

**ASSEMBLY STANDING COMMITTEE
PUBLIC WORKS AND FACILITIES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

April 30, 2018 12:00 PM
Municipal Building - Assembly Chambers

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. Introduction of New Engineering & Public Works Department Director
- B. April 9, 2018 - Regular Meeting

III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS

IV. ITEMS FOR ACTION

V. INFORMATION ITEMS

- A. Advertising on Capital Transit
- B. Local Bidder Preference History - No Packet Info

VI. CONTRACTS DIVISION ACTIVITY REPORT

- A. April 6, 2018 to April 25, 2018

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT
PUBLIC WORKS and FACILITIES COMMITTEE
Regular Meeting – April 9, 2018, 12:00 PM
Assembly Chambers

I. Call to Order

The meeting was called to order at 12:00 noon.

Members present: Loren Jones, Chair; Beth Weldon, and Norton Gregory

Staff Present: Roger Healy, Michele Elfers, Greg Smith, John Bohan, Rob Steedle, and Janet Sanbei

II. Approval of Minutes

A. March 19, 2018 – Regular Meeting

Minutes approved.

III. Public Participation on Non-Agenda Items

Mark Wheeler, 427 9th Street, Juneau, AK 99801, owns Coppa near the Federal Building and Federal Building bus stop. Mr. Wheeler commented that the bus passengers regularly use their restroom. He would like to advertise his business on the inside panels of the buses. Currently, advertising is only allowed if the advertiser is a non-profit. He stated that many cities use the buses for advertising. He suggested the advertising on the buses could off-set some of the expenses for running City buses.

Ms. Weldon asked if he knew what other cities charge for this service.

Mr. Wheeler stated it is usually handled by a third party and has a profit sharing component.

IV. Items for Action

None.

V. Information Items

A. Wayfinding and Interpretive Elements Plan

Michele Elfers gave a short update as to the current status of the wayfinding project recently advertised. Currently, a designer has been hired and work for determining where signs will be and what sites will be included is underway.

Discussion ensued.

B. EV Charger Program

Michele Elfers gave a short update as to the draft ordinance that came forward to the Assembly this past December. The Assembly forwarded the ordinance to the PWFC for discussion. She stated some of the direction to select a charger management company to manage the City charging stations is just too costly. She spoke with the Juneau EV Association about other issues that were brought up in their letter to the Assembly regarding additional stations throughout the City. She stated there are several private and public charging stations throughout the City, but more could be added.

Discussion ensued.

The Committee asked Ms. Elfers to talk with the Commission on Sustainability to come up with some additional suggestions by the end of the summer.

Mr. Jones asked if the City submitted an application to the Volkswagen settlement in March.

Ms. Elfers stated an application was submitted. She gave a list of requested items.

C. Mendenhall Force Main Replacement

Mr. Healy reminded the Committee about an update that was given on the sewer crossings over the Mendenhall River this past fall. The Maier Drive Lift station failed in September. The sewage from this station has been trucked from the lift station to the sewage treatment plant since. The City has been working with the insurance company and Engineering and Risk Management feel the insurance company will pay for the replacement of the crossing for this station.

The other crossing pipe which is called the Kyser Easement Crossing, the river has eroded away the riprap and dirt around the concrete covering of the pipe. An emergency 2 procurement for repair of this sewer crossing has been requested. If this second crossing fails, there is not enough trucking availability to truck additional sewage. Concerns from the residents have come forward. The City needs to fix both of the crossings now.

Mr. Bohan gave a short description of how the pipe has become exposed. The river has eroded away approximately 5 feet. The pipe was buried approximately 5 feet in 1992. This is now completely exposed. He showed how the City has currently protected the pipe. This is a temporary fix. It will last approximately 3 years.

Discussion ensued.

Long term solution would be 1 of 2 choices:

1. To install a new line with traditional coverage methods, go as deep as possible given the conditions. Bring the diving point well back from the riverbank in anticipation of further erosion from the river.

2. Directional drilling approach. This is what is being currently designed and getting ready to bid on Maier Dr. The Kyser pipe further up the river, is affected by the location with its proximity to the glacier and the flow of ice and rock from the Glacier.

VI. CONTRACTS DIVISION ACTIVITY REPORT

A. March 19, 2018 to April 5, 2018

Committee members asked questions about the streets to be paved through the 2018 Area Wide Paving. There were questions regarding road repair in Lemon Creek and how in-sink disposals effect the treatment of our sewage.

Mr. Healy was asked to look into how advertising on buses can go forth.

VII. ADJOURNMENT

Next Meeting will be April 30, 2018. Meeting adjourned at 12:49 pm.



Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: April 30, 2018

TO: Loren Jones, Chair
Assembly PWFC

FROM: Roger Healy, PE, Director
Engineering & Public Works Department

RE: Advertising on Capital Transit

Questions have arisen about Capital Transit's policy regarding advertising on buses. Attached is our current policy that does not allow commercial advertising, only for non-profits.

This policy resulted from previous attempt(s) to promote commercial advertising on buses. Goals that were not reached were: revenue positive or neutral status; 'competition' with non-profits; sustained commercial interest; and administrative costs.

Other transit agencies that advertise on their system, will hire an advertising firm to market, screen, and coordinate all of the advertising, taking a share of the revenues. If tasked with commercial advertising, Capital Transit would follow a similar path; issuing a Request for Proposal for firms to provide this service. A similar local model would be Juneau International Airport's contract for advertising services in their facility.

Advertising Policy: Capital Transit

As a public service, Capital Transit will display interior bus card advertisements for non-profit agencies promoting a service beneficial to bus system clientele and the community. The requesting agency is responsible for all costs, design, and obtaining any permission for intellectual or artistic property use in the creation of the sign. All advertising content and layout must be submitted to the Transit Superintendent for approval prior to the preparation of the sign. Signs must be provided to Capital Transit at its offices at 10099 Bentwood Place, Juneau, Alaska; unless other arrangements have been made.

Specifications:

Interior bus cards must measure 11 inches vertically and may be any width up to 26 inches. Cards should be printed on material resistant to moisture. The preferred material is vinyl. Heavy Paper signs can be accepted, with the understanding that they will be posted only for as long as they retain their legibility and appearance.

Quantity:

Capital Transit currently operates 18 buses on a daily basis. Non-profit agencies may provide any quantity of signs up to 18; however, Capital Transit does not guarantee that all signs will be posted in all 18 buses. **Capital Transit will post signs in a minimum of 8 buses, within two weeks of receipt of the signs. Once posted, signs will remain on the buses for a minimum of three calendar months.** Any signs not displayed will be retained for replacement and/or future use on the buses or returned to the agency. Signs will be retained by Capital Transit for posting as long as the condition of the sign remains acceptable and the message and relevant information continues to be accurate and timely.

Acceptable Messages and Approval:

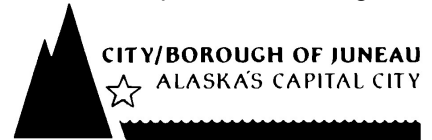
It is the intent of Capital Transit to provide information on the buses that is useful and beneficial to the ridership and community. Signage must be legible and of professional quality, and the information presented in an accurate and positive manner. All advertising content and layout must be submitted to the Transit Superintendent for approval prior to the preparation of a sign. Any signage that is received without prior approval may not be posted. Signage that is not acceptable will be returned to the agency with an explanation of why it is not acceptable.

The Transit Superintendent's decisions on content, appearance, or signage materials may be appealed to the Public Works Director in writing, within 15 working days of the denial. The decision of the Public Works Director is considered final.

Contact Information:

You may direct all requests and questions concerning this policy to:

Capital Transit
10099 Bentwood Place
Juneau, AK 99801
Telephone: 907-789-6901
Fax: 907-586-0912
Email: Capital.Transit@juneau.org

MEMORANDUM

TO: Roger Healy, P.E.
Engineering & Public Works Director

FROM: Greg Smith
Contract Administrator

Date: April 25, 2018

SUBJECT: Contracts Division Activity
April 6, 2018 to April 25, 2018

Current Bids – Construction Projects >\$50,000

BE18-033	JNU Gate 2 Passenger Boarding Bridge	Estimate \$2.16 mil. 4 responsible bids received. Carve Construction successful low. \$1,222,700. NTP 4/11/18
DH18-054	Taku Harbor Repairs	Estimate \$158,000. 4 bids received. Trucano Construction successful low, \$115,993. NTP 4/25/18
BE18-212	Dimond Park Aquatic Center AHU-1 Upgrades	Estimate \$103,000. 2 bids received. Silver Bow Construction successful low. \$173,000. Award in progress.
BE18-205	DZ HVAC Control Upgrade	Estimate \$324,000. 4 bids received. Schmolck Mechanical successful low. \$324,560. Award in progress.
BE18-174	Birch Lane Pavement and Drainage Improvements	Estimate 1.45 Million. 4 bids received. Admiralty Construction successful low. \$1,253,052. Award in progress
BE18-193	2018 Area Wide Paving	Estimate \$990,000. Bids due 4/26/18.
BE18-163	Downtown Waterfront Facilities Corrosion Control, Phase II – GACP Anode Installation	Estimate \$235,000. Bids due 5/3/18.
BE18-193	Project Playground Rebuild	Estimate \$1,960,000. Bids due 5/1/18
BE18-201	McGinnis Subdivision Hummingbird Lane Paving Improvements	Estimate \$350,000. Bids due 5/17/18
BE18-159	Shaune Drive Pavement and Drainage Improvements	Estimate \$708,000. Bids due 5/10/18
BE18-247	D&H Street Reconstruction	Estimate \$770,000. Bids due 5/07/18
BE18-193	2018 Area Wide Paving	Estimate \$990,000. Bids due 4/26/18

Current RFP's – Services

RFP E18-208	Design Services for Sitka Street Reconstruction	Proposals due 3/6/18. 3 responses received. proHNS selected. Negotiation letter sent 3/19/18.
CFA E18-190	Design of Banners for Downtown Streets	5 Artists submitted a response. 4 Artists selected to next step.
RFP E18-245	Birch Lane Contract Administration and Inspection Services	Proposals due 5/14/18
RFP E18-219	Planning and Design Services for a Wastewater Decant Station at the Juneau Douglas Wastewater Treatment Plant	Proposals due 4/3/18. 2 proposals received. Under evaluation.
(C1) RFP E18-235	CBJ Water System 2018 Sanitary Survey	Proposals due 4/11/18. 2 proposals received. Menzies Engineering Group successful proposer. In negotiations.

Other Projects – Professional Services – Contracts, Amendments & MR's >\$20,000

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Term Contracts for Electrical Services (>\$20,000)

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Term Contracts for General Construction Services (>\$20,000)

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Utility Agreements (AEL&P)

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Term Contracts for Material Sources (>\$20,000)

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Term Contracts for Plumbing Services (>\$20,000)

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Construction Change Orders (>\$20,000)

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MR E17-166 – Term Contract for Professional Services. This solicitation is open for the next three years. Consultants continue to submit proposals. Contracts are in progress and underway.

LID 200 – Meander Way River Bend – Letters sent to residents March 1, 2018. Public hearing is April 2, 2018.

Key for Abbreviations and Acronyms

A	Amendment to PA or Professional Services Contract
CA	Contract Administration
CO	Change Order to construction contract or RFQ
MR	Modification Request – for exceptions to competitive procurement procedures
NTE	Not-to-exceed
NTP	Notice to Proceed
PA	Project Agreement - to either term contracts or utility agreements
RFP	Request for Proposals, solicitation for professional services
RFQ	Request for Quotes (for construction projects <\$50,000)
RSA	Reimbursable Services Agreement
SA	Supplemental Agreement