

DRAFT MINUTES
CBJ AQUATICS BOARD
Tuesday, August 22, 2017
City Hall Room 224 – 4:00pm

- A. **Call to Order at 4:05pm** by Board Chair Max Mertz
- B. **All Members Present:** Ritchie Dorrier, Joe Parrish, Pat Watt, Becky Monagle, Tom Rutecki, Charlie Williams.
All Liaisons Present: Debbie White – CBJ Assembly, Phil Loseby - Juneau School District
Staff Present: Kirk Duncan, Parks & Recreation Director, Julie Jackson - Aquatics Manager, Lindsey Foster, Parks & Recreation Administrative Officer.
Guests Present: None.
- C. **Agenda Changes** – None.
- D. **Public Participation on Non-Agenda Items** – None
- E. **Approval of Minutes:**
- *Mr. Williams moved approval of the minutes of July 25, 2017. No objection. **Approved.***
- F. **Director's Report** –Mr. Duncan.
- **Financial Report** – Final numbers for FY 2017 showed that additional General Fund support of \$46,729 was used as compared to the comparable amount in FY2016. Because non-recurring costs (including the full cost allocation) are now being accounted for in the first period of the Fiscal year, monthly expenses for July, 2018 are not comparable to prior years'. Revenues, however, were up 2.2%.
 - **Bulk Ticket Sales** – Ms. Jackson reported that 4 customers bought a total of 15 books of 25 tickets. A book of tickets costs \$150, i.e. gives a 25% discount. 10 tickets have been redeemed, and the ticket processing is going smoothly. These four sales took place prior to any marketing. Bulk ticket availability is now being marketed through the pools, on social media, and on the radio. Ticket books can be purchased at the main Parks & Recreation office. Ms. Jackson will email the advertising flyer to Board members to post in public places. Mr. Duncan has had discussions with the Alaska Club about the feasibility of including pool membership with Alaska Club membership. Ms. Jackson has worked with the Alaska Club to determine how many members are also pool subscribers, and shared those statistics with the Board. There would be risks on both sides and Ms. Monagle noted that we would need to know the swimming interests of Alaska Club members in order to assess the impact better. The Board decided further discussions would be put on hold until the future governance structure of the pools has been determined.
 - **Pool Covers** – Mr. Duncan reported that the next step is for Ms. Jackson to provide a list of viable vendors to CBJ Engineering so they can move forward on the procurement.

G. **Old Business –**

- **Assessment of Future Governance Options** – Ms. Watt reviewed the discussion at last week's Governance Committee meeting. All Board members except Ms. Monagle were able to attend. Liaisons couldn't make the meeting, but the staff present today were all on hand. She noted that "brief primer" Mr. Duncan gave on fully empowered boards was very helpful.

To confirm the Board's position, the following motions were made and passed unanimously.

- o **Mr. Williams:** *The Board will not recommend to the Assembly that the existing Board sunset on June 30, 2018 and management of the aquatics program then reverts to the Parks & Recreation Department, as was the case prior to July 1, 2015.*
- o **Mr. Rutecki(?):** *The Board will not recommend to the Assembly that the Board continue in its current form for the long term, but might do so in the short term for as long as needed (if necessary) to transition to a new structure*

Ms. Watt will review the list of issues and concerns that the Board and staff provided in regard to becoming either an Empowered Board or moving to management by a non-profit, the two remaining governance options being considered by the Board. She will forward that list to the group prior to the next Committee meeting on September 19.

- o Mr. Rutecki will confirm that Mike Stanley (Eaglecrest Board Chair) and Bob Storer (on the Hospital Board) will come to the Committee meeting to share their perspectives and enlighten the Aquatics Board's understanding of these two remaining governance options.
- o Mr. Mertz will confirm a date for a visit by Larry Parker, Executive Director of the Alaska/Anchorage YMCA – hopefully either September 29 or October 2. Mr. Parker has previously sent information to the Board about how YMCAs approach the assumption of aquatics operations in municipally owned facilities, and also about staff and membership benefits in local YMCAs, as well as other relevant matters. The Governance Committee has reviewed a number of Management Agreements between local YMCA's and municipalities for aquatics programs. The agreements were quite different, with each one being tailored to the specific needs and requirements of its particular community.

The Board discussed the issue of how to learn about legal issues that pertain to potentially shifting management of the pools to a non-profit. The group determined it would designate a subcommittee to meet with Ms. Meade, the City Attorney, once we have become better educated and are further along in our decision-making process.

- **Annual Report** – Ms. Watt reported that she and Mr. Rutecki presented the Board's FY 2017 Annual Report to the Assembly Human Resources Committee yesterday. She felt it was well received.
- **1% Sales Tax** – Ms. Watt reported that there were no public comments to the Assembly last night on the Ordinance to place a 5-year reauthorization of the 1% sales tax before the voters, and the Finance Committee recommendations of how to use the proceeds were not changed. Assuming passage by the voters, the Augustus Brown pool will be granted \$5 million for deferred maintenance, guaranteeing the ability to repair the elements identified in the condition assessment and previously

prioritized by the Board. Ms. White noted that she felt the emails swimmers sent to the Assembly were very helpful in gaining support for the needs of the Augustus Brown pool.

H. Board Comments:

Mr. Parish asked that the Board's Mission Statement be reprinted at the top of the Agenda for each meeting, to ensure we remain focused on our goals. Mr. Rutecki volunteered to act as Secretary for the September Board meeting. Ms. Dorrier indicated she will send directions prior to the Board's annual potluck social (on September 30). Google maps does not properly locate her residence, which is 15255 Pt. Louisa Rd.

I. With no additional business before the board, Mr. Mertz adjourned at 5:16pm.

Minutes respectfully submitted by P Watt on 8/23/2017

Future Meeting Schedule.

9/19/17	4pm	ERM Conference Room – Operations Committee (<i>changed location</i>)
9/26/27	4pm	Room 224 – Regular Board Meeting
10/17/17	4pm	Valley Library – Operations Committee
10/24/17	4pm	Room 224 – Regular Board Meeting.