

**ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES**

August 25, 2014 6:00 PM
Assembly Chambers

I. ROLL CALL

Chair Jesse Kiehl called the meeting to order at 6:00p.m.

Committee members present: Jesse Kiehl, Loren Jones, Kate Troll.

Absent: Jerry Nankervis

Other Assemblymembers present: Karen Crane

Staff present: Beth McEwen, Deputy Clerk; Laurie Sica, Municipal Clerk; Rob Steedle, Deputy City Manager; Kirk Duncan, Public Works Director; David Pusich, Recreation Manager

II. APPROVAL OF AGENDA

There being no changes, the agenda was approved as presented.

III. APPROVAL OF MINUTES

None.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Utility Advisory Board Annual Report and Appointments

Utility Advisory Board (UAB) Chair Scott Willis was available to answer questions to the annual report which had been provided in the packet. He noted that most of the work of the board this past year was focused on the rate changes.

He said they have also received briefings and had discussions on other issues including the condition of the Last Chance Basin Wells, discussions on filtration at Salmon Creek, and what CBJ is going to do with its biosolids that are left over from the wastewater treatment process. Those issues will continue on and they will be revisiting those topics in the future.

He pointed out that there were a couple of vacancies on the board until just

recently, and now there is only one vacancy. He said that out of the seven members currently on the board, five of those members have been there since the board was formed nearly ten years ago. He said that continuity has been a great thing for the work of the board but they are also looking forward to having new members on the board.

Ms. Troll noted that they discussed in their annual report the "continued work" on the Cost of Service approach to the rates. She asked what the "continued work" constitutes. Mr. Willis said the Cost of Service Study would be a study that is done by the rate consultant and different people have different understandings. Mr. Willis said what they mean by Cost of Service is determining how much it costs to serve each customer class, ie. how much it costs to serve a residential customer, how much for a commercial customer. He said the UAB did not feel that there was enough data to develop a Cost of Service Study that would be meaningful at this time. The board's recommendation to staff and the consultant was that Cost of Service impact on the rates not be instituted at this time but rather deferred until there was more data available on the actual cost of serving various customer classes. He said it would have also have confused people a lot to have this rate increase, which was significant in and of itself, and have that mixed with changing the rates to try to reflect the true cost of service. Ms. Troll she understood that but was wondering what the report meant by the board was going to "continue work" on that study. Mr. Willis replied that it should more accurately have said the UAB recommended that the Cost of Service Study not be implemented at this time but rather, that it continued to be studied and considered in the future.

Mr. Kiehl said the report mentioned that UAS had or has a water system of its own but now CBJ provides all water to UAS. He said that was a hole in his knowledge and he asked if UAS had its own system of wells before or what their water system was. Mr. Willis said he did not know the specifics of this issue. Mr. Kiehl asked Public Works Director Kirk Duncan if he could provide additional information. Mr. Duncan explained that "back in the day" UAS had its own independent well system but as the CBJ system expanded, just as they took over lots of water systems in the valley, they capped the UAS system and came into the CBJ system. He said that CBJ has now finally made it so there is now only one connection at UAS.

Mr. Duncan also mentioned as a follow up to Ms. Troll's earlier question, staff is proposing to work with the rate consultants. Public Works is expanding its residential rate study so that they can capture additional demographic information. They will be reaching out to people who voluntarily want to be part of the rate study and voluntarily say they have 2, 3, or 4 people living in their house etc... and they will connect potentially up to another 50 meters with very targeted numbers per household so they can give true figures on residential usage. He said they have approximately 92 people in their meter study but they only have accurate demographic information on approximately 45 of those which is a bit too small sample. The consultant said if they have 100 households in the study, that should be enough to model from. Ms. Troll asked if they would also be looking at the different types of homes such as

mobile homes, duplexes, vs. single family homes. Mr. Duncan said that duplexes are already on separate meters and what they would really be looking at are single family homes. Once they have that data, they will look at how commercial, large commercial, residential and how they fit into the big picture overall structure.

Mr. Jones said that after mine working group met, there was a lot of discussion about water system and having an adequate water supply for Juneau. He said he thought the Engineering Department held a series of public meetings to talk about water and their final findings were that the only usable water supplies in Juneau were the well field and Salmon Creek. He said they talked a lot about various water supplies in valley and about whether it was good, bad, or indifferent. He said they basically rejected the fact that there wasn't really a water supply in the valley. He asked how much of a water supply UAS had and why it was capped as opposed to being put into the system as additional water resources. He asked if there were any plans if there happened to be some disruption to our current supply, if it could be uncapped and put into the system at all.

Mr. Duncan said he would have to provide answers to those questions at some point in the future. He said with the specific questions, he does not have the history of the well field and it could be that it is another treatment area and they were not ready to take on treatment at another source. Mr. Jones asked if they also do wastewater for UAS. Mr. Duncan said that is correct. Mr. Kiehl asked if Mr. Duncan could forward the answers about the water supply to all the members of the committee. Mr. Duncan said there were studies done prior to him becoming director but while there had been approximately 17 possible sources identified, they all had issues of one type or another and the two main water systems currently in use were determined to be the best sources without major treatment needs.

MOTION by Mr. Jones to recommend the reappointment of Janet Hall Schempf and the appointment of David Hanna to the Utility Advisory Board for terms expiring May 31, 2017 and asked unanimous consent. *Hearing no objection, those names were forwarded to the Assembly for appointment.*

Mr. Kiehl thanked the members of the UAB and staff for all their work.

2. Youth Activities Board Annual Report & Appointments

Youth Activities Board (YAB) Vice-Chair and Youth Representative Colton Wolmack presented a summary of the annual report. He explained that the board considered a total of 27 grants this past year. The grants are given to various organizations that help youth between the ages of 2 to 9. The organizations help youth in the areas of sports, academics, music, art, and this year alone, they have helped 5,000 kids and are responsible for 420,000 hours of participation by youth.

He explained the grant awarding process which begins by the board receiving grant applications and then the board is split into three scoring groups focused on academics, athletics, and the arts. The board members in each

scoring group, reviews and scores each of the grant applications and the awarding of the grants are determined based on those scores. He said this year, there were a lot of moderate requests which helped them spread the grant dollars out to a broader section of the community. There were 27 grants awarded for a total amount of \$315,000. Of those three categories, the grants were split out as follows: Arts received \$65,000, Academics received \$86,000, and Sports received \$164,000.

He thanked the Assembly and HRC for its support of the grants and the YAB. Ms. Troll commented that as the dollars have been reduced, there has been a challenge to reduce the amount being funded. She said in looking at the annual report, she could see that they did a very good job in trying to make the most of the grant funding. She and the rest of the HRC thanked the board for its diligent and hard work.

With respect to the board appointments, there were two open public seats on the board for terms expiring August 31, 2017, one public seat for a term expiring August 31, 2015, and the Juneau Sports Association (JSA) representative seat for a term to end upon JSA replacement.

MOTION by Mr. Jones to recommend the Assembly reappoint John White and Joyce Vick to the public seats on the YAB for terms expiring August 31, 2017 and for the appointment of Elizabeth Lange to the public seat expiring August 31, 2015 and for the reappointment of Robert Kuhn to the JSA representative seat and asked for unanimous consent. *Hearing no objection, the motion carried.*

3. 1% for Art Selection Panel - Expansion of Cruise Berth 16B/Seawalk Projects Panel

Staff Report:

On June 2, 2014, the Assembly in a joint meeting with the Docks and Harbors Board, expressed a desire to expand the role of the current 1% for Art Selection Panel for the Cruise Berth (16B) Project to look at the total picture of the port projects planned over the next 20 years, including but not limited to the various seawalk projects. The Assembly Committee of the Whole (COW) agreed to expand the Art Panel membership at its June 16, 2014 meeting and recommended approval of Kate Walters as the Parks and Recreation Advisory Committee Representative and Michele Elfers as Engineering Staff Liaison. The COW directed the City Manager to solicit two additional members from the Juneau Filipino and Alaskan Native communities. (Excerpts of the June 2 & June 16 minutes are attached for reference.)

Ms. Kiefer is forwarding the following names upon the recommendation of Douglas Indian Association Tribal Administrator Andrea Cadiente-Laiti who reached out to a variety of members of both the Filipino and Alaskan Native Communities over the course of this summer. Ms. Kiefer asked that these names be given to the Assembly Human Resources Committee for appointment consideration.

Mr. John Morris is a Tlingit artist and master carver, Yanyeidí of the T'aaku Kwáan, and a lifelong resident of Juneau and Douglas.

Ms. RONALDA CADIENTE is also a skilled artist who is Tlingit and Filipino, Teikweidí, Xutsnoowú Kwáan, a retired CBJ School District administrator and a lifelong resident of Juneau.

Should the Assembly choose to appoint these two individuals, the expanded 1% for Art Selection Panel on Cruise Berth/Seawalk Projects will consist of the following membership:

2 General Public Members:	Chloie Watson and Dan Fruits
2 Juneau Arts & Humanities Council Rep.:	Annie Calkins and Jeff W. Bush
City Manager Appointee:	Kirby Day
Department Representative:	David Logan (D&H Boardmember)
Parks & Recreation Advisory Committee Rep.:	Kate Walters
Filipino & Alaskan Native Community Reps.:	John Morris and RONALDA CADIENTE
Staff Liaisons (non-voting):	Gary Gillette (D&H) and Michele Elfers (Eng.)

MOTION by Ms. Troll to recommend the Assembly appoint Mr. John Morris and Ms. RONALDA CADIENTE to the 1% for Art Selection Panel for the duration of the project at hand and asked unanimous consent. *Hearing no objection, the motion carried.*

B. Other Business

III. STAFF REPORTS

None.

IV. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None.

V. EXECUTIVE SESSION

VI. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 6:18p.m.

Respectfully submitted this 29th day of September, 2014.
Beth McEwen, Deputy Clerk