

DRAFT MINUTES
AQUATIC BOARD
Tuesday, July 25, 2017
City & Borough of Juneau – City Hall – Room 224 – 4pm

- A. **Call to Order at 4:05pm** by Max Mertz
- B. **Members Present:** Tom Rutecki, Charlie Williams, Joe Parrish, Becky Monagle, Pat Watt, Richie Dorrier, Max Mertz
Members Absent:
Liaisons Present: Phil Loseby - Juneau School District
Liaisons Absent: - Debbie White – CBJ Assembly
CBJ Staff Present: Kirk Duncan – P&R Director, Julie Jackson – Aquatics Manager
- C. **Agenda Changes** – Governance Committee: Pick a date for the board potluck (Pat)
- D. **Public Participation on Non-Agenda Items** – None
- E. **Approval of Minutes** –
- Richie clarified that it was Tom, not Charlie that made the motion (under Old Business) to approve Item H (a, “to reallocate the \$4729”.
 - Motion to approve minutes (Pat) – No objection
- F. **Director’s Report** – *K. Duncan*
- **Financial Update** – Kirk reviewed the financial results to date
 - **ABP**
 - Revenue: Negative variance in 2017 of \$51,975, but more revenue than in 2016
 - Expenses: 2017 Actual was \$142,611 less than budgeted
 - General Fund Support was up by \$4,000 in 2017 compared to 2016
 - Cost Recovery: 30%
 - **DPAC**
 - Revenue: Negative variance in 2017 of \$182,601
 - Expenses: 2017 Actual was \$30,570 less than budgeted
 - General Fund Support was up by \$35,158 in 2017 compared to 2016
 - Cost Recovery: 34%
 - **Combined Totals**
 - General Fund Support was \$61,396 in 2017, \$38,895 more than 2016
 - **Discussion:**
 - Charlie asked about showing a 50/50 split of General Fund Support between the two pools, versus the actuals, in order to demonstrate equal attention to the two pools.
 - Richie thought that it was important to show the actuals as a way to demonstrate transparency and accuracy to the public.
 - Max stated that he likes the format of the financials
 - Richie suggested that in the future it would be nice to see the two previous years of budget/Actuals alongside the current FY. There was general agreement

- Kirk expressed his appreciation for the good job Julie has done in managing expenses – all were in agreement.
- **DPAC Usage** – Looked at usage charts that displayed various usage rates and categories
 - o Observations and discussions:
 - No big usage spikes like APB
 - Discussed how adults and seniors dominate usage

G. Old Business –

- **Play Equipment and DPAC** – Julie has phone meeting scheduled with manufacturer representative later in the week. No discussion.
- **Pool Covers** – an RFP is being formed and in process. No estimated release date. Short discussion followed.
- **Bulk Tickets** – program currently on hold. Discussion regarding unclaimed property law interpretation. K. Duncan shared CBJ Finance Department interprets the law in such a way that Bulk Tickets falls under unclaimed property. P. Watt stated she intends to follow up with CBJ Finance department.

H. New Business –

- **GSC Contract** – R. Dorrier and T. Rutecki along with K. Duncan and J. Jackson will meet with GSC representatives to discuss the organizational relationship, lane rental costs and contract renewal.
- **Punch List Review** – board reviewed and updated punch list.

I. Committee Reports –

- **Board Development/Governance** – P. Watt
 - o M. Mertz & P. Watt term out this year.
 - o K. Duncan “planted the seed” to encourage the board to begin considerations of the board’s sunset sooner than previously discussed. Board discussion followed and a formation of a sub-committee is being considered.
- **Operations Committee** –
 - o Aquatics Board is presenting at the Assembly Finance Committee meeting on Wednesday, April 12th, 2017

J. Board Comments –

- ***Rutecki*** – asked to note J. Parrish’s presence in the attendance.
- ***No other Board comments.***

K. With no additional business before the board, T. Rutecki adjourned at 5:02pm.

Proposed Next Operations (proposed) Committee Meetings: 3rd Tuesday of each month at DPAC/Valley Location:

4/18/17 – 4pm	Valley Library
5/16/17 – 4pm	Valley Library

Proposed Next General Board Meetings: 4th Tuesday of each month at 4:00pm at City Hall/Downtown Location:

4/25/17	CBJ City Hall – room 224
5/23/17	CBJ City Hall – room 224

Minutes respectfully submitted by J. Jackson on August 22 2017