

**ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES**

May 18, 2015 6:00 PM
Assembly Chambers

I. ROLL CALL

Chair Jones called the meeting to order at 6:00 p.m.

Committee members present: Karen Crane, Maria Gladziszewski, Loren Jones, and Debbie White.

Other Assemblymembers present: Jerry Nankervis.

Absent: None.

Staff present: Laurie Sica, Municipal Clerk; Kim Kiefer, City Manager; Lauren Anderson, Treadwell Ice Arena Manager; Rob Steedle, Deputy City Manager.

II. APPROVAL OF AGENDA

There being no changes, the agenda was approved as presented.

III. APPROVAL OF MINUTES

A. April 27, 2015 Human Resources Committee Meeting

Hearing no objections, the minutes of the April 27, 2015 Human Resources Committee meeting were approved.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Bidding Review Board - Appointments

MOTION, by Gladziszewski, to recommend to the Assembly the reappointment of Stephen Sorensen, John M. Walsh, and Wallace "Sandy" Williams to seats on the Bidding Review Board, terms to expire May 31, 2018, and the appointment of Paul Nowlin to an open seat with a term to expire on May 31, 2017. Hearing no objection, it was so ordered.

2. Juneau Human Rights Commission - Appointments

MOTION, by Gladziszewski, to recommend to the Assembly the reappointment of Markus Bressler to a seat on the Juneau Human Rights Commission, term expiring May 31, 2018, and the appointment of Morgan Griffin to a term expiring May 31, 2018. Hearing no objection, it was so ordered.

3. Treadwell Advisory Board - Appointments

The committee discussed whether applicants were board members of a user group, and the difficulty of determining the information needed to make the appointments outlined in the code based on the information gathered from the application process.

The committee discussed that there were only four applications for seven seats for the initial appointment to this new board, that with the summer weather people may be distracted, and that it would be good to provide more time to gather more applications.

Hearing no objection, Chair Jones said that the application period would be extended to June 4, with consideration of the applications at the June 8 HRC meeting.

B. Other Business

1. Social Services Advisory Board Discussion

Chair Jones said he spoke with Eric Kueffner, Board President of the Juneau Community Foundation. JCF held a retreat and discussed its interest in forming a subcommittee to discuss the possibility of entering into an agreement with CBJ to administer and issue the CBJ social service funds. Mr. Jones would like the matter investigated by staff in June and July, and discussions to take place so that a decision can be reached in August about whether to move forward with JCF. He said he would be absent for a period of time and had asked Ms. Crane to work with Ms. Kiefer on this topic and return more information to the HRC at a future date.

MOTION, by Jones, to refer this topic to the Assembly Committee of the Whole meeting on June 1, in order to inform the Assembly and to determine if this is a direction in which the Assembly wishes to proceed. Hearing no objection, there was general agreement to that course of action.

VI. STAFF REPORTS

A. Update from April 29, 2015 Alcohol Beverage Control Board Meeting - Verbal Report

Ms. Sica reported on the actions of the Alcohol Beverage Control Board meeting of April 29, 2015:

License #2185 DBA Canton House: CBJ protest was upheld by the ABC board; license has been expired. The owners have a fifteen-day period to appeal from the time they receive the certified letter from ABC. ABC staff would inform CBJ staff when that letter was received, but either way, the license is currently expired.

License #4493 DBA Little Tokyo: Reinstated and renewed.

License #5095 DBA Taku Lanes: Stock transfer to Cindy Price as 100% shareholder approved and completed.

License #5279 DBA The Taqueria: Transfer from Russian Alaska, LLC approved and completed.

License #3720 DBA Timberline Bar and Grill: Stock transfer to Goldbelt, Inc. as 100% shareholder approved and completed.

License #4192 DBA Seong's Sushi and Chinese Takeout: CBJ taxes paid, protest removed, license currently active.

Ms. Sica said she had not attended one of those meetings in some time and it was apparent to her that the ABC Board was looking to communities to perform due diligence in liquor license review. The Board seemed frustrated that some communities had made no contact with license holders, nor had made the proper notifications. Ms. Sica gave kudos to the Deputy McEwen and the CBJ staff reviewers, and to the Assembly, for staying on top of liquor license review and making the review an effective part of code compliance.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None.

VIII. EXECUTIVE SESSION

None.

IX. ADJOURNMENT

There being no further business before the committee, the meeting adjourned at 6:16 p.m.

Submitted by Laurie Sica, Municipal Clerk