rouso, DBA Infrastructure Committee Chair

Subject: Results of DBA Member survey on parking in the Downtown Area

Date: Jan. 24, 2016

In November 2015 DBA sent our members a survey asking their experience and thoughts about parking in the downtown core. 27 people responded which is approximately 30% of our membership.

70% of members feel parking negatively affects their business; 11% feel parking positively affects their business (the rest are neutral),

96% of respondents feel parking is a problem for their customers; 88% think it is a problem for their employees. Only 36% reported parking problems for support vehicles such as delivery trucks.

74 % of respondents pay for parking; 63% pay for parking for employees and 47% pay for parking for use by their customers.

64% of respondents report that their customers usually park on the street; 20% report they park in paid lots and 12% park in paid parking provided by the business owner. 4% report they do not use parking or park away from the downtown core.

52% of respondents report that their employees usually park in paid spaces provided by the owner; 20% park on the street; 17% walk or take transit or park outside the downtown core and 11% park in paid parking spaces.

40% of respondents pay their staff for the time to move their cars every two hours. There is a maximum of two consecutive hours per day so this is not strictly legal however it is not well known or understood, and there appears to be no ticketing for those who move their car around the downtown core throughout the day.

56% of respondents favor two free hours if payment is implemented for on street parking; 18% think it should be limited to one hour; 14% do not think there should be free parking and 11% think that on street parking should always be free.



We asked respondents to rate the following suggested improvements

More on street parking

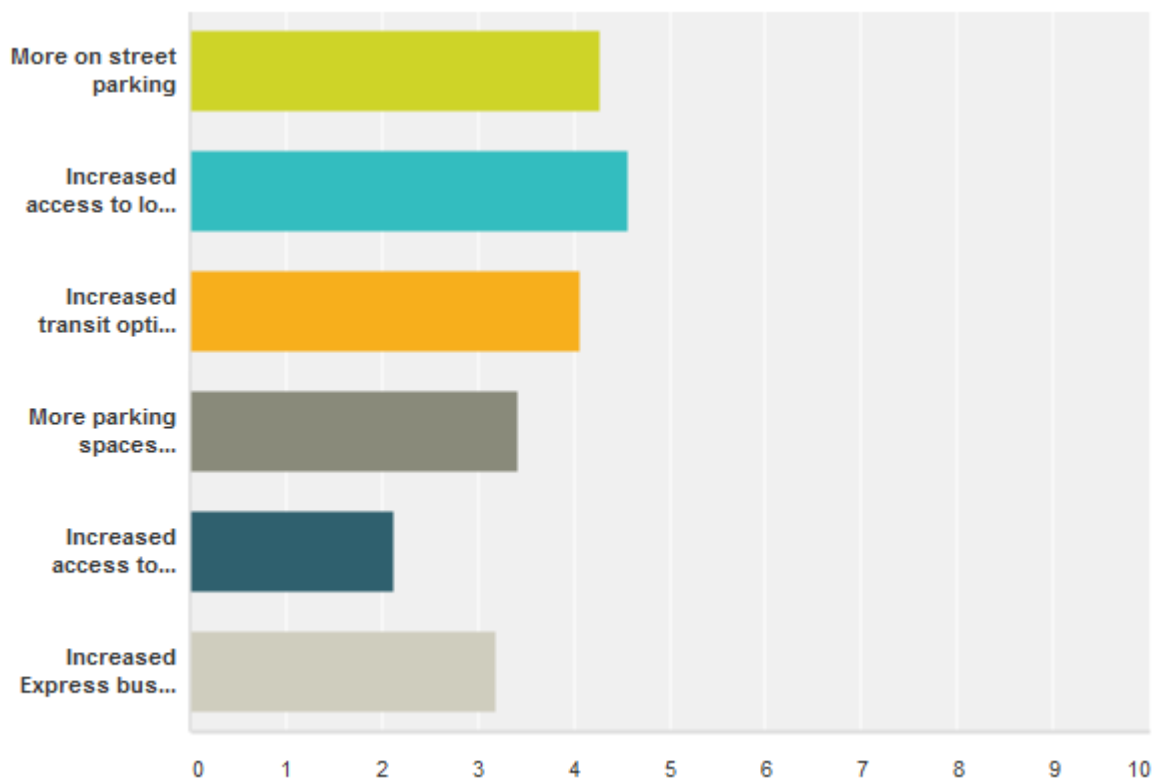
Increased access to lots and garages for paid day and hourly use

Increased transit options with increased parking outside of the core

More parking spaces for businesses to own or lease

Increased access to taxis/care services with designated taxi stations in Downtown

Increased Express bus service from the Valley and Downtown.



Summary of comments

There is a lot of frustration among business owners. Owners report that lack of parking for employees is more detrimental to their businesses than lack of parking for customers; they feel customers have a hard time parking because too many employees are parking on the street. In the comments several respondents noted that lack of enforcement makes parking more difficult and many cited that customers are confused about the parking rules. The majority of members believe that parking should not be free, though most think 2 hours free is reasonable to encourage people to shop downtown.



Community Development

City & Borough of Juneau • Community Development
155 S. Seward Street • Juneau, AK 99801
(907) 586-0715 Phone • (907) 586-4529 Fax

DATE: January 13, 2016

TO: Rorie Watt, Director of Public Works/Engineering
Assembly Public Works & Facilities Committee

FROM: Nicole Grewe, Chair
CBJ Planning Commission

RE: Planning Commission Review for Proposals to go on the FY2017 CIP.

At the January 12th, 2016 Regular Planning Commission meeting, the Commission motioned to forward the following projects to be included in the FY2017 Capital Improvements Program:

- Willoughby Parking Structure to be restored to the list at an estimated project cost of \$5.5 million
- New Study of Landslide/Avalanche/Mass-Wasting Areas from approximately Norway Point to the south end of Gastineau Avenue at an estimated project cost of approximately \$150,000 - \$200,000
- Composting Feasibility Study (from Juneau Climate Action Plan strategy U5-D)
- Pedestrian Crossings to Harbor in Auke Bay (Auke Bay Area Plan)
- UAS/ Back Loop Road Pedestrian Crossing Improvements (Auke Bay Area Plan)
- Pedestrian Friendly Lighting on Sidewalks within the Auke Bay Center (Auke Bay Area Plan)
- Wayfinding Signage (directional Signs) within the Auke Bay Center (Auke Bay Area Plan)
- Signage & Gateway Treatment (Welcome to Auke Bay) within the Auke Bay Center (Auke Bay Area Plan)

The Commission also recommends the attached 2014 letter of proposed projects be forwarded for consideration. The Commission acknowledges the two projects from their 2014 recommendation that are included on the FY2017 CIP List: the Sidewalk & Stairway Repairs, and the Lemon Creek Neighborhood Park.

Thank you for taking these projects and the attached projects into consideration as you develop the FY2017-2022 Capital Improvement Program.

ATTACHMENT: December 11, 2014 CIP Letter from Planning Commission



Community Development

PWFC, February 1, 2016 Page 21 of 36

City & Borough of Juneau • Community Development
155 S. Seward Street • Juneau, AK 99801
(907) 586-0715 Phone • (907) 586-4529 Fax

Date: December 11, 2014

From: Michael Satre, Chair 
CBJ Planning Commission

To: Rorie Watt, Director of Engineering
Assembly Public Works & Facilities Committee

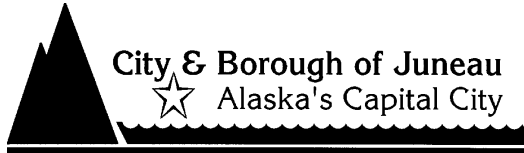
Re: FY2016-2021 Capital Improvement Program

The Planning Commission would like to see the following projects included in the CIP:

- Sidewalk and Stair Repairs moved from #9 to #5
- Safe Routes to School snow removal equipment moved from #12 to #4
- Sidewalk snow/ice removal not just for SRTS but for all pedestrian ways
- 2nd Crossing –Gastineau Channel
- West Douglas Road Extension – funding for feasibility study/plan
- On-going funding for sub-area/neighborhood plans
 - Village/downtown
 - Lemon Creek
- By-pass road behind Stablers Point Quarry
- Auke Bay By-pass study
- Alternative routes from Cordova Street
 - Extend David/Peters/Nowell/Jeep Trail
 - Cross Lawson Creek
- Modify Riverbend Elementary access to use the signalized intersection to Dimond Park
- Replace Montana Creek Bridge (near the shooting range)
- Create/operate a stump dump
- Park for the Lemon Creek area

Since 2010 a total of 411 acres have been rezoned in North Douglas, allowing for a maximum potential of 2,429 dwelling units. Additionally, the CBJ has been actively working on the West Douglas Road Extension, which when completed, will facilitate more potential land development. In 2009 USKH completed a Traffic Impact Analysis (TIA) for the North Douglas Highway. At the time the TIA was completed the 10th and Egan intersection was at a level of service (LOS) E for the A.M. peak hour and LOS D for the P.M. peak hour. The roundabout was functioning at a LOS A for both morning and evening peak hours. The intersections were also evaluated to estimate how much additional traffic could be added before the LOS was reduced to F. At Egan Drive/10th Street, the limiting time was the PM peak hour. The intersection would be able to accommodate an additional 517 entering vehicles before reaching LOS F during the PM peak hour. At the Douglas Highway/NDH roundabout, the AM peak hour was the limiting time, at which time the roundabout would be able to accommodate an additional 334 vehicles before reaching LOS F. Because of the significant amount of potential development that will be required to use the 10th/Egan intersection and the North Douglas Roundabout the Planning Commission recommends that the 2nd Crossing become a high priority in the CIP/STIP.

Thank you for taking these projects into consideration as you develop the FY2016-2021 Capital Improvement Program. 



City and Borough of Juneau
Engineering and Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: January 27, 2016

TO: Ms. Maria Gladziszewski, Chair
Public Works and Facilities Committee

FROM: John Bohan, P.E., Chief CIP Engineer

RE: Draft FY 2017 CIP

Attached is the draft FY 2017 CIP for the Committee's information.

Since the CIP is an important part of the Committee's work, I am providing this early draft so that the Committee will have time to review and consider the project list.

For historical reference, last year's 6 Year CIP can be found on the web at:

<http://www.juneau.org/engineering/CIP/documents/FY2016-2021.php>

At the next PWFC meeting on 2/22, we will schedule this as an action item and will request that the Committee forward the CIP to the Finance Committee. At that meeting, we will provide copies of a full draft of the 6 Year CIP.

Presented by: The City Manager

Introduced:

Drafted by: Engineering & Public Works Department

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2742

A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2017 Through 2022, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2017.

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2017 through Fiscal Year 2022, and has determined the capital improvement project priorities for Fiscal Year 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Capital Improvement Program.

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2017 - 2022," dated June 1, 2016, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2017 - 2022," are pending capital improvement projects to be undertaken in FY17:

FISCAL YEAR 2017**GENERAL GOVERNMENT FUNDING IMPROVEMENTS****DEPARTMENT**

School District

PROJECT

School District Deferred Maintenance

FY17 BUDGET

\$ 600,000

General Government Funding Improvements Total \$ 600,000**GENERAL SALES TAX IMPROVEMENTS****DEPARTMENT**

Manager's Office

Eaglecrest

Parks & Recreation

Parks & Recreation

PROJECT

INFOR / LAWSON SOFTWARE UPDATE

Deferred maintenance /Mountain Operations Improvements

Park & Playground Repairs

Sports Field Resurfacing & Repairs

FY17 BUDGET

\$ 250,000

265,000

250,000

235,000

General Sales Tax Improvements Total \$ 1,000,000**FISCAL YEAR 2017****AREAWIDE SALES TAX PRIORITIES****DEPARTMENT**

Managers Office

Parks & Recreation

Parks & Recreation

Street Maintenance

Street Maintenance

Street Maintenance

Street Maintenance

Street Maintenance

Street Maintenance

Street Maintenance

Street Maintenance

Street Maintenance

Street Maintenance

Libraries / Museums

Parks & Recreation

Capital Transit

Capital Transit

Engineering

PROJECT

Vehicle and Equipment Wash Bays planning and design

Deferred Bld Maint - Augustus Brown, Pool Short term repairs

Deferred Building Maintenance - Cent. Hall Floor

Whittier Street

Pavement Management

East Street - 5th to 6th Street Improvements

Mc Ginnis Subdivision Improvements - Ph 2

Bluberry Hill Road Reconstruction

Areawide Drainage Improvements

Downtown Street Improvements (Front, Franklin, Dt. core) PH 1

Douglas Side Streets - F St. (3rd to 5th)

Sidewalk & Stairway Repairs

Aspen Ave Improvements (Mend Blvd to Portage)

City Museum Exhibit case replacement

Kax Trail bridge river bank stabilization

Bus Shelters /Interim Valley transit center improvements

Capital Transit Maintenance Shop Parking Lot Paving

Stephen Richards / Riverside Intersection DOT Match

FY17 BUDGET

150,000

\$ 515,000

125,000

1,300,000

810,000

400,000

1,000,000

900,000

250,000

1,100,000

500,000

200,000

1,000,000

100,000

200,000

150,000

200,000

100,000

Areawide Sales Tax Priorities Total \$ 9,000,000**FISCAL YEAR 2017****TEMPORARY 1% SALES TAX PRIORITIES****Voter Approved Sales Tax 10/01/13 - 09/30/18****DEPARTMENT**

Airport

Manager's Office

Manager's Office

Manager's Office

Capital Transit

Parks & Recreation

Parks & Recreation

Parks & Recreation

Parks & Recreation

Parks & Recreation

Parks & Recreation

PROJECT

SREF Match

Bonded Debt Service

Budget Reserve

Willoughby Arts Center

Maintenance Shop Renovation

Deferred Building Maintenance

Jensen-Olson Arboretum Parking Lot & Conservatory

Twin Lake Park and ADA repairs

Riverside Rotary Park Repairs and Safety Improvements

Chicken Yard Park Safety Improvements

Treadwell Mine and Historic Park Preservation

FY17 BUDGET

\$ 800,000

2,030,000 *

1,400,000 *

300,000

2,750,000

820,000

75,000

57,000

250,000

93,000

150,000

Parks & Recreation	Treadwell Ditch Trail Repairs and Bridges	150,000
Parks & Recreation	Horse Tram Trail Repairs	125,000
Temporary 1% Sales Tax Priorities Total		\$ 9,000,000

FISCAL YEAR 2017**MARINE PASSENGER FEE PRIORITIES (draft - out for public comment)**

DEPARTMENT	PROJECT	FY17 BUDGET
	Downtown Street Improvements (Front and Franklin Streets Reconstruction) PH 1	\$ 900,000
Streets		
Harbors	Corrosion Protection for Marine Park Sheet Pile Wall	500,000
Engineering	Waterfront Seawalk - Subport to Gold Creek	250,000

Marine Passenger Fee Priorities Total **\$ 1,650,000**

FISCAL YEAR 2017**STATE MARINE PASSENGER FEE PRIORITIES**

DEPARTMENT	PROJECT	FY17 BUDGET
Finance	Auke Bay Passenger For Hire Facility	\$ 4,600,000
State Marine Passenger Fee Priorities Total		\$ 4,600,000

ORDINANCE 2014-24 CAPITAL PROJECTS FUNDING TOTAL **\$ 22,420,000**

ORDINANCE 2014-24 OPERATIONS PROJECTS FUNDING TOTAL **\$ 3,430,000 ***

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2016-2021," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY16, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

FISCAL YEAR 2017
WATER RESERVES FUNDING

DEPARTMENT	PROJECT	FY17 BUDGET
Water Utility	Pavement Management Utility Adjustments	20,000
Water Utility	McGinnis Subdivision Utility Adjustments	30,000
Water Utility	Whittier Ave Improvements	150,000
Water Utility	East Street - 5th to 6th Street Improvements	70,000
Water Utility	W 8th St Reconstruction (Egan to Bridge park)	70,000
Water Utility	Downtown Street Improvements (Franklin, Front, DT Core)	150,000
Water Utility	Blueberry Hill Road - Pioneer to End	200,000
Water Utility	SCADA System upgrades / Improvements	150,000
Water Utility	Douglas Side Streets - F St. (3rd to 5th)	50,000
Water Enterprise Fund Total		\$890,000

FISCAL YEAR 2017
WASTEWATER RESERVES FUNDING

DEPARTMENT	PROJECT	FY17 BUDGET
Wastewater Utility	Pavement Management Utility Adjustments	\$ 20,000
Wastewater Utility	McGinnis Subdivision Utility Adjustments	20,000
Wastewater Utility	East Street - 5th to 6th Street Improvements	50,000
Wastewater Utility	SCADA	150,000
Wastewater Utility	Douglas Side Streets - F St. (3rd to 5th)	100,000

Wastewater Utility	Aspen Avenue - Mendenhall to Portage	100,000
Wastewater Utility	JD and Mendenhall TP Headworks	110,000
Wastewater Enterprise Fund Total		\$ 550,000

FISCAL YEAR 2017**DOCKS AND HARBORS RESERVES FUNDING**

DEPARTMENT	PROJECT	
Harbors	Aurora Harbor Rebuild	\$ 2,000,000
Harbors	Statter Harbor Breakwater Safety Improvements	333,000
Docks and Harbors Enterprise Fund Total		\$ 2,333,000

FISCAL YEAR 2017**LANDS RESERVES FUNDING**

DEPARTMENT	PROJECT	
LANDS	Stabler Quarry Infrastructure and Expansion	\$ 180,000
LANDS	Pederson Hill 80 Lot Subdivision and Infrastructure	2,000,000
LANDS Fund Total		\$ 2,180,000

FISCAL YEAR 2017**AIRPORT UNSCHEDULED FUNDING**

DEPARTMENT	PROJECT	
Airport	Exit Lane Improvements	\$ 450,000
Airport	Passenger Terminal Parking Lot Repairs	100,000
Airport	Elevator/Misc Terminal ADA Improvements	900,000
Airport	Old Dining Room Reconfiguration	50,000
Airport	First Floor Restroom Renovation	100,000
Airport	Terminal East End Doors / Vestibule	75,000
Airport	Admin/Badging Office Reconfiguration	100,000
Airport	Main Stairwell Lighting Upgrade	35,000
Airport	RSA (Ph 12) Construt NE/NW Areas	6,586,667
Airport	Design Taxiway A and E-1 Rehab	1,280,000
Airport	Tenant Space Reconfiguration (2nd Floor North)	80,000
Airport Funding Total		\$ 9,756,667

FISCAL YEAR 2017**UNSCHEDULED FUNDING**

DEPARTMENT	PROJECT	
(State Priority Requests)		
Wastewater	Biosolids Long Term Treatment and Disposal	\$ 5,000,000
Fire	Platform Ladder Truck	700,000
Parks and Rec	Auke Lake Wayside Launch Ramp and Trail System Conn.	400,000
Harbors	Phase II Aurora Harbor Rebuild	11,000,000
(Other Requests)		
Wastewater	Biosolids and Treatment Plant Headworks - ADEC Loan	\$ 10,000,000

Unscheduled Funding Total **\$ 17,100,000**

Section 2. Fiscal Year 2017 Budget. It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY17 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2017 Budget.

Section 3. State and Federal Funding. To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this ____ day of _____, 2016.

Mayor

Attest:

Laurie Sica, Clerk



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801

Telephone: 586-0800 Facsimile: 463-2606

DATE: February 1, 2016

TO: Maria Gladziszewski, Chair Public Works and Facilities Committee

FROM: Michele Elfers, Chief Landscape Architect, Engineering and Public Works Department

RE: Franklin and Front Street Reconstruction Update

In response to the committee's request for a project design update, staff prepared a project summary. The Franklin Front Street Reconstruction project initiated as a public outreach and concept design process in early 2015 from a downtown community group's request for improvements to the Right of Way. Two public meetings were held in the spring and fall and following this a concept design report was created. A summary of public input is presented in Attachment A. A third public meeting in December presented schematic level design based on feedback from the public process to conclude the planning phase. Attachment B shows the existing and proposed layout of a typical section of Franklin Street. Attachment C shows the layout for Front Street.

The improvements recommended for the project area include:

- Replacement of storm drainage piping and infrastructure including stub out lines to each property
- Replacement of concrete sidewalk, curb and gutter
- Replacement of asphalt concrete paving
- Replacement of street lighting with LED full cutoff lighting with smaller bases and consider surface mounted canopy lighting
- Replacement of some wastewater and water piping based on age and condition

Additional considerations recommended for further design development and cost estimating include:

- Remove the glass shelter at Ferry Way and Franklin Street and coordinate with AEL&P to update the switch gear equipment, reducing the footprint in the ROW.
- Consider use of concrete paving for Front Street and a portion of lower Seward Street. The intent of creating a pedestrian friendly streetscape shall be balanced with available project funds. Currently, the project budget does not include concrete paving for the road and it is estimated to cost \$375,000.
- Modifications to Manila Square to improve pedestrian crosswalks and further analysis on raising the grade of the intersection to sidewalk level.

At the January 4, 2016 meeting, a schedule was proposed for fast track construction phasing:

Phase I: South Franklin St from Admiral Way to Front St, 3/17-6/17

Phase II: Front St, North Franklin St to 2nd St, 9/17-6/18

Phase III: Seward St from Front St to Marine Way, Shattuck Way, Municipal Way, 9/18-6/19

A slower schedule could break down each phase into blocks, with one block completed each year or in each shoulder season.

Project cost estimates for the larger phases are approximately \$2.0M per phase. We will be proposing funding for the first phase in the FY17 CIP with sales tax and Marine Passenger Fees.



City and Borough of Juneau
Engineering & Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: February 1, 2016

TO: Maria Gladziszewski, Chair Public Works and Facilities Committee

FROM: Rorie Watt, Director 

RE: Roll-Off Trucks

At the last PWFC, the Committee asked for information on Public Works' roll off trucks.

The CBJ Solid Waste program purchased two roll-off trucks between 2013 and 2015. The first used truck was purchased used and cost \$65,325 and has a residual value of around \$20,000-25,000. The second truck was purchased new for \$210,868 and has a current value of around \$125,000.

Upon purchase, the CBJ intended to use these trucks to transport materials for the household hazardous waste and recycling program and to haul sewage sludge containers to and from Alaska Marine Lines.

Due to DOT load limits, the trucks may not legally haul the larger of our sludge containers when they are full. At the time of purchase of the larger containers and the second truck, staff believed that a load limit waiver was possible. The trucks are designed and may be safely operated with the full containers. However, waivers are only available when a hauler has no other options available. Our current usage of low boy trailers is an available option.

Currently, the wastewater program uses these trucks:

1. To haul empty containers from AML to the Juneau Douglas plant for servicing and then to the Mendenhall plant.
2. As back up for container storage and shipping when the process with AML is delayed (as it was during the holiday season) and for any emergency treatment plan needs for storage and shipping.

The Solid Waste program uses these trucks to:

1. Transport materials from the Household Hazardous Waste Program to the Capitol Landfill and the recycling center.

The trucks are useful for the planned expansion of the solid waste programs. The program is purchasing large drop boxes for use in commercial areas this spring to collect recycling and these trucks will empty and replace the drop box containers regularly. Additionally, as the CBJ works on expansion of recycling in CBJ facilities, for example with the airport or the hospital, these trucks may be needed. If the solid waste programs do not expand as anticipated, re-sale of the trucks will be considered.



City and Borough of Juneau
Engineering Department

155 South Seward Street
Juneau, Alaska 99801

Telephone: 586-0800 Facsimile: 463-2606

DATE: February 1, 2016

TO: Maria Gladziszewski, Chair Public Works and Facilities Committee

FROM: Michele Elfers, Chief Landscape Architect, Engineering and Public Works Department

RE: Valley Snow Storage Site

At the last PWFC meeting, the Committee asked for an update on snow storage in the Mendenhall Valley.

The CBJ is operating the snow storage and treatment facility on United States Forest Service property at the Mendenhall Glacier Visitor's Center (MGVC) adjacent to the bus staging area. A permit for this use was granted to the CBJ in 2014 and will expire on 10/1/2019. The permit cannot be renewed; the CBJ will be required to apply for a new permit in the spring of 2019. As part of the process to obtain the permit, the CBJ constructed a rock drainage pad and snowmelt treatment pond. The design, permitting and construction of the site cost the CBJ approximately \$400,000 in areawide sales tax funds.

The MGVC is starting on a master planning process for their facility this winter. All lands including the bus staging lot, the snow storage area and treatment pond will be considered and analyzed in this process for existing and alternative development ideas. The master planning effort is expected to continue through 2018. Then, the MGVC will pursue funding to implement the plan. Staff will participate in the planning process and report to the PWFC on the development of USFS plans for the site.



Engineering & Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

TO: Maria Gladziszewski, Chair Assembly PWFC

DATE: 1/27/16

FROM: Rorie Watt, P.E., Director

A handwritten signature in black ink, appearing to read 'Rorie Watt'.

SUBJECT: Project Labor Agreements

By Assembly policy, staff considers whether to require low bidders to sign Project Labor Agreements (PLAs) for Capital Improvement projects costing over \$4M (adjusted biannually). The attached Resolution provides the guidance for the consideration process.

After evaluating the facts of our upcoming projects, we have determined to place PLAs on the Capital Transit Maintenance Facility and on the Seawalk Phase II – Gold Creek to Bridge Park projects. Both projects are estimated to cost approximately \$4.5M.

Additionally, the City Manager, Port Director and myself have also determined that the Douglas Harbor project should not receive a PLA. In accordance with the Resolution, we are bringing this issue to the PWFC. The Manager will inform the full Assembly of the placement of PLAs on the other two projects at the February 8th Assembly meeting.

Presented by: The Manager
Introduced: 01/27/2014
Drafted by: A. G. Mead

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2670

**A Resolution Establishing a Project Labor Agreement
Review Process for Certain City and Borough Projects**

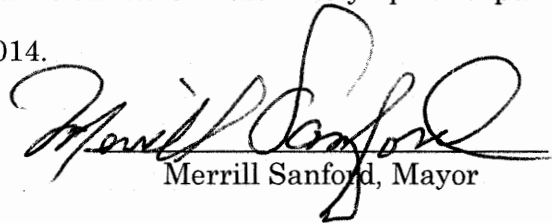
WHEREAS, the City and Borough Assembly has expressed its support of the use of project labor agreements to the fullest extent allowed by law.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The Project Labor Agreement Review Procedure, attached as Exhibit A, is hereby adopted.

Section 2. This resolution shall be effective immediately upon adoption.

Adopted this 27th day of January, 2014.


Merrill Sanford, Mayor

Attest:

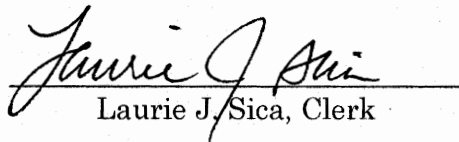

Laurie J. Sica, Clerk

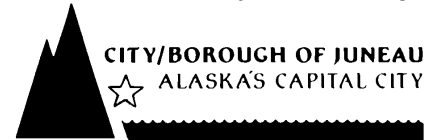
Exhibit A – Resolution Serial No. 2670
Project Labor Agreement Policy – Review Procedure

The City and Borough of Juneau Assembly expresses its support to use project labor agreements to the fullest extent allowed by law.

The use of a project labor agreement (PLA) fulfills important Assembly goals such as: timely and efficient completion of CBJ projects; minimizing costs and delay; ensuring labor peace and stability; and providing the CBJ the ability to negotiate and secure meaningful labor concessions prior to the bidding process.

The Assembly of the City and Borough of Juneau adopts the following review procedures aimed at implementing the Assembly's Project Labor Agreement Policy.

- A Project Labor Agreement Review Team is established.
- The Project Labor Agreement Review Team will review all projects estimated to cost four million dollars or more, provided that on January 1 of every even year, this amount shall be adjusted using the Anchorage Consumer Price index to reflect the amount of inflation since the last adjustment, with the assumption that a project labor agreement will be used where use of such an agreement will advance important interests held by the CBJ.
- The City Engineer, the management head of the CBJ department with a project to be developed, and the City Manager or the Manager's designee, shall constitute the Project Labor Agreement Review Team.
- The City Engineer shall serve as the Chair of the Review Team.
- In instances where a decision or recommendation is required from the Review Team, the decision will be made by a simple majority vote.
- In those instances where the Review Team cannot determine whether a benefit or public goal or objective is met by the application of a PLA, the determination will be referred to the Assembly Public Works and Facilities Committee for review and consideration.

MEMORANDUM

TO: Rorie Watt, P.E.
Engineering Director

FROM: Greg Smith

Date: January 29, 2016

Contract Administrator

SUBJECT: Contracts Division Activity
January 2 through January 29, 2016.

Current Bids – Construction Projects >\$50,000

E15-237	Cope Park: Phase Two Improvements	Glacier State Contractors \$1,150,610. NTP issued 1/27/16.
E16-129	Project Playground Accessibility Upgrades	Estimate \$200,000. Opens 2/11/16.
E16-095	BRH OR Ventilation Upgrades	Estimate \$165,000. Opens 2/1/16.
DH16-001	Douglas Harbor Renovation	Estimate 4.5 Million. Opens 2/11/16.
E16-107	CBJ Capital Transit Bus Wash System Installation	Estimate \$275,000. Opens 2/3/16.
E16-155	2016 Area Wide Paving	Estimate \$838,000. Opens 2/10/16.
E16-151	Whittier Street Reconstruction	Estimate \$1,246,000. Opens 2/9/16.
E16-096	Governor's House Area Road Reconstruction	Estimate \$975,000. Opens 2/16/16.
E16-014	Lemon Creek Gravel Pit Truck scale Replacement	Estimate \$100,000. Opens 2/16/16.
E16-164	Downtown Waterfront Corrosion Control Repairs	Estimate \$915,000. Bid opens 2/17/16.
E16-127	Seawalk- Bridge to Gold Creek, Phase 2	Estimate \$4.3 M. Bid opens 2/18/16
E16-078	Augustus Brown Pool Digital Controls Conversion	Estimate \$275,000. 3 bids received. Behrend's Mechanical low bidder, \$278,084. NTP issued 1/12/16
E16-160	2016 Lemon Creek Pit Reclaimed Asphalt Processing	Estimate \$187,000. Bids due 2/17/16.
E16-126	Downtown Seawalk – Bridge to Gold Creek, Phase I	Estimate \$2,898,890. 6 bids received. McG Constructors low bidder, \$2,550,185. NTP issued 1/27/16.
E16-017	Stephen Richards Memorial Drive Reconstruction	Estimate \$774,000. Bids due 1/8/16. 7 bids received. Arete Construction Corp. low bidder, \$580,879. Award in progress.
E16-054	JNU Airfield Shop Roof Replacement	Estimate \$300,000. Bids due 2/12/16.

Current RFP's – Services

RFP E16-103	Design Services for Stream Crossing Structures for West Douglas Road	2 proposals received. DOWL successful proposer. NTP sent 12/7/15.
E16-154	Design and Construction Administration for the JNU SREF Building	Proposals due 1/6/16.
E16-162	CA and Inspection for Switzer Creek Subdivision	Proposals due 2/16/16.
E16-014	Salmon Creek Water Filtration Plant Programming Services	Proposals due 2/9/16.

Contracts Division Activity
January 2, 2016 through January 29, 2016

Current RFP's – Services (Cont'd.)

E16-173	Contract Administration and Inspection Services for 2016 Area Wide Paving	Proposals due 2/19/16.
RFP E16-154	Design and Construction Administration Services for Snow Removal Equipment Facilities (SREF) at the Juneau International Airport	Proposals due 1/6/16. 2 proposals received. ECI successful proposer. Negotiations underway.

Other Projects – Professional Services – Contracts, Amendments & MR's >\$20,000

E11-033	A7 – Planning & Design Services for Long Range Waterfront Plan (LRWP) Area A-Land and Seawalk	Tetra Tech, Inc., \$291,300. Routing for signatures.
E13-229	A6 – Survey, Planning, Design and Construction Administration Services for Cope Park Safety Improvements – Phase II	Corvus Design, \$91,441.80. Routing for signatures.
RFP E15-238	A1 - Design Services for Parks Restroom & Concessions Improvements	Jensen Yorba Lott, Inc., \$113,210. Routing for signatures.

Term Contract – Professional Services (between \$20,000-\$50,000)

MR E13-156(M-M)	PA3 – Mendenhall River Community School Underground Storage Tank Replacement	Murray & Assoc., \$24,720.
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Construction Change Orders (>\$20,000)

E14-051	CO 5 – Mendenhall Valley Public Library	Dawson Construction, \$43,109.67, processing.
E14-091	CO 1 – Meander Way Reconstruction	Admiralty Construction, (\$26,102.25), processing.
E16-049	CO1 – JDTP Vactor Dump Improvements	Howell Excavation, LLC, \$940. Bonding letter sent 1/5/16.

Annual FAA project report submitted. This report indicates to the FAA if the City is meeting the requirements for DBE participation on federally funded projects.

Key for Abbreviations and Acronyms

A	Amendment to PA or Professional Services Contract
CA	Contract Administration
CO	Change Order to construction contract or RFQ
MR	Modification Request – for exceptions to competitive procurement procedures
NTE	Not-to-exceed
NTP	Notice to Proceed
PA	Project Agreement - to either term contracts or utility agreements
RFP	Request for Proposals, solicitation for professional services
RFQ	Request for Quotes (for construction projects <\$50,000)
RSA	Reimbursable Services Agreement
SA	Supplemental Agreement