PUBLIC WORKS & FACILITIES COMMITTEE
MINUTES – REGULAR MEETING
February 10, 2020

I. CALL TO ORDER

The meeting was called to order at 12:04 PM.

Members Present: Mr. Bryson, Ms. Hale, Ms. Gladziszewski and Mr. Voelkers – Planning Commission Liaison.

Staff Members Present: Robert Barr, Greg Smith, Brian McGuire, Irene Gallion, Ed Foster, Rorie Watt – City Manager, Mila Cosgrove – Deputy City Manager, John Nelson, and Jeff Rogers.

II. APPROVAL OF MINUTES

A. January 15, 2020 – Regular Minutes

Ms. Gladziszewski moved the minutes of January 15, 2020, be approved.

Minutes approved.

III. PUBLIC PARTICIPATION & NON-AGENDA ITEMS

None.

IV. ITEMS FOR ACTION

A. River Road LID Results

Mr. Barr briefly presented the results of the resident poll for the River Road LID. There was a 53% negative response of residents responding to the poll request. Therefore, this project will not go forward. The intent is to come back to the Committee at a later date requesting a transfer of a portion of the Street Sales Tax funding to another street priority to be identified at the time of the request. Some of the funding will be used to remove the chip seal on River Road and replace the gravel on the road for Street Maintenance purposes.

Discussion ensued.

Ms. Gladziszewski motioned the Public Works & Facilities Committee concur with not proceeding with the LID, and asked for unanimous consent.

Motion passed.

V. INFORMATION ITEMS

A. Wastewater SCADA and Instrumentation Alternative Procurement

Mr. Watt presented the purpose of using the alternative procurement method. He explained this procurement method is already allowed in the current Purchasing Code. He stated the process for this procurement will be a competitive process that will not be solely determined by price. He stated software and hardware systems do not have to fall under the requirement of being awarded solely on the basis of price. Therefore, it is not necessary for the Public Works and Facilities Committee agree to a waiver on this issue.

B. Paratransit Update

Mr. Barr explained the original Paratransit Services solicitation in March 2019 was invalidated. It was determined this particular solicitation needed to be awarded solely on price. New buses with the new name and logo were received at approximately the same time. A new solicitation was extended in November 2019. Currently, the City is working on new forms and procedures which were included in the November solicitation. The new buses will be transferred to the contractor starting this week, prior to the contract being signed. It has been determined some of the old buses need to be replaced immediately. The branding and the driver training will happen in the near future. Staff has been notified that the City's current application is not sufficient. DOT has asked that a new form be issued along with determination letters. The application is longer, but will better meet Federal requirements. The new application can also be signed by any health care provider, not just a medical physician.

Discussion ensued.

C. Taxi Rate Increase

Ms. Hale stated a modified version of the Taxi Rate Increase proposal is within the packet. The increase suggested is 10% for the first year, and another 10% in the second year. Since this is a regulation change, and she has unintentionally gone outside the process for a regulation change, she asked the Committee if they would be opposed to stepping back and allowing this to go through the standard procedure.

Ms. Gladziszewski moved this should go through the Manager's Office and follow standard procedures.

Mr. Bryson stated he had received multiple comments from taxi drivers who are opposed to this rate increase.

The Committee forwarded the Taxi Rate Increase proposal to the Manager's Office for running through the regulation change process.

VI. CONTRACTS DIVISION ACTIVITY REPORT

A. January 9, 2020 to February 4, 2020

VII. ADJOURNMENT

The meeting adjourned at 12:42 PM.

A. Next meeting will be March 2, 2020, 12:00 PM – Assembly Chambers