

DRAFT MINUTES
CBJ AQUATICS BOARD
Tuesday, April 25, 2017
City Hall Room 224 – 4:30pm

- A. **Call to Order at 4:35pm** by Vice Chair Tom Rutecki
- B. **Other Members Present:** Ritchie Dorrier, Joe Parrish, Pat Watt.
Members Absent: Max Mertz, Charlie Williams, Becky Monagle.
Liaisons Present: Debbie White – CBJ Assembly.
Liaisons Absent: Phil Loseby - Juneau School District.
Staff Present: Julie Jackson - Aquatics Manager.
Guests Present: None.
- C. **Agenda Changes** – Ms. Watt added an item to New Business.
- D. **Public Participation on Non-Agenda Items** –
- Molly McCormick, Juneau School District Teacher. Ms. McCormick takes youngsters with adaptive needs to the pools and expressed the importance of access to the pools for them. As her students are getting older they are also getting bigger. Unfortunately, the bench in the accessible Family Dressing Room in the Valley is too short for a few students who need to lie down for changing. Consequently, they have to lay on the floor which is awkward both for student and caregiver. Otherwise, everything works well. She requested the Board see if this issue could be addressed.
- E. **Approval of Minutes:**
- March 28, 2017 – *Ms. Watt mover approval. No objection. **Approved.***
- F. **Director's Report** – Ms. Jackson on behalf of Mr. Duncan who is out of town.
- **Sponsorship Ads** – Placement of sticker ads on the square windows at DPAC seems more feasible than placement on equipment. Sponsors could be individuals, families, businesses, etc. Names of sponsors would be placed on stickers filling up the square windows facing the waiting area in the lobby. Charges would be by the line or amount of space. Ms. Jackson is waiting on a quote for printing to then decide on pricing with a budgeted goal of raising \$40k-\$50k for FY 2018. The concept is for one year sponsorships, after which ads would be replaced or re-subscribed. The plan will be communicated to Glacier Swim Club to ensure there is no conflict.
 - **Reduced Hours at ABP** – Ms. Jackson showed a draft flyer, and comment form, to notify the public and request feedback on this proposal. She explained that the weekend reductions could go into effect any time, the Monday-Friday change might better start at the beginning of the school year. The Board emphasized the importance of getting feedback from ABP users, especially those who come to the pool during the hours which are proposed to change. Start date for changes should be well publicized well in advance.
 - **Pool Covers** – Resolution of the source of funds to pay for these is expected by the Board's next meeting.
 - **Credit Card Monthly Billing** – The agreement document has been approved by the Law Department so that those who purchase an annual plan after mid-May will have the option for monthly credit card billing.
 - **Accessibility Issue Raised by Ms. McCormick** – The Board asked Ms. Jackson to explore options for addressing this need and report back at the next meeting.

- **Bulk Tickets** – This is waiting resolution of the unclaimed property issue. There is disagreement on interpretation of the UCP law. Mr. Mertz has requested an opinion from Department of Law.

G. New Business –

- **Deferred Maintenance Funding Request for ABP** – Ms. Watt drafted language designed to accompany the Board’s request for funding of priority deferred maintenance items from the 1% Sales Tax which will be on the ballot in October. Once the Board receives a prioritized list of items from Mr. Jensen (based on the Condition Assessment done in 2014) then the letter can be completed and forwarded to the Assembly. That will be on the agenda for the next Operations Committee meeting.
- **Annual Report** – Ms. Watt will request further input from the Board regarding its achievements during FY 2017. This list of achievements will then become the Board’s 2017 Annual Report and will accompany the deferred maintenance funding request letter.
- **Board Minutes** – *Ms. Watt moved that the Board take on the responsibility for preparing meeting minutes and relieve Ms. Jackson of this duty.* She suggested it be done on a rotating basis and volunteered to act as temporary Secretary for the purpose of preparing today’s Minutes. No objection. Board members present expressed willingness to take turns. **Approved.**

H. Committee Reports:

- **Board Development/Governance** – Ms. Watt suggested that the Board designate a couple of future meetings to discuss considerations and options so it can make a recommendation to the Assembly about the future of the Aquatics Board once its sunset date arrives. The Board suggested this be an agenda item in October for a preliminary discussion of factors to consider, and then come to a recommendation at a February meeting.
- **GSC Contract Committee** – Ms. Dorrier reported that the dialogue with GSC has been helpful and enlightening. The goal is to clear up confusion, streamline the process, and ensure an equitable relationship. There have been three meetings and some more are still needed.

I. Board Comments:

Ms. Watt asked Ms. Jackson to send her a Word version of the Minutes to use as a template, and also the audio tape of the meeting. No other comments.

J. With no additional business before the board, Mr. Rutecki adjourned at 5:33pm.

Minutes respectfully submitted by P Watt on 4/27/2017

Future Meeting Schedule.

5/16/17	4pm	Valley Library – Operations Committee
5/23/27	4pm	Room 224 – Regular Board Meeting
6/20/17	4pm	Valley Library – Operations Committee
6/27/17	4pm	Room 224 – Regular Board Meeting.