

**ASSEMBLY STANDING COMMITTEE
PUBLIC WORKS AND FACILITIES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**
July 25, 2016 12:00 PM
Municipal Building - Assembly Chambers

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. June 27, 2016 - Regular Meeting

III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS

IV. ITEMS FOR ACTION

- A. Transfer & Closeout - Incinerator Repairs/Biosolids to New Biosolids CIP
- B. Headworks/Biosolids Project Resolution of Support for ADEC Grant Application

V. INFORMATION ITEMS

VI. CONTRACTS DIVISION ACTIVITY REPORT

- A. June 23, 2016 through July 20, 2016

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT
PUBLIC WORKS & FACILITIES COMMITTEE
Regular Meeting – June 27, 2016
12:00 – 1:00 PM – City Hall Assembly Chambers
MINUTES

I. ROLL CALL

Meeting was called to order at 12:00 p.m.

Members Present: Ms. Gladziszewski (Chair), Ms. Becker, Mr. Jones, Ms. Bursell (By Phone)

Assembly Members: Ken Koelsch (Mayor), Mr. Bell

Staff Present: Rorie Watt, City Manager, Mila Cosgrove, Beth McEwen, Greg Smith, Tina Brown, Rich Ritter, John Bohan, Ron King, Janella Lewis, Rob Steedle, Beth McKibben, Samantha Stoughtenger, Janella Lewis, David Means

II. APPROVAL OF AGENDA

Agenda approved.

III. APPROVAL OF MINUTES

Approval of minutes for May 16, 2016, approved with edits.

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

V. ITEMS FOR ACTION

A. CIP Closeouts and Transfers

Mr. Healy briefly discussed the request to transfer funds from 12 CIPs in the amount of approximately \$1.1 million to be transferred to the listed CIP projects.

Discussion ensued.

Mr. Jones moved to forward the resolution.

No objections. Motion passed.

B. Mt. Bradley Inc. Lease Maintenance

Mr. Healy explained the recently expired lease with Mt. Bradley Enterprises for the purposes of improving safe vehicle movement in the downtown Douglas area. CBJ Engineering/Public Works and the Lands Department recommend the renewal of the lease with Mt. Bradley Enterprises in the amount of \$7,700, using the Pavement Management CIP, and then subsequent one dollar per year lease payments from the Lands Fund.

Discussion ensued.

Ms. Becker moved to forward the resolution.

No objections. Motion passed.

C. Juneau International Airport Construction Projects

Mr. Healy discussed the five projects that are either currently out for bid or will be prior to July. Ken Nichols, Airport Engineer gave a detailed update on the projects and requested that the PWFC recommend each of the projects to the Assembly for appropriation of the funds for the project in anticipation of grants from FAA and ADOT.

Discussion ensued.

Mr. Jones moved to forward the resolution.

No objections. Motion passed.

D. JSD Appropriations, Transfers and CIP Closures

Mr. Healy discussed the proposed Juneau School District Appropriations, Transfers, and CIP Closures and recommended that the PWFC forward these appropriations, transfers, and CIP closures to the full Assembly for approval.

Discussion ensued.

Ms. Becker asked if it was legal for the City to help with the Auke Bay Playground project.

Ms. Becker moved to forward the resolution.

No objections. Motion passed.

E. Bond Interest Earned

Mr. Healy explained the Finance Department request for an ordinance to appropriate \$272,105.07 in bond interest income that was earned on general obligation bond proceeds to be allocated to the projects listed in the memo.

Discussion ensued.

Ms. Becker moved to forward the resolution.

No objections. Motion passed

VI. INFORMATION ITEMS

A. Distin Ave/West 8th Street Electrical Utility Update

Mr. Healy gave a brief overview outlining the steps Staff took concerning 2 issues related to the Distin Ave project that is currently under contract for construction. The Planning Commission requested Staff work with the owners at 319 Distin Ave. to consider relocating or undergrounding the power pole in front of their adjacent property and the request of several residents in this area for Staff to take a look at undergrounding several utilities, telephone, electrical and cable, to be incorporated as part of the project. Staff conducted an assessment of the request and estimated the total cost would be approximately \$600,000. There was not enough resident support to continue. CBJ is now proceeding with the contract as originally awarded.

Peter Metcalf of 354 Distin a resident for 24 years spoke. Mr. Metcalf indicated that cost did not become an immediate issue, but the vehicle on how to proceed did. Mr. Metcalf indicated that residents were told an LID was not an option in this situation because this was a utilities project.

Discussion ensued.

B. Proposed Changes to Wastewater Disposal Fee Regulations

Mr. Healy spoke about the budget cuts at the State level; pointing out that more State agency fees are getting passed down to the municipalities and the fees are expected to increase. Mr. Healy thought that the Committee members should be aware of the effects.

VII. CONTRACTS DIVISION ACTIVITY REPORT

Mr. Healy pointed out two minor changes, under Current Bids the last Bid Mendenhall River Community School Underground Storage Tank Replacement the estimate was \$140,000, the Bid received was \$107,000. Also for a clarification, under Other Projects – Professional Services – Contracts, Amendments & MR's > \$20,000, RFP E16-187 Planning, Programming and Design Services for Bartlett Regional Hospital Operating Room Replacement, with Kumin Associates, Inc., this is on a time and material basis and is only for planning and programming and not for design as of yet.

Discussion ensued.

VIII. ADJOURNMENT – NEXT MEETING IS SCHEDULED FOR

Next meeting will be July 25, 2016. Meeting adjourned at 1:09 PM.



City and Borough of Juneau
Engineering and Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: July 15, 2016

TO: Ms. Maria Gladziszewski, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer

RE: CIP Housekeeping Consolidation: Transfer and Closeout – Incinerator
Repairs/Biosolids to new Biosolids CIP

Staff proposes to close the Incinerator Repairs/Biosolids CIP, U76-012 and transfer the remaining \$1.5 million into the NEW Biosolids Treatment and Disposal CIP, U76-109. This housekeeping measure will consolidate all expenditures related to Biosolids into one CIP and close the existing Incinerator Repairs / Biosolids CIP.

Staff requests the above housekeeping transfer and closeout be moved to the full Assembly for approval.



City and Borough of Juneau
Engineering and Public Works Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800 Facsimile: 463-2606

DATE: July 13, 2016

TO: Ms. Maria Gladziszewski, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer

RE: Headworks and Biosolids Project Resolution of Support for ADEC Grant Application

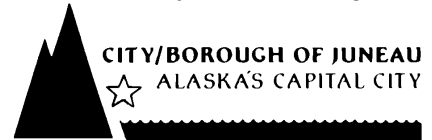
Staff is preparing a \$1.0 million grant questionnaire for Alaska Department of Environmental Conservation (ADEC) Clean Water Fund grant monies to assist in funding the Treatment Plant Headworks Project and Long Term Biosolids Treatment and Disposal and the project. In this statewide program, ADEC scores and ranks projects, giving more favorable scores for a variety of reasons (regulatory requirement, plans completed, local funds in place, improvement to public health, etc.) and additional points if the local governing body passes a resolution stating that the project is the community's first priority Capital Improvement Project (not just highest water or sewer priority) for the current fiscal year.

The Long Term Biosolids Treatment and Disposal Project and Treatment Plant Headworks are combined together for ADEC Loan funding. Gaining Grant funding for this project will reduce the amount of debt encumbered by the Wastewater Utility.

The Headworks project will install two new mechanical screens at Mendenhall Treatment Plant and JD Treatment Plant. The new screens will remove significantly more non-organic solids from the wastewater providing more efficient treatment and reducing the volumes of biosolids generated.

If successful, the grant funding for this project will require a 40% local match. The match funds would be provided by the ADEC Loan already in place for the Biosolids and Headworks Projects.

Staff recommends that the Committee forward this resolution to the full Assembly for approval.

MEMORANDUM

TO: Duncan Rorie Watt, P.E.
City & Borough Manager

FROM: Greg Smith
Contract Administrator

Date: July 21, 2016

SUBJECT: Contracts Division Activity
June 23, 2016, through July 20, 2016

Current Bids – Construction Projects >\$50,000

E17-022	Egan Water System Replacement	Estimate \$578,000. 3 bids received. Southeast Earthmovers low bidder \$554,961. Award in progress.
E16-146	JNU Aircraft Rescue & Firefighting (ARFF) Station Modifications	Estimate \$2.1 Million. 3 bids received. Dawson Construction low bidder, \$1,810,000. Award in progress.
BE17-035	Juneau International Airport (JNU) Cargo Hardstand	Estimate \$300,000. Bids due 8/4/16.
BE16-254	JNU Snow Removal Equipment Building	Estimate \$16.4 Million. Bids due July 26, 2016.

Current RFP's – Services

RFP E16-235	CA and Insp. Services for McGinnis Subdivision Paving	Proposals due 5/25/16. 2 proposals received. Wilson Engineering, successful Proposer. NTP issued 7/7/16.
RFP E17-026	Juneau School District Facility Master Plan	Proposals due 7/7/16. 3 proposals received. Under evaluation.
RFP E17-040	Planning and Environmental Permitting for Taxiway-A Rehabilitation and Runway Incursion Mitigation	Proposal due 8/3/16.

Current Request for Quotes –RFQs – Construction (between \$20,000-\$50,000)

E17-049	Kennedy Street ADA Ramp	6 Quotes received. Compass Construction lower bidder \$5,500. NTP issued 7/20/16.
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Other Projects – Professional Services – Contracts, Amendments & MR's >\$20,000

RFP E16-217	CA & Insp. Services for Front Street Douglas Reconstruction Project	Wilson Engineering, \$59,970. NTP issued 6/24/16.
RFP E16-194	Design Services for Biosolids Dryer Installation and Facility Construction	DOWL, \$1,340,939. NTP issued 6/24/16.
RFP E11-033	A8 - Long Range Waterfront Plan Area A – Land & Seawalk Planning & Design (Seawalk – Bridge to Gold Creek)	Tetra Tech Alaska, LLC, \$408,000. NTP issued 6/22/16.

Term Contract – Professional Services (between \$20,000-\$50,000)

MR E13-156 (Civil)	CA & Insp Montana Creek West Subdivision, Phase 2B	R&M Engineering only proposer. In negotiations.
MR E13-156	PA 4 - Master Plan for Water System Fiber Optic Communications Upgrade	Haight & Associates, Inc., \$49,580. Processing 7/5/16.

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MR E13-156 (Civil)	Crow Hill Reservoir Fill Line Replacement Contract Administration & Inspection Services.	2 responses received. Wilson Engineering selected. Negotiations in progress.
MR E13-156 (Architect & Landscaping)	NOAA Acquisition Services	Proposals due June 15, 2016. 3 proposals received. Jensen Yorba Lott successful proposer. Negotiations underway.

Term Contracts – General Construction (between \$20,000-\$50,000)

RFP E15-154(Carver)	PA 4 – Eaglecrest Lodge Partial Roof Replacement	Carver Construction, \$44,525. NTP issued 7/8/16

Term Contract – CBJ Downtown Stair Rehabilitation Services (between \$20,000-\$50,000)

RFP E14-180(Carver)	PA 1 – Harris and 3 rd Stairs	Carver Construction, \$49,975. NTP issued 7/8/16
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Construction Change Orders (>\$20,000)

E12-246	Seawalk Cloth Banners – Fabrication	Rainier Industries, Ltd., \$39,840. Transmittal letter sent 7/6/16.
E15-224	CO 6 – Salmon Creek Water Filtration Plant	North Pacific Erectors, \$35,074.52. Bonding letter sent 7/19/16.
E16-016	CO 1 – Capital Transit Facility Renovation & Addition	Alaska Commercial Contractors, Inc., \$69,102. Processing 7/13/16.

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E16-034	CO1 - Marine Parking Garage Luminaire Replacement	Alaska Electric, LLC, \$29,193. Bonding letter sent 7/19/16.
E16-126	CO 2 – Seawalk – Bridge to Gold Creek, Phase 1	McG Constructors, \$22,740.38. Routing for signatures.

Supplemental Agreements

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Utility Agreements >\$20,000

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Created new airport project Division 0 specifications to better coordinate with Federal regulations.

Key for Abbreviations and Acronyms

A	Amendment to PA or Professional Services Contract
CA	Contract Administration
CO	Change Order to construction contract or RFQ
MR	Modification Request – for exceptions to competitive procurement procedures
NTE	Not-to-exceed
NTP	Notice to Proceed
PA	Project Agreement - to either term contracts or utility agreements
RFP	Request for Proposals, solicitation for professional services
RFQ	Request for Quotes (for construction projects <\$50,000)
RSA	Reimbursable Services Agreement
SA	Supplemental Agreement