

PUBLIC WORKS AND FACILITIES COMMITTEE
November 19, 2018 - REGULAR MEETING
MINUTES

Members Present: Loren Jones, Chair, Robert Edwardson, Carole Triem, Michelle Hale, Carl Green

Staff Present: Mike Vigue, John Bohan, Greg Smith, Carl Uchytel, Gary Gillette

I. CALL TO ORDER

Meeting was called to order at 11:59 AM.

II. APPROVAL OF MINUTES

- A. Ms. Hale moved the minutes be approved as written.

No objection. Motion passed.

III. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

IV. ITEMS FOR ACTION

- A. FY 2019 CBJ Cruise Passenger Fees Allocation

Mr. Uchytel provided background discussion to his memo request for the reallocation of Marine Passenger Funds (MPF) initially intended for the purchase of Transportation Workers Identification Card (TWIC) readers. Mr. Uchytel described how Docks and Harbors staff manages Coast Guard mandated security requirements for the cruise facilities. Docks and Harbors staff, in cooperation with other Southeast community partners, have appealed to the Coast Guard and requested that the TWIC reader mandate be delayed as it does not make sense for our Port. Mr. Uchytel said that the Coast Guard notified CBJ that the TWIC reader mandate has been delayed indefinitely. Therefore, Docks and Harbors would like to reallocate the MPF funds to a CIP for construction of security check point facilities that would enhance the ability of staff to meet the security requirements while also allowing staff the ability to process a high volume of cruise passengers. Mr. Edwardson asked for clarification on Docks and Harbors understanding of the Coast Guard decision to delay the TWIC mandate and if it would be required again in the future. Mr. Uchytel said he could not be sure that the requirement would not surface again but believed the requirement would not happen in the near future. Mr. Jones then described to committee members how the MPF process worked and the various options available to the Assembly for this request.

Discussion ensued.

Ms. Hale motioned that the PWFC request staff to draft an ordinance to move \$170,000 of MPF funds from Docks and Harbors operations to the requested CIP.

No objection. Motion passed.

V. Information Items

A. Upcoming LID Closeouts at Assembly

Mr. Bohan provided an overview of the Local Improvement District (LID) process and advised the committee that CBJ is closing out two LID projects, Eagles Edge Water Improvements - LID 97 and McGinnis Subdivision – LID 62. Mr. Bohan explained the different methods used to calculate the charge to the property owner and how the public is informed of the closeout process.

Discussion ensued.

VI. CONTRACTS DIVISION ACTIVITY REPORT

A. November 15, 2018 – December 5, 2018

VII. ADJOURNMENT

A. Next meeting, December 10, 2018 – Assembly Chambers

Meeting adjourned at 12:25pm.