ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES

August 11, 2014 6:00 PM
Assembly Chambers

I. ROLL CALL

Chair Jesse Kiehl called the meeting to order at 6:00p.m.

Committee members present: Jesse Kiehl, Loren Jones, Kate Troll, and Jerry Nankervis.
Other Assemblymembers present: Karen Crane
Absent: None.

Staff Present: Beth McEwen, Deputy Clerk; Kathrin Millhorn, Aquatics Manager; Rob Steedle, Deputy City Manager; Myiia Whato, Recreation Superintendent

II. APPROVAL OF AGENDA

There being no changes, the agenda was approved as presented.

III. APPROVAL OF MINUTES

A. June 30, 2014 Regular Human Resources Committee Meeting

Hearing no objection, the minutes of the June 30, 2014 Assembly Human Resources Committee meeting were approved.

B. July 10, 2014 Full Assembly Sitting as the Human Resources Committee Minutes

Hearing no objection, the minutes of the July 10, 2014 meeting of the Full Assembly sitting as the Human Resources Committee were approved.

C. July 17, 2014 Full Assembly sitting as the Human Resources Committee Minutes

Hearing no objection, the minutes of the July 17, 2014 meeting of the Full Assembly sitting as the Human Resources Committee were approved.

D. July 31, 2014 Special Human Resources Committee Meeting

Hearing no objection, the minutes of the July 31, 2014 Special Assembly Human Resources Committee meeting were approved.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Aquatic Facilities Advisory Board Annual Report

   The Aquatic Facilities Advisory Board (AFAB) had submitted its annual report to the Assembly HRC.

   AFAB Chair Rosemary Hagevig and members Bob Storer, and Tom Rutecki were present to respond to questions from the HRC. Ms. Troll said she was pleased to see the information relating to the collaboration with the Juneau Community Foundation (JCF) regarding free swims and she asked what the response has been to that. Ms. Hagevig said they have seen an increase in the requests for assistance as it moves along the "Mom Network" in town. She said the goal was to approve any requests that were received with the intent to get as many of the neighborhood kids in the low income housing area to have access to swimming lessons and the JCF has been a very good partner with that.

   Mr. Nankervis asked about the status of the facilities evaluation that the city was doing. Ms. Hagevig explained that they are waiting to hear back from CBJ Administration about when that will be before the AFAB as they originally had it scheduled for the board's August 4 meeting but it wasn't ready.

   Ms. Troll asked if the AFAB will be doing any community education relating to the ballot item pertaining to the creation of an empowered board. Ms. Hagevig said the board was informed by the Clerk's office that there was an extremely limited role in anything pertaining to the ballot item. She explained that the board could do nothing officially and that they are to be pretty circumspect in what may be said as private citizens. Ms. Hagevig said in this official (HRC meeting) venue, the board supports it whole hearted and was very pleased that the Assembly moved forward with proposing a Charter amendment. Ms. Troll thanked her for the clarification on that.

   Ms. Troll commented on how nice it was to see a strong attendance record by all the members of the board and that it was very much appreciated. Ms. Hagevig said the attendance has been very good and credited Past-Chair Bob Storer in running a good meeting which was appreciated by all the members of the board. Mr. Kiehl thanked the AFAB members for their presentation and the board members for their service.

2. Juneau Commission on Aging - Appointment

   There was one open seat on the Juneau Commission on Aging for a term beginning immediately and expiring June 30, 2017.

   MOTION by Ms. Troll for the HRC to recommend the appointment of Charles Wilson to the open seat on the Juneau Commission on Aging for a term beginning immediately and expiring June 30, 2017. *Hearing no objection, the motion carried.*

3. Juneau Human Rights Commission - Appointment

There were four seats on the Juneau Human Rights Commission; two seats for terms beginning immediately and expiring May 31, 2017 and two seats for terms beginning immediately and expiring May 31, 2015.

MOTION by Mr. Nankervis for the HRC to recommend the reappointment of Caitlin Teaster and Haifa Sadighi to the open seats on the Juneau Human Rights Commission for terms beginning immediately and expiring May 31, 2017. *Hearing no objection, the motion carried.*

4. Sales Tax Board of Appeals - Appointment (No Annual Report)

There was one open seat on the Sales Tax Board of Appeals for a term beginning immediately and expiring December 31, 2016.

MOTION by Mr. Nankervis for the HRC to recommend the reappointment of Pat Watt to the Sales Tax Board of Appeals to a term beginning immediately and expiring December 31, 2016. *Hearing no objection, the motion carried.*

B. Liquor Licenses

1. Application for Dedesignation of Liquor Licensed Premises - Suite 907

Ms. McEwen reported that this type of dedesignation of a licensed premises has happened very infrequently and the last one she found record of occurred in 2008. In discussing the process for the review/approval of this type of permit, City Manager Kim Kiefer asked that this be presented first to the Assembly Human Resources Committee for review and discussion before it went to the full Assembly for action.

Suite 907 Owner Cynthia Isaak, Events Manager Melissa McCormick, and Bar Manager Liz Horvath were present to answer questions

Mr. Nankervis asked if any of them had experience doing something like this before in Juneau. Melissa McCormick said she has had experience. During the Taste of Juneau food and music festival, she said they designated part of that day just for kids; it was an outdoor venue so a bit different. She said the Hangar on the Wharf Ballroom had done some rock and roll nights where they shut down the bar at the end and any adults who wanted alcohol would have to go across the hall to the Hangar for that.

Ms. Isaak said what they are doing is different at Suite 907, with the ABC regulation, they are not able to serve alcohol two hours before and two hours after the dedesignation period. She said they are completely giving up that entire day/night for youth. She said that they have tried to change what was previously there and make it an event center that happens to have a liquor license so that for wedding receptions and private parties, that is their main focus. There is a club that happens on the weekends but their main focus is to have a venue for business meetings, private parties and receptions. She said she wanted to offer something for the youth and they originally wanted to do something for youth every week during the summer but they found out the process was a bit more than they thought. She said they looked at the school

calendar and found one day a month that would work for them and after she met with the Chief of Police, they agreed together that this would be done on a trial basis.

Ms. Horvath said there will be no alcohol signs or anything liquor related during those times, all the alcohol will be locked away. They will have root beer on tap for root beer floats.

Mr. Nankervis said he likes the idea and asked what they will do when a kid shows up drunk. Ms. Isaak said they will turn anyone away and not let them in if they have been drinking. She said they will be treating it like a lock in, such that once they come in and pay, if they leave, they cannot come back. She said they will have security there constantly walking throughout, checking bathrooms and such.

Ms. Troll thanked them for providing an alternative venue for teens that is alcohol free and a positive experience.

Mr. Kiehl asked about if the coolers are glass display coolers. Ms. Isaak said the have a big walk in cooler and anything, including the pull tap handles, with any alcohol related displays will be removed during the events.

Discussion took place regarding approval of any dates/events outside of those on the current application. Ms. McEwen explained that the form does require Local Governing Body approval and that of the Police Department. She suggested that depending on how a motion is made by the Assembly to approve these, this could be somewhat streamlined for future date approvals. Ms. Troll said she would like the Assembly to approve what is currently proposed and see how these do before approving a broader date range. Mr. Kiehl asked if the committee would agree with treating the dedesignation applications the same as other liquor licenses that come before the Assembly and circumvent the HRC pre-approval process unless there are staff concerns for it to go before the HRC before it goes to the Assembly.

MOTION by Mr. Nankervis that the HRC recommend the Assembly approve the dedesignation permit for the dates of August 14, August 19, September 25, October 16, November 6, and December 29, (all 2014) and asked for unanimous consent. *Hearing no objection, the motion carried.*

MOTION by Mr. Nankervis that for future requests that the dedesignation permits before forwarded directly to the Assembly after first going through the police department and staff review process. *Hearing no objection, the motion carried.*

C. Other Business

IV. STAFF REPORTS

V. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VI. EXECUTIVE SESSION

VII. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 6:28 p.m.

Respectfully submitted this 8th day of September, 2014.

Beth McEwen
Deputy Clerk