ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES

March 21, 2016 6:00 PM
Chambers

I. ROLL CALL

Chair Jones called the meeting to order at 6:00 p.m. in the Assembly Chambers.

Members Present: Jamie Bursell, Maria Gladziszewski, Loren Jones, Barbara Sheinberg.

Members Absent: None.

Staff Present: Laurie Sica, Municipal Clerk

II. APPROVAL OF AGENDA

Hearing no objection, the agenda was approved with the addition of discussion of the Juneau Commission on Sustainability to "other business."

III. APPROVAL OF MINUTES

None.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Jensen-Olson Arboretum Advisory Board Annual Report and Appointments

Merle Jensen was present to provide the Board's report, filed by Ed Buyarski, JOAB Chair. The Board is working on more advertisement opportunities, producing a new electronic newsletter, and signage. There is a changing demographic in the visitation at the arboretum, from seniors to younger people with their children, so the arboretum is starting activities to engage youth. Close to 7,000 visitors are expected in 2016, and the numbers are increasing each year. The early spring bloom is on-going at the arboretum.

Ms. Gladziszewski encouraged Mr. Jensen to talk with Discovery Southeast and he said they are talking with them now. He is working with American

Public Gardens organization. Ms. Gladziszewski suggested working with ADF&G on programs as well.

Ms. Sheinberg suggested he meet with a small business called "Grow Southeast," which is dedicated to increasing locally grown foods. They have a mobile greenhouse.

MOTION, by Gladziszewski, to recommend to the Assembly the re-appointment of incumbent applicants Peter Froehlich, Shawn Eisele and Deborah Rudis for terms expiring 1/31/2019. Hearing no objection, it was so ordered.

2. Juneau Public Libraries Endowment Board - Annual Report and Appointment

   Robert Barr was present to provide the Library Endowment Board report. He said the last meeting was in early 2015, and they were down to 2 members of a three member board. The primary responsibility of the board was to advise CBJ regarding the growth and dispersement of the endowment fund. At the last meeting the board discussed the endowment finances, the construction progress of the valley library and ongoing fundraising efforts that were now completed. He said the balance of the fund was $790,560.20 as of June 30/2015. The endowment made a contribution of $300,000 in FY14 for library construction and since that time actions have been taken to protect the principal of the fund. Funds have been moved from bonds into CBJ's long term investment portfolio. The library endowment makes up 12% of the total investment portfolio. The intention of the move is to see more growth in the endowment funds, which has not matched market growth in several years.

   Ms. Gladziszewski asked questions about the CBJ investment fund and asked the source of the endowment. Mr. Barr said the majority came from one private donor (Carrigan) and there were a few other smaller sources from private wills, as well as the Douglas Library fund.

   Ms. Bursell asked about the intent of the original donation. Mr. Barr said it was broad, but basically for capital, construction, materials, and furniture.

   MOTION, by Sheinberg, to recommend the appointment of Donna Pierce to a three year term to end 1/31/2019. Hearing no objection, it was so ordered.

3. Parks and Recreation Advisory Committee Appointment

   Mr. Jones said there were two vacant seats and one application.

   MOTION, by Gladziszewski, to recommend the reappointment of Frances Dowd, for a term expiring February 28, 2019. Hearing no objection, it was so ordered.

4. Board resignations received

   Mr. Jones noted that Sara Truitt resigned from the Juneau Commission on Sustainability (JCOS). Morgan Griffin resigned from Juneau Human Rights

Commission (JHRC), and there was also a recent resignation letter from Markus Bressler from the JHRC provided to the Clerk today. The Assembly recently passed a resolution to make the JHRC membership 5. This committee needs extra recruiting and he asked to add this to the April 11 HRC meeting agenda. Mr. Jones said there would be no appointments on the 11th, but he would like to see some outreach and see what the status is by then.

B. Other Business

Mr. Jones said the HRC received a letter from the Juneau Commission on Sustainability (JCOS) to request a correction to their resolution regarding the membership of the committee. They would like 9 voting members, in addition to the non-voting Planning Commissioner and Assemblymember. This topic was added to the April 11 meeting. He would meet with Kate Troll as the liaision to the JCOS.

VI. STAFF REPORTS

None.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Ms. Sheinberg asked about the timing for soliciting a new member for the Planning Commission. Mr. Jones said the position was advertised. The clerks would look for a meeting date for the Full Assembly sitting as the HRC. He thought May 4 may be a possibility, prior to a Finance Committee. The deadline for applications would be about two weeks before, there would be a questionaire, and interviews.

VIII. EXECUTIVE SESSION

None.

IX. ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 6:24 p.m.

Submitted by Laurie Sica, Municipal Clerk