MINUTES
AQUATIC BOARD
Tuesday, August 18, 2015
City & Borough of Juneau – Room 224 – 5pm

A. **Call to Order at 5:02pm** by acting Chair, M. Mertz

B. **Members Present**: Ritchie Dorrier, Max Mertz, Tom Rutecki, Joe Parrish, Pat Watt, Beth Weldon, Greg Williams
Members Absent: None
Staff Present: Kirk Duncan (Director of Parks & Recreation), Julie Jackson (Aquatics Manager), Anna Bumgarner (Aquatics Consultant)
Guests Present: Rosemary Hagevig (AFAB), Loren Jones (Assembly Member)

C. **Agenda Changes** - None

D. **Public Participation on Non-Agenda Items** - None

E. **Approval of Minutes** – Tuesday, August 6, 2015. Motion to approve by B. Weldon, **Approved.**

F. **AFAB Crossover Discussion** – Rosemary Hagevig shared insights/experiences from the Aquatic Facilities Advisory Board's history. Noted the funds from Delta earmarked for AGB.

G. **Director's Report** – Kirk Duncan
K. Duncan provided updates on staffing as well as an example pricing concept. Discussion followed. **Board comments regarding pricing concepts are due to K. Duncan by Monday, September 7, 2015.**

H. Unfinished Business
  a. Review of Committee Task List. Each Lead will keep their committee's task list.

I. **New Business** – T. Rutecki provided information regarding rope swings for aquatic facilities. Staff will evaluate its potential.

J. **Committee Reports**:
  a. Following discussion, it was confirmed Committee Lead duties:
    i. Committee Meeting reminders sent to Julie Jackson and Fran Compton to be forwarded on to committees
    ii. Develop own committee agendas
    iii. Developing/maintaining Task list for Committee Report recap.
    iv. No requirement to have additional written record.

  b. **Board Development/Governance** – P. Watt (Lead) displayed a model on white board displaying functions of a board: task, individual needs, and maintenance functions. Provided a suggested agenda for the first meeting as well as a potential punch list for discussion purposes. Recommends scheduling a retreat date/location. ***Committee will meet Tuesday, September 1, 2015 at 4:00pm in Room 224 of CBJ Offices.***

c. **Finance** – M. Mertz (Lead) reports the committee is working on a fees and charges schedule. ***Committee will meet Tuesday, September 8, 2015 at 4:00pm in Event Rooms at Dimond Park Aquatic Center.***

d. **Operations** – R. Dorrier (Lead) reports committee discussed employee recruitment and retention. Staff has asked committee/board to provide ideas for recruitment and to pass along to J. Jackson. Discussed air handling system, Brent Fischer updated committee on status. ***Committee will meet Monday, September 14, 2015 at 4:00pm in Event Rooms at Dimond Park Aquatic Center.***

e. **Marketing** – G. Williams (Lead). Potential punch list ideas were discussed amongst members and noted. A first meeting date for this committee is TBD. ***G. Williams will schedule a meeting in September.***

K. Board Comments

P. Watt – Expressed appreciation for clarification on notification process

B. Weldon – Encourages Rope Swing

J. Parrish – Mentioned he is going to ANC for CPO certification

R. Dorrier, G. Williams, T. Rutecki. M. Mertz - *None*

L. With no additional business before the board, M. Mertz adjourned at 6:44pm.

Proposed Next Board Meetings:

9/22/15 – 5pm – Room 224/CBJ (originally 9/15/15.)
10/20/15
11/17/15
12/15/15
1/19/16

Minutes respectfully submitted by J. Jackson on 8/31/2015