

**MINUTES**  
**AQUATICS BOARD**  
**Tuesday, October 26, 2021**  
**City & Borough of Juneau – Zoom Conference**

Statement of Philosophy:  
*Create Community through People, Pools and Effective Swim Programs*

- A. Meeting Convened at 5:35pm** by Ms. Merrell.
- B. Members Present:** Tom Rutecki, Tracy Morrison, Will Muldoon, Scott Griffith, and Lena Merrell.  
**Ex Officio:** George Schaff, Parks & Recreation Director  
**Liaison Absent:** Kristin Bartlett, JSD Liaison & Carole Triem, Assembly Liaison  
**CBJ Staff Present:** Kollin Monahan, Aquatics Manager, and Sarah Landen, Admin Assistant **Other:** None
- C. Agenda Changes - None**
- D. Approval of Minutes –** Ms. Morrison moved to approve the minutes of the July 27th meeting, the minutes were approved.
- E. Public Participation on Non-Agenda Items - None**
- F. Approval of Annual Report Letter -** Mr. Muldoon stated the few changes made to the letter and moved to send it to the aquatics board, with board approval he will send the letter to the assembly. The board approved this.
- G. Code Review for Commercial Usage -** Mr. Muldoon explained how the regulations came to be. He stated that we do not have a way around these regulations. We have gotten the cost down as much as we can, but we cannot eliminate this. The city risk management officer Ms. Mannix confirmed that this is the best that we can do. We have to limit liability exposure for public and staff. Ms. Triem agreed with everything Mr. Muldoon stated and feels satisfied with the solution that staff has come up with. The CBJ law department has looked through the regulations several times along with several different attorneys. The \$100 charge is to cover staff time, CBJ will be covering a lot of the costs for this. The title 11 of administrative code, is a law on the books and Mr. Monahan has done a great job of keeping the aquatic facilities up to code. Ms. Merrell made the motion to approve and move forward with the Commercial Usage Permits and forward to the assembly Mr. Griffith seconded the motion.
- H. Staff Report -** Details provided in the attachment.  
Patron usage has gone down since the summer time. Trends have stayed pretty consistent with the previous few months.  
**Winter Schedules Post Swim Season –** The 2021 state meet has been moved to Anchorage for this year. Juneau will potentially host regions and state next year. After the state meet next weekend the swim teams will stop practicing which will open up a significant amount of space. Schedule times will remain the same for now due to lack of staffing. Mr. Griffith has a lot of masters swimmers this year, so they will be upping their schedule from 2 days a week to 5 days a week. GSC practice times will stay same in the evening but they are adding practices Tuesday, Thursday, and Saturday mornings. The Dimond Park weekly maintenance closure has changed from 1:00-3:00pm on Mondays to 9:30-11:30am on Tuesdays.  
**Maintenance –** The tentative January 10th closure date for Augustus Brown has been pushed back to late January/ early February the exact date is not set at this time. Patrons are happy with this. Mr. Schaff informed the board that the costs are going to be about 40% higher than expected, conversations are ongoing with the city managers office, and city engineers. Staff scheduling has transitioned from weekly schedules to block schedules with several months getting published at a time, this has showed very promising results.

**Winter Pass** - The winter pass allows access to four Parks and Recreation facilities for 5 months for \$150. The pass is good between November 1 – March 31. Dimond Park Aquatic Center, Augustus Brown Swimming Pool, Treadwell Arena, and Dimond Park Field House are all included in this pass.

**I. Old Business** – None

**J. New Business** - None

**K. Board Comments & Standing Agenda Item** - Ms. Triem gave an update on the assembly. Ms. Triem will remain the aquatics liaison. Mr. Griffith informed that the Learn to Swim program is cutting back to just 5th grade for this year instead of 4th and 5th grade due to covid outbreaks. Next year they will re-up it to 4th and 5th grades again.

**L. Subcommittee Reports** – None

**M. Adjournment** – The meeting was adjourned at 6:27

**N. Upcoming Meetings:**  
Next Board meeting: November 23, 2021 5:30pm, via Zoom.