

MINUTES
AQUATIC BOARD
Tuesday, July 26, 2016
City & Borough of Juneau – Room 224 – 4pm

- A. **Call to Order at 4:00pm** by Chair M. Mertz
- B. **Members Present:** Ritchie Dorrier, Max Mertz, Joe Parrish, Tom Rutecki, Pat Watt, Beth Weldon, Charlie Williams
Members Absent: None.
Liaisons Present: Debbie White – CBJ Assembly Phil Loseby - Juneau School District
Liaisons Absent: None.
Staff Present: Julie Jackson - Aquatics Manager, Kirk Duncan - Director of Parks & Recreation, Lindsey Foster – Administrative Officer of Parks & Rec
Guests Present: Gary Dowd - Operations Manager of The Alaska Club in Juneau.
- C. **Agenda Changes** – None.
- D. **Public Participation on Non-Agenda Items** –
- Gary Dowd, Operations Manager of The Alaska Club. Attending to learn more about how The Alaska Club could participate in any joint ventures with Juneau’s Pools.
- E. **Approval of Minutes:**
- June 28, 2016 – *With no changes R. Dorrier motions to approve, no discussion. **Approved.***
- F. **Election of Officers** –
- P. Watt – nominates to re-elect M. Mertz for chair and T. Rutecki as vice chair for continuity.
 - No other nominations made.
 - Motion presented: M. Mertz for Chair, T. Rutecki for Vice Chair. All voting members voted in favor of the motion. Motion Approved. The Aquatics Board re-appointments Max Mertz as its Chair and Tom Rutecki as Vice Chair.
- G. **Director’s Report** – Kirk Duncan
- **New Pass Sales/Revenue to date** – Next committee meeting will be devoted fully to review of budget looking back 5 years. Sales are up 22% in July FY17 compared to July FY16. Current personnel expenses are reflecting scheduled staffing to ensure full operations of facilities and minimize turning away guests for capacity reasons. Though sales are up, labor is out-pacing revenue. Members discussed revenue, labor costs, current pricing structure and potentials of EFT/ACH for pass renewals.
 - M. Mertz requests further information on ACH or EFT for monthly
 - **Radio Marketing Plan** – J. Jackson has scheduled radio ad recording sessions with radio stations. Should hear ads soon.
 - **DPAC Food Service** – K. Duncan and M. Mertz are meeting with reps from Breeze in. Foodland/Super Bear have expressed interested as well. An RFP based on quality, price and experience will be put out. K.D. recommends one or two board members involved in RFP process. Members discussed timeline, potential items to sell, display/on-counter coolers, recycling recommendations and asked of any conflicts with current

vending contract. Staff will move forward on purchasing on-counter coolers, permitting requirements and check on any conflicts with current vending contracts.

H. Old Business

- **Punch Passes & Gaguine Scholarship - T. Rutecki –**
 - As of today, 141 passes issued.
 - T. Rutecki spoke with Bob Storer and will follow-up. Unofficially, the program will continue.
 - T. Rutecki will draft a letter of “Thanks.”
- **Punch List Review –**

M. Mertz – added pool covers to the punch list; suggested prioritizing the punch list. Discussion followed. Operations committee agenda item for September to determine timeline of punch list.

I. New Business –

- **DPAC Diving Boards –**
 - T. Rutecki contacted company who built the current diving board platform. Per company’s engineers, the existing foundation for 3 meter board is not conducive for a 1 meter board per company’s engineers. Received contact information for Recreonics to request quote and specs for a 1 meter board. Discussion over 1 and 3 meter board re-installation followed. T. Rutecki will follow-up at upcoming meetings with his findings.

J. Committee Reports:

- **Board Development/Governance – P. Watt**
 - Evaluation results reviewed during committee meeting.
 - P. Watt met with new member C. Williams to familiarize him with the Board.
 - Recommendation to track expiration of board member terms.
 - Suggested a social gathering for board members. R. Dorrier offered her home. A Pot Luck Dinner Social evening scheduled for Friday, Sept. 9th @ 6pm. R. Dorrier will send out address and directions closer to the date.
- **Operations Committee –**
 - **Corporate Passes** – Members discussed corporate passes, discounted bulk pricing and various scenarios. J. Parrish and staff will continue to work through options and recommendations.

Next Committee of the Whole will meet August 16th – 4pm at Valley Library

K. Board Comments:

D. White – Has been receiving emails regarding equal rights ordinance – specifically relating to gender identification and rest rooms. Suggests all to keep an eye on the subject and how it may affect Aquatics division. Discussion followed.

M. Mertz, P. Watt, G. Williams, K. Duncan, T. Rutecki, P. Loseby, R. Dorrier, B. Weldon, J. Parris – None

L. With no additional business before the board, M. Mertz adjourned at 5:07pm.

Proposed Next Operations (proposed) Committee Meetings: 3rd Tuesday of each month at 4:00pm at DPAC/Valley Location:

8/16/16	Valley Library	9/20/16	Augustus G. Brown Pool
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Proposed Next Standard Board Meetings: 4th Tuesday of each month at 4:00pm at City Hall/Downtown Location:

8/23/16	DPAC – Event Rooms	9/27/16	CBJ City Hall – room 224
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Minutes respectfully submitted by J. Jackson on 8/22/2016