

# AQUATICS BOARD MEETING AGENDA

Tuesday, January 25, 2022

Teleconference/Zoom Meeting

Statement of Philosophy:

*Create Community through People, Pools and Effective Swim Programs*

- A. Call to Order
- B. Roll Call
- C. Agenda Changes
- D. Approval of minutes from November meeting.
- E. Public Participation on Non-Agenda Items
- F. Staff Report
- G. Old Business
- H. New Business
  - a. Budget
- I. Board Comments & Standing Agenda Items
  - a. Augustus Brown Renovation
  - b. Commercial Use Regulations
  - c. Subcommittee Reports
- J. Adjournment
- K. **Next Board Meetings :**
  - a. 02/22 5:30pm

**MINUTES**  
**AQUATICS BOARD**  
**Tuesday, November 23, 2021**  
**City & Borough of Juneau – Zoom Conference**

Statement of Philosophy:  
*Create Community through People, Pools and Effective Swim Programs*

- A. **Meeting Convened at 5:31** by Chair Muldoon
  
- B. **Members Present:** Tom Rutecki, Tracy Morrison, Will Muldoon, Kristen Bartlett and Lena Merrell.  
**Ex Officio:** George Schaff, Parks & Recreation Director  
**Liaison Absent:** Carole Triem – CBJ Assembly  
**CBJ Staff Present:** Kollin Monahan, Aquatics Manager, and Sarah Landen, Admin Assistant  
**Other:** None
  
- C. **Agenda Changes - None**
  
- D. **Approval of Minutes** – Move Kristen Bartlett from liaison to Juneau School District member. Both Kristen Bartlett and Carole Triem were present at the October meeting. Mr. Muldoon moved to approve the minutes with the proposed amendments. Mr. Rutecki seconded the motion.
  
- E. **Public Participation on Non-Agenda Items - None**
  
- F. **Commercial Use Regulations -** Chair Muldoon shared that the HRC recommended to move the proposed commercial use regulations to the full assembly with no objections. The assembly plans to meet on this within the next two months.
  
- G. **Staff Report** – Mr. Monahan shared attendance numbers have plateaued, but the opening swims at 5:30am have really been picking up at both facilities. Trends have stayed pretty consistent with previous months. Staff is doing their best to keep one facility open in its entirety when user groups are using the other facility.  
Staff will be posting several permanent positions at both facilities in the coming weeks.  
Mr. Schaff gave an update on the Augustus Brown Swimming Pool renovation project, the bids have been pushed back one week to December 7, 2021 to accommodate interested parties. All parks & recreation budgetary materials must be submitted to the finance department by January 17, 2022 which is 10 days earlier than last year, he urges the board to keep this in mind when planning future meetings to give adequate time to both board members and staff.
  
- H. **Old Business - None**
  
- I. **New Business – None**
  
- J. **Standing Agenda Item - None**
  
- K. **Subcommittee Reports – None**
  
- L. **Board Comments** – Mr. Rutecki encouraged board members to think about recruiting new members to the Aquatics Board.
  
- M. **Adjournment** – Meeting adjourned at 6:11 by Chair Muldoon.

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Meeting Follow-ups:

Upcoming Meetings:

Next Board meeting: January 4, 2022 5:30pm, via Zoom.



# January 2022 Full Aquatics Board Meeting Operations Report

## Daily Attendance (December 1st - 31st)

### **Augustus Brown Swimming Pool**

**December 1,088 Total Visits**

**November 1,526 Total Visits**

<b>Monday-Friday</b>	
5:30am-7:00am	169 Check-ins
7:00am-8:30am	72 Check-ins
2:00pm-4:00pm	406 Check-ins
4:00pm-6:00pm	175 Check-ins
6:00pm-8:00pm	117 Check-ins

<b>Saturday</b>	
10:00am-12:00pm	45 Check-ins
12:00pm-2:00pm	22 Check-ins

<b>Sunday</b>	
12:00pm-2:00pm	82 Check-ins

#### **AGB Trends at a Glance**

- Daily Usage is averaging 41 patrons
- 56% of attendance are adults (ages 18 – 64)
- 30% of attendance are seniors (ages 65+)
- 6% of attendance are youth (ages 8 – 17)
- 8% of attendance are children (ages 2 – 7)

### **Dimond Park Aquatic Center**

**December 3,293 Total Visits**

**November 3,115 Total Visits**

<b>Monday-Friday</b>	
5:30am-8:00am	654 Check-ins
9:00am-1:00pm	873 Check-ins
1:00pm-5:30pm	676 Check-ins
6:00pm-8:00pm	444 Check-ins

<b>Saturday</b>	
9:00am-12:00pm	143 Check-ins
12:00pm-3:00pm	85 Check-ins
3:00pm-6:00pm	76 Check-ins

<b>Sunday</b>	
12:00pm-3:00pm	184 Check-ins
3:00pm-6:00pm	158 Check-ins

#### **DPAC Trends at a Glance**

- Daily Usage is averaging 114 patrons
- 47% of attendance are adults (ages 18 – 64)
- 13% of attendance are seniors (ages 65+)
- 22% of attendance are youth (ages 8 – 17)
- 18% of attendance are children (ages 2 – 7)

# Parks and Recreation Department

## Aquatics Division

### FY23/24 Budget Highlights

The Aquatics Division, (Dimond Park Aquatic Center & Augustus Brown), FY22 Projected Actuals represents an overall net decrease of \$491,800 (18%) in expenditures from the FY22 Revised Budget. The FY23 Requested Budget represents a net increase of \$62,500 (2.4%) from the FY22 Requested Budget.

#### Significant budgetary changes are:

##### *Expenditures*

#### **FY22 Projected Actuals (As compared to FY22 Revised)**

- **Personnel Services:** An overall net decrease of \$478,400 in personnel services between FY22 Request and FY22 Revised. Savings attributed to significant staffing shortage with multiple vacancies in permanent positions
- **Commodities & Services –** An increase of \$13,400, attributed to increased fuel/electricity usage from colder temperatures during periods five through nine in FY22.

#### **FY23/24 Request (As compared to FY22 Request)**

- **Personnel Services -** An overall net decrease of \$11,700 in FY23.
- **Commodities & Services –** An increase of \$74,200, attributed to an anticipated increase in fuel/electricity consumption in FY23.

##### *Revenues*

The Aquatics Division (Dimond Park Aquatic Center & Augustus Brown), FY22 Projected Actuals represent a net decrease of \$4,800 (-1%) in revenue from the FY22 Revised Budget. The FY23 Requested Budget represents a net increase of \$32,500 (8%) in revenue from the FY22 Revised budget.

#### **FY22 Projected Actuals (As compared to FY22 Revised)**

- **Swim Fees (4300-7):** FY22 Projected Actuals decreased \$16,100 in revenue between FY22 Revised and FY22 Projected Actuals as usage is still low due to the ongoing pandemic.
- **Lessons/Programs (4300-8) -** FY22 Projected Actuals decreased \$25,500 from FY22 Revised. This is attributed to only three months of lessons being offered throughout the fiscal year.
- **Monthly Revenue (4320) -** FY22 Projected Actuals increased \$29,300 from FY22 Revised. This is attributed to a significant increase in Winter Pass sales.
- **10 Visit Pass (4300-10) -** FY22 Projected Actuals increased \$7,600 from FY22 Revised.

**FY23/24 Request (As compared to FY22 Revised) – *Most revenues remained the same between FY22 & FY23 Requests, excluding the following:***

- **Lessons/Programs (4300-8)** - FY22 Projected Actuals decreased \$15,500 from FY22 Revised to match realistic revenue for resuming lessons.
- **Monthly Revenue (4320)** - FY22 Projected Actuals increased \$31,000 from FY22 Revised. Anticipated increase of winter pass sales for FY23.

## Parks & Recreation - Aquatics

### OVERVIEW

	FY21 Actuals	FY22		FY23 Proposed Budget	FY24 Proposed Budget
		Amended Budget	Projected Actuals		
<b>EXPENDITURES</b>					
Personnel Services	\$ 1,126,400	1,538,500	1,060,100	1,526,800	1,532,600
Commodities and Services	757,200	1,052,500	1,039,100	1,126,700	1,145,900
Capital Outlay	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,883,600</b>	<b>2,591,000</b>	<b>2,099,200</b>	<b>2,653,500</b>	<b>2,678,500</b>
<b>FUNDING SOURCES</b>					
Charges for Services	317,700	412,300	407,500	444,800	446,900
Licenses, Permits, and Fees	-	6,400	200	5,400	5,400
Fines and Forfeitures	200	2,000	200	200	200
Sales	9,900	10,000	9,100	10,000	10,000
Rentals	-	22,400	19,800	26,400	28,400
Support from:					
Roaded Service Area	1,555,800	2,137,900	1,662,400	2,166,700	2,187,600
<b>Total Funding Sources</b>	<b>\$ 1,883,600</b>	<b>2,591,000</b>	<b>2,099,200</b>	<b>2,653,500</b>	<b>2,678,500</b>
<b>STAFFING</b>	<b>24.87</b>	<b>24.67</b>	<b>24.67</b>	<b>24.67</b>	<b>24.67</b>

Aquatics is a component of the Roaded Service Area Fund. See the Roaded Service Area Fund fund balance in the "Roaded Service Area Summary" schedule.

### VARIANCE ANALYSIS

	FY22 Proj vs. FY21 Actuals	%	FY22 Proj vs. FY22 Amended	%	FY23 Prop vs. FY22 Amended	%	FY24 Prop vs. FY23 Prop	%
<b>EXPENDITURES</b>								
Personnel Services	\$ (66,300)	-5.9%	(478,400)	-31.1%	(11,700)	-0.8%	5,800	0.4%
Commodities and Services	281,900	37.2%	(13,400)	-1.3%	74,200	7.0%	19,200	1.7%
Capital Outlay	-		-		-		-	
<b>Total Expenditures</b>	<b>215,600</b>	<b>11.4%</b>	<b>(491,800)</b>	<b>-19.0%</b>	<b>62,500</b>	<b>2.4%</b>	<b>25,000</b>	<b>0.9%</b>
<b>FUNDING SOURCES</b>								
Charges for Services	89,800	28.3%	(4,800)	-1.2%	32,500	7.9%	2,100	0.5%
Licenses, Permits, and Fees	200		(6,200)	-96.9%	(1,000)	-15.6%	-	0.0%
Fines and Forfeitures	-	0.0%	(1,800)	-90.0%	(1,800)	-90.0%	-	0.0%
Sales	(800)	-8.1%	(900)	-9.0%	-	0.0%	-	0.0%
Rentals	19,800		(2,600)	-11.6%	4,000	17.9%	2,000	7.6%
Support from:								
Roaded Service Area	106,600	6.9%	(475,500)	-22.2%	28,800	1.3%	20,900	1.0%
<b>Total Funding Sources</b>	<b>\$ 215,600</b>	<b>11.4%</b>	<b>(491,800)</b>	<b>-19.0%</b>	<b>62,500</b>	<b>2.4%</b>	<b>25,000</b>	<b>0.9%</b>