

**ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES**

December 21, 2015 6:00 PM
Chambers

I. ROLL CALL

Chair Loren Jones called the meeting to order at 6:05 p.m.

HRC members present: Loren Jones, Maria Gladziszewski, Debbie White, and Karen Crane.

Other Assemblymembers present: Jerry Nankervis.

Staff present: Deputy Clerk Beth McEwen, Municipal Clerk Laurie Sica.

II. APPROVAL OF AGENDA

There being no changes, the agenda was approved as presented.

III. APPROVAL OF MINUTES

- A. November 9, 2015 Regular Assembly Human Resources Committee Meeting Minutes

Hearing no objection, the minutes of the November 9, 2015 Regular Assembly Human Resources Committee meeting were approved.

- B. November 9, 2015 Special Assembly Human Resources Committee Meeting Minutes

Hearing no objection, the minutes of the November 9, 2015 Special Assembly Human Resources Committee meeting were approved.

- C. November 30, 2015 Regular Assembly Human Resources Committee Minutes

Hearing no objection, the minutes of the November 30, 2015 Assembly Human Resources Committee meeting were approved.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

- A. Board Matters

1. Juneau Economic Development Council - Appointments

MOTION by Ms. White to recommend the Assembly appoint Alec Mesdag, Keith Comstock, and Jason Puckett to the Juneau Economic Development Council to terms expiring November 2018. *Hearing no objection, the motion carried.*

2. Juneau Human Rights Commission - discussion of mission and membership

Juneau Human Rights Commission Acting Chair Markus Bressler came before the HRC and requested that the Assembly consider reducing the commission's membership from seven to five members. As of November, there are now currently only three members remaining on the commission and the commission has not been able to meet much for the past six months due to lack of quorum.

Mr. Bressler also said that one of the projects the commission hopes to work on in January is to reach out to middle schools with a writing contest but they need enough members on the commission to be able to hold meetings in order to make that happen.

Ms. Gladziszewski asked Mr. Bressler if he had any ideas as to why people have not applied to serve on the commission or any thoughts on what the Assembly may be able to do. Mr. Bressler said that is a good question and although they've done personal outreach, they have not been able to recruit members. He suggested that some additional outreach with the media may be able to help fill the seats. He said that once the commission can meet and have projects to work on, additional people may be more interested in joining.

Ms. Gladziszewski asked Mr. Bressler what his terms of service had been on the commission and if there had ever been full membership during his term of service. Mr. Bressler explained that his first term of service was 2009-2011 and then he left Juneau and recently returned. He was appointed in May 2015 to serve his present term on the commission. He said in his recollection, in his previous term, there were usually five to six members attending meetings but he did not recall instances in which all seven seats were filled or there were seven members in attendance at a meeting.

Mr. Jones asked the clerk the process needed to change the membership of the commission.

Ms. McEwen explained that the Law Department would need to draft up a resolution repealing the current resolution and reestablish the commission with a change to the clause pertaining to the number of members on the commission.

MOTION by Ms. Gladziszewski to request the Law Department draft a resolution to reduce the membership of the Juneau Human Rights Commission from seven to five members and for it to come back to the Assembly for action. *Hearing no objection, the motion carried.*

B. Other Business

VI. STAFF REPORTS

Ms. McEwen noted that the 2016-2017 liquor license renewal cycle has begun and it is likely that there may be some protested liquor licenses showing up on the January 11, 2016 HRC agenda. Those licenses that are coming forward for consideration with no protest recommendation will be included on the January 11, 2016 Regular Assembly meeting Consent Agenda.

A. Review of CBJ Boards and Commissions

Mr. Jones noted that the last few pages of the packet included a memo from staff regarding the rules pertaining to a review of CBJ boards and commissions. He said the HRC has done that in the past year with the Social Services Advisory Board. He said the Juneau Commission on Aging is also working on its mission in an upcoming retreat. He noted that the Bartlett Regional Hospital Board has a governance committee which is looking into some of changes in the board's bylaws and possibly some of the ordinance that governs the hospital board. He said he does not know when that will be coming forward to the Assembly.

Ms. Crane noted that the Hospital Board discussed that during its last meeting and it would be governance and bylaws combined and that there is more discussion. Ms. McEwen noted that the BRH Board bylaws go through a final adoption step in the form of a resolution passed by the Assembly approving the bylaws. Mr. Jones noted that is because the medical staff also has their own bylaws that get incorporated into those.

Mr. Jones asked that members to review Ms. McEwen's memo and look at all the CBJ boards and commissions and bring back a list to the next HRC meeting of any boards that the HRC members feel need to be reviewed during the course of the next year.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Mr. Jones noted that the Alcohol Beverage Control Board will be meeting in Juneau on February 10 because the Marijuana Control Board will be meeting on February 11, 2016.

VIII. EXECUTIVE SESSION

None.

IX. ADJOURNMENT

There being no further business to come before the committee, Mr. Jones adjourned the meeting at 6:17 p.m.