

**ASSEMBLY STANDING COMMITTEE
PUBLIC WORKS AND FACILITIES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**
March 14, 2016 12:00 PM
Municipal Building - Assembly Chambers

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. February 22, 2016 - Regular Meeting

III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS

IV. ITEMS FOR ACTION

- A. BRH CIP De-appropriations
- B. CIP Closeouts, Transfers and De-appropriations

V. INFORMATION ITEMS

- A. Court Plaza Building - Possible Canopy
- B. Marine Park Sheet Pile Wall Corrosion Protection
- C. Waste Management Update
- D. Distin Avenue Reconstruction

VI. CONTRACTS DIVISION ACTIVITY REPORT

- A. February 18, 2016 through March 10, 2016

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT
PUBLIC WORKS & FACILITIES COMMITTEE
Regular Meeting – February 22, 2016
12:00 – 1:00 PM – Assembly Chambers
MINUTES

I. ROLL CALL

Meeting was called to order at 12:02 noon.

Members Present: Mayor Becker, Mr. Jones, Chair, Mr. Nankervis, Ms. Sheinberg

Staff Present: Kim Kiefer, Bob Bartholomew, Rorie Watt, Tina Brown, Greg Smith, Skye Stekoll, Greg Chaney, Laura Boyce, Rich Ritter, Rob Steedle, John Bohan, Samantha Stoughtenger, Brent Fischer

II. APPROVAL OF AGENDA

Agenda Approved

III. APPROVAL OF MINUTES

Approval of Minutes for February 1, 2016, approved with changes.

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

V. ITEMS FOR ACTION

A. DRAFT – FY2017-FY2022 Capital Improvement Program

Mr. Watt gave an overview of the annual CIP process and the 6 year planning goal for City Department projects. Mr. Watt briefly spoke on the projects for FY17, which are separated into various funding categories. Mr. Watt clarified projects in the “unscheduled” category as projects where CBJ has not identified the funding source, as is the case with some Airport projects. Mr. Watt stated that we may not know if we are going to be successful in our prioritization of State Grant requests, so again we will list those as unscheduled. Mr. Watt reviewed each funding category and advised the PWFC members to ask questions as needed. Highlights on the list of projects to be funded with this year’s CIP are listed below:

- State ADOT has awarded grant \$800,000 for a Valley Transit Center, CBJ will need to provide a 20% match; land purchased will need to be funded separately. The plan is to possibly be purchased land at the Mendenhall Mall.
- City Manager Kiefer provided information on Marine Passenger Funding (MPF) stating that it is a Draft version. \$500,000 will be removed from the MPF final request for the Downtown Corrosion Protection for Marine Park Sheet Pile Wall project, it will be funded by the 16 B project.
- (SCADA) System Control in Data Acquisition, is the technology that allows an individual to use a laptop computer to see if the pumping stations are functioning the way they should be and it logs data flow rates and similar data allowing Water Utility staff to view system operations in real time.
- Wastewater Utility - Biosolids and Treatment Plant Headworks – ADEC had approved a loan that was reviewed by the PWFC in FY16 for \$10 million. The \$10 million shown is for both the Biosolids and the Treatment Plant Headworks projects.
- Under the Hospital Reserve Fund, the Child and Adolescent Mental Health Unit is still an active project. The Assembly needs an update from BRH on the plans for this project. BRH has indicated that they would like to move \$1 million of reserves money to fund that project. There is also the open question of the project sales tax in the cue, in FY18 and FY19.

Discussion ensued.

Mayor Becker moved to forward the Draft FY17 CIP to the Finance Committee for review.

No objections. Motion passed.

B. Salmon Creek Loan De-appropriation

Mr. Watt gave a short explanation of the de-appropriation of \$4.7 million of ADEC Drinking Water Loan funds from the Salmon Creek Secondary Disinfection project. Mr. Watt stated that we applied and received this loan but did not end up needing the loan because of a \$4 Million grant from ADEC. In addition, we received \$650K from a Legislative Grant through the Alaska Department of Commerce, the bid came in \$700K below the Engineers Estimate and the project costs including change orders are within what was anticipated.

Discussion ensued.

Mayor Becker moved to forward the de-appropriation of \$47 million of ADEC Drinking Water Loan for the Salmon Creek Secondary Disinfection project to the full Assembly for action.

No objections. Motion passed.

VI. INFORMATION ITEMS

A. Waste Management Program Volumes and Cost Update

Mr. Watt and Ms. Elfers gave a short presentation on how we should look at our enterprise operations in a uniform way (the business operation, revenues and expenses). Mr. Watt referred to a memo in the agenda packet and a report on the program volumes and current activity. Mr. Watt and Ms. Elfers explained that the public likes and supports these types of programs. With the recent changes to hours and availability to the user, we have had increased participation, which has increased the volume of material. CBJ has been able to manage this in a cost effective manner. Mr. Watt gave credit to Mr. Penor who has done a really nice job watching our money on these programs. The commodity prices on recycling are down, and so the offset that we have historically enjoyed is going away. The big picture is the volume of material diverted from that landfill is going up but offset revenue collection is going down, which is putting pressure on the finances of the waste program. Mr. Watt then gave a review of each program. Mr. Watt said that he intends to provide the PWFC more information on a regular basis on the Hazards Waste program including a summary financial dashboard. Information on other program efforts that CBJ intends to implement will be included. Ms. Elfers mentioned that late last Fall a presentation was made to the PWFC about the Solid Waste Action Plan. Ms. Elfers said that more information will be presented to this Committee with updates to the plan at a future meeting. Ms. Elfers told the PWFC that CBJ will be ramping up public outreach to help the community understand the Waste Management Programs.

Discussion ensued.

B. Gastineau Apartment Demolition

Mr. Watt spoke about the Gastineau Apartment Demolition, stating that the dangerous work is complete and the building is down. The community is just seeing the final cleanup details. Mr. Watt explained that the hillside will be seeded and there will be a fence at the back of the sidewalk once it is repaired. There were minor change orders, there were no cost over runs, and the building came down a lot easier than we predicted. Mr. Watt gave credit to the General Contractor for a successful effort in a difficult project area.

C. Downtown Spring Clean-up

Mr. Watt pointed out that as the weather gets nicer, the community gets excited about cleaning up downtown. Mr. Watt said that CBJ is paying attention to the garbage and trash issues downtown which normally would be concealed by snow at this time of year. Mr. Watt feels that public expectations in regard to trash pickup, because of the warm

winter, are ahead of a conversion to springtime procedures. Operating the street sweeper when it freezes at night creates more issues than it addresses. Mr. Watt advised the PWFC that the Downtown Improvement Group has scheduled their cleanup for April 18th.

VII. CONTRACTS DIVISION ACTIVITY REPORT

Mayor Becker asked about the BRH OR Ventilation Upgrades Bid's estimate of \$165,000 and the much higher bids submitted.. Mr. Watt addressed the discrepancy by explaining that work at the hospital is difficult due to a variety of work conditions imposed in the contract. For this project, there was a short time window, very stringent requirements and the Contractors gave pricing according to those requirements.

Mr. Nankervis asked which Parks Restrooms were included in the Design for Parks Restroom and Concessions Improvements bid. Mr. Watt clarified that these would be improvements at Adair Kennedy, Dimond Park and Melvin Park.

VIII. ADJOURNMENT – NEXT MEETING IS SCHEDULED FOR:

Next meeting will be March 14, 2016. Meeting adjourned at 1:08 PM.



City and Borough of Juneau
Engineering & Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: March 9, 2016

TO: Maria Gladziszewski, Chair
Assembly PWFC

FROM: Richard Ritter AIA, Chief Architect
Engineering Department

RE: Proposed Bartlett Regional Hospital CIP De-appropriations

Work is now complete on the following Bartlett Regional Hospital (BRH) projects, and the noted amounts remain in the CIPs:

BRH Orthopedic Unit (B55-046)	\$211,746
BRH CT Scanner Room Renovations (B55-061)	\$40,345
BRH Roof Project (B55-062)	\$75,438
TOTAL	\$327,529

To allow flexibility in the future disposition of these funds, the BRH Board has recommended closing the CIPs and de-appropriating the monies to the BRH fund balance. I recommend that you forward this action to the full Assembly for approval.

cc: Rorie Watt, P.E., Director of Engineering and Public Works
Bob Bartholomew, Director of Finance
Alan Ulrich, BRH Chief Financial Officer



City and Borough of Juneau
Engineering and Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: March 9, 2016

TO: Ms. Maria Gladziszewski, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer

RE: CIP Closeouts, Transfers and De-Appropriations

Staff requests the closeouts of 16 CIPs, as listed on the following page. The associated funds, approximately \$4.5 million, from the resulting closeouts will be transferred to the listed projects in need of funds. Please note the final transfer amounts may vary slightly due to the final accounting upon closeout. The highlights are as follows:

- 12 CIPs will be closed following the transfer of funds.
- Two, nearly complete, multi-phased CIPs (Lakewood Subdivision Reconstruction and Scott Drive Improvements) are being drawn down leaving only the funding necessary to complete the remaining work; with the additional funds being transferred to other projects in need of funds.
- Four CIPs will be closed following the de-appropriation of Grant (ADF&G and ADOT) and ADEC Loan funding.

Staff requests the above transfers, de-appropriations and closeouts, be moved to the full Assembly for approval.

CIP CLOSEOUTS, TRANSFERS AND DE-APPROPRIATIONS - MARCH, 2016

CIPS to be Closed		Funds available		Status
		transfer amount	after transfer	
R72-106	Lemon Road Reconstruction	\$172,856	\$0	Project complete - Close CIP
R72-063	Bayview Roads Improvement	\$342,190	\$0	Project complete - Close CIP
R72-065	Tanner's Terrance LID	\$96,787	\$0	Project complete - Close CIP
R72-100	Northland Reconstruction	\$135,455	\$0	Project complete - Close CIP
R72-031	Pioneer Avenue Repairs	\$154,112	\$0	Project complete - Close CIP
R72-105	Riverside Drive DOT/PF Match	\$111,576	\$0	Project complete - Close CIP
U76-003	Lawson Creek Lift Station Desi	\$100,000	\$0	Close CIP after Final change order and payment
U76-005	West Juneau Sewer	\$146,767	\$0	Project complete - Close CIP
U76-006	Auke Lake Sewer	\$1,737	\$0	Project complete - Close CIP
U76-084	Lwr W. Mend VlySwer LID	\$444,229	\$0	Project complete - Close CIP
U76-086	N Douglas Sewer Areas D,E & F	\$1,210,736	\$0	Project complete - Close CIP
U76-091	Lwr W Mend - Pederson Phase	\$348,558	\$0	Project complete - Close CIP
CIPS to be Transferred From		Funds available		Status
		transfer amount	after transfer	
R72-104	Lakewood Subdivision Reconstruction	\$815,000	\$256,780	Final phase of construction summer 2016 - sufficient funding available after transfer
R72-113	Scott Drive Improvements	\$450,000	\$126,416	Close CIP after Final change order and payment
Total Transfers		\$4,530,002		
CIPs Receiving Transferred Funds		Funds available		Status
		transfer amount	after transfer	
D14-051	Peterson Hill Land Srvy & Plan	\$2,252,027	\$3,204,887	Ongoing project - first phase construction anticipated to begin late summer 2016
R72-053	Eagles Edge Utility LID	\$172,856	\$1,370,826	Ongoing project - first phase construction anticipated to begin late summer 2016
R72-058	2nd Street - Douglas	\$25,000	\$132,364	Close CIP after Final change order and payment
R72-061	Industrial Boulevard ADOT Match	\$1,164,431	\$1,283,410	ADOT anticipates bidding this project fall 2016
R72-114	Blueberry Hills Road	\$354,112	\$637,993	Ongoing project - final phase of construction anticipated to begin late summer 2017
R72-123	West 8th Street Reconstruction	\$450,000	\$650,000	New project - anticipate construction summer 2017
W75-048	Back Loop Rd Auke Bay Waterline - ADOT	\$111,576	\$643,749	ADOT anticipates bidding Fritz-Seaview summer 2016
Total Transfers		\$4,530,002		
Grants and Loans to be De-appropriated and CIPs closed		Funds remaining	Funding source	Status
P46-059	Auke Bay Interpretive Signs	\$314	ADOT/PF Grant	Project complete - De-appropriate remaining Grant funds and Close CIP
P46-092	Montana Creek Access Repairs	\$7,158	ADFG Grant	Project complete - De-appropriate remaining Grant funds and Close CIP
U76-101	JDWW Plant Facil Plan Update	\$100,000	ADEC Loan	Loan not needed - De-appropriate Loan funds and Close CIP
U76-102	MWW Plant Facility Plan Update	\$190,000	ADEC Loan	Loan not needed - De-appropriate Loan funds and Close CIP
Total De-appropriations		\$297,472		



City and Borough of Juneau
Engineering & Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: March 9, 2016

TO: Maria Gladziszewski, Chair Assembly PWFC

FROM: Rorie Watt, P.E., Director, Engineering & Public Works Department *DWR*

RE: Court Plaza Building – Possible Canopy

The State of Alaska Department of Administration (DOA) is planning a project to remove and replace the siding on the Court Plaza Building (aka the Spam Can). The original exterior wall system is failing and is need of repair.

The building does not currently have a canopy on the face of the Main Street side of the building and DOA has asked our staff if the CBJ would consider participating in the cost of a new canopy that would be constructed within the siding project. DOA does not have sufficient funds programmed for the addition of a canopy, nor is it required by code. DOA's architect has calculated a preliminary project estimate of \$340,000 for the canopy and proposed a CBJ share of \$120,000. Additionally, DOA proposes to request \$100,000 from the Juneau Community Foundation to complete a three way funding proposal.

CBJ has not participated in the cost of canopy construction on non CBJ owned buildings. However, CBJ has constructed free standing canopies in front the Alaska Office Building (AOB- Health & Social Services) and the Court Building. The canopies are popular with residents, visitors and legislators. A Court Plaza Building canopy would add in additional sidewalk coverage between the DTC parking garage and the Capitol building.

Other than indicating whether staff should pursue additional information, no action is requested nor is any recommendation made at this time. We will follow up with DOA staff on their preliminary design and cost estimates. Any proposed contribution could be considered during the budgeting process as an addition to the Better Capital City fund.



City and Borough of Juneau
Engineering and Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: March 9, 2016

TO: Ms. Maria Gladziszewski, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer

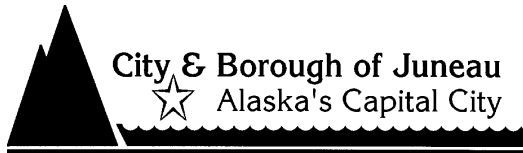
RE: Marine Park Sheet Pile Wall Corrosion Protection - Additional Information

During the review of the FY17 CIP, additional information was requested about the project: Corrosion Protection for Marine Park Sheet Pile Wall. There was some confusion about the FY17 Marine Passenger Fee nominated project and a project currently out for bid under a similar name and scope of work.

The projects were split into two phases after attempting to bid as one project in 2015 and received bids significantly higher than the engineers estimate and the amount of funding available.

Phase I – \$800k approx- bids recently opened - is a joint maintenance project with Docks and Harbors and Parks and Recreation (Building Maintenance) to protect the piling around the Library and the brickyard area (bus parking) and the outside (seaward side of the sheet pile wall) under Marine Park.

Phase II – \$500k approx- nominated for Marine Passenger Fees in FY17 – would install a corrosion protection system for the inside (landward side) of the sheet pile wall and also recoat the outside of the sheet pile wall with a protective coating.



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Engineering & Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: March 9, 2016

TO: Maria Gladziszewski, Chair Assembly PWFC

FROM: Michele Elfers, Chief Architect/Waste Management Program Manager

RE: CBJ Waste Management Program

With the expected remaining life of the privately operated landfill at 20 years, CBJ's Waste Management program is looking at ways to maximize the diversion of waste from the landfill. The Waste Management program has had success in recent years; the Household Hazardous Waste (HHW) volumes collected have more than doubled over the last two years and recycled material collection has also increased.

Additionally, over the past 5 years, the WM program has built a fund reserve to afford capital improvements and to expand the programs. The recent purchase of the recycling baler and the buyout of the HHW building through the construction of the sand and salt storage building utilized some of this fund reserve. The intent of both acquisitions is to allow for program expansion with increased space for larger material volumes, the ability to house new equipment, the ability to process larger volumes with new technology, and the flexibility in location and management of programs. More recently, CBJ staff in other divisions have reallocated time to waste management to allow for program expansion.

Staff proposed in the summer of 2015 to expand and improve the Waste Management in the Solid Waste Action Plan (attached). This plan outlines tasks to increase public recycling programs with drop boxes, increase recycling at CBJ facilities, expand household hazardous waste programs, and to evaluate other programs such as food composting. Some of these tasks have been accomplished or are in process such as:

1. Move Salt Storage to New Building at Public Works Shop, 7 mile
2. Purchase Drop Boxes for public recycling
3. Partner with other entities to increase HHW and Recycling Collection
4. Evaluate Food Composting program
5. Public Outreach Planning

The Solid Waste Action Plan proposes evaluating program expansion in the short term by utilizing existing waste management reserves. The FY17 budget includes the reallocation of staffing as described above, continuing to expand the drop box program with an additional location (one location to be established summer 2016 and if successful a second location to be established 2017), a significant effort in public outreach, and increased costs for recycling for other CBJ facilities and programs.

With the current revenue structure, this level of program expansion is not sustainable. If costs proposed for FY17 were continued each year, the reserves would be depleted in approximately 7 years (see attached dashboard). However, the intent of using fund reserves in the short term is to evaluate if program expansion can effectively reduce the volume of waste going to the landfill.

The Waste Management program is unique from other utilities in the city because it receives cost recovery from recycled commodities with values that rise and fall in the international market. The outlook today for the program may be wildly different than the outlook in 6 months or two years. However, as shown in the PWFC memo from the 3-1-16 meeting, the prevailing outlook for recycled commodities is dropping values and rising costs for recycling. This reality, matched with a community desire and need for landfill diversion will make for dynamic and exciting planning in this program.

The Waste Management Program (recycling, household hazardous waste and junk cars) receives revenues primarily from a \$4 monthly fee on utility bills and a \$22 annual fee for Motor Vehicle Registration. The fees were initiated in 2003-2004 and have not been increased since that time.

If the programs continue to be successful and grow, and the community and the Assembly continue to value their impacts, we will have the following options:

1. Increased fees
2. Scaled back programs
3. Consolidation of Programs at one location may allow for cost savings

CBJ Waste Management Utility Rate Model

REVENUE

EXPENSE

	<i>Starting Fund Balance</i>	<i>WM Utility Revenues</i>	<i>CIP Spending</i>	<i>Recycling</i>	<i>Household Hazardous Waste</i>	<i>Junked Vehicle</i>	<i>Ending Fund Balance</i>
FY15							2,226,652
FY16	2,226,652	1,097,700	850,000	419,600	527,500	-	1,527,252
FY17	1,527,252	1,113,800	-	624,750	604,550	100,700	1,311,052
FY18	1,311,052	1,113,800	-	623,550	628,350	90,700	1,082,252
FY19	1,082,252	1,113,000	-	554,421	615,417	92,514	932,900
FY20	932,900	1,113,000	-	565,509	627,725	94,364	758,301
FY21	758,301	1,113,000	-	576,820	640,280	96,252	557,950
FY22	557,950	1,113,000	-	588,356	653,085	98,177	331,332
FY23	331,332	1,113,000	-	600,123	666,147	100,140	77,921
FY24	77,921	1,113,000	-	612,126	679,470	102,143	(202,817)

Assumptions:

Future Rate Increase (\$1 in FY19):	0.0%
Future Expense (inflation) Increase (FY19 thru FY24):	2.0%

Assumptions:

Junked Vehicle Program (1=yes and 0=No):	1
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	Solid Waste Action Plan								
	April 2015								
	Category	Action	Priority	Task	Start Date	Completion Date	Cost	Funding Source	Other
1	Recycling	Increase Recycling Bins in public facilities	High	List and prioritize locations for new bins	now	ongoing			
				Purchase bins and install at high visibility public locations	now	fall 2015	\$3,500	Recycling Contract services	Pilot program this season, purchase 10 bins @ \$300/bin, evaluate cost, collection, management to inform expanding program for long term
				Consider other collectors such as Docks and Harbors/Parks and Rec for docks and park areas	now	winter 2015			Work with Streets, D&H and P&R to evaluate cost of CBJ vs private contractor
				Evaluate Rock Dog Contract for collection, amendment or new bid?	now	winter 2015			
2	Recycling	Install and Operate Drop Box recycling	High	List and prioritize locations for drop boxes	now	ongoing			
				Purchase Drop Boxes and Install	now	fall 2015	\$60,000	Capital Outlay	Pilot program to install 3 drop-boxes with 2 extra at one location. Evaluate program at end of year for expansion and long term.
				Identify truck/equipment/driver for box transport	now	fall 2015			Consider CBJ collection vs. private collector
				Evaluate Rock Dog Contract for collection, amendment or new bid?	now	winter 2015			Use info from pilot project and user departments to inform decision
3	HHW	Move Salt Storage to New Building at Mile 7 shop	High	Design new building	now	summer 2015	\$50,000		
				Construct new building and move out of HHW building	summer 2015	fall 2015	\$1,200,000	Solid waste Reserve	
4	HHW	Increase HHW programs	High	Develop Floor Plan for HHW building for 5 year buildout plan	now	winter 2015			
			High	Increase space and Improve Customer Service of Hazbin area	summer 2015	winter 2015	\$10,000		
			Medium	Implement expanded recycling program in new building	2016	2017	\$50,000	Capital outlay	
			Low	Expand HHW Matchmaking with new space and coordinate with Freecycle	2016	2018			
7	Contracts	Consider Co location of Recycling and HHW	High	Develop Floor Plan for HHW building for 5 year buildout plan (above in Increase HHW program)	now	winter 2015			
			Medium	Analyze Cost Impacts of Operating program at HHW by public and private sector	2016	2017			
8	Food Compost	Educate Staff on Food Compost Programs	High	Attend Training on management, operation and technology by SWANA	May-2015	May-2015	\$9,000	Contractual services	
		Build Partnerships	High	Create Ad-Hoc Committee with private/public/committee participation	Summer 2015	Fall 2015			
		Build Program	High	Evaluate Cost/Land/Technology, Staff, Disposal Issues	Summer 2015	Fall 2015			
			Low	Build collection and source program	2016	2018			
			Low	Build composting technical program	2016	2018			
			Low	Implement program	2016	2018			
5	Public Outreach	Make Programs Visible to Public	High	Good signage at drop boxes, HHW, Landfill Recycling/Baler, any new programs	now	summer 2015	\$1,500	HHW supplies Dac 5490	
6	Public Outreach	Brand and Market the Program	High	Hire consultant to brand -logo, slogan, flyer/rack card, stickers, website, ads	now	summer 2015	\$3,000	Should come out of WM Admin	
			Medium	Create regular newsletter/mailer	2016	2016	\$500-\$10,000	Contractual servcies Admin	Need to evaluate type, amount of information, who manages this.
			Low	Participate in Local Events - July 4, Maritime Festival, Earth Day, School Events					
10	Public Outreach	Build Partnerships	Medium	Partner with Chamber, Rotary, other local business organizations on Public Outreach tasks	2016	2016			As the high priority items are complete, start doing outreach and education on what we are doing.
9	Recycling	Evaluate Use of Recyclables in CBJ facilities	Medium	Research other cities policies/purchasing codes	2015	2016			
				Analyze cost impacts	2015	2016			
11	Contracts	Evaluate and Renew Contracts	Medium	Provide update on current status, scope, cost of contracts with long term strategy	2016	2016			
				Evaluate other tasks and what contract mechanism should be	2016	2016			
		Total Cost of High Priority Items		\$1,337,000					
		(without building design and construction)		\$87,000					



**PLANNING COMMISSION
NOTICE OF RECOMMENDATION**

Date: February 25, 2016

File No.: CSP2015 0019

City and Borough of Juneau
CBJ Assembly Members
155 S Seward Street
Juneau, AK 99801

Application For: Planning Commission Recommendation to the City and Borough Assembly regarding Reconstruction of Distin Avenue and portions of W. 7th Street, W. 8th Street, Indian Street and Calhoun Avenue including improvements to storm drain, sanitary sewer, water main, hand rails, concrete barriers, street paving, and altering sidewalk width.

Legal Description
or ROW name: Distin Avenue, W. 7th Street, W. 8th Street, Indian Street and Calhoun Avenue
Parcel Code No.: 0

Hearing Date: February 23, 2016

The Planning Commission, at a regular public meeting, adopted the analysis and findings listed in the attached memorandums dated February 12, 2016 and February 23, 2016, and recommended that the City Manager direct CBJ staff to design and build the project in accordance with the following recommendations:

1. The CBJ project manager contact the DIA prior to the start of the project and that the contractors are made aware of the possibility of finding burials/artifacts during the reconstruction project. If any historic, prehistoric, or archeological sites, locations, or objects are discovered during development activity, all work in the area should cease, and the applicant/permittee/whomever should immediately notify the State Historic Preservation Officer at the Department of Natural Resources. If any human remains are discovered, all work should cease until work is authorized by the agency with jurisdiction. Destruction or removal of human remains may be a crime
2. CBJ Fire department should be informed of water shut offs 24 hours in advance.
3. The fire hydrant on the corner of W. 8th Street and Calhoun Avenue should be relocated into a sidewalk bump out to improve pedestrian movement and crossing at this corner.
4. CBJ Engineering staff work with property owner regarding moving location of power pole on a Distin Avenue to perimeter of property line of the vacant lot between 303 and 310 Distin Avenue to allow improved access to property for development.

City and Borough of Juneau
CBJ Assembly
File No.: CSP2015 0019
February 25, 2016
Page 2 of 2

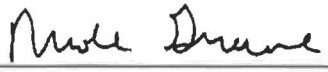
Attachments:

1. February 12, 2016 memorandum from Tim Felstead, Community Development, to the CBJ Planning Commission regarding CSP2015 0019.
2. February 23, 2016 memorandum from Tim Felstead, Community Development, to the CBJ Planning Commission regarding CSP2015 0019.

This Notice of Recommendation constitutes a recommendation of the CBJ Planning Commission to the City and Borough Assembly. Decisions to recommend an action are not appealable, even if the recommendation is procedurally required as a prerequisite to some other decision, according to the provisions of CBJ §01.50.020(b).

Project Planner:


Tim Felstead, Planner
Community Development Department


Nicole Grewe, Chair
Planning Commission


Filed With City Clerk


Date

cc: Plan Review

NOTE: The Americans with Disabilities Act (ADA) is a federal civil rights law that may affect this development project. ADA regulations have access requirements above and beyond CBJ - adopted regulations. The CBJ and project designers are responsible for compliance with ADA. Contact an ADA - trained architect or other ADA trained personnel with questions about the ADA: Department of Justice (202) 272-5434, or fax (202) 272-5447, NW Disability Business Technical Center (800) 949-4232, or fax (360) 438-3208.

MEMORANDUM

TO: Rorie Watt, P.E.
Engineering & Public Works Director

FROM: Greg Smith
Contract Administrator

Date: March 10, 2016

SUBJECT: Contracts Division Activity
February 18, 2016 through March 10, 2016

Current Bids – Construction Projects >\$50,000

E16-129	Project Playground Accessibility Upgrades	Estimate \$200,000. Admiralty Construction low bidder, \$183,240. NTP issued 3/4/16.
E16-095	BRH OR Ventilation Upgrades	Estimate \$165,000. 3 bids received. Schmolck Mechanical Contractors low bidder, \$338,809. NTP issued 2/29/16.
DH16-001	Douglas Harbor Renovation	Estimate 4.5 Million. 5 bids received. Trucano Construction low bidder \$4,896,409. Processing.
E16-107	CBJ Capital Transit Bus Wash System Installation	Estimate \$275,000. 3 bids received. Silver Bow Construction Co. low bidder \$306,000. Processing.
E16-155	2016 Area Wide Paving	Estimate \$810,320. 5 bids received. SECON low bidder \$616,211.50. NTP issued 3/10/16.
E16-151	Whittier Street Reconstruction	Estimate \$1,246,000. Arete Construction Corp. low bidder \$1,016,530.60. Processing 2/16/16.
E16-096	Governor's House Area Road Reconstruction	Estimate \$975,000. 4 bids received. Admiralty Construction low bidder \$842,210. NTP issued 3/4/16.
E16-014	Lemon Creek Gravel Pit Truck scale Replacement	Estimate \$100,000. 7 bids received. Coogan Construction low bidder \$104,500. NTP issued 3/9/10.
E16-164	Downtown Waterfront Corrosion Control Repairs	Estimate \$915,000. 4 bids received. Ballard Marine low bidder, Base Bid & Alternate, \$598,070. Award in progress.
E16-127	Seawalk- Bridge to Gold Creek, Phase 2	Estimate \$4.3 M. 1 bid received. North Pacific Erectors \$4,061,125.02. Processing.
E16-160	2016 Lemon Creek Pit Reclaimed Asphalt Processing	Estimate \$187,000. 2 bidders. SECON low bidder \$148,750. NTP issued 2/26/16.
E16-054	JNU Airfield Shop Roof Replacement	Estimate \$300,000. Bids due 2/12/16. 7 bids received. Silver Bow Construction, low bidder, \$224,000. NTP issued 3/8/16.
E16-133	Front Street Douglas Reconstruction	Estimate \$670,000. Bids due 3/30/16
E16-016	Capital Transit Facility Renovation & Addition	Estimate \$3,750,000. Bids due 3/30/16.

Current RFP's – Services

E16-162	CA and Inspection for Switzer Creek Subdivision	Proposals due 2/16/16. Two Proposals received. DOWL successful Proposer. In negotiations.
E16-173	Contract Administration and Inspection Services for 2016 Area Wide Paving	3 Proposals received. DOWL successful Proposer. Award in progress.
E16-179	CA & Insp for Stephen Richards Memorial Drive	Proposals due 2/26/16. 3 proposals received. DOWL successful Proposer.

Contracts Division Activity
February 18, 2016 through March 10, 2016

E16-194	Design Services for Biosolids Dryer Installation & Facility Construction	Proposals due 3/28/16.
E16-187	Bartlett Hospital OR Replacement	Proposals due 3/8/16. 6 proposals received. Under evaluation.

Other Projects – Professional Services – Contracts, Amendments & MR's >\$20,000

RFP E16-074	Contract Administration and Inspection Services for Whittier Street Reconstruction	DOWL, \$94,924.30. Processing 3/7/16.
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Term Contract – Professional Services (between \$20,000-\$50,000)

MR E13-156 (Civil)	CA & Insp Montana Creek West Subdivision, Phase 2B	Responses due 2/24/16. R&M Engineering only proposer. In negotiations.
MR E13-156	CA & Insp. Meadow Land Drainage Improvements	Responses due 3/10/16.

Annual FAA project report underway. This report indicates to the FAA if the City is meeting the requirements for DBE participation and federally funded projects.

Key for Abbreviations and Acronyms

A	Amendment to PA or Professional Services Contract
CA	Contract Administration
CO	Change Order to construction contract or RFQ
MR	Modification Request – for exceptions to competitive procurement procedures
NTE	Not-to-exceed
NTP	Notice to Proceed
PA	Project Agreement - to either term contracts or utility agreements
RFP	Request for Proposals, solicitation for professional services
RFQ	Request for Quotes (for construction projects <\$50,000)
RSA	Reimbursable Services Agreement
SA	Supplemental Agreement