

**MINUTES**  
**JENSEN-OLSON ARBORETUM ADVISORY BOARD**  
Mendenhall Library, Conference Room | Wednesday, November 8<sup>th</sup>, 2017 5:15 P.M.

**I. Call to Order at 5:16 by Chair, Ed Buyarski**

**Present:** Kristin Bartlett, Ed Buyarski (t), Peter Froehlich, Kim Garnero, Patricia Harris, Nell McConahey, Deborah Rudis (t)

**Absent:** Shawn Eisele

**Staff Present:** Merrill Jensen, Arboretum Manager; Brent Fischer, FPL Superintendent; Lauren Verrelli, P&R Administrative Assistant II

**II. Agenda Changes – None.**

**III. Public Participation on Non-Agenda Items – None.**

**IV. Approval of Minutes –**

- A. August 9<sup>th</sup>, 2017:** P. Froehlich moves to approve the minutes, no objection. ***Minutes adopted.***

**V. Unfinished Business –**

**A. Update on Parking Lot, Trail Design & Sunroom Construction:**

M. Jensen: Construction of the parking lot is almost done. Thought they had found cultural remains. The state archaeologist came out and what they had found was an old beach, between 10,000 to 12,000 years old. The permit was also not in place so they were operating without a permit. They missed the window in the fall to get it paved so we will have to wait until April to pave. We did plant 25 new trees around the backend of the parking lot. We worked with TrailMix on the trail design from the parking lot to the Arboretum; we will do construction sometime in the spring. Two donors have funded all the material, just looking for labor funding. The trail will be around 220 feet long and will come out at the kiosk which is where we will be installing an entrance arch in memory of Alexis, Bill Ehlers daughter.

P. Froehlich: Could we have a landing that funnel people by a donation area that ends farther from the road with a view of the garden?

M. Jensen: We plan on having the trail come out with a view of the garden. We have a preconstruction meeting tomorrow for the sunroom. Contract work will be by Silver Bow Construction and they will begin December 18<sup>th</sup>. The footprint of the sunroom will stay the same.

**B. CBJ Finance Report on Endowment in Juneau Community Foundation:**

*Moved to next meeting.*

**C. Arboretum Rental Money:**

B. Fischer: Some of the rental money (Merrill's rent) should go into a different unrestricted account for future maintenance down the road. Currently, all of it goes into the endowment which we can't touch. This would be like a rainy day fund. There shouldn't be action tonight, need to think through the pros and cons.

K. Garnero: I will contact Bob and we will continue the discussion next meeting.

**D. Commercial Use Update:**

M. Jensen: Seal Trust currently is drafting it for their attorneys review. Then the City attorneys will review it. We should know more at the next meeting.

**VI. New Business – None.**

**VII. Committee Liaison and Staff Reports**

**A. Chair Report:** None.

**B. Manager's Report:** *Included in packet.*

**C. Friends of JOA –**

P. Harris: We had a quiet summer; our next board meeting is later this month.

**VIII. Other business— None.**

**Adjournment – 6:24 p.m.** *Having no further business before the Board.*

**Next Meeting: Wednesday, February 21<sup>st</sup>, 2018 at 5:15 p.m. in the Mendenhall Library.**

Respectfully submitted, Lauren Verrelli, Administrative Assistant II, 1/17/2018