PUBLIC WORKS & FACILITIES COMMITTEE
Regular Meeting – October 23, 2017
12:00 PM – City Hall Assembly Chambers
MINUTES

I. ROLL CALL

Meeting was called to order at 12:01 p.m.

Members Present: Loren Jones (Chair), Ms. Gladziszewski, Ms. Weldon, Mr. Gregory (by phone)

Staff Present: Mayor Ken Koelsch, Laurie Sica, Roger Healy, Tina Brown, Greg Smith, John Bohan, Michele Elfers (by phone), Charlie Ford, Beth McKibben, Nate Watts, Ed Foster, Patty Wahto, Catherine Fritz, Ken Nichols, Bob Bartholomew

II. APPROVAL OF AGENDA

Approved

III. APPROVAL OF MINUTES

September 18, 2017 Minutes were moved to November 20, 2017 PWFC Meeting.
Mr. Jones requested a change to his name, to the correct spelling to Loren.

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

V. ITEMS FOR ACTION

A. Juneau Coordinated Transportation Coalition (JCTC) Grant Application Resolution

Mr. Gregory requested to remove himself from this discussion because he is a member of the SAIL Board.

Mr. Healy discussed the Juneau Coordinated Transportation Coalition (JCTC) and related community organization endorsement for the provided prioritized projects for this round of DOT&PF grants and the requirement of the support by the local municipal government.

Ms. Weldon moved to forward the request to endorse the prioritized projects for this round of DOT&PF grants to the full Assembly.

No objections. Motion passed.

B. Dunn Street Reconstruction Transfer Request

Mr. Healy discussed the unforeseen work discovered during the reconstruction of Dunn Street requiring additional funding to complete the project. The additional funding needed to cover the extra work is $25k. The funds would be transferred from the Eagles Edge CIP, which is nearly complete leaving a balance of $160k.

Ms. Gladziszewski moved to forward the transfer request in the amount of $25k from the Eagles Edge CIP into the Dunn Street Reconstruction project to the full Assembly for approval.

No objections. Motion passed.

C. Downtown Street Banner Selection Committee

Mr. Healy discussed the request of the PWFC's approval of a process and committee to replace the downtown street banners, along with the approval of the provided organizations to participate on the selection committee. Once the committee has been selected it will go on the consent agenda for Assembly approval.

Ms. Gladziszewski requested that we add a seventh person to the committee.

Mr. Jones would like to see Sealaska added to the committee.

Discussion ensued.

Ms. Gladziszewski moved to forward the request for approval of a process and committee to replace the downtown street banners, adding a seventh person to the full Assembly for approval.

No objections. Motion passed.

D. Project Playground Insurance Funds Appropriation

Mr. Healy discussed the initial funding from insurance to begin the reconstruction of the Project Playground is in the amount of $1,334,074.14. This amount needs to be appropriated into a CIP. Mr. Bohan spoke, if there are additional costs the insurance company will reimburse us. Ms. Pierce of Parks and Rec spoke saying the insurance company is paying on a cash value basis up to the initial amount of the $1,334,074.14 then any costs over and above will be replacement value. Any fund raising money, which the Juneau Community Foundation has raised about $180k, will go to anything that the insurance company feels that is above and beyond reasonable costs. One of the items is more accessible surfacing. There was a deductible of $100k.

Discussion ensued.

Ms. Weldon moved to forward the request to appropriate $1,334,074.14 into a new CIP for Project Playground to the full Assembly for approval.

No objections. Motion passed.

E. Transfer Request – Downtown Streets Improvements Basement Roofs and Lighting

Mr. Healy discussed the need to replace sidewalk slabs over basements at the Alaskan Hotel and on Front Street, that require additional rehabilitation beyond what was originally planned or budgeted for in the Downtown Street Improvement projects in Phase I and Phase II in the amount of $175k, and the need for adding and updating lighting throughout the project in the amount of $85k. The work on the Whittier Street Reconstruction project is complete with $257,499.05 remaining. Staff requests to close out the Whittier Street Reconstruction project and move the remaining $257,499.05 to the Downtown Street Improvements PH II project.

Discussion ensued.

Ms. Gladziszewski moved to forward a transfer request in the amount of $257,499.05 from the Whittier Street Reconstruction project to the Downtown Streets Improvement PH II project to the full Assembly for approval.

No objections. Motion passed.

F. Lo-No Grant Receipt

Mr. Healy discussed the request for an appropriation of an ADOT&PF grant that CBJ received through the Federal Transit Administration to purchase a new electric bus in the amount of $408,130. $300,000 of existing grant money CBJ has identified for the purchase of a diesel powered bus now is to be used to supplement the purchase of the electric bus. Mr. Foster spoke indicating there are no Lo-No Grants available at this time and when one becomes available CBJ will apply.

Ms. Gladziszewski would like to see a cost analysis for the buses.

Discussion ensued.

Ms. Weldon moved to forward an appropriation of $408,130 ADOT&PF Grant to the full Assembly for approval.

No objections. Motion passed.

G. Update on Juneau International Airport Construction Projects

Mr. Healy discussed the provided update on Juneau International Airport Construction projects. The PWFC previously reviewed several airport projects at the July 10, 2017 meeting. Several of the projects were introduced at the October 16, 2017, Assembly meeting and are being heard in the November 6, 2017, Assembly meeting. The provided update includes the current status of airport projects, current funding streams and the added descriptions for two projects, which the Airport Board has reviewed. In addition, the Airport is pursuing a Supplemental Agreement to the SREB contract as described in the Information Item C. Airport – SREB PH Ib with the current contractor F&W at an expected value of over $2M, it will need Assembly/Airport Board approval. This is an update only, no action is required.

Mr. Jones stated the following projects were introduced at the October 16, 2017, Assembly meeting and will be heard at the November 6, 2017, Assembly meeting: Construct Runway Safety Area Phase IIC, Design Taxiway-A Rehabilitation, Taxiway-E Realignment, and Taxiway D-1 Relocation, Design and Construct Seaplane Base Improvements and Acquire Snow Removal Equipment.

Ms. Gladziszewski asked about the project that extends the lighting ability so planes can land when the weather is bad.

Ms. Wahto stated that they are still working with FAA on this on the type of funding for this project. Ms. Wahto also gave a specific update on the projects.

Discussion ensued.

H. FY18 & FY19 Proposed 1% Sales Tax Allocation

Mr. Jones stated that in the provided memo the second 2017-06 ordinance the N should be and O.

Mr. Bartholomew stated provided in the memo is a list from Mr. Healy of the schedule and recommendation for the use of Sales Tax for the FAA match money for the Airport ready and eligible projects. He prepared this because of a change in course. The Airport Board originally approved Staff to use Airport funds which include many types of FAA funding that need to allocate expenditure to the different funding sources. From a Staff standpoint this would require a lot of staff time He took a look at the FY18 1% Sales Tax CIP Revenue and recommended that since it was intended for the hospital to take a bulk of the share of the FY18 & 19 % Sales Tax and the hospital is not ready to do a full blown project yet, BRH still has some planning and design work, that we could save a lot of administrative costs by using Sales Tax.

Ms. Gladziszewski stated the PWFC recommends approval to use FY18 Sales Tax dollars for the CBJ's match to FAA dollars for Airport project ready and eligible be forward to the full Assembly.

No objections. Motion passed.

VI. INFORMATION ITEMS

A. Roof and Canopy Drainage

Mr. Healy discussed the ongoing problem with the roof and canopy drainage in Downtown Juneau and the erosion to sidewalks. Nate Watts of CDD spoke on CBJ building code and land use code that requires roof and canopy to drain into approved drainage ways, which in the downtown area is the municipal storm water system. Enforcement would mean $100 for the first citation, $200 for the second and a court appearance for the third. This would be after providing notice of the violation and giving them a reasonable time to comply. Michele Elfers stated that this issue was discussed at the public meeting for the PH II Downtown Streets Improvement project in September. Recently an email was sent to the 175 persons on the Downtown Streets Improvement project list, alerting the community to this problem and the code requirements. The Community Development will begin enforcing the roof and canopy drainage code over the next few months.

Discussion ensued.

B. Wastewater Infrastructure – Mendenhall River Crossing

Mr. Healy discussed with a recent inspection of the forcemain crossing in the Mendenhall River near Marion Drive, which conveys wastewater from Back Loop and Montana Creek, following the decrease in seasonal river flow Staff discovered the forcemain crossing areas pipe and encasement has been exposed along one bank. CBJ is undertaking several actions including an amendment to the Marion Drive Crossing design services RFP to include new installation of the Marion Drive crossing requested and received a Class II Emergency declaration from the City Manager that allows the CBJ to expedite purchase procedures and Staff is regularly inspecting the forcemain to evaluate its ongoing integrity. The recent Maier Drive forcemain replacement may be reimbursable through insurance. The Marion Drive replacement will have to be funded through Wastewater reserves, which will come before the PWFC.

Discussion ensued.

C. Airport – SREB PH Ib

Mr. Healy spoke on the Airport pursuing a Supplemental Agreement to the SREB contract. Ms. Wahto stated that the first phase of the SREB was eligible for FAA funding; we are into the next phases of items that are not eligible for FAA funding. What we are looking at is to get the most value for our money for our remaining funds, such as the Legislative Grant that was provided for this project. To add two more pieces with this funding and we are looking at doing a Supplemental Agreement for this Contract, it will be a little over $2M, with the essence of time trying to use the grant money by the State, having the contractor already onsite and not going out to bid would all save money. This request would go before the Airport on November 14th, come back to PWFC on November 20th and presumably go before the Assembly on November 27th.

Discussion ensued.

VII. CONTRACTS DIVISION ACTIVITY REPORT

Ms. Gladziszewski asked about the Seawalk Design Services Franklin Dock to AJ Dock in that she though the next portion of the Seawalk to be done would be Gold Creek to the Sub Port and asked if this section has been reviewed by the Committee of the Whole.

Mr. Healy spoke saying that our Seawalk projects are prioritized based on willing land owners and the maturity of the property plans, this section of the Seawalk is not mature in the planning as to where the alignment could be. As we have heard there is some talk about a harbor, an Ocean Center in this area and other things of that nature. Those plans are not mature enough to consider where we are going with this at this time. We can check to see if this has been brought before the Assembly or the Committee of the Whole and provide the PWFC with the results.

Mr. Jones mentioned that the next PWFC meeting was going to be on November 13th, but has now been moved to November 20th, the following meeting will be December 4th, but after that meeting our next scheduled meeting isn't until January 29th, tentatively add a January 8th PWFC meeting, we have CIP's coming up.

VIII. ADJOURNMENT - Meeting adjourned at 1:09 PM.