

**ASSEMBLY STANDING COMMITTEE
PUBLIC WORKS AND FACILITIES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

October 28, 2019 12:00 PM
Assembly Chambers - Municipal Building
Regular Meeting

I. CALL TO ORDER

II. APPROVAL OF MINUTES

- A. September 23, 2019 - Regular Meeting

III. PUBLIC PARTICIPATION on NON-AGENDA ITEMS

IV. ITEMS FOR ACTION

- A. Ord. 2019-43 - Purchasing Code Amendment
- B. Ordinance 2019-44 - Correcting Rates for Water and Wastewater Utilities Services
- C. New CIP - South Franklin Street Safety & Capacity Improvements
- D. Savikko Park Road Reconstruction - Transfer Request
- E. JCTC Resolution

V. INFORMATION ITEMS

- A. Ordinance 2019-13 An Ordinance Amending Ordinance 2018-37 Related to the City & Borough's Recycle Works Program
- B. Centennial Hall Planning Update

VI. CONTRACTS DIVISION ACTIVITY REPORT

- A. September 18, 2019 - October 22, 2019

VII. ADJOURNMENT

- A. Next Meeting - December 2, 2019 - Assembly Chambers

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

**PUBLIC WORKS & FACILITIES COMMITTEE
MINUTES – REGULAR MEETING
September 23, 2019**

I. CALL TO ORDER

The meeting was called to order at 12:01 PM.

Members Present: Mr. Bryson, Ms. Hale, Ms. Triem, Mr. Edwardson and PC Liaison, Mr. Arndt

II. APPROVAL OF MINUTES

A. June 25, 2019 – Special Minutes

B. July 29, 2019 – Regular Meeting

Mr. Bryson moved the June 25, 2019, and July 29, 2019, minutes, as amended, be approved and asked for unanimous consent.

Motion Passed.

III. PUBLIC PARTICIPATION & NON-AGENDA ITEMS

None.

IV. ITEMS FOR ACTION

A. JNU Taxiway A Rehabilitation, E Realignment and D-1 Relocation Funding Update

Patty Wahto, Airport Manager, briefed the committee on the April bid results and FAA's decision for funding the additional \$4M. The FAA reviewed the material submitted and approved the additional funding.

Ms. Wahto requested to move matching funds from CIP revolving fund in order to get this project under construction. The matching amount will be from the airport

Mr. Edwardson moved the Public Works and Facilities Committee recommend the Taxiway A, E, and D-1 project funding as outlined, to the Assembly for appropriation. This includes the FAA grant \$25,402,903 and the transfer of additional temporary local match \$412,277 from Airport Revolving funds until the Passenger Facility PFC9 is amended and the additional funds are collected/appropriated, and asked for unanimous consent.

No objections, motion passed.

B. Douglas Highway Water Main \$4 Million ADEC Low Interest Loan

Mr. John Bohan gave a short explanation for the need of the Public Works and Facilities Committee to recommend permission to execute a resolution to apply for, receive, and

abide to the rules for the loan program. This loan will be at 1.5% interest for a 20 year period.

Ms. Hale excused herself from discussion and decisions on this request, due to previous work conflicts within a 2-year period of retirement. Mr. Edwardson was given the gavel.

Discussion ensued.

Mr. Bryson moved the Public Works and Facilities Committee direct staff to prepare a resolution authorizing the City Manager to apply, receive and abide by the terms of the loan, and that be forwarded to the full Assembly for approval, and to forward an appropriation ordinance to the full Assembly for approval upon completion of the application process, and request unanimous consent.

Motion passed.

Mr. Edwardson passed the gavel back to Ms. Hale.

V. INFORMATION ITEMS

A. Upcoming LID Proposal – Paving River Road

Mr. Bohan gave a brief explanation regarding the need for this work and the reason Engineering is requesting it go forward as an LID. He explained that at the time of the development the City did not require new roads be paved. This road was chip-sealed, but the chip-seal is failing, making it difficult to maintain the road to adequate driving conditions. In order to pave the road, the City asks residents living on the street to pay a portion of the paving. The residents will be given the opportunity to vote for or against their desire to pave the road, and their agreement to contribute to paying for the paving. It is hoped that the residents will agree to pay a portion of the costs. The City Code states that a majority of the residents must agree to the LID. This will require a formation ordinance through the Assembly be approved prior to starting work, and a resolution once the work is complete to assess the additional amount to each lot. If the residents decline willingness to contribute to the paving of the road, the Assembly will be given the opportunity to decide what action is required.

Discussion ensued.

VI. CONTRACTS DIVISION ACTIVITY REPORT

A. July 24, 2019 – September 17, 2019

VII. ADJOURNMENT

The meeting adjourned at 12:35 pm.

A. Next meeting will be October 28, 2019 – Assembly Chambers



MEMORANDUM

DATE: September 24, 2019
 TO: Chair, Public Works and Facilities Committee
 FROM: Robert Palmer, Municipal Attorney
 SUBJECT: Ord. 2019-43: Amendment to CBJC 53.50.062 related to timelines for protests

The City & Borough of Juneau code governs how goods and services are procured. See [CBJC 53.50](#). The procurement code provides a limited opportunity for certain bidders/proposers to challenge the award of a contract to another bidder/proposer, which is called a protest. The procedures for a protest are specified in [CBJC 53.50.062](#).

Currently, a protest must be submitted by “close of the business day.” CBJC 53.50.062(a) & (i). That phrase is not defined, which has caused uncertainty and unnecessary protest disputes. This ordinance would clarify that a protest must be filled by “4:30 p.m. Alaska time” instead. Such an amendment would provide certainty for the public and CBJ staff, which benefits the public and CBJ staff. Staff from the Engineering and Finance Departments can answer questions.

Recommended Action: Recommend Ordinance 2019-43 be introduced at the next regular Assembly meeting (Nov. 4) and set for public hearing (Nov. 25).

Presented by:
Introduced:
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-43

An Ordinance Amending the Purchasing Code Related to Timelines for Protests

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 53.50.062, Protests, is amended to read:

(a) A party may protest award to any other party of a competitive sealed bid or competitive sealed proposal, but such protest shall be heard only if protests have also been filed against the award recommended by the purchasing officer and against any other bid or proposal having a higher ranking than that of the party filing the protest.

(b) A party shall provide written notice of intent to protest. Notice of intent to protest shall be delivered to the purchasing officer by 4:30 p.m. Alaska time ~~the close of the~~ working business day following posting by the purchasing officer of a notice of apparent low bidder or successful proposer. Late notices of intent to protest shall not be considered. The notice of intent to protest shall include the name and address of the protestor and a brief description of the grounds for the protest.

1
2 (c) A written protest shall be filed with the purchasing officer within five working days after
3 posting of notice of apparent low bidder or successful proposer.

4
5 (d) A written protest shall, at a minimum, contain the following:

6 (1) The name, address, and telephone number of the interested party filing the
7 protest;

8 (2) The signature of the interested party or the interested party's representative;

9
10 (3) Identification of the proposed award at issue;

11 (4) A statement of the legal or factual grounds for the protest;

12 (5) Copies of all relevant documents; and

13
14 (6) The fee required by section 53.50.080.

15 (e) The purchasing officer shall reject an untimely or incomplete protest.

16 (f) If a timely and complete protest is filed, the award of the contract shall be stayed until the
17 protest is resolved, unless the manager determines in writing that award of the contract
18 pending resolution of the protest is in the best interests of the City and Borough.
19

20 (g) The purchasing officer shall issue a written response to the protestor within ten working
21 days of the date the protest is filed. If multiple protests have been filed, they may be
22 consolidated for purposes of the response. Copies of the response shall be provided to any other
23 protestor requesting one. The response may include an amendment of all or any part of the
24 recommended award. The manager may, upon written request of the purchasing officer, for
25

1
2 good cause shown, extend the date for the purchasing officer's response for such additional
3 period as may be necessary.

4 (h) A protestor aggrieved by the purchasing officer's response pursuant to subsection (g) of
5 this section may request review by the bidding review board.
6

7 (i) The protestor may seek review of the purchasing officer's response by providing written
8 notice of intent to request review. The protestor shall notify the purchasing officer of the intent
9 to request review by 4:30 p.m. Alaska time the ~~end of the~~ working day following issuance of the
10 purchasing officer's response. Late notices shall not be considered. A written request for review
11 shall be filed within five working days after the response is issued by the purchasing officer.
12 The notice of intent to request review and the written request for review shall be in the same
13 form as provided in subsections (b), (c), and (d) of this section.
14

15 (j) Upon receipt of a timely and complete request for review of the purchasing officer's
16 response, the matter shall be forwarded to the bidding review board and a hearing date shall
17 be established. Once the hearing date has been established, all bidders or proposers shall be
18 notified of the hearing in writing.
19

20 (k) The bidding review board shall conduct a hearing and issue a recommendation within
21 seven calendar days of the date the referral is made to the board. The bidding review board
22 may, by written notice to all bidders or proposers, extend this seven-day period to a maximum
23 of 30 days. Hearings shall be conducted informally, with due regard for the rights of the parties
24 involved. Hearings shall be recorded.

25 (l) The bidding review board's recommendation shall be based on the provisions of this Code
interpreted in light of applicable state case law and generally accepted principles of

government purchasing as set forth in standard treatises, decisions of the United States Comptroller General, and similar authorities. The recommendation shall contain findings of fact and conclusions of law.

(m) The recommendation:

(1) May include the following:

(A)a. A recommendation that a designated bid in a competitive sealed bid or proposal process be accepted as the lowest qualified bid or proposal; or

(B)b. A recommendation that one or more bids or proposals be considered or rejected or that the procurement process at issue be canceled;

(2) Shall not, except to the extent necessary to correct a failure to follow the procedures required by this chapter, include a recommendation for:

(A)a. An amendment of the specifications for a bid or request for proposals;

(B)b. A change in the criteria for selection of a proposal; or

(C)e. An amendment, reordering, or reassessment of any qualitative judgment in the rating of a proposal;

(3) Shall not include a recommendation for:

(A)a. Selection or rejection of any additive or deductive alternate; or

(B)b. The payment of money, including attorney's fees, by the City and Borough or any party, provided that the recommendation may recommend a

refund of protest fees or payment of bid preparation costs by the City and Borough to one or more bidders or proposers.

(4) Shall be forwarded to the manager or assembly, as appropriate, for consideration in the award of the contract.

(n) The protest procedures established by this section, may be adapted for a procurement as necessary to maintain eligibility for state or federal funding for that procurement, provided that no such adaptation may authorize the board to grant a form of relief prohibited by subsection (m)(3) of this section.

Section 3. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this _____ day of _____, 2019.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk



DATE: October 28, 2019

TO: Michelle Hale, Chair
Public Works and Facilities Committee

FROM: Michael Vigue, Director, Engineering & Public Works

SUBJECT: Utility Rate Increase, Ordinance 2019-44

Ordinance 2019-31 was adopted on August 19, 2019. This ordinance increased the water and wastewater utility rates over the next five years beginning in January 2020. Shortly after adoption, inadvertent Customer Class and Rate errors were identified in the ordinance. Ordinance 2019-44 corrects those inadvertent errors to be consistent with the intent of Ordinance 2019-31.

I am requesting the PWFC forward Ordinance 2019-44 to the full Assembly and recommend approval.

Presented by:
 Introduced:
 Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-44

An Ordinance Correcting Certain Customer Classes and Rates for Water and Wastewater Utility Services in Ordinance 2019-31.

WHEREAS, Ordinance 2019-31 was adopted on August 19, 2019, which increased the water and wastewater utility rates; and

WHEREAS, after adoption inadvertent Customer Class and Rate errors were identified in Ordinance 2019-31; and

WHEREAS, this ordinance corrects those inadvertent errors to be consistent with the intent of Ordinance 2019-31.

BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the City and Borough of Juneau Municipal Code.

Section 2. Amendment of Section. CBJ 75.01.180 Rate schedule, is amended to read:

75.01.180 Rate schedule.

(a) Commencing January 1, 2020, the schedule of rates charged for water service shall be as follows:

Water Utility Rate Schedule			
Customer Class	Monthly Allowance (Gallons)	Rates	
		Base (per month)	Volume Charge (per 1,000 gallons)
Large Commercial	500,000	\$495.04 474.39	\$1.00

...

Section 3. Amendment of Subsection. CBJ 75.02.130 Schedule of rates and charges; establishment; delinquencies, is amended at (a)(4) to read:

75.02.130 Schedule of rates and charges; establishment; delinquencies.

(a) The schedule for sewer rates and charges shall be as follows:

...

(4) Rate: Commencing January 1, 2020, customers shall pay for sewer service at the following rates:

Wastewater Utility Rate Schedule			
Customer Class	Monthly Allowance (Gallons)	Rates	
		Base (per month)	Volume Charge (per 1,000 gallons)
<u>Metered Large</u> Commercial (High)	500,000	\$98.00	\$13.03

...

Section 4. Amendment of Section. CBJ 75.01.180 Rate schedule, is amended to read:

75.01.180 Rate schedule.

(a) Commencing July 1, 2021, the schedule of rates charged for water service shall be as follows:

Water Utility Rate Schedule			
Customer Class	Monthly Allowance (Gallons)	Rates	
		Base (per month)	Volume Charge (per 1,000 gallons)
Large Commercial	500,000	<u>\$504.94</u> 483.87	\$1.02

...

Section 5. Amendment of Subsection. CBJ 75.02.130 Schedule of rates and charges; establishment; delinquencies, is amended at (a)(4) to read:

75.02.130 Schedule of rates and charges; establishment; delinquencies.

(a) The schedule for sewer rates and charges shall be as follows:

...

(4) Rate: Commencing July 1, 2021, customers shall pay for sewer service at the following rates:

Wastewater Utility Rate Schedule			
Customer Class	Monthly Allowance (Gallons)	Rates	
		Base (per month)	Volume Charge (per 1,000 gallons)
<u>Metered Large</u> Commercial (High)	500,000	\$99.96	\$13.29

...

Section 6. Amendment of Section. CBJ 75.01.180 Rate schedule, is amended to read:

75.01.180 Rate schedule.

(a) Commencing July 1, 2022, the schedule of rates charged for water service shall be as follows:

Water Utility Rate Schedule			
Customer Class	Monthly Allowance (Gallons)	Rates	
		Base (per month)	Volume Charge (per 1,000 gallons)
Large Commercial	500,000	\$515.04 493.55	\$1.04

...

Section 7. Amendment of Subsection. CBJ 75.02.130 Schedule of rates and charges; establishment; delinquencies, is amended at (a)(4) to read:

75.02.130 Schedule of rates and charges; establishment; delinquencies.

(a) The schedule for sewer rates and charges shall be as follows:

...

(4) Rate: Commencing July 1, 2022, customers shall pay for sewer service at the following rates:

Wastewater Utility Rate Schedule			
Customer Class	Monthly Allowance (Gallons)	Rates	
		Base (per month)	Volume Charge (per 1,000 gallons)
<u>Metered Large</u> Commercial (High)	500,000	\$101.96	\$13.56

...

Section 8. Amendment of Section. CBJ 75.01.180 Rate schedule, is amended to read:

75.01.180 Rate schedule.

(a) Commencing July 1, 2023, the schedule of rates charged for water service shall be as follows:

Water Utility Rate Schedule			
Customer Class	Monthly Allowance (Gallons)	Rates	
		Base (per month)	Volume Charge (per 1,000 gallons)
Large Commercial	500,000	\$525.34 503.42	\$1.06

...

Section 9. Amendment of Subsection. CBJ 75.02.130 Schedule of rates and charges; establishment; delinquencies, is amended at (a)(4) to read:

75.02.130 Schedule of rates and charges; establishment; delinquencies.

(a) The schedule for sewer rates and charges shall be as follows:

...

(4) Rate: Commencing July 1, 2023, customers shall pay for sewer service at the following rates:

Wastewater Utility Rate Schedule			
Customer Class	Monthly Allowance (Gallons)	Rates	
		Base(per month)	Volume Charge(per 1,000 gallons)
Metered Large Commercial (High)	500,000	\$104.00	\$13.83

...

Section 10. Amendment of Section. CBJ 75.01.180 Rate schedule, is amended to read:

75.01.180 Rate schedule.

(a) Commencing July 1, 2024, the schedule of rates charged for water service shall be as follows:

Water Utility Rate Schedule			
Customer Class	Monthly Allowance (Gallons)	Rates	
		Base (per month)	Volume Charge (per 1,000 gallons)
Large Commercial	500,000	\$535.85 513.49	\$1.08

...

Section 11. Amendment of Subsection. CBJ 75.02.130 Schedule of rates and charges; establishment; delinquencies, is amended at (a)(4) to read:

75.02.130 Schedule of rates and charges; establishment; delinquencies.

(a) The schedule for sewer rates and charges shall be as follows:

...

(4) Rate: Commencing July 1, 2024, customers shall pay for sewer service at the following rates:

Wastewater Utility Rate Schedule			
Customer Class	Monthly Allowance (Gallons)	Rates	
		Base (per month)	Volume Charge (per 1,000 gallons)
Metered Large Commercial (High)	500,000	\$106.08	\$14.11

...

Section 12. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this 19th day of August, 2019.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

MEMORANDUM

CITY/BOROUGH OF JUNEAU

155 SOUTH SEWARD STREET, JUNEAU, ALASKA 99801

TO: Michelle Hale, Chair
Public Works and Facilities Committee

Date: September 18, 2019

FROM: Lori Sowa, Project Manager

File: 2058

SUBJ: New CIP South Franklin Street Safety and Capacity Improvements

Engineering staff requests a transfer of \$100,000 of Marine Passenger Fees from **H51-116 Marine Park to Taku Upland Improvements** to a new CIP **RXX-XXX, South Franklin Street Safety and Capacity Improvements**. This CIP will be used to construct improvements to the pedestrian corridor along and adjacent to South Franklin Street between Manila Square and Taku Fisheries.

The goal of this project is to:

- (1) Improve safety for pedestrians and vehicles; and
- (2) Increase the available sidewalk carrying capacity to accommodate high tourist volumes in the summer.

Improvements will include installation of pedestrian stanchions, upgraded lighting, removal of obstructions within the sidewalk where possible, and improvements to Warner's Way to create pedestrian access to the Seawalk. Work will include continued coordination with ADOT for permit approvals as this section of road is within their right-of-way.

Requested Recommendation

Engineering staff requests the Public Works and Facilities Committee recommend the transfer of \$100,000 of Marine Passenger Fees from H51-116 (Marine Park to Taku Upland Improvements) to a new CIP RXX-XXX South Franklin Street Safety and Capacity Improvements and forward to the Assembly.





Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: October 24, 2019

TO: Michelle Hale, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief CIP Engineer and Water Superintendent

SUBJECT: Transfer Request: Savikko Park Road Reconstruction

Staff requests a transfer of \$378k of from the following CIPs to provide funding to complete additional needed work discovered when scoping the repaving and water line replacement of Savikko Road. The additional work discovered includes replacement of the parking area pavement, drainage structures, improvement of surface drainage from Savikko Sportsfields and replacement of the curb and gutter and sidewalks along the Savikko Sportsfields due to the impacts of repairing drainage patterns and replacing storm drainage structures.

Transfer

CIP	Transfer Amount	Balance After Transfer	Project Status
P41-097 – Sportsfield Repairs	\$45,000	\$55,000	Ongoing – housekeeping x-fer to incorporate Savikko Sportsfield improvements with Road project
R72-114- Blueberry Hills Rd	\$20,000	0	Close CIP – Project complete
R72-126 – F St Douglas 3 rd to 5th	\$95,000	0	Close CIP – Project complete
R72-133 – Douglas Sidestreets	\$98,000	\$25,000	Final punch list – project closeout
R72-134 Sitka St reconstruction	\$120,000	\$15,000	Final punch list – project closeout

Total Amount to Transfer \$378,000

<u>Transfer to</u>	<u>Amount</u>	<u>CIP End Balance</u>
R72-142 – Savikko Road Improvements	\$378,000	\$1,123,000

Recommendation

Staff requests the above transfer request be forwarded to the Full Assembly for approval.

Juneau Coordinated Transportation Coalition
Addendum 4: Prioritized Projects, 2020-21 (SFY21)

Please accept this as the 2019 Addendum to the CBJ 2015 Juneau Coordinated Human Services Transportation Plan.

The Juneau Coordinated Transportation Coalition (JCTC) and related agency representatives met during a public meeting on October 14, 2019 and voted to prioritize funding requests for submission in the SFY19 Alaska Department of Transportation and Public Facilities (ADOT&PF) Coordinated Transportation Grant funding. JCTC would like to addend the adopted 2015 priorities.

ADOT&PF requested that the JCTC prioritize projects in one funding request list. There were proposals submitted for two projects JCTC member agencies. Projects are described on the following pages by the requesting agency.

Overall, the three funding requests were prioritized as:

1. Taxi voucher program
2. 4x4 capable lift-equipped van
3. One ramp-equipped taxi

JCTC members and representatives of interested agencies emphasized the importance of the transportation services the prioritized requests support. All projects are strongly endorsed by JCTC member agencies that were in attendance at the JCTC meeting.

This will be the last Addendum to the 2015 plan. ADO&PF require that a new Juneau Coordinated Human Services Transportation Plan be adopted by July 1st 2020. The Public Works and Engineering Department and the Community Development Department will coordinate on the new plan.

Presented by: The Manager
Introduced:
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2873

A Resolution Expressing Support for the Juneau Coordinated Transportation Coalition's Prioritization of Projects for Grant Funding by the Alaska Department of Transportation & Public Facilities.

WHEREAS, the City and Borough has adopted the 2015 Juneau Coordinated Human Services Transportation Plan to identify available transportation services and to identify strategies to address gaps in transportation services provided to those who are elderly, have disabilities, or who qualify as low-income and use public transportation for traveling to and from work; and

WHEREAS, the Alaska Department of Transportation & Public Facilities makes available grant funding for mobility projects; and

WHEREAS, to be considered for grant funding, each community must prioritize their projects and that priority list must be endorsed by the local government; and

WHEREAS, the Juneau Coordinated Transportation Coalition is a coalition of community partners working to improve the effectiveness and efficiency of transportation in Juneau; and

WHEREAS, one of the Coalition's main roles is to rank funding requests from member agencies proposing transportation and mobility projects and submit those recommendations to the Assembly; and

WHEREAS, the Juneau Coordinated Transportation Coalition and related agency representatives held a regular Juneau Coordinated Transportation Coalition meeting on October 14, 2019, and voted on the priority list for FY21 DOT&PF grant funding as follows:

1. Taxi voucher program
2. 4x4 capable lift-equipped van
3. One ramp-equipped taxi

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The City and Borough endorses the following prioritized list to be considered for Alaska Department of Transportation and Public Facilities grant funding:

1. Taxi voucher program
2. 4x4 capable ramp-equipped van
3. One ramp-equipped taxi

Section 2. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this _____ day of _____, 2019.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

The Juneau Coordinated Transportation Coalition (JCTC), Juneau's Coordinated Human Services Transportation Provider Coalition, invites funding prioritization requests from member agencies for transportation projects.

For SFY21 Grants for Capital Projects (money available on or after July 1, 2020): Capital projects in transit include both capital to purchase (or retrofit/rebuild) a vehicle, to purchase transportation assistance devices, and funds for “purchased transportation services,” whereby a grant pays for the purchase of rides ON PUBLIC TRANSIT for the clients of a human services agency.

PLEASE EMAIL FUNDING PRIORITIZATION REQUESTS to Tim Felstead at the City and Borough of Juneau Community Development Department.

Email to tim.felstead@juneau.org

Requesting Agency Information:

Agency: Southeast Alaska Independent Living, Inc.

Contact Person: Joan O'Keefe, Ex. Director **Phone:**907-523-4430

Email: jokeefe@sailinc.org

Title/Description of Funding Request: Juneau Taxi Vouchers (Purchase of Services)
(The use and type of the vehicle or other capital purchase your agency seeks funding for)

Question 1) Can Capital Transit/Care-A-Van currently meet the needs of the requesting agency's project?

Answer: No. The Taxi Voucher program is a compliment to the ramp-equipped taxi service and fills a critical and “special” niche in the Juneau Coordinated Transportation service array. This program is a compliment—not a replacement—to the valuable services provided by Care-a-Van and Capital Transit. This “special” niche includes riders who are unable to plan ahead to schedule transportation through Care-A-Van (i.e., sudden illness); those living outside the Transit/Para-transit boundaries; those who need transportation before or after the scheduled hours of operation or on holidays when Transit/Paratransit does not run; or those who need a priority ride because of a frail medical condition (i.e., dialysis patients). Additionally, when snow/ice conditions limit Transit/Paratransit routes, often taxis can still access the pickup.

Question 2) Does the requesting agency serve persons with disabilities or beneficiaries of the Alaska Mental Health Trust? (Persons suffering from dementia, TBI, persons with developmental disabilities, persons with mental illness, and persons who experience chronic substance abuse.) Please describe clients who will use this transportation, including approximate numbers served per year.

Answer: Last fiscal year SAIL served approx. 1200 seniors & people with disabilities, over 600 who reside in Juneau. Eligible users of the taxi voucher program are seniors and/or persons with any disability (cognitive, physical, or mental health disability)

whose monthly household income does not exceed 200% of WIC, October 28, 2019 Page 23 of 48
Guidelines. Riders are currently limited to \$120 worth of rides. During the last completed fiscal year, the Taxi Voucher program had 200 program participants w/ funds on their accounts of which approx. 51% are Trust beneficiaries. A handful of these riders are residents of other SE Alaska communities who travel to Juneau, primarily for medical appointments.

Question 3) Describe these clients' specific social service, treatment, or medical and transportation needs to be addressed by this request.

Answer: Low income seniors and people with disabilities use the taxi voucher program to make on-demand transportation affordable. These users can use any taxi in the vendor's fleet including the ramp-equipped taxis. Users of the program need rides for the full gamut of transportation needs including medical appointments, to receive social services, obtain groceries, go to and/or from their jobs, and do other errands. Several dialysis patients use the program on holidays when Care-A-Van does not run. In winter time there is an increase in ridership when Capital Transit/Care-a-Van are on winter routes, and snow or ice cause barriers to sidewalks, bus shelters, and in private drives.
Answer:

Question 4) How much would your project cost? What type of vehicle do you wish to purchase and would it be used or new? If you want "purchased services" please estimate the numbers of hours of service per week or month that clients would be using transportation services.

Answer: This is a purchase of Services (POS) request. We propose a project cost of \$100,000 in grant funds matched by \$70,000, a combination of rider fees and the vendor donation, for a total project cost of \$170,000. With these funds, we anticipate providing 9,000 rides. This is a cost to the grant of \$11.11 per ride, or a total cost per ride of \$18.88. The service is available and used 24:7, 365 days a year, including holidays.

Question 5) These projects may require local match funds. Is your agency able to provide the cash match to buy the vehicle?

Answer: Yes. To meet the match requirement, the taxi vendor, Juneau Taxi and Tours, donates 10% of rider fares and the rider pays 50 cents on the dollar. This is substantially more the 20% required match.

Question 6) You must guarantee that you will share the vehicle in case of a public emergency in the community. In the absence of such an emergency, can you offer any way that other human service agencies in Juneau could realistically share the use of the vehicle you are requesting? Explain why, how, or why not.

Answer: N/A this is a Purchase of Services (POS) request.

Question 7) Is this request for a NEW vehicle that will be ADDED to your fleet, or is it for REPLACEMENT of a vehicle currently in your fleet? _____

If the request is for a replacement vehicle, please describe the vehicle it would replace (age, miles, condition).

Description of vehicle to be replaced: N/A, this is not a vehicle request.

20) Additional Comments:

Process to review and prioritize funding requests:

The JCTC will meet with community stakeholders during a Community Transportation Needs Assessment (CTNA) meeting to hear brief presentations from each member agency on their funding requests. Although the goal of coordinating transportation services will best be met if the agencies present at the CTNA are able to reach consensus on project prioritization, a vote on prioritization may be necessary. In this event, each participating stakeholder agency will be allowed one vote each on prioritizing capital and purchase-of-services projects.

Each agency request selected as a priority will need to write and submit their own grant application to the AK DOT&PF Transit Office (tentatively due mid Dec. 2019). Each agency whose request proceeds forward to a state grant application **MUST** have registered with the State as either a New Applicant or register (or renew your information). If your organization has not yet registered, you should contact *Debbi Howard* (debbi.howard@alaksa.gov; 907-465-2883) at the State Community Transit Office.

You can read more about the state process, state timeline, and grant qualifications online at: http://www.dot.alaska.gov/stwdplng/transit/hs_application_info.shtml

Please notice that no human service agency may apply unless the agency's request has been set as a priority under a local process, including a local government official resolution listing the agency's project as a community priority.

The City and Borough of Juneau (CBJ) Assembly serves this function for the coordination of human services and public transit in Juneau. The priority recommendations from the JCTC will be forwarded to the CBJ Assembly for formal adoption by resolution in November 2019.

The Juneau Coordinated Transportation Coalition (JCTC), Juneau's Coordinated Human Services Transportation Provider Coalition, invites funding prioritization requests from member agencies for transportation projects.

For SFY21 Grants for Capital Projects (money available on or after July 1, 2020): Capital projects in transit include both capital to purchase (or retrofit/rebuild) a vehicle, to purchase transportation assistance devices, and funds for "purchased transportation services," whereby a grant pays for the purchase of rides ON PUBLIC TRANSIT for the clients of a human services agency.

PLEASE EMAIL FUNDING PRIORITIZATION REQUESTS to Tim Felstead at the City and Borough of Juneau Community Development Department.

Email to tim.felstead@juneau.org

Requesting Agency Information:

Agency: Southeast Alaska Independent Living, Inc.

Contact Person: Joan O'Keefe, Ex. Director **Phone:** 907-523-4430

Email: jokeefe@sailinc.org

Email: jokeefe@sailinc.org

Title/Description of Funding Request: One ramp-equipped 4x4 van for agency use, specifically the SAIL Outdoor Recreation and Community Access (ORCA) program which includes the ADA Eaglecrest transportation.

Question 1) Can Capital Transit/Care-A-Van currently meet the needs of the requesting agency's project?

Answer: No, Capital Transit does not provide door-to-door transportation to SAIL consumers. ORCA provides a variety of afterschool, evening and weekend activities to our consumers, all of whom experience significant disabilities. ORCA offers activities beyond paratransit boundaries, including out the road, to and from Eaglecrest, and put the vehicle on the ferry for multiple-day trips. Additionally, ORCA must be flexible to consumer needs and sometimes the best laid plans must be altered.

Question 2) Does the requesting agency serve persons with disabilities or beneficiaries of the Alaska Mental Health Trust? (Persons suffering from dementia, TBI, persons with developmental disabilities, persons with mental illness, and persons who experience chronic substance abuse.) Please describe clients who will use this transportation, including approximate numbers served per year.

Answer: Yes, the Juneau ORCA program serves more than 150 non-duplicated individuals, of which more than 100 individuals are Trust beneficiaries. RWFC October 28, 2019 Page 26 of 48

Question 3) Describe these clients' specific social service, treatment, or medical and transportation needs to be addressed by this request.

Answer: SAIL serves individuals of all ages and all disabilities. The ORCA program tends to serve predominantly individuals with developmental disabilities and individuals with mental health challenges. The ORCA program provides recreation and community inclusion activities.

Question 4) How much would your project cost? What type of vehicle do you wish to purchase and would it be used or new? If you want "purchased services" please estimate the numbers of hours of service per week or month that clients would be using transportation services.

Answer: We are seeking to replace our Sprinter van with a new 4x4 model to increase transportation safety and access for our consumers. The vehicle is expected to cost \$72,000.

Question 5) These projects may require local match funds. Is your agency able to provide the cash match to buy the vehicle?

Answer: Yes, SAIL will secure and provide the 20% match.

Question 6) You must guarantee that you will share the vehicle in case of a public emergency in the community. In the absence of such an emergency, can you offer any way that other human service agencies in Juneau could realistically share the use of the vehicle you are requesting? Explain why, how, or why not.

Answer: Yes, SAIL commits to sharing our vehicle in case of a public emergency and to allowing other agencies to use the vehicle when the vehicle is available. SAIL has allowed other programs to use our vehicles in the past, e.g, the Governor's Council on Disabilities and Special Education has borrowed our vehicle when they are in Juneau for their winter meeting and in Ketchikan, we have lent our vehicle to the Ketchikan Gateway Borough and to SESS in the past.

Question 7) Is this request for a NEW vehicle that will be ADDED to your fleet, or is it for REPLACEMENT of a vehicle currently in your fleet? Replacement

If the request is for a replacement vehicle, please describe the vehicle it would replace (age, miles, condition). The Sprinter to be replaced is a 2014 model, has approximately 40,000 miles, and is in fair condition.

Description of vehicle to be replaced: This is to replace a non-four-wheel drive with a 4x4 model for increased safety of staff and passenger transport in winter conditions and to the Eaglecrest ski and snowsport area. Although the odometer reading is relatively low (40K), these are 'hard miles' over a 5-year span, much of which is up and down the Eaglecrest road.

20) Additional Comments:

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Requesting Agency Information:

Agency: Southeast Alaska Independent Living, Inc.

Contact Person: Joan O'Keefe, Ex. Director **Phone:** 907-523-4430

Email: jokeefe@sailinc.org

Title/Description of Funding Request: One ramp-equipped mini- van to provide on demand accessible transportation on the Juneau road system.

Question 1) Can Capital Transit/Care-A-Van currently meet the needs of the requesting agency's project?

Answer: No. The accessible taxi program is a compliment to the ramp-equipped taxi service and fills a critical and “special” niche in the Juneau Coordinated Transportation service array. This program is a compliment—not a replacement—to the valuable service provided by both Care-a-Van and Capital Transit. The “special” niche includes riders who are unable to plan ahead to schedule transportation through Care-A-Van (i.e., sudden illness); those living outside the Transit/Para-transit boundaries; those who need transportation before or after the scheduled hours of operation or on holidays when Transit/Paratransit does not run; or those who need a priority ride because of a frail medical condition (i.e., dialysis patients). Additionally, when snow/ice conditions limit Transit/Paratransit routes and/or ice and snow cause barriers to sidewalks, bus shelters, and private drives, often taxis can still access the pickup.

Question 2) Does the requesting agency serve persons with disabilities or beneficiaries of the Alaska Mental Health Trust? (Persons suffering from dementia, TBI, persons with developmental disabilities, persons with mental illness, and persons who experience chronic substance abuse.) Please describe clients who will use this transportation, including approximate numbers served per year.

Answer: In FY19, SAIL served 1200+ seniors and people with disabilities, over 600 who reside in Juneau. The Taxi Voucher program currently has 250 riders with funds in their accounts of which a minimum of 51% are Trust beneficiaries. That said, anyone can request the ramp-equipped taxi, they do not need to be a voucher program participant or a SAIL consumer.

Question 3) Describe these clients' specific social service, treatment, or medical and transportation needs to be addressed by this request.

Answer: Seniors and people with disabilities use the lift-equipped taxi for the full gamut of transportation needs including medical appointments, to receive social services, obtain groceries, visit friends and family, recreate, and do errands. For individuals who need the ramp feature and live outside of transit boundaries, need rides outside of transit hours, cannot plan ahead, need rides on holidays when Capital Transit/Care-A-Van does not operate or when winter conditions limit routes, an accessible taxi may be their only transportation option.

Question 4) How much would your project cost? What type of vehicle do you wish to purchase and would it be used or new? If you want "purchased services" please estimate the numbers of hours of service per week or month that clients would be using transportation services.

Answer: The estimated delivery price of a mini-van taxi with a manual lift is \$72,000. SAIL plans to request \$60,000 in grant funds matched by \$12,000 (20%) from the taxi vendor. ADOT&PF strongly discourages applying for used vehicles. Consequently, this request is for a new vehicle.

Question 5) These projects may require local match funds. Is your agency able to provide the cash match to buy the vehicle?

Answer: Our vendor, Juneau Taxi and Tours, has committed to paying the 20% required match.

Question 6) You must guarantee that you will share the vehicle in case of a public emergency in the community. In the absence of such an emergency, can you offer any way that other human service agencies in Juneau could realistically share the use of the vehicle you are requesting? Explain why, how, or why not.

Answer: Yes, we can guarantee these vehicles will be shared in an emergency. These vehicles need to be available 24:7 as a taxi or a back-up and therefore would not be available for use by other human service agencies (except when they call for a taxi!)

Question 7) Is this request for a NEW vehicle that will be ADDED to your fleet, or is it for REPLACEMENT of a vehicle currently in your fleet? Replacement.

If the request is for a replacement vehicle, please describe the vehicle it would replace (age, miles, condition).

Description of vehicle to be replaced: Last year SAIL requested a replacement vehicle for one of two vehicles nearing the end of their useful life. With our FY20 award, we will replace one of the two vehicles. This request is to replace our 2014 3-season Sprinter which has more than 300,000 miles.

20) Additional Comments:

Thank you for your consideration!

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Engineering & Public Works Department

155 South Seward Street

Juneau, Alaska 99801

Phone: 907-586-0800 | Fax: 907-463-2606

DATE: October 28, 2019

TO: Michelle Hale, Chair
Public Works and Facilities Committee

FROM: Michael Vigue, Director, Engineering & Public Works

SUBJECT: Ordinance 2019-13 RecycleWorks Program

At the May 7, 2018 PWFC meeting, information was presented to the committee regarding options for moving the RecycleWorks program forward and consolidating activities in a single location. Two options were presented to set the path forward for the RecycleWorks Program. The first option was to purchase a property on Anka Street from CMI, complete a building renovation, construct an additional building and relocate the RecycleWorks Program to this location. The second option, proposed by Waste Management, was to locate the program at the current landfill site. A field review was held the following week providing an opportunity for PWFC members to review both sites and ask questions.

On May 21, 2018, the COW took up the discussion and recommended to the Assembly that the manager negotiate an agreement with Waste Management to operate the recycling program and lease land for the HHW operations. At the July 11, 2018 Assembly meeting, Ordinance 2018-37 was discussed and passed.

A sequence of events has transpired between these meetings and today's discussion:

- Waste Management was operating the recycling program in the former incinerator building at the landfill. It was determined that this building was not safe for continued use and has been torn down by Waste Management. The recycling program has continued operations outdoors and utilized the old Quonset hut on the landfill property for the CBJ owned bailer.
- Waste Management has constructed a new building designed for the recycling operations. Final work is currently being completed and operations in the new facility should begin by the end of 2019.
- CBJ negotiated the sale of the Water Utility building and the Household Hazardous Waste Building to the Alaskan Brewery.
- The old Valley Streets Shop was renovated and the Water Utility moved into the facility in December 2018.
- The sale of the Water Utility Building was completed in January 2019.
- Site layout and the design of the building for the new Household Hazardous waste facility, located at the landfill has been completed. The construction contract will be advertised in early 2020.

- Over the last 16 months, we have negotiated a land lease and recycling contract with Waste management.

Ordinance 2019-13 updates Ordinance 2018-37 to the current cost structure and is on the agenda for public hearing at the upcoming November 4, 2019 Assembly meeting.

Presented by: The Manager
 Introduced: 10/14/19
 Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2019-13

An Ordinance Amending Ordinance 2018-37 Related to the City and Borough's Recycleworks Program.

WHEREAS, Ordinance 2018-37 authorized an alternative procurement method related to the City and Borough's RecycleWorks program.

WHEREAS, Staff has negotiated agreements for recycling and household hazardous waste, but the global recycling market has constricted since July 2018 when Ordinance 2018-37 was adopted.

WHEREAS, the payment terms in Ordinance 2018-37 need amending to reflect the global recycling market.

WHEREAS, the remaining provisions in Ordinance 2018-37 remain unchanged.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Amendment of Ordinance 2018-37. Section 3(1) of Ordinance 2018-37 is amended to read as follows:

Over the course of the initial ten-year term of the contract, the CBJ will pay an operating fee of no more than \$27,500 per month for the operation of the recycling program and for access to and use of a new

1
2 recycling facility, which shall be provided and maintained by Waste
3 Management primarily for the CBJ's use. The CBJ shall also pay
4 market rate shipping costs and disposal costs, which shall be offset by
5 the value of the recyclable materials. The CBJ shall also be credited
6 for use of the baler for non-CBJ materials. After the initial term, the
7 renewal operating fee shall be \$17,500 per month. The operating fee
8 shall be adjusted based on the Consumer Price Index. The CBJ's
9 payments are subject to appropriations by the Assembly for this
10 purpose in accordance with Section 9.13 of the Charter.
11

12
13 **Section _.** **Effective Date.** This ordinance shall be effective 30 days after its
14 adoption.

15 Adopted this _____ day of _____, 2018.
16

17
18 _____
Beth A. Weldon, Mayor

19 Attest:

20 _____
21 Elizabeth J. McEwen, Municipal Clerk
22
23
24
25



TO: Michelle Hale
Chair, Public Works and Facilities Committee

FROM: Nathan Coffee,
City Architect, Engineering & Public Works

DATE: October 22, 2019

RE: Centennial Hall Planning Update

In October 2016 voters approved an extension of the 3% sales tax for capital improvement projects (CIP) that included \$4.5 million for improvements to Centennial Hall. In October 2019 voters approved sale of \$7 million in bonds to be reimbursed from lodging taxes for improvements at Centennial Hall. Combined this totals \$11.5 million approved by voters for improvements to Centennial Hall. While the allocation of \$11.5 million to Centennial Hall may not have been the intent of the Assembly when crafting the ballot language, it is where we are at now and raises questions regarding the scope and schedule of capital improvements to Centennial Hall.

Considerations for discussion and contemplation are as follows:

- The \$4.5 million sales tax allocation is scheduled to be distributed in two payments (\$1.7 million in FY2022 and \$2.8 million in FY2023) so if we wait for sales tax revenue to begin the work we will not start design until July 2021, meaning construction would not start until summer of 2022.
- Sale of some or all of bonds approved could facilitate starting the project sooner which would reduce construction cost increases due to inflation.
- Sale of some or all of bonds approved may be favorable way to fund the project since bond interest rates are currently low and construction cost inflation savings may offset some or all the interest costs associated with issuance of bonds.
- Current large Engineering Department CIP projects are the Augustus Brown Pool Renovation (construction begins fall of 2020 and is valued at \$4 million) and the Bartlett Regional Hospital Outpatient Services facility (construction begins spring of 2021 and is valued at \$5.1 million).
- MRV Consultants provided a prioritized summary of potential improvements to Centennial Hall during a conceptual study of Centennial Hall needs this summer. This document is attached and should be used as the basis to establish scope of work and budget for the Centennial Hall CIP.
- Proposition 3 that was not approved by voters reappropriated the \$4.5 million in sales tax presently allocated to Centennial Hall to the new JACC. The new JACC still needs additional funding.

**Construction Estimate, Centennial Hall Renovation
City and Borough of Juneau, 6-30-19**

CENTENNIAL HALL BUILDING COMPONENTS						
Item #	Construction Element	Quantity	U/M	Unit Price	Estimate	Comment
1	Mechanical and Electrical System Mods					
	Replace air-source heating pump units	1	Allowance	200,000.00	200,000.00	Replace four existing primary units, serving extg spaces
	Ducting modifications and extensions	1	Allowance	250,000.00	150,000.00	building-wide, refurbishment to existing portions
	General power and panel upgrades	1	Allowance	200,000.00	200,000.00	building-wide
	New data backbone, WIFI	1	Allowance	75,000.00	75,000.00	building-wide
	Building controls, automation	1	Allowance	200,000.00	200,000.00	building-wide
	Admin, supervision, support, profit				346,500.00	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$1,171,500.00	Assume Summer, 2020
			Running Total		1,171,500.00	
2	Major reno, ballroom upgrades					Floors, oper walls, acoustic panels, finishes, lighting
	New Flooring	12700	SF	10.00	127,000.00	
	Repair Existing Operable Wall	1	Allowance	100,000.00	100,000.00	
	Acousical Panels	1	Allowance	50,000.00	50,000.00	Combination of custom reflecting and absorbing panels
	Finishes	12700	SF	12.00	152,400.00	
	Lighting	1	Allowance	250,000.00	250,000.00	Includes theatre lighting and house lighting component, controls
	New A/V package	1	Allowance	500,000.00	350,000.00	
	Admin, supervision, support, profit				432,348.00	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$1,461,748.00	Assume Summer, 2020
			Running Total		2,633,248.00	
3	New Construction, foyer expansion, entry					New ftgs, slab, roof, doors, hardware, floor and ceiling
	Site/Civil	2,450	SF	7.00	17,150.00	
	Foundation	2,450	SF	35.00	85,750.00	
	Exterior Wall Enevelope	675	SF	45.00	30,375.00	
	Glazed Curtain Walls	400	SF	95.00	38,000.00	
	Roofing Assembly	2,450	SF	30.00	73,500.00	
	Roof skylight element, E entry	1	LS	100,000.00	100,000.00	Glazed roof element, 16' x 50', \$125 sf
	Interior Build Out	2,450	SF	60.00	147,000.00	
	ME&P	2,450	SF	45.00	110,250.00	
	Admin, supervision, support, profit				252,850.50	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$854,875.50	Assume Summer, 2020
			Running Total		3,488,123.50	

**Construction Estimate, Centennial Hall Renovation
City and Borough of Juneau, 6-30-19**

CENTENNIAL HALL BUILDING COMPONENTS						
Item #	Construction Element	Quantity	U/M	Unit Price	Estimate	Comment
4	Major reno, foyer extg portions					Demo, new finishes, ceiling grid, ducting
	Demo Existing Interior	2870	SF	18.00	51,660.00	
	Demo Existing Exterior Wall Assembly	4300	SF	5.00	21,500.00	
	Interior Build Out	2870	SF	60.00	172,200.00	
	ME&P	2870	SF	35.00	100,450.00	
	Admin, supervision, support, profit				145,240.20	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$491,050.20	Assume Summer, 2020
			Running Total		3,979,173.70	
5	Major renovation, north-west break-out rms					Demo, new partitions, finishes, ceilings, lighting, ducting
	Excavation and removal	320	CY	25.00	8,000.00	existing soil, walks, paving at areas of new expansion
	New Structural Fill placement	320	CY	40.00	12,800.00	shot rock structural fill over geotech fabric
	Dewatering	1	Allowance	1,000.00	1,000.00	
	Site/Civil	475	SF	25.00	11,875.00	
	Foundation	475	SF	55.00	26,125.00	
	Demo Existing Exterior Wall Assembly	1,040	SF	8.00	8,320.00	
	Demo Existing Interior Walls	1340	SF	18.00	24,120.00	
	Exterior Wall Enevelope	1,900	SF	45.00	85,500.00	
	Roofing Assembly	475	SF	35.00	16,625.00	
	Interior Build Out	475	SF	120.00	57,000.00	At new portions
	ME&P	475	SF	70.00	33,250.00	At new portions
	Interior Build Out	1340	SF	80.00	107,200.00	At reno portions
	ME&P	1340	SF	35.00	46,900.00	At reno portions
	New A/V package	1	Allowance	35,000.00	35,000.00	
	Admin, supervision, support, profit				198,960.30	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$672,675.30	Assume Summer, 2020
			Running Total		4,651,849.00	

**Construction Estimate, Centennial Hall Renovation
City and Borough of Juneau, 6-30-19**

CENTENNIAL HALL BUILDING COMPONENTS						
Item #	Construction Element	Quantity	U/M	Unit Price	Estimate	Comment
6	Major renovation,west corridor, bus.center					Demo, new walls, doors, finishes, ceilings, lighting, ducting
	Temp Barriers and Protections	1	LS	5,000.00	5,000.00	
	Demo Entry and Exterior Wall, Meeting Room	1	LS	15,000.00	15,000.00	
	Demo Ramp	1	LS	7,500.00	7,500.00	
	Demo Existing	1540	SF	18.00	27,720.00	
	Interior Build Out	1540	SF	60.00	92,400.00	
	Exterior Wall Enevelope	1530	SF	45.00	68,850.00	
	Glazed Curtain Walls	1530	SF	95.00	145,350.00	
	Roofing Assembly	1540	SF	30.00	46,200.00	
	ME&P	1540	SF	35.00	53,900.00	
	Admin, supervision, support, profit				194,006.40	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$655,926.40	Assume Summer, 2020
			Running Total		5,307,775.40	
7	New Construction, Conf, Hospit, RR, Office					New ftgs, slab, roof, services, finishes, A/V, plumbing
	Excavation and removal	420	CY	25.00	10,500.00	existing soil, walks, paving at areas of new expansion
	New Structural Fill placement	420	CY	40.00	16,800.00	shot rock structural fill over geotech fabric
	Dewatering	1	Allowance	2,000.00	2,000.00	
	Site/Civil	1,400	SF	7.00	9,800.00	
	Foundation	1,400	SF	35.00	49,000.00	
	Exterior Wall Enevelope	1,850	SF	45.00	83,250.00	
	Glazed Curtain Walls	480	SF	95.00	45,600.00	
	Roofing Assembly	1,400	SF	30.00	42,000.00	
	Interior Build Out	1,400	SF	75.00	105,000.00	
	ME&P	1,400	SF	50.00	70,000.00	
	New A/V package	1	Allowance	25,555.00	25,000.00	New A/V package
	Admin, supervision, support, profit				192,759.00	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$651,709.00	Assume Summer, 2020
			Running Total		5,959,484.40	

**Construction Estimate, Centennial Hall Renovation
City and Borough of Juneau, 6-30-19**

CENTENNIAL HALL BUILDING COMPONENTS						
Item #	Construction Element	Quantity	U/M	Unit Price	Estimate	Comment
8	New Construction, Large meeting room					New ftgs, slab, roof, services, finishes, oper. partition, A/V
	Excavation and removal	525	CY	25.00	13,125.00	existing soil, walks, paving at areas of new expansion
	New Structural Fill placement	530	CY	40.00	21,200.00	shot rock structural fill over geotech fabric
	Dewatering	1	Allowance	2,000.00	2,000.00	
	Site/Civil	1,975	SF	7.00	13,825.00	
	Foundation	1,975	SF	35.00	69,125.00	
	Exterior Wall Enevelope	1,200	SF	45.00	54,000.00	
	Glazed Curtain Walls	1,200	SF	95.00	114,000.00	
	Roofing Assembly	1,975	SF	30.00	59,250.00	
	Interior Build Out	1,975	SF	60.00	118,500.00	
	ME&P	1,975	SF	45.00	88,875.00	
	New A/V package	1	Allowance	50,000.00	50,000.00	New A/V package
	Admin, supervision, support, profit				253,638.00	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$857,538.00	Assume Summer, 2020
			Running Total		6,817,022.40	
9	New Construction, Office perimeter					New ftgs, slab, roof, services, finishes, glazing
	Site/Civil	280	SF	25.00	7,000.00	
	Foundation	280	SF	55.00	15,400.00	
	Demo Existing Exterior Wall Assembly	2,700	SF	8.00	21,600.00	
	Exterior Wall Enevelope	1,792	SF	45.00	80,640.00	
	Glazed Curtain Walls	912	SF	95.00	86,640.00	
	Roofing Assembly	280	SF	35.00	9,800.00	
	Interior Build Out	280	SF	120.00	33,600.00	
	ME&P	280	SF	70.00	19,600.00	
	Admin, supervision, support, profit				115,197.60	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$389,477.60	Assume Summer, 2020
			Running Total		7,206,500.00	

**Construction Estimate, Centennial Hall Renovation
City and Borough of Juneau, 6-30-19**

CENTENNIAL HALL BUILDING COMPONENTS						
Item #	Construction Element	Quantity	U/M	Unit Price	Estimate	Comment
10	New Construction, SE Entry, Offices, Gift Shop					New ftgs, slab, roof, doors, hardware, glazing
	Site/Civil	90	SF	35.00	3,150.00	
	Foundation	90	SF	75.00	6,750.00	
	Demo Existing Walls and Glazing	1300	SF	20.00	26,000.00	
	Exterior Wall Envelope	1,000	SF	45.00	45,000.00	
	Glazed Curtain Walls	480	SF	95.00	45,600.00	
	Interior Build Out	1300	SF	90.00	117,000.00	
	ME&P	1300	SF	50.00	65,000.00	
	Roofing Assembly	90	SF	35.00	3,150.00	
	Interior Build Out	90	SF	120.00	10,800.00	
	ME&P	90	SF	70.00	6,300.00	
	Admin, supervision, support, profit				138,075.00	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$466,825.00	Assume Summer, 2020
			Running Total		7,673,325.00	
11	Existing Exterior Wall Upgrades					
	Walls: rigid insulation, metal siding	14950	SF	50.00	747,500.00	Focus on extg walls to remain, Willoughby Ave, NW, high ballroom
	Penthouses at roof	1400	SF	75.00	105,000.00	Modifications of extg penthouses, new structure, roof, walls
	Admin, supervision, support, profit				358,050.00	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$1,210,550.00	Assume Summer, 2020
			Running Total		8,883,875.00	

**Construction Estimate, Centennial Hall Renovation
City and Borough of Juneau, 6-30-19**

CENTENNIAL HALL BUILDING COMPONENTS						
Item #	Construction Element	Quantity	U/M	Unit Price	Estimate	Comment
13	New Construction, Green rm, rr, storage					New ftgs, slab, roof, doors, hardware, plumbing
	Excavation and removal	215	CY	25.00	5,375.00	existing soil, walks, paving at areas of new expansion
	New Structural Fill placement	215	CY	40.00	8,600.00	shot rock structural fill over geotech fabric
	Dewatering	1	Allowance	1,000.00	1,000.00	
	Sewer, water connections to dressing	1	allowance	20,000.00	20,000.00	
	Site/Civil	2,215	SF	7.00	15,505.00	
	Foundation	2,215	SF	35.00	77,525.00	
	Exterior Wall Enevelope	3,100	SF	45.00	139,500.00	
	Roofing Assembly	2,215	SF	30.00	66,450.00	
	Interior Build Out	2,215	SF	70.00	155,050.00	
	ME&P	2,215	SF	45.00	99,675.00	
	Admin, supervision, support, profit				247,245.60	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$835,925.60	Assume Summer, 2020
			Running Total		9,719,800.60	
14	Major reno, entrances, kitch, stor, coat, RR					New walls, finishes, ceilings, lighting, ducting, doors, rr plumbing
	Demo Existing	1170	SF	20.00	23,400.00	
	Interior Build Out	1170	SF	85.00	99,450.00	
	New doors and hardware, vestibules	1	Allowance	30,000.00	30,000.00	
	ME&P	1170	SF	40.00	46,800.00	
	Kitchen Hood Replacement	1	Allowance	30,000.00	30,000.00	existing kitchen system replaced, better efficiency
	Admin, supervision, support, profit				96,453.00	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$326,103.00	Assume Summer, 2020
			Running Total		10,045,903.60	
	Total Project Cost (40% multiplier on construction cost total)				\$14,064,265.04	Reflects design, administration, furnishings, contingency

**Construction Estimate, Centennial Hall Renovation
City and Borough of Juneau, 6-30-19**

	SITE AND CIVIL CONSTRUCTION ELEMENTS					
Item #	Construction Element	Quantity	U/M	Unit Price	Estimate	Comment
1	West 3rd Avenue Portion, Parking Lot for 14					curbs, gutter, 4' walk, 7' walk, 3" asphalt, 24' roadway
	Misc Demo	17,000	SF	1.50	25,500.00	existing asphalt, walkways and misc along 3rd Ave
	Base Course for Asphalt and Walkways	18,500	SF	2.00	37,000.00	
	Curb and Gutter	675	LF	40.00	27,000.00	
	Sidewalks	600	SY	100.00	60,000.00	
	Asphalt	240	Tons	195.00	46,800.00	
	Pavement Markings	1	Allowance	5,000.00	5,000.00	
	Misc Signage	1	Allowance	2,500.00	2,500.00	
	Electrical	1	Allowance	20,000.00	20,000.00	Street lighting, parking lot lighting
	Admin, supervision, support, profit				93,996.00	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$317,796.00	Assume Summer, 2020
			Running Total		317,796.00	
2	Covered Canopy, Centennial to JACC					10' fin walkway, 12' shed roof structure, glass wind break W side
	Canopy and Foundation	1872	SF	150.00	280,800.00	
	Walkway	175	SY	100.00	17,500.00	
	Glass Windbreak	1250	SF	55.00	68,750.00	
	Misc. conc walks, west public entry, service	900	SF	15.00	13,500.00	Misc walks along 3rd Ave, new entry sequence, both ends
	Electrical	1	Allowance	10,000.00	10,000.00	
	Admin, supervision, support, profit				164,031.00	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$554,581.00	Assume Summer, 2020
			Running Total		872,377.00	
3	Covered canopy, Egan Drive along Centenn.					8' fin walkway, 10' shed roof structure
	Canopy and Foundation	2400	SF	150.00	360,000.00	
	Walkway	215	SY	100.00	21,500.00	
	Electrical	1	Allowance	10,000.00	10,000.00	
	Landscaping, Egan frontage	2,600	SF	8.00	20,800.00	raised berm along walkway canopy, Egan/Willoughby crossing
	Admin, supervision, support, profit				173,166.00	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$585,466.00	Assume Summer, 2020
			Running Total		1,457,843.00	

**Construction Estimate, Centennial Hall Renovation
City and Borough of Juneau, 6-30-19**

SITE AND CIVIL CONSTRUCTION ELEMENTS						
Item #	Construction Element	Quantity	U/M	Unit Price	Estimate	Comment
4	Covered canopy, S portions along Centenn.					8' fin walkway, 10' shed roof structure
	Canopy and Foundation	1400	SF	150.00	210,000.00	
	Walkway	125	SY	100.00	12,500.00	
	Electrical	1	Allowance	10,000.00	10,000.00	
	Landscaping, south Centennial frontage	2,700	SF	5.00	13,500.00	landscape exterior to lg mtg room, new extended entry foyer
	Admin, supervision, support, profit				103,320.00	GC's mark-up of 22%, Fee of 10%, Contingency 10%
	Construction Cost Subtotal				\$349,320.00	Assume Summer, 2020
			Running Total		1,807,163.00	
	Total Project Cost (40% multiplier on construction cost total)				\$2,530,028.20	Reflects design, administration, furnishings, contingency

Preliminary FY19 - FY24 1% Sales Tax Project Funding Schedule
10-Jan-2018

Department	Project & Total Cost	Allocation (Millions)	Prior ST Extension	FY19 - 24		FY20	FY21	FY22	FY23	3 Mo. FY24
			FY18	3 Mo. FY19	9 Mo. FY19					
Public Works	Wastewater Existing Infrastructure Mtnc	13.5			2	2.6	1.5	3.7	3.2	0.5
Parks & Rec	Building Maintenance - CBJ Owned	3.5			0.5	0.7	0.7	0.7	0.7	0.2
Public Works	Water Existing Infrastructure Mtnc	2				1	1		0	
Airport	Airport FAA Project Match	3	1.8					0.6	0.6	
Parks & Rec	P&R Augustus Brown Pool Deferred Mtnc	5				1.7	3.3			
Parks & Rec	P&R Centennial Hall Upgrade/Deferred Mtnc	4.5						1.7	2.8	
School District	Building Maintenance - JSD Major Mtnc / Match	5			0.8	1	1	1	1	0.2
Hospital	BRH - Rainforest Recovery Center Upgrades	2.5	0.7		1.8					
Manager	IT - Infrastructure Upgrades	2		0.4	0.4	0.4	0.4	0.4		
Public Works	Waste - RecycleWorks Waste Diversion Program	2	0.6	0.2	0.2	0.4	0.4	0.2		
Manager	Housing	2			0.4	0.4	0.4	0.4	0.4	
Parks & Rec	Parks	0.5				0.5				
Harbors	Harbor - Aurora Harbor Rebuild Phase III	1.5								1.5
Totals:		\$47.0	3.1	0.6	6.1	8.7	8.7	8.7	8.7	2.4
Estimated Available Sales Tax:		47	3.1	0.6	6.1	8.7	8.7	8.7	8.7	2.4

SAMPLE BALLOT FRONT

INSTRUCTIONS TO VOTER: To vote for the issue/candidate of your choice, **fill in the oval next to the issue/candidate you want to vote for.** Place your ballot inside the secrecy sleeve and then take your ballot to the ballot box.

If you make a mistake while voting, return the ballot to the election official for a new one.
A vote which has been erased or changed will not be counted.



OFFICIAL BALLOT

THE CITY AND BOROUGH OF JUNEAU

REGULAR MUNICIPAL ELECTION, OCTOBER 1, 2019

Completely fill in the oval to the right of the selection you choose: ☐

DISTRICT 1 ASSEMBLY

VOTE FOR NOT MORE THAN TWO

Greg Smith

☐

Alicia Hughes-Skandijs

☐

Write-in

☐

Write-in

☐

DISTRICT 2 ASSEMBLY

VOTE FOR NOT MORE THAN ONE

Wade Bryson

☐

Write-in

☐

AREAWIDE ASSEMBLY

VOTE FOR NOT MORE THAN ONE

Carole Triem

☐

Write-in

☐

SCHOOL BOARD MEMBER

VOTE FOR NOT MORE THAN TWO

Deedie Sorensen

☐

Martin Stepetin Sr.

☐

Bonnie Jensen

☐

Emil Robert Mackey

☐

Write-in

☐

Write-in

☐

PROPOSITION NO. 1

AUTHORIZATION TO TEMPORARILY INCREASE THE HOTEL-MOTEL ROOM TAX FROM SEVEN TO NINE PERCENT EFFECTIVE JANUARY 1, 2020, UNTIL DECEMBER 31, 2034.

Explanation

Juneau currently levies a seven percent tax on hotel-motel room rentals. This ballot proposition, if approved by the voters, would temporarily increase the hotel-motel room rental tax from seven percent to nine percent from January 1, 2020, to December 31, 2034. The two percent increase is projected to raise \$440,000 annually. It is the intent of the Assembly to use this increase in the hotel-motel room rental tax to provide funding for the construction of capital improvements for Centennial Hall. The tax proceeds could also be used to help pay for general obligation debt service related to Centennial Hall.

PROPOSITION NO. 1

AUTHORIZATION TO TEMPORARILY INCREASE THE HOTEL-MOTEL ROOM TAX FROM SEVEN TO NINE PERCENT EFFECTIVE JANUARY 1, 2020, UNTIL DECEMBER 31, 2034.

Shall the City and Borough of Juneau temporarily increase the tax on hotel and motel transient room rentals from seven percent to nine percent for fifteen years?

HOTEL-MOTEL ROOM TAX INCREASE, YES

☐

HOTEL-MOTEL ROOM TAX INCREASE, NO

☐

TURN BALLOT OVER TO CONTINUE VOTING

SAMPLE BALLOT BACK

INSTRUCTIONS TO VOTER: To vote for the issue/candidate of your choice, fill in the oval next to the issue/candidate you want to vote for. Place your ballot inside the secrecy sleeve and then take your ballot to the ballot box.

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OFFICIAL BALLOT
THE CITY AND BOROUGH OF JUNEAU
REGULAR MUNICIPAL ELECTION, OCTOBER 1, 2019
Completely fill in the oval to the right of the selection you choose: ☐

PWFC, October 28, 2019 Page 46 of 48

PROPOSITION NO. 2
GENERAL OBLIGATION BONDS \$7,000,000

Explanation

The proposition will authorize the issuance of \$7,000,000 in general obligation bond debt for paying the cost of renovations, expansion, upgrades and capital improvements to Centennial Hall, including upgrading the HVAC system, making improvements to the sound system, lighting system and technology, the interior flooring, furnishings and wall systems, expanding the lobby area, renovating and expanding break-out rooms, corridor and business center, adding an enclosed and heated corridor between Centennial Hall and the new arts and culture center and possible construction of new meeting rooms and offices in Centennial Hall. The total annual debt service costs, assuming an interest rate of 3.00%, will be \$600,000 for 15 years with \$6,000,000 of total debt service expected to be paid from the temporary two percent increase in the hotel-motel tax if approved by voters at this election and the remaining balance (\$3,000,000) to be paid from an annual property tax levy of approximately \$4 per \$100,000 of assessed value. If the temporary hotel-motel tax increase is not approved by the voters, debt service would require an annual property tax levy of approximately \$12 per \$100,000 of assessed value. This example of a property tax levy is provided for illustrative purposes only.

PROPOSITION NO. 2
GENERAL OBLIGATION BONDS \$7,000,000

For the purpose of renovating and expanding Centennial Hall, including upgrading the HVAC system, making improvements to the sound system, lighting system and technology, flooring, furnishings and wall systems, expanding the lobby area, renovating and expanding break-out rooms, corridor and business center, adding an enclosed and heated corridor between Centennial Hall and the new arts and culture center and possible construction of new meeting rooms and offices in Centennial Hall within the City and Borough, shall the City and Borough of Juneau, Alaska, issue and sell its general obligation bonds, maturing within 20 years from their date of issue, in the aggregate principal amount of not to exceed \$7,000,000?

BONDS, YES ☐

BONDS, NO ☐

PROPOSITION NO. 3
ADVISORY PROPOSITION TO PROVIDE A GRANT OF \$4,500,000 FOR THE
NEW JUNEAU ARTS AND CULTURE CENTER (JACC)

Explanation

The Assembly asks for your advice whether to provide a grant of \$4,500,000 for the New JACC. If a grant is made in the current fiscal year, \$4,500,000 would be appropriated from the sales tax fund balance. The Assembly intends to replenish the draw on fund balance by reallocating the \$4,500,000 of 1% sales tax funds over the next three years that was originally programmed for Centennial Hall improvements, which the voters approved in 2017. The Assembly intends to replace the funding for Centennial Hall by issuing general obligation bonds to be paid back by raising the hotel-motel rental tax by two percent and a 0.04 mill property tax increase (~0.004% overall rate increase).

The existing City-owned arts and culture facility needs replacement and the grant would attract substantial additional private funds. The Assembly intends to require a contract with the partnership for the New JACC that includes at least the following grant conditions: (1) The voters recommend providing a \$4,500,000 grant at the election on October 1, 2019; (2) The CBJ grant funds shall not be released until the New JACC project has received or has legal pledges for 90 percent of project funding; (3) The grant expires on October 1, 2023, if the New JACC project has not received or does not have legal pledges for 90 percent of project funding; (4) The Manager shall negotiate a contract to encumber the grant funding; and (5) The Assembly may direct the Manager to add other terms and conditions that are in the public interest.

PROPOSITION NO. 3
ADVISORY PROPOSITION TO PROVIDE A GRANT OF \$4,500,000 FOR THE
NEW JUNEAU ARTS AND CULTURE CENTER (JACC)
Should the City and Borough of Juneau provide a grant of \$4,500,000 to the New JACC
for development of a new arts and culture center?

GRANT, YES ☐

GRANT, NO ☐

TURN BALLOT OVER TO CONTINUE VOTING

MEMORANDUM

TO: Mike Vigue
Engineering & Public Works Director

FROM: Greg Smith
Contract Administrator

Date: October 23, 2019

SUBJECT: Contracts Division Activity
September 18, 2019, to October 22, 2019

Current Bids – Construction Projects >\$50,000

DH19 -050	Cruise Ship Security Checkpoint	Southeast Earthmovers low bidder at 596,600.00. Notice to Proceed 10/10/2019
BE19-218	JNU Taxiways A, D1, & E	Award in progress to SECON for \$21,801,430.
BE20-082	Outer Drive Force Main Cathodic Protection	Estimate \$53,000. Two bids received, award in progress to Global Diving and Salvage for \$70,096.

Current RFP's – Services

RFP E20-092	Design Services for Hospital Drive Reconstruction	Two proposal received. Contract executed with DOWL for \$32,185 for pre-design and scoping.
RFP E20-086	Design Services for Channel Vista and Channel Drive Sewer Pump Stations Upgrades	Three proposals received. DOWL selected. Begin negotiations letter sent 10/10/19.
RFP E20-094	Design Services for Aspen Avenue Reconstruction	PDC only proposer. NTP 10/10/19; \$91,371
RFP E20-085	Design Services for Savikko Road Improvements	proHNS only proposer. NTP 09/17/2019; \$20.790
RFP E20-088	Design Services for Capital Avenue Reconstruction (Willoughby to Ninth)	Two proposers. DOWL selected. NTP 10/10/19 \$36,700
RFP E20-097	Material Source Surveying and Mapping	Four proposals received. Under evaluation.
RFP E20-123	Design Services for River Road Improvements	Proposals due by 11/05/2019
RFP E20-116	Planning, Survey and Design Services for CBJ Park Improvements	One proposer. PDC Engineers. In fee negotiations.
CFA E20-115	Call for Artist- Downtown Art Panels	Proposals due by 10/21/2019- Three proposals received. Under evaluation

Other Projects – Professional Services – Contracts, Amendments & MR's >\$20,000

E14-198	Pederson Hill Subdivision Design	A-9, \$33,617, NTP issued 07/23/2019 to DOWL
MR19-282	Downtown Audio Wayfinding	NTP issued to PingChong Company 08/21/2019 for \$55,000.00
E19-208	Design for Augustus Brown Pool Renovation	A-1, Design and CA&I, NTP issued to Architects Alaska on 9/27 for \$645,076.
E19-076	WW Utilities Document Prep Assistance	A-1, violations report for ADEC, NTP issued to Tetra Tech on 9/27 for \$21,200.
MR E19-198	BRH Pharmacy Clean Room Renovation Design	A-1; CA&I, NTP issued to JYW on 10/11 for \$78,449.
E19-076	WW Utilities Document Prep Assistance	A-2; APDES Permit for JDWWTP, NTP issued to Tetra Tech on 10/16 for \$43,000.

Contracts Division Activity
September 18, 2019 to October 22, 2019

Term Contracts for Electrical Services (>\$20,000)

PA 7 to E18-164(C)	JNU Compactor	NTP issued to Chatham Electric on 10/11 for \$22,505.
PA 7 to RFP E18-164	CBJ 7 Mile Shop Gate Operators	PA 7 for Alcan Electric for \$49,650.00. In progress

Term Contracts for Plumbing Services (>\$20,000)

PA 9 to E17-172(BM)	Biosolids Facility Duct Installation	NTP issued to Behrends Mechanical on 10/2 for \$42,831.
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Construction Change Orders (>\$20,000)

CCO 1 to BE19-158	JPD Flooring Replacement	CO 1 executed on 9/24 for \$23,315.95 with Rainbow Builders.
CCO 3 to BE19-243	Marie Drake Fan Replacement	CO 3 executed on 10/3 for \$250,993.83 with Schmolck Mechanical.
CCO 1 to BE 19-226	BRH Pharmacy Clean Room	CO 1 executed on 10/3 for \$96,350 with Silver Bow Construction.

MR E17-166 – Term Contract for Professional Services. This solicitation is open for a three-year period. Consultants continue to submit proposals. Contracts are in progress and underway.

Key for Abbreviations and Acronyms

A	Amendment to PA or Professional Services Contract
CA	Contract Administration1
CO	Change Order to construction contract or RFQ
MR	Modification Request – for exceptions to competitive procurement procedures
NTE	Not-to-exceed
NTP	Notice to Proceed
PA	Project Agreement - to either term contracts or utility agreements
RFP	Request for Proposals, solicitation for professional services
RFQ	Request for Quotes (for construction projects <\$50,000)
RSA	Reimbursable Services Agreement
SA	Supplemental Agreement