PUBLIC WORKS & FACILITIES COMMITTEE
MINUTES – REGULAR MEETING Assembly
Chambers/Zoom Webinar November 1, 2021

I. CALL TO ORDER

The meeting was called to order at 12:15 PM.

Members Present: Chair Bryson, Ms. Triem, Ms. Woll, and Mr. Smith. Mayor Weldon was also in attendance.

Staff Members Present: Katie Koester, Denise Koch, Robert Barr, Greg Smith, John Bohan, Janet Sanbei, Caleb Comas, Jeanne Rynne, Lori Sowa, Jill Maclean, Dan Bleidorn, Nate Abbott, Irene Gallion, and George Schaaf.

II. APPROVAL OF MINUTES

A. September 20, 2021 – Regular Meeting

As no members were here for this meeting, the minutes were tabled.

III. PUBLIC PARTICIPATION & NON-AGENDA ITEMS

None.

IV. ITEMS FOR ACTION

A. Juneau Coordinated Human Services Transportation (JCTC) Capital Projects

Ms. Koester stated the JCTC would like to request funding for the purchase of vehicles to assist in providing rides for individuals with disabilities. She turned the time over to Joseph Meyers, an employee with CDD for further explanation of the request.

Mr. Meyers gave a brief presentation stating the JCTC is tasked with prioritizing funding requests for submission to the SFY22 Alaska Department of Transportation and Public Facilities (ADOT&PF) Coordinated Transportation Grant funding requests. The Coalition received two funding requests, both from SAIL, 1) Lift equipped taxi purchase; 2) taxi voucher program. He stated JCTC members and representatives of interested agencies feel these are important transportation services. Both projects are strongly endorsed by JCTC member agencies in attendance at the meeting. This request will be an addendum to the JCTC 2015 plan. ADOT&PF has informed JCTC that a new plan will need to be adopted by July 1st 2022.

Ms. Triem moved to recommend a resolution supporting both SAIL transportation projects with priority to the lift-equipped taxi to the full Assembly and asked for unanimous consent.

No objections, motion passed.

B. Legislative Capital Priority List Process

Ms. Koester gave a brief explanation of the process, asking the Committee for ideas on improving the process. She stated that Municipalities submit a list of projects each year to for consideration. Each project to be considered is submitted via a form with an explanation of the work to be completed. She stated these projects are generally projects that are not on the CIP list. The motion request is to approve a schedule table that is on page 4 of the Legislative Priorities Booklet, page 25 of the packet.

One concern expressed was the purpose of going through the exercise when we are pretty sure we won't get any funding.

Ms. Koester stated it is difficult for the Assembly to be able to get projects on a list without going through a process allowing constituents to give feedback on the list. She determined it was best for the Assembly to know what projects are being considered, and how their constituents feel in order to be sure priority projects are at the top of the list.

Ms. Woll moved the Public Works & Facilities Committee approve the FY2023 Legislative Priorities Schedule, and asked for unanimous consent.

No objections, motion passed.

C. ADOT Project Refund Appropriation, CIP Closeout and Funds Transfer

Ms. Koester briefly explained ADOT refunded $341,000 from the Industrial Blvd. project, which was the remaining amount of the required 25% State match. Engineering would like to appropriate these funds to three projects as stated in the memo.

Ms. Triem moved the Public Works & Facilities Committee forward an appropriation request to the full Assembly to accept the return of the $341,000 from ADOT and forward a transfer request to the full Assembly for the remaining funds in the Industrial Blvd. Match CIP, approximately $92,000 and asked for unanimous consent.

No objections, motion passed.

V. INFORMATION ITEMS

A. $50,000 Composting Pilot Program

Ms. Koester gave an update on the recommendation forwarded to the Assembly to pilot a program for community composting. She stated this program has three parts…trial use of cardboard; trial use of food waste from public facilities; and further study on a suitable site/facility for composting with some type of private/public partnership. She further stated this request will be using the remaining funds from the Recycle Works consolidated Facility CIP, to advance the project. Since this CIP already exists, Staff will get to work.

Members wanted to be sure we were using the expertise of those within the community will be consulted and the City is not unintentionally competing with private businesses. There were also questions as to whether or not this funding is to get the City to a goal of establishing a process and facility for composting.

B. Centennial Hall Renovations Update

Ms. Koester gave a brief update as to the needs identified for the bond which was approved. The design has gone forward. The project to be completed is the renovation of the ballroom. This project will take up the entire amount of the funding approved by the voters.

Members communicated concerns for being sure the Department is including Travel Juneau and the Arts and Humanities Council be involved in these decisions.

Ms. Koester assured the Committee these organizations have been included in this decision.

C. Goodwin Road Reconstruction Update

Ms. Koester gave a brief update as to the Goodwin Road Reconstruction winter issues. The project has not been completed as contracted, and will be responsible for all winter maintenance. Staff is working closing with the contractor to provide notice to the residents in that area. Staff is making sure the Contractor has someone available 24/7 for calls and complaints for maintenance. Staff will also be monitoring the situation very closely.

Members were concerned about the consequences the contractor has for not completing the project timely and also how many residences will be affected.

Mr. Bohan stated the contract allows for liquidated damages, and also the added expense of taking care of the road over the winter, or adhering to the punishments within the confines of the contract up to and including default and termination of the contract. He believes there is approximately 7 residences on the street.

D. Verbal Update – Junk Vehicle Cleanup at River Road

Ms. Koester gave a brief update regarding this work. 103 cars have been removed through the Bid the Assembly awarded. As of October 7, there are 162 vehicles remaining. That includes 24 personal vehicles, 7 buses, and 5 box trucks, with a fair amount of vehicle tires and parts. Once all of the invoices are tabulated, Ms. Layne will go before the court and ask for a judgement.

VI. UPDATE on PWFC ACTION ITEMS to ADVANCE 2021 ASSEMBLY GOALS

A. Goal Update Table

Ms. Koester stated the CIP this year will include a sustainable/green component on the project. She also indicated the Sustainability Report is published on the Public Works website. Building Maintenance presented to JCOS on Energy Star tracking for City Facilities. And also, the update on composting received today. She stated another update will be coming at the next meeting. Waste Management will also be presenting at the next meeting.

VII. CONTRACTS DIVISION ACTIVITY REPORT

A. September 16, 2021 to October 28, 2021

Ms. Triem had a few questions.

VIII. NEXT MEETING DATE

A. Next Regular Meeting will be November 29, 2021 – 12:10 PM

IX. ADJOURNMENT

The meeting adjourned at 1:11 PM.