

**MINUTES**  
**JENSEN-OLSON ARBORETUM ADVISORY BOARD**  
Mendenhall Library, Conference Room | Wednesday, December 5, 2018 5:15 P.M.

**I. Call to Order at 5:15pm by Co-Chair, Nell McConahey**

**Present:** Kristin Bartlett, Ed Buyarski, Shawn Eisele, Rose Evans, Peter Froehlich, Kim Garnero, Patricia Harris, Nell McConahey, Deborah Rudis

**Absent:** None.

**Staff Present:** Merrill Jensen, Arboretum Manager; Lauren Verrelli, P&R Staff Liaison

**II. Agenda Changes – None.**

**III. Public Participation on Non-Agenda Items – None.**

**IV. Approval of Minutes –**

**A. August 8, 2018:** S. Eisele moves to approve minutes, no objection. *Minutes adopted.*

**V. New Business – None**

**A. 2018 Annual Report**

M. Jensen: I will generate the annual report after the holidays for the board's approval. It will be presented to the HRC on January 28, 2019.

**B. Members Upcoming Expirations**

N. McConahey: Welcome our new board member Rose. We have a few board members who are expiring on January 31, 2019. Please reapply by January 18, 2019 if you wish to stay on the board.

**VI. Unfinished Business –**

**A. Arboretum Endowment Update**

K. Garnero: Some of these numbers provided do not make sense. *Discussion on the spreadsheets.* We should take the opportunity to meet with Bob Bartholomew and Theresa Winther's to discuss these reports, who would like to join?

*Will attend: Merrill, Kim, Rose and Kristin*

M. Jensen: Some upcoming CIP projects at the Arboretum is remodeling the generator shed that is used by our seasonal gardeners and docents out there.

**VII. Committee Liaison and Staff Reports**

**A. Chair Report:** I will be staying on the board but will be stepping down from Chair. We can assign new members at our February meeting.

**B. Manager's Report:** *Included in packet.*

**C. Friends of JOA –**

P. Harris: The annual retreat is 12/9. Some projects they have been involved in over the past year is contributions to the entry panel at the Arboretum, Primrose Conference and the three kids programs out at the Arboretum. They're currently raising funds for their Lovely Loo project. The Juneau Community Foundation has volunteered to handle the money which they have currently raised \$12,000. They're going to consider the new restrooms out at Lena that are half the price they were originally looking at (\$42,000).

Our Pick. Click. Give. fundraising was around \$900. Our membership is 25 Lifers and 41 Annual Members.

**VIII. Other business—**

E. Buyarski: We will have one vacancy after Shawn's term expires. I have someone that is interested in applying to the board.

**Adjournment – 6:07 p.m.** *Having no further business before the Board.*

Respectfully submitted, Lauren Verrelli, Administrative Assistant II, 12/27/2018.