

AGENDA
JENSEN-OLSON ARBORETUM ADVISORY BOARD
Valley Library
Wednesday, May 18, 2016
5:15 P.M.

- I. Call to Order
- II. Agenda Changes
- III. Public Participation on Non-Agenda Items
- IV. Approval of Minutes - Wednesday, February 10, 2016
- V. Unfinished Business
- VI. New Business
 - a. Arboretum Master Plan
- VII. Committee, Liaison, and/or Staff Reports
 - a. Chair Report – E. Buyarski
 - b. Manager Report – M. Jensen
 - c. Friends of JOA Report – P. Harris
- VIII. Other Business
- IX. Adjournment

MINUTES
JENSEN-OLSON ARBORETUM ADVISORY BOARD
Mendenhall Library, Small Conference Room

Wednesday, May 18, 2016

5:15 P.M.

Call to Order by Chair, Ed Buyarski

Present: Shawn Eisele, Kim Garner, Patricia Harris, Nell McConahey, Deborah Rudis;

Absent: Kristin Bartlett, Peter Froehlich, Steve Moseley

Staff Present: Merrill Jensen, Jensen-Olson Arboretum Manager; Brent Fischer, Facilities, Parks, and Landscape Superintendent; Lindsey Daniel, P&R Administrative Assistant II

Agenda Changes – Motion by E. Buyarski to add election of JOAB Vice-Chair to New Business. **Motion Approved.**

Public Participation on Non-Agenda Items – None.

Approval of Minutes - February 10, 2016: Request that Elfrida's name be spelled correctly. **Minutes approved with change.**

Unfinished Business –

- B. Fischer: A while back we looked at trying to clarify commercial use out at the Arboretum. Robert Palmer, City Attorney, had a draft memorandum (included in packet) to answer our question. I sent this to SEAL Trust, asking them if we can start looking at modifying/finalizing this document so we can have clear expectations with what we can and cannot do at the Arboretum. Merrill and I would be involved and I would ask that we assign someone else to help from the board. We all want tours coming out to the Arboretum, we just need to legitimize it and make it legal—use it to the advantage of the Arboretum to help support it as long as it does not hurt the Arboretum. *S. Eisele: I can volunteer to work with Brent & Merrill.* B. Fischer: Take a look at the memorandum and make any changes/suggestions and forwarded to Merrill and I before we send it off to SEAL Trust. M. Jensen: Comments due June 1st.

New Business –

- **Arboretum master plan:** P. Harris: We have been wanting to get a multipurpose/educational building at the Arboretum for several years but without a Master Plan we don't know if it's in the city allowance/interest. I'm looking for a letter from the board asking the city to please create a Master Plan for the Arboretum. M. Jensen: I spoke with Chris Mertl and he said he would be glad to do master plan gratis for the Arboretum. B. Fischer: If Chris is willing to work on it,

how our process works is to conduct public meetings, present options for people to look at and then present to PRAC. E. Buyarski: Merrill will work with Chris and Morgan (want to use results from her past years of research) to get started.

- **New Vice-Chair:** E. Buyarski: N. McConahey volunteered to be the new Vice-Chair for JOAB. Motion to elect N. McConahey as Vice-Chair. All in favor. **Motion Approved.**

Committee Liaison and Staff Reports

Chair Report: None.

Manager's Report: included in packet. M. Jensen: FY17 & FY18 budgets finalized, numbers are in packet. Endowment support is not on the report yet but should be about the same as FY16 (\$123,000 out of \$178,000). Noticeable increases are in materials and commodities. Travel and training budget was a new addition.

Friends of JOA - P. Harris: We had our annual meeting in April and had some board member changes. Peter Froehlich & Natalee Rothaus who both have been on the board since its inception have now retired, along with Karen Peska. New board member is Chiska Derr. The wine tasting event will be happening August 26th at Glacier Gardens. Our Annual Garden Party will be July 24th. We're a Pick Click Give organization again next year. M. Jensen: We will be building a sign that recognizes that we have a Nationally Accredited Collection of Primula in North America. The primrose society is willing to donate funds towards the construction of this sign. This will be generated this summer and hope to have it up this fall.

Other business— E. Buyarski: The Garden Tours by Master Gardner's is June 25th, this will be one day from 11am - 4pm for 6 or 7 gardeners.

Adjournment – 6:46 p.m. Having no further business before the Board.

Respectfully submitted, Lauren Verrelli, Administrative Assistant II

Next Meeting: Wednesday, August 17th at 5:15 p.m. in the Mendenhall Library.