

**ASSEMBLY STANDING COMMITTEE
PUBLIC WORKS AND FACILITIES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

October 23, 2017 12:00 PM
Municipal Building - Assembly Chambers

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. September 18, 2017 - Regular Meeting

III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS

IV. ITEMS FOR ACTION

- A. Juneau Coordinated Transportation Coalition (JCTC) Grant Application Resolution
- B. Dunn Street Reconstruction Transfer Request
- C. Downtown Street Banner Selection Committee
- D. Project Playground Insurance Funds Appropriation
- E. Transfer Request - Downtown Streets Improvements Basement Roofs and Lighting
- F. Lo-No Grant Receipt
- G. Update on Juneau International Airport Construction Projects
- H. FY18 & FY19 Proposed 1% Sales Tax Allocation - (red folder item)

V. INFORMATION ITEMS

- A. Roof and Canopy Drainage
- B. Wastewater Infrastructure - Mendenhall River Crossings
- C. Airport - SREB Ph Ib

VI. CONTRACTS DIVISION ACTIVITY REPORT

- A. September 14, 2017 to October 17, 2017

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT
PUBLIC WORKS & FACILITIES COMMITTEE
Regular Meeting – September 18, 2017
12:00 PM – City Hall Assembly Chambers
MINUTES

I. ROLL CALL

Meeting was called to order at 12:00 p.m.

Members Present: Ms. Becker (Chair), Ms. Gladyszewski, Mr. Nankervis

Members Absent: Ms. Weldon

Assembly Members Present: Lauren Jones

Staff Present: Roger Healy, Tina Brown, Greg Smith, Michele Elfers, Alan Steffert, Rob Steedle, Beth McKibben, Ed Foster, Daniel Bleidorn

II. APPROVAL OF AGENDA

Approved.

III. APPROVAL OF MINUTES

August 8, 2017 – Approved with corrections

IV. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

V. ITEMS FOR ACTION

A. West Douglas Road Supplemental Agreement

Mr. Healy discussed the request for the West Douglas Road Supplemental Agreement with ENCO in the amount of \$600,000 to extend the Pioneer Road they are currently working on another 1.1 miles to Middle Creek. This original bid came in \$500k below the estimate which left \$750k of a Legislative Grant that expires June of 2018. The Assembly needs to approve Supplemental Agreements that are above \$250,000.

Mr. Nankervis moved to forward the request for the West Douglas Road Supplemental Agreement with ENCO in the amount of \$600,000 to extend the Pioneer Road the Full Assembly.

No objections. Motion passed.

B. Salmon Creek Filtration Transfer Request

Mr. Healy discussed the need for a transfer request in the amount of \$300k from the Douglas Highway Waterline Replacement CIP into the Salmon Creek Filtration project for a 40% local match to utilize remaining funds of ADEC Grant for Salmon Creek Water Plant. This will allow for needed equipment upgrades to the Salmon Creek Water Plant.

Ms. Gladziszewski moved to forward transfer request in the amount of \$300k from the Douglas Highway Waterline Replacement CIP into the Salmon Creek Filtration project for a 40% local match to utilize remaining funds of ADEC Grant for Salmon Creek Water to allow for needed equipment upgrades to the Salmon Creek Water Plant to the full Assembly for approval.

No objections. Motion passed.

C. Maier Drive Forcemain Repair Transfer Request

Mr. Healy discussed Maier Drive Forcemain operation and its recent break caused by flooding on the Mendenhall River. The break needs to be repaired quickly. Risk Management is in discussions with our insurance carrier to see if the break is covered. At this time Staff, is requesting a transfer of \$100k from the Wastewater SCADA CIP to a new CIP Maier Drive Forcemain Repair. If the break is covered by insurance these funds will be returned to the SCADA CIP.

Mr. Nankervis moved to forward the transfer request of \$100k from the Wastewater SCADA CIP to a new CIP Maier Drive Forcemain Repair to the full Assembly for approval.

VI. INFORMATION ITEMS

A. Update on Downtown Traffic Flow & Visitor Service Funding

Mr. Healy discussed the amended resolution to fund \$150,000 for the downtown improvements related to traffic flow and visitor services funded by the Marine Passenger Fees.

Michele Elfers provide additional information on questions from the PWFC members, highlighted are the following:

- The use of Passenger Fees for Charging Stations. – There has been \$25,000 in the FY18 CIP for electric charging stations throughout Juneau, including on station downtown as a part of the \$25,000 that will be funded by Sales Tax, it is shown in the memo because it is part of the traffic flow.
- The use of Passenger Fees for Charging Stations in the Downtown area. - This is a request from a private business that has invested in electric circulators for downtown transport vehicles for tourists.
- Concern of the need for some type of a “viewable” plan that shows the coordination of the different user groups needs for way finding and what has

been done and what has not. – Perhaps hire a Consultant to help manage. There will not be enough funds for the fabrication and installation of signage. Planning on providing scope for the FY19 Budget.

B. Snow Storage

Mr. Healy discussed the current private snow haulers concerns about having access to CBJ properties for their private businesses to store snow. Both the CBJ Staff and Mr. Godkin are trying to find sites within the downtown area for snow storage. Staff does not recommend allowing private snow haulers to store their snow on CBJ properties; this would increase CBJ capital costs to increase snow storage capacity at other locations.

Ms. Elfers spoke providing information on the current CBJ storage sites.

Mr. Godkin spoke relaying the message to the PWFC that the private snow haulers are working with CBJ for a solution to the limit area that are available for snow storage.

C. Proposed Regulation Change-Onsite Wastewater Treatment and Disposal System

Mr. Healy discussed the need for changes in Juneau's OWTDS regulations. The regulation requirement that a "Service Contractor" be approved by the OWTDS system manufacture has placed many homeowners in a position of not having approved service contractors able to provide the pumping service. The Engineering and Public Works Department will initiate a change in the OWTDS regulations that allow homeowners to contract directly with Department approved services providers.

VII. CONTRACTS DIVISION ACTIVITY REPORT

Discussion ensued.

Special Note: Ms. Elfers let the PWFC know that the City has received Grant Funding in the amount of \$400,000 from the FTA for the Low No Admissions Program. We applied for funding for an Electric Bus and Charger.

VIII. ADJOURNMENT - Meeting adjourned at 12:50 PM.



Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: October 23, 2017

TO: Loren Jones, Chair
Assembly PWFC

FROM: Roger Healy, PE, Director
Engineering Department

RE: Resolution for Juneau Coordinated Transportation Coalition Grant Application
(DOT&PF)

The Juneau Coordinated Transportation Coalition (JCTC) and related community organizations voted to endorse the attached priorities for this round of DOT&PF grants.

To be considered for grant funding, each community must prioritize their projects and that priority list must be endorsed by motion or resolution by the local municipal government.

Recommendation:

I recommend that the PWFC forward a Resolution of support for the grant applications to the full Assembly.

Juneau Coordinated Transportation Coalition
Addendum 2: Prioritized Projects, 2018-19 (SFY19)

Please accept this as the 2017 Addendum to the CBJ 2015 Juneau Coordinated Human Services Transportation Plan.

The Juneau Coordinated Transportation Coalition (JCTC) and related agency representatives met during a public meeting on October 16, 2017 and voted to prioritize funding requests for submission in the SFY19 Alaska Department of Transportation and Public Facilities (ADOT&PF) Coordinated Transportation Grant funding. JCTC would like to amend the adopted 2015-16 priorities.

ADOT&PF requested that the JCTC prioritize projects in one funding request list. JCTC member agencies submitted proposals for four projects. Projects are described on the following pages by the requesting agency.

Overall, the four funding requests were prioritized as:

1. Taxi voucher program
2. 4x4 capable lift-equipped bus
3. Paratransit/Senior services lift-equipped bus
4. Lift-equipped taxi

JCTC members and representatives of interested agencies emphasized the importance of the transportation services the prioritized requests support. All projects are strongly endorsed by JCTC member agencies that were in attendance at the JCTC meeting.

The Juneau Coordinated Transportation Coalition (JCTC), Juneau's Coordinated Human Services Transportation Provider Coalition, invites funding prioritization requests from member agencies for transportation projects.

For FY19 Grants for Capital Projects (money available on or after July 1, 2018): Capital projects in transit include both capital to purchase (or retrofit/rebuild) a vehicle, to purchase transportation assistance devices, and funds for "purchased transportation services," whereby a grant pays for the purchase of rides ON PUBLIC TRANSIT for the clients of a human services agency.

PLEASE EMAIL FUNDING PRIORITIZATION REQUESTS to Tim Felstead at the City and Borough of Juneau Community Development Department.

Email to tim.felstead@juneau.org

Requesting Agency Information:

Agency: Southeast Alaska Independent Living, Inc.

Contact Person: Joan O'Keefe, Ex. Director Phone: 907-523-4430

Email: jokeefe@sailinc.org

Title/Description of Funding Request: Replacement 4x4 Cutaway Bus with 3 wheel chair stations for ORCA, SAIL's adaptive recreation program, and Eaglecrest ADA rides.

(The use and type of the vehicle or other capital purchase your agency seeks funding for)

Question 1) Can Capital Transit/Care-A-Van currently meet the needs of the requesting agency's project?

Answer: No, Capital Transit/Care-A-Van cannot fill the niche filled by the ORCA cutaway bus. ORCA uses the vehicle to provide consumer (seniors and people with disabilities) transportation to and from recreation activities throughout the community and beyond. A number of ORCA participants live beyond transit/Para-Transit boundaries and transportation must be flexible to accommodate weather and the special needs of the clientele. Aligned with our mission to Inspire Personal Independence, participants are encouraged to ride Capital Transit/Care-a-Van when it's an option and appropriate for the individual and the circumstance. Unfortunately, this generally is not the case. ORCA activities are often outside transit/Para-Transit boundaries i.e., picnics or campouts out the road or rock climbing out Thane. ORCA also uses the vehicle for multi-day trips outside the area, i.e., a ferry ride to Haines for the SE Fair or the Eagle Festival. Additionally, through an agreement, the 4x4 vehicle fulfills CBJ's requirement for complimentary transit service to the Eaglecrest Ski Area in the winter months. Our Youth Employment in the Parks program, a partnership between the Dept. of Labor, Division of Vocational Rehabilitation, Zach Gordon Youth Center, also uses the vehicle in the summer months to transport participants and equipment to various trails and parks. ORCA also provides activities for JAMHI consumers every-other Friday. For all these activities, Capital Transit/Care-a-Van is not an option.

Question 2) Does the requesting agency serve persons with disabilities? Beneficiaries of the Alaska Mental Health Trust? (Persons suffering from dementia, TBI, persons with developmental disabilities, persons with mental illness, and persons who experience chronic substance abuse.) Please describe clients who will use this transportation, including approximate numbers served per year.

Answer: Yes, the Juneau ORCA program served 135 unduplicated seniors and people with disabilities last fiscal year of which approximately 90%, or 122 individuals, are Trust Beneficiaries. In FY17 the ORCA Juneau program provided 1300 rides.

Question 3) Describe these clients' specific social service, treatment, or medical and transportation needs to be addressed by this request.

Answer: ORCA provides adaptive recreation services for seniors and people of all ages with any disability (cognitive, physical, mental health). ORCA provides all 5 core services of a Center for Independent Living (CIL) through recreation: Advocacy, IL Skills Training, Information and Referral, Peer Support, and Transition Services (youth transition and nursing facility transition). Please see Question #1 for additional detail on transportation needs addressed by this request.

Question 4) How much would your project cost? What type of vehicle do you wish to purchase and would it be used or new? If you want "purchased services" please estimate the numbers of hours of service per week or month that clients would be using transportation services.

Answer: We anticipate total vehicle cost of the 4x4 cutaway bus to be \$86,000 including delivery.

Question 5) These projects may require local match funds. Is your agency able to provide the cash match to buy the vehicle?

Answer: Yes

Question 6) You must guarantee that you will share the vehicle in case of a public emergency in the community. In the absence of such an emergency, can you offer any way that other human service agencies in Juneau could realistically share the use of the vehicle you are requesting? Explain why, how, or why not.

Answer: Of course SAIL will share the vehicle in case of public emergency. As an example of our willingness, SAIL is regularly partnering with the Ketchikan Gateway Borough when their accessible vehicles are down and we have 12 Borough drivers listed on our insurance. As stated previously, SAIL is currently providing complimentary ADA rides for CBJ/Eaglecrest and activities for JAMHI consumers every other Friday. We are more than willing to share further as long as drivers' have a good enough record to be added to our insurance and it doesn't adversely affect our programming.

If the request is for a replacement vehicle, please describe the vehicle it would replace (age, miles, condition).

Description of vehicle to be replaced: This proposal seeks to replace a 2012 4x4 cutaway bus. Although the vehicle has less than 50,000 miles, our mechanic, the owner of Foreign Auto, warns us that the transmission is rapidly going out and the vehicle will need to be replaced very soon. Meanwhile, the bus uses a quart of oil each week.

20) Additional Comments:

Thanks in advance for your consideration!

Process to review and prioritize funding requests:

The JCTC will meet with community stakeholders during a Community Transportation Needs Assessment (CTNA) meeting to hear brief presentations from each member agency on their funding requests. Although the goal of coordinating transportation services will best be met if the agencies present at the CTNA are able to reach consensus on project prioritization, a vote on prioritization may be necessary. In this event, each participating stakeholder agency will be allowed one vote each on prioritizing capital and purchase-of-services projects.

Each agency request selected as a priority will need to write and submit their own grant application to the AK DOT&PF Transit Office (tentatively due Jan. 2018). Each agency whose request proceeds forward to a state grant application MUST have registered with the State as either a New Applicant or register (or renew your information). If your organization has not yet registered, you should contact Julie Staveland (julie.staveland@alaska.gov; 907-465-6978) at the State Community Transit Office.

You can read more about the state process, state timeline, and grant qualifications online at: http://www.dot.alaska.gov/stwdplng/transit/hs_application_info.shtml Please notice that no human service agency may apply unless the agency's request has been set as a priority under a local process, including a local government official resolution listing the agency's project as a community priority. The City and Borough of Juneau (CBJ) Assembly serves this function for the coordination of human services and public transit in Juneau. The priority recommendations from the JCTC will be forwarded to the CBJ Assembly for formal adoption by resolution in November 2017.

The Juneau Coordinated Transportation Coalition (JCTC), Juneau's Coordinated Human Services Transportation Provider Coalition, invites funding prioritization requests from member agencies for transportation projects.

For FY19 Grants for Capital Projects (money available on or after July 1, 2018): Capital projects in transit include both capital to purchase (or retrofit/rebuild) a vehicle, to purchase transportation assistance devices, and funds for “purchased transportation services,” whereby a grant pays for the purchase of rides ON PUBLIC TRANSIT for the clients of a human services agency.

PLEASE EMAIL FUNDING PRIORITIZATION REQUESTS to Tim Felstead at the City and Borough of Juneau Community Development Department.

Email to tim.felstead@juneau.org

Requesting Agency Information:

Agency: Southeast Alaska Independent Living, Inc.

Contact Person: Joan O'Keefe, Ex. Director Phone: 907-523-4430

Email: jokeefe@sailinc.org

Title/Description of Funding Request: One ramp-equipped mini-van to provide on demand accessible transportation on the Juneau road system.

(The use and type of the vehicle or other capital purchase your agency seeks funding for)

Question 1) Can Capital Transit/Care-A-Van currently meet the needs of the requesting agency's project?

Answer: No. The accessible taxi program is a compliment to the ramp-equipped taxi service and fills a critical and “special” niche in the Juneau Coordinated Transportation service array. This program is a compliment—not a replacement—to the valuable service provided by both Care-a-Van and Capital Transit. The “special” niche includes riders who are unable to plan ahead to schedule transportation through Care-A-Van (i.e., sudden illness); those living outside the Transit/Para-transit boundaries; those who need transportation before or after the scheduled hours of operation or on holidays when Transit/Paratransit does not run; or those who need a priority ride because of a frail medical condition (i.e., dialysis patients). Additionally, when snow/ice conditions limit Transit/Paratransit routes and/or ice and snow cause barriers to sidewalks, bus shelters, and private drives, often taxis can still access the pickup.

Question 2) Does the requesting agency serve persons with disabilities? Beneficiaries of the Alaska Mental Health Trust? (Persons suffering from dementia, TBI, persons with developmental disabilities, persons with mental illness, and persons who experience chronic substance abuse.) Please describe clients who will use this transportation, including approximate numbers served per year.

Answer: In FY17, SAIL served 1200+ seniors and people with disabilities, over 600 who reside in Juneau. The Taxi Voucher program currently has 250 riders with funds in their accounts of which a minimum of 51% are Trust beneficiaries. That said, anyone can request the ramp-equipped taxi, they do not need to be a voucher program participant or a SAIL consumer.

Question 3) Describe these clients' specific social service, treatment, or medical and transportation needs to be addressed by this request.

Answer: Seniors and people with disabilities use the lift-equipped taxi for the full gamut of transportation needs including medical appointments, to receive social services, obtain groceries, visit friends and family, recreate, and do errands. For individuals who need the ramp feature and live outside of transit boundaries, need rides outside of transit hours, cannot plan ahead, need rides on holidays when Capital Transit/Care-A-Van does not operate or when winter conditions limit routes, an accessible taxi may be their only transportation option.

Question 4) How much would your project cost? What type of vehicle do you wish to purchase and would it be used or new? If you want "purchased services" please estimate the numbers of hours of service per week or month that clients would be using transportation services.

Answer: The estimated delivery price of a mini-van taxi with a manual lift is \$50,000. SAIL plans to request \$40,000 in grant funds matched by \$10,000 (20%) from the taxi vendor. ADOT&PF strongly discourages applying for used vehicles. Consequently, this request is for a new vehicle.

Question 5) These projects may require local match funds. Is your agency able to provide the cash match to buy the vehicle?

Answer: SAIL will be issuing a RFP in the 4th quarter of FY18 and will require any vendor selected to guarantee the 20% match. Juneau Taxi and Tours, our current vendor, has committed to providing the 20% match.

Question 6) You must guarantee that you will share the vehicle in case of a public emergency in the community. In the absence of such an emergency, can you offer any way that other human service agencies in Juneau could realistically share the use of the vehicle you are requesting? Explain why, how, or why not.

Answer: Yes, we can guarantee these vehicles will be shared in an emergency. These vehicles need to be available 24:7 as a taxi or a back-up and therefore would not be available for use by other human service agencies (except when they call for a taxi!)

Question 7) Is this request for a NEW vehicle that will be ADDED to your fleet, or is it for REPLACEMENT of a vehicle currently in your fleet? Replacement

Description of vehicle to be replaced: This proposal seeks to replace a 2014 Freightliner with more than 150,000 miles on the odometer. When we chose the Freightliner we did not know it would prove to be a 3-season vehicle (it operates poorly in winter conditions). Given an average of 8-10K miles per month, this vehicle will have five years and 250K miles~ well beyond it's useful life~ before a replacement could be realized through this grant cycle.

20) Additional Comments: The current accessible taxi fleet includes three vehicles. One is close to dead and has gone through a couple transmissions. Thankfully we were awarded a replacement last cycle (yet to arrive). The other two vehicles, a 2015 Transit Connect and the 3-season Freightliner we seek to replace, each have over 150,000 miles on the odometer. Given an average of 8-10K miles per month, **both** the Transit Connect and the Freightliner will have 250K miles before a replacement could be realized. Through administering this program for over a decade, we have learned the hard way that every system absolutely must have a backup or you do not have a reliable system. That, coupled with the Freightliner being a 3-season vehicle, prompts this proposal.

Thank you for your consideration.

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Each agency request selected as a priority will need to write and submit their own grant application to the AK DOT&PF Transit Office (tentatively due Jan. 2018). Each agency whose request proceeds forward to a state grant application **MUST** have registered with the State as either a New Applicant or register (or renew your information). If your organization has not yet registered, you should contact *Julie Staveland* (julie.staveland@alaska.gov; 907-465-6978) at the State Community Transit Office.

You can read more about the state process, state timeline, and grant qualifications online at: http://www.dot.alaska.gov/stwdplng/transit/hs_application_info.shtml Please notice that no human service agency may apply unless the agency's request has been set as a priority under a local process, including a local government official resolution listing the agency's project as a community priority. The City and Borough of Juneau (CBJ) Assembly serves this function for the coordination of human services and public transit in Juneau. The priority recommendations from the JCTC will be forwarded to the CBJ Assembly for formal adoption by resolution in November 2017.

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PLEASE EMAIL FUNDING PRIORITIZATION REQUESTS to Tim Felstead at the City and Borough of Juneau Community Development Department.

Email to tim.felstead@juneau.org

Requesting Agency Information:

Agency: Southeast Alaska Independent Living, Inc.

Contact Person: Joan O'Keefe, Ex. Director **Phone:** 907-523-4430

Email: jokeefe@sailinc.org

Title/Description of Funding Request: Juneau Taxi Vouchers (Purchase of Services)
(The use and type of the vehicle or other capital purchase your agency seeks funding for)

Question 1) Can Capital Transit/Care-A-Van currently meet the needs of the requesting agency's project?

Answer: No. The Taxi Voucher program is a compliment to the ramp-equipped taxi service and fills a critical and “special” niche in the Juneau Coordinated Transportation service array. This program is a compliment—not a replacement—to the valuable services provided by Care-a-Van and Capital Transit. This “special” niche includes riders who are unable to plan ahead to schedule transportation through Care-A-Van (i.e., sudden illness); those living outside the Transit/Para-transit boundaries; those who need transportation before or after the scheduled hours of operation or on holidays when Transit/Paratransit does not run; or those who need a priority ride because of a frail medical condition (i.e., dialysis patients). Additionally, when snow/ice conditions limit Transit/Paratransit routes, often taxis can still access the pickup.

Question 2) Does the requesting agency serve persons with disabilities? Beneficiaries of the Alaska Mental Health Trust? (Persons suffering from dementia, TBI, persons with developmental disabilities, persons with mental illness, and persons who experience chronic substance abuse.) Please describe clients who will use this transportation, including approximate numbers served per year.

Answer: Last fiscal year SAIL served approx. 1200 seniors & people with disabilities, over 600 who reside in Juneau. Eligible users of the taxi voucher program are seniors and/or persons with any disability (cognitive, physical, or mental health disability) whose monthly household income does not exceed 200% of the Federal Poverty Guidelines. Riders are currently limited to \$120 worth of rides per month with the exception of 12 individuals who are allowed double the monthly cap due to extenuating circumstances, i.e., jobs that end after public transit hours of operations and folks who live beyond transit boundaries and have frequent necessity to get to town. During the last completed fiscal year, the Taxi Voucher program had 250 program participants w/ funds on their accounts of which approx. 51% are Trust beneficiaries. A handful of these riders are residents of other SE Alaska communities who travel to Juneau, primarily for medical appointments.

Question 3) Describe these clients' specific social service, treatment, or medical and transportation needs to be addressed by this request.

Answer: Low income seniors and people with disabilities use the taxi voucher program to make on-demand transportation affordable. These users can use any taxi in the vendor's fleet including the ramp-equipped taxis. Users of the program need rides for the full gamut of transportation needs including medical appointments, to receive social services, obtain groceries, go to and/or from their jobs, and do other errands. Several dialysis patients use the program on holidays when Care-A-Van does not run. In winter time there is an increase in ridership when Capital Transit/Care-a-Van are on winter routes, and snow or ice cause barriers to sidewalks, bus shelters, and in private drives.

Question 4) How much would your project cost? What type of vehicle do you wish to purchase and would it be used or new? If you want "purchased services" please estimate the numbers of hours of service per week or month that clients would be using transportation services.

Answer: We propose a project cost of \$90,000 in grant funds matched by \$45,000, a combination of rider fees and the vendor donation, for a total project cost of \$135,000. With these funds, we anticipate providing 7,500 rides. This is a cost to the grant of \$12.36 per ride, or a total cost per ride of \$18.00. The service is available and used 24:7, 365 days a year, including holidays.

Question 5) These projects may require local match funds. Is your agency able to provide the cash match to buy the vehicle?

Answer: Yes. To meet the match requirement, the taxi vendor, Juneau Taxi and Tours, donates 15% of rider fares and the rider pays 40 cents on the dollar. This is substantially more than the required match (total match provided = 33.33%). Our current lease with Juneau Taxi and Tours expires June 30, 2018, therefore SAIL will put out another RFP in the 4th quarter of FY18.

Question 6) You must guarantee that you will share the vehicle in case of a public emergency in the community. In the absence of such an emergency, can you offer any way that other human service agencies in Juneau could realistically share the use of the vehicle you are requesting? Explain why, how, or why not.

Question 7) Is this request for a NEW vehicle that will be ADDED to your fleet, or is it for REPLACEMENT of a vehicle currently in your fleet? N/A, this is not a vehicle request.

Description of vehicle to be replaced: N/A, this is not a vehicle request.

20) Additional Comments:

The JCTC has discussed whether or not the taxi fleet and the voucher program, coupled with regular Care-A-Van services, can adequately serve dialysis patients without a separate Care-A-Van dialysis rider program. Dialysis riders are particularly vulnerable after treatment. Two barriers were identified: Adequate fleet and rider cost.

In years past, Juneau Taxi and Tours (JT&T) was not 100% convinced they had an adequate fleet to guarantee timely dialysis rides. JT&T now maintains, as long as we can periodically provide ramp-equipped replacement vehicles through the ADOTPF grant program, their fleet can more than meet the demand.

The second barrier was the cost to the rider. Dialysis patients typically need rides 3x per week. Although more complicated, the JCTC has discussed the possibility of a separate payment structure within the SAIL voucher program for dialysis riders, where these riders pay less than the standard 40 cents on the dollar. SAIL remains open to these discussions with the JCTC and/or individual dialysis patients.

Process to review and prioritize funding requests:

The JCTC will meet with community stakeholders during a Community Transportation Needs Assessment (CTNA) meeting to hear brief presentations from each member agency on their funding requests. Although the goal of coordinating transportation services will best be met if the agencies present at the CTNA are able to reach consensus on project prioritization, a vote on prioritization may be necessary. In this event, each participating stakeholder agency will be allowed one vote each on prioritizing capital and purchase-of-services projects.

Each agency request selected as a priority will need to write and submit their own grant application to the AK DOT&PF Transit Office (tentatively due Jan. 2018). Each agency whose request proceeds forward to a state grant application MUST have registered with the State as either a New Applicant or register (or renew your information). If your organization has not yet registered, you should contact Julie Staveland (julie.staveland@alaska.gov; 907-465-6978) at the State Community Transit Office.

You can read more about the state process, state timeline, and grant qualifications online at: http://www.dot.alaska.gov/stwdplng/transit/hs_application_info.shtml Please notice that no human service agency may apply unless the agency's request has been set as a priority under a local process, including a local government official resolution listing the agency's project as a community priority. The City and Borough of Juneau (CBJ) Assembly serves this function for the coordination of human services and public transit in Juneau. The priority recommendations from the JCTC will be forwarded to the CBJ Assembly for formal adoption by resolution in November 2017.

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PLEASE EMAIL FUNDING PRIORITIZATION REQUESTS to Tim Felstead at the City and Borough of Juneau Community Development Department.

Email to tim.felstead@juneau.org

Requesting Agency Information:

Agency: Catholic Community Service/Southeast Senior Services

Contact Person: Gail Fenumiai

Phone: 907-463-6153

Email: gail.fenumiai@ccsjuneau.org

Title/Description of Funding Request: New Vehicle Replacement for the Juneau Paratransit Fleet

(The use and type of the vehicle or other capital purchase your agency seeks funding for)

Question 1) Can Capital Transit/Care-A-Van currently meet the needs of the requesting agency's project?

Answer: Care-A-Van, Juneau's complementary paratransit service, cannot adequately meet the ridership needs and be in ADA compliance requiring no turn downs without a full fleet of vehicles in good running condition. The new vehicle will help the Care-A-Van program continue to meet the high demand for transportation services primarily for persons with disabilities of any age and also for seniors age 60 and over. Accessibility, customer service and passenger safety will be enhanced by this project.

Question 2) Does the requesting agency serve persons with disabilities? Beneficiaries of the Alaska Mental Health Trust? (Persons suffering from dementia, TBI, persons with developmental disabilities, persons with mental illness, and persons who experience chronic substance abuse.) Please describe clients who will use this transportation, including approximate numbers served per year.

Answer: Care-A-Van's clients are primarily persons with disabilities and Mental Health Trust beneficiaries. In Fiscal Year 2017, Care-A-Van provided 36,663 rides to 531 individual persons

over the age of 60 and persons with disabilities under the age of 60. PWFC October 23, 2017 Page 17 of 36
beneficiaries of the Alaska Mental Health Trust, have physical disabilities, over the age of 60 years of age or have a combination of these. An average of 1,004 rides were provided monthly to riders who are Alaska Mental Health Trust beneficiaries. Services were for provided for 360 days in calendar year 2016, 7 days a week. The fleet of vans was driven approximately 277,330 miles.

Question 3) Describe these clients' specific social service, treatment, or medical and transportation needs to be addressed by this request.

Answer: The vast majority of riders are either unable to access public transportation or find it very challenging, for example, if they live on a road with a steep incline or several blocks from a city bus stop. Those with medical problems need the extra help to get on and off the vehicle safely and appreciate the door-to-door escorting service provided by all Care-A-Van drivers. Riders need to access medical care, buy groceries, go to the post office, and come to the Juneau and Douglas senior centers for meals as well as any destination they choose within the service area

Question 4) How much would your project cost? What type of vehicle do you wish to purchase and would it be used or new? If you want "purchased services" please estimate the numbers of hours of service per week or month that clients would be using transportation services.

Answer: This project would purchase a new 12-passenger 3 wheelchair station small bus. The cost of the project is \$80,365.00.

Question 5) These projects may require local match funds. Is your agency able to provide the cash match to buy the vehicle?

Answer: Our agency is able to provide the cash to match required for purchase of this vehicle. We will request free will donations from non-medicaid waiver clients toward the cost of the maintenance, repair and other operational expenses incurred with providing rides.

Question 6) You must guarantee that you will share the vehicle in case of a public emergency in the community. In the absence of such an emergency, can you offer any way that other human service agencies in Juneau could realistically share the use of the vehicle you are requesting? Explain why, how, or why not.

Answer: The Care-A-Van program is listed with the City First Response team and is prepared to respond to community emergencies at all times. The Care-A-Van manager stays connected to all social service agencies and medical facilities (nursing home, assisted living facilities, doctor offices and medical clinics) to ensure the best service for their clients. Even though it is possible to loan a vehicle to another agency, it would be a very difficult process due to requirements of the insurance carries, SESS transportation policies requiring specific driver training and the overall expense Care-A-Van would incur.

If the request is for a replacement vehicle, please describe the vehicle it would replace (age, miles, condition).

Description of vehicle to be replaced: The vehicle being replaced is a 2010 Ford E350 Super Duty that currently has 164,914 miles. Our vehicle replacement schedule, which indicates it is time for us to apply for funding to replace this vehicle, has been carefully developed to ensure continued safe and reliable service. Although the body of this vehicle is in good shape, the expenses incurred with keeping this vehicle running properly are becoming prohibitive. Since July 2013 this vehicle has been in the shop 38 times for preventative maintenance and repairs. The cost of these repairs was nearly \$35,000.00. This vehicle has two wheelchair stations. A third station is preferable in a new vehicle due to the growing number of clients using mobility devices such as wheel chairs and power chairs.

20) Additional Comments: The general public may not realize when they see a Care-A-Van on the streets and highway of Juneau how often the older vans are taken out of circulation for preventative maintenance and repairs. To keep all vehicles in good running order, there is almost always one in the shop, or one needed to be sent to cover a break down or a van getting stuck in winter weather.

Process to review and prioritize funding requests:

The JCTC will meet with community stakeholders during a Community Transportation Needs Assessment (CTNA) meeting to hear brief presentations from each member agency on their funding requests. Although the goal of coordinating transportation services will best be met if the agencies present at the CTNA are able to reach consensus on project prioritization, a vote on prioritization may be necessary. In this event, each participating stakeholder agency will be allowed one vote each on prioritizing capital and purchase-of-services projects.

Each agency request selected as a priority will need to write and submit their own grant application to the AK DOT&PF Transit Office (tentatively due Jan. 2018). Each agency whose request proceeds forward to a state grant application MUST have registered with the State as either a New Applicant or register (or renew your information). If your organization has not yet registered, you should contact Julie Staveland (julie.staveland@alaska.gov; 907-465-6978) at the State Community Transit Office.

You can read more about the state process, state timeline, and grant qualifications online at: http://www.dot.alaska.gov/stwdplng/transit/hs_application_info.shtml Please notice that no human service agency may apply unless the agency's request has been set as a priority under a local process, including a local government official resolution listing the agency's project as a community priority. The City and Borough of Juneau (CBJ) Assembly serves this function for the coordination of human services and public transit in Juneau. The priority recommendations from the JCTC will be forwarded to the CBJ Assembly for formal adoption by resolution in November 2017.



Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: October 19, 2017

TO: Loren Jones, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer and Water Superintendent

SUBJECT: Dunn Street Reconstruction Transfer Request

Unforeseen work items discovered during the reconstruction of Dunn Street have left the project requiring additional funding to complete the project. The significant unexpected items have included worse than expected underlying road subbase requiring additional road base stabilization and discovery of unforeseen buried utilities conflicts.

The additional funding needed to cover the extra work items is \$25,000. The funds would be transferred from the Eagles Edge CIP. The work on the Eagles Edge project is nearly complete and the CIP will have adequate funding after the transfer (\$160k remaining) to complete any outstanding work items necessary to close the project out.

Recommendation

Staff requests the above transfer be forwarded to the Full Assembly for approval.



Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: October 23, 2017

TO: Loren Jones, Chair
Public Works and Facilities Committee

FROM: Michele Elfers
Chief Landscape Architect

SUBJECT: Downtown Street Banner Selection Committee

Staff requests the approval of a process and committee to replace the downtown street banners. This is not a 1% for art project, however a similar process is recommended due to the high level of community interest. Staff would request the following organizations name representatives to participate on the selection committee:

Downtown Business Association (1 person)
Historic Resources Advisory Committee (1 person)
Sealaska (1 person)
Juneau Arts and Humanities Council (2 people)
Filipino Community (1 person)

The committee members proposed will then be approved by the Assembly. Upon approval, the selection committee will meet to review proposals submitted through a Call for Artists and select the banner designs.

Staff requests a motion to approve the formation of an art committee comprised of community organization representatives to select the downtown streets banners.



Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: October 19, 2017

TO: Loren Jones, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer and Water Superintendent

SUBJECT: Project Playground Insurance Funds Appropriation

The CBJ has received initial funding from our insurance company for \$1,334,074.14 to begin the reconstruction of Project Playground. These funds need to be appropriated into a CIP in order to spend them. This appropriation would create a new CIP for the reconstruction of Project Playground.

Recommendation

Staff requests the above appropriation be forwarded to the Full Assembly for approval.

**Engineering & Public Works Department**

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: October 23, 2017

TO: Loren Jones, Chair
Assembly Public Works and Facilities Committee

FROM: Michele Elfers, Chief Landscape Architect

SUBJECT: Transfer Request - Downtown Streets Improvements Basement Roofs and Lighting

During the Phase I construction of Franklin Street this past spring, the contractor discovered that the sidewalk slab over the Alaskan Hotel basement could not be refurbished as designed. The design was based on the sidewalk replacement performed in the last reconstruction in the 1980's. The structural integrity of the basement roof/slab was compromised and additional support was required. A structural engineer was hired and the roof slab was redesigned to support the sidewalk. Six sidewalk slabs over basements have also been discovered along Front Street that require additional rehabilitation beyond what was originally planned and budgeted for. These additional costs are estimated at about \$175k.

Lighting is an important safety aspect of the project and a desire of the community. Lighting in the two alleyways along Franklin Street, Bulger Way and Decker Way, is low, considered a safety hazard and requires improvements. Conduits were placed into the alleys for future lighting during Phase I but the lights were not installed due to budgetary reasons. Additionally, four existing light poles just south of Admiral Way on S. Franklin Street require significant repairs. These could be replaced with the new energy efficient LEDs and also improve the lighting of the roundabout intersection. The costs of these lighting upgrades are estimated at \$85k.

Work is complete on the Whittier Street Reconstruction and staff proposes to close out the CIP and transfer the remaining funds to the Downtown Streets Improvement project for the basement sidewalk slab repair work and the additional lighting work.

Transfer from CIP	Available Funds Before Transfer	Amount of Transfer	Available Funds After Transfer	Project Status
R72-124 Whittier Street	\$257,499.05	\$257,499.05	\$0k	Completed
Transfer To: R72-116 Downtown Streets Imp.	\$2,399,503.42	\$257,499.05	\$2,657,002.47	Ph II Constr. Spring 2018

Staff requests the above transfer be forwarded to the Full Assembly for approval.

**Engineering & Public Works Department**

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: October 23, 2017

TO: Loren Jones, Chair
Public Works and Facilities Committee

FROM: Roger Healy, PE, Director
Engineering and Public Works Department

SUBJECT: Lo-No Grant Receipt

The CBJ was successful, through the Alaska Department of Transportation and Public Facilities (ADOT&PF), in grant application to the Federal Transit Administration for acquisition of a new electric bus and supporting infrastructure for Capital Transit. The grant amount is \$408,130.00.

The CBJ will be supplementing this grant amount with approximately \$300,000.00 of existing grant monies that were previously identified for purchase of a diesel powered bus. The grant approval language is as follows:

AK	Alaska Department of Transportation & Public Facilities	The Alaska Department of Transportation & Public Facilities will receive funding to purchase battery electric buses, associated charging infrastructure and a back-up generator to maintain bus service in a disaster situation. Juneau, the Capital City of Alaska, has a clean, renewable source of energy, local hydropower. Transitioning the fleet to all electric will eliminate emissions from diesel buses and emissions from shipping diesel fuel by barge 900 miles from Seattle.	\$408,130
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Approximately 18 months will elapse before the new electric bus is within Capital Transit's fleet. This time delay is to account for the procurement and construction of the new bus (the waiting list is long), and construction of the necessary infrastructure at Capital Transit.

CBJ staff requests that the PWFC forward the appropriation of the \$408,130.00 ADOT&PF Grant to the full Assembly for approval.

cc: Rorie Watt, City Manager
Bob Bartholomew, Finance Director



MEMO

TO: Roger Healy,
Public Works Director

DATE: October 17, 2017

FROM: Ken Nichols, P.E.
Airport Engineer

THROUGH: Patty Wahto,
Airport Manager

RE: **Update** on Juneau International Airport Construction Projects

General

The Public Works and Facilities Committee reviewed several airport projects at its July 10, 2017, meeting. This memo provides an update for the status of the projects, current funding streams, and adds descriptions for two projects.

The Airport Board reviewed the funding presented below at its September 12, 2017, and October 10, 2017, meetings.

Project Components

Construct Runway Safety Area Phase IIC (NE/NW Aprons and Fencing) \$11,200,000: This project continues the work of the overall RSA project with the construction of transient aircraft parking aprons for large aircraft, hangar access taxilanes, and drainage improvements. The work will take place in two areas of the airfield: the northwest quadrant, and the northeast quadrant. An FAA AIP grant in the amount of \$10,125,000 was accepted on September 20, 2017. The project was developed with several bid schedules that can be bid with alternates to award to the level of funds received from FAA. Local match funds of \$1,075,000 from sales tax will be provided to meet the full budget needs. The project includes a Project Labor Agreement.

Design Taxiway-A Rehabilitation, Taxiway-E Realignment, and Taxiway D-1 Relocation \$2,011,000: This project includes final design for rehabilitation of the pavement and taxiway edge lighting for Taxiway-A, realignment of Taxiway-E, and relocation of Taxiway D-1. Relocation of Taxiway D-1 was not previously considered in the project scope, but was added at the request of FAA. Construction for these improvements will be funded through a future grant. An FAA AIP grant in the amount of \$1,979,062 was accepted on September 7, 2017. Local match funds of \$131,938 from sales tax will be provided to meet the full budget needs. Local match funds in the amount of \$100,000 from airport fund balance were previously allocated to this project and will be returned to the airport fund balance once sales tax funds are appropriated.

Design and Construct Ramp Lighting LED Upgrade \$256,000: This project replaces exterior lights with LED fixtures. The project is eligible for special energy efficiency grant funding. An FAA AIP grant in the amount of \$240,000 was accepted on September 20, 2017. Local match funds of \$16,000 from sales tax will be provided to meet the full budget needs.

Design and Construct Seaplane Base Improvements \$816,000: This project replaces the outlet structure for flow control. An FAA AIP grant in the amount of \$765,000 was accepted on September 14, 2017. Local match funds of \$51,000 from sales tax will be provided to meet the full budget needs.

Acquire Snow Removal Equipment \$5,145,121: The airport will procure up to 10 pieces of snow removal equipment with the funds provided by FAA. An FAA AIP grant in the amount of \$4,823,551 was accepted on September 22, 2017. Local match funds of \$321,570 from sales tax will be provided to meet the full budget needs.

Requested Action

The airport requests that the Public Works and Facilities Committee recognize the updates to the projects, which were introduced to the Assembly for appropriation of funds at the regular meeting on October 16, 2017. Public hearings on the ordinances will be on the next regular assembly agenda. The 'Taxiway A, E and D-1 Rehabilitation Design' project was appropriated on October 16 but will require a transfer of funds for the match (Sales Tax for Airport Fund Balance). The Passenger Board Bridge Gate 2 project previously brought before the Public Works and Facilities Committee has been postponed until Spring 2018, pending FAA funding.

Additional Project Information:

Snow Removal Equipment Building Phase Ib (FYI only)

The Airport is pursuing a Supplemental Agreement with the current contractor (F & W). The value is expected to be over \$2M and it will need Assembly/Airport Board approval. We anticipate opportunities for saving money and want to pursue details with contractor and report back. This phase is non-FAA eligible; funding provided by remaining State Legislative Grant/2012 Ballot Sales Tax.



Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: October 23, 2017

TO: Loren Jones, Chair
Public Works and Facilities Committee

FROM: Roger Healy, PE, Director
Engineering and Public Works Department

SUBJECT: FY18 & FY19 Proposed 1% Sales Tax Allocation

Attached is a proposed allocation of FY18 and FY19 1% Sales tax CIP revenue. The allocation identifies \$1.8M of existing 1% sales tax to Airport projects for match and project contingency. The appropriation of these Airport related sales tax monies are included in Ordinances 2017-06(K), 2017-06(M), 2017-06(N), and 2017-06(N), set for public hearing on November 6, 2017.

The remaining allocation of FY18 and FY19 1% Sales Tax monies is a proposal at this time; at the November 20th PWFC meeting, staff will forward a proposed schedule of the entire Proposition 1 Sales tax revenues for discussion and approval.

cc: Rorie Watt, City Manager
Bob Bartholomew, Finance Director

City and Borough of Juneau

Proposed Allocation of the FY18 & 19 1% Sales Tax CIP Revenue

14-Oct-2017

Available 1% sales tax revenues - The proposed CAMHU capital project received \$3.7 million of 1% sales revenue from the FY13 - FY19 period. The project is not being pursued at this time and the Assembly and voters reallocated the funding to help fund an additional list of CIPs to be built between FY18 and FY24. The allocation of the \$3.7 million to specific CIPs needs to be determined. Below are the recommendations of the Engineering & Finance Directors.

Airport Allocation - The Juneau airport has a list of projects ready and eligible for the approximately \$15 million of available federal funding. In order to secure this funding the airport is required to provide match equal to 6.25% of the project costs. The airport board and management initially proposed temporarily using available airport fund balance as the match. This match would be refunded in the future - 50% from voter approved 1% sales tax and 50% from Passenger Facility Charges (PFCs) collected at the airport. The voters approved a total of \$3 million sales tax funding for FAA match. The Finance Director proposes allocating some of the sales tax funding available in FY18 to meet the airport need for FAA match. The accounting and grant reimbursement reporting for FAA funded projects is complicated and time consuming for airport and Finance Department staff. By providing permanent match funding and not having to change that in the future greatly simplifies this administrative work.

Other Allocations - Voters approved \$2 million for RecycleWorks diversion program. \$600,000 is proposed to be allocated in FY18. Voters approved \$2.5 million for updating the Rainforest Recovery Facility on the BRH campus. \$700,000 would be allocated in FY18. The FY19 allocations will be discussed during the upcoming budget process.

	FY18	FY19	Total
Sales tax revenue available for reallocation to capital projects approved by the voters in October 2017	3,100,000	600,000	3,700,000
1 Allocated for match on airport FAA funded projects	(1,400,000)		(1,400,000)
2 Allocated for project contingency on the \$11 million NE/NW Runway Safety Area project	(400,000)		(400,000)
3 BRH Rainforest Recovery Facility	(700,000)		(700,000)
4 RecycleWorks Diversion Program	(600,000)	(200,000)	(800,000)
5 CBJ IT Infrastructure		(400,000)	(400,000)
Sales tax revenue balance available for allocation	<u>0</u>	<u>0</u>	<u>0</u>



Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: October 23, 2017

TO: Loren Jones, Chair
Public Works and Facilities Committee

FROM: Michele Elfers
Chief Landscape Architect

SUBJECT: Roof and Canopy Drainage

Since the reconstruction of the sidewalks on Franklin Street this past spring, there has been quick deterioration of sidewalks where there are drip lines from canopies and roofs. A second issue of concern with lack of canopy and roof drainage is the restriction of Right of Way and useable sidewalk space. The sidewalks downtown are already narrow and when it is raining, people choose not to walk under the dripline and so the useable walking space is limited.

CBJ building code^[1] and land use code^[2] require roof and canopy drain into approved drainage ways, which in the downtown area is the municipal storm water system.

This issue was discussed at the public meeting for Phase II of the Downtown Streets Improvement project in September. Last week, an email was sent to the 175 person project email list alerting the community to this problem and the code requirements.

The community development department will begin enforcing the requirement for roof drainage on buildings and canopies in the downtown area over the next few months. This process will begin with a letter to the property owners explaining the code requirements and enforcement plan. Priority will be placed on the new sections of reconstructed street. Currently this is Phase I of the project, Franklin Street from Admiral Way to Front Street.

^[1] 19.11.507.1: Drainage of roofs ... shall not be discharged in a manner that creates a public nuisance.

^[2] 49.15.830 (a) (3) Canopies shall be designed to direct drainage water into an approved drainage way.



Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: October 23, 2017

TO: Loren Jones, Chair
Public Works and Facilities Committee

FROM: Roger Healy, PE, Director
Engineering and Public Works Department

SUBJECT: Wastewater Infrastructure – Mendenhall River Crossings

In the October 16, 2017 Regular Assembly meeting, the CBJ Assembly approved a \$100,000.00 transfer from Wastewater SCADA Improvements to Maier Drive Forcemain Emergency Repair. The CBJ has one other force main crossing of the Mendenhall River, near Marion Drive, which conveys wastewater from Back Loop and Montana Creek areas. Following the decrease in seasonal river flows, a recent inspection of this crossing shows that the river has exposed the pipe and encasement along one bank. (pictures attached)

The CBJ is undertaking several actions in response:

- Amended the Request for Proposal for Maier Drive Design services to include a new installation of the Marion Drive crossing;
- Requested and received a Class II Emergency declaration from the City Manager;
- Regular inspections of this line while river levels decrease to evaluate its ongoing integrity.

While the Maier Drive force main replacement may be reimbursable through insurance, the Marion Drive replacement will have to be funded through Wastewater reserves. The PWFC should expect a request for appropriation of Wastewater funds to the Marion Drive crossing in the near future.

The Class II Emergency declaration allows the CBJ to expedite purchasing procedures. If conditions warrant, we may proceed with this expedited process to ensure our wastewater infrastructure is replaced expeditiously and efficiently.

cc: Rorie Watt, City Manager
Renee Loree, Purchasing Officer







MEMO

TO: Roger Healy,
Public Works Director

DATE: October 17, 2017

FROM: Ken Nichols, P.E.
Airport Engineer

THROUGH: Patty Wahto,
Airport Manager

RE: **Update** on Juneau International Airport Construction Projects

General

The Public Works and Facilities Committee reviewed several airport projects at its July 10, 2017, meeting. This memo provides an update for the status of the projects, current funding streams, and adds descriptions for two projects.

The Airport Board reviewed the funding presented below at its September 12, 2017, and October 10, 2017, meetings.

Project Components

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Additional Project Information:

Snow Removal Equipment Building Phase Ib (FYI only)

The Airport is pursuing a Supplemental Agreement with the current contractor (F & W). The value is expected to be over \$2M and it will need Assembly/Airport Board approval. We anticipate opportunities for saving money and want to pursue details with contractor and report back. This phase is non-FAA eligible; funding provided by remaining State Legislative Grant/2012 Ballot Sales Tax.

MEMORANDUM

TO: Roger Healy, P.E.
Engineering & Public Works Director

FROM: Greg Smith
Contract Administrator

SUBJECT: Contracts Division Activity
September 14, 2017 to October 17, 2017

Date: October 19, 2017

Current Bids – Construction Projects >\$50,000

BE17-207	Douglas Highway Water Main Replacement	Estimate \$2,416,260. Bids due 7/26/17. 4 bids received. Miller Construction apparent low bidder, \$1,694,125. Assembly Approved on 9/18/17. NTP issued 10/5/17
BE18-033	JNU Gate 2 Passenger Boarding Bridge	Estimate \$2.16 mil. Postponed. Bids due 2/6/18.
BE17-110	North Lemon Creek Material Source Road Improvements	Estimate \$260,000. Bids due 9/21/17. 5 bids received. Southeast Earthmovers, Inc. low bidder, \$176,355.50. NTP issued 10/12/17.
BE18-025	Pederson Hill Subdivision, Phase 1	Estimate \$3 mil. Bids due 10/26/17.
DH18-001	Statter Harbor Breakwater Safety Improvements	Estimate \$123,000. 7 Bids received. Silver Bow Construction low bidder \$73,500. NTP issued 9/12/17.
E18-093	Treadwell Mine Office Building Rehabilitation – Phase II	Estimate \$52,000. 5 Bids received. Carver Construction low bidder \$47,000. NTP issued 10/16/17.
BE17-244	Jensen-Olson Arboretum Sunroom Renovation	Estimate 60,000. 5 Bids received. Silver Bow Construction Co. low bidder \$58,000. Processing 10/16/17.
BE17-254	Retaining Wall Cleaning and Sealing 2017	Estimate \$80,000. Bids due 11/16/17.
BE18-077	Jensen-Olson Arboretum Parking Lot	Estimate \$116,000. 8 Bids received. Southeast Earthmover low bidder \$96,088. NTP issued 10/6/17.

Current RFP's – Services

RFP E18-089	Seawalk Design Services Franklin Dock to AJ Dock	Proposals due 9/11/17. 3 proposals received. PND Engineers, successful proposer. Negotiation letter sent 10/17/17.
RFP E18-125	Design Services for Birch Lane Pavement and Drainage Improvements	Proposals due 11/1/17.
RFP E18-122	Design Services for Shaune Drive Pavement and Drainage Improvements	Proposals due 10/24/17.
RFP E18-130	Design Services for D and H Street – Douglas – Paving Improvements	Proposals due 11/7/17.
RFP E18-101	Design and CA for Dzantik'I Heeni and Marie Drake Schools HVAC Control Upgrade	Proposals due 10/10/17. 3 proposals received. Under evaluation.
RFP E18-119	Maier Drive Force Main Replacement	Proposals due 10/26/17.

Contracts Division Activity

September 13, 2017 to October 17, 2017

MR E18-124	Design Project Playground Rebuild Resolicitation	Proposals due 10/19/17.
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Other Projects – Professional Services – Contracts, Amendments & MR's >\$20,000

MR E17-166(PDC-C)	PA4 – CA & Insp for Eagles Edge Water System Improvements, Phase III	PDC, Inc. Engineers, \$32,040. NTP issued 9/22/17.
RFP 17-270	Design Services for JNU Taxiway A - Rehabilitation and Taxiway E - Realignment	PDC Inc., Engineers; \$99,951. NTP issued 9/19/17.
RFP E14-298	A6 – Design Services for Pederson Hill Subdivision Design	DOWL, \$7,000. NTP issued 9/18/17.
MR E17-166 (Civil and Land Surveying)	Contract Administration and Inspection Services for Merritt Subdivision Construction	Responses due 8/10/17. Cancelled.
RFP E16-031	A 3 – JNU Apron and Fencing Design	DOWL, \$56,820. Processing 10/17/17.
MR E10-151	PA 3 – Pederson Hill Subdivision	General Communications, Inc. (GCI), \$69,875. NTP issued 10/10/17.

Term Contract – Downtown Stairs Rehabilitation (between \$20,000-\$50,000)

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Term Contract – Term Contract for Material Sources Construction (between \$20,000-\$50,000)

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Term Contracts – Painting (between \$20,000-\$50,000)

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Term Contracts – Construction Work (between \$20,000-\$50,000)

Term Contracts – Electrical Work (between \$20,000-\$50,000)

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Construction Change Orders (>\$20,000)

BE17-208	CO1 – Headworks Temporary Bypass Piping	Admiralty Construction, \$14,500. Bonding letter sent 9/18/17.
BE17-039	CO2 – West Douglas Pioneer Road	Enco Alaska, \$47,426. Bonding letter sent 10/16/17.

MR E17-166 – Term Contract for Professional Services. This solicitation is open for the next three years. Consultants continue to submit proposals. Contracts are in progress and underway.

Key for Abbreviations and Acronyms

- A** Amendment to PA or Professional Services Contract
CA Contract Administration

Contracts Division Activity
September 13, 2017 to October 17, 2017

CO	Change Order to construction contract or RFQ
MR	Modification Request – for exceptions to competitive procurement procedures
NTE	Not-to-exceed
NTP	Notice to Proceed
PA	Project Agreement - to either term contracts or utility agreements
RFP	Request for Proposals, solicitation for professional services
RFQ	Request for Quotes (for construction projects <\$50,000)
RSA	Reimbursable Services Agreement
SA	Supplemental Agreement