

**ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES**

May 23, 2016 6:00 PM
Assembly Chambers

I. ROLL CALL

Chair Loren Jones called the meeting of the HRC to order at 6pm.

II. APPROVAL OF AGENDA

Ms. McEwen noted two changes to note for the agenda:

- 1) An application from Andrew Campbell for the Utility Advisory Board was included in the red folder,
- 2) A correction was made to the term dates for the Treadwell Arena Advisory Board. The board's annual report provided at the 5/16/2016 Committee of the Whole meeting listed Jason Souza's term as expiring as of 5/31/2016 when the correct date should be reflected as 5/31/2017.

Hearing no objection, those changes were made to the agenda/packet.

III. APPROVAL OF MINUTES

Hearing no objection, the minutes of the May 2, May 4, and May 11, 2016 Assembly Human Resources Committee meetings were approved.

- A. May 2, 2016 Regular Human Resources Committee Minutes
- B. May 4, 2016 Special Human Resources Committee Minutes
- C. May 11, 2016 Special Human Resources Committee Minutes

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

- A. Board Matters
 1. ADA Committee Appointment

MOTION by Ms. Gladziszewski to appoint Ross Douglas to the ADA Committee to a term beginning immediately and expiring August 30, 2017.

Hearing no objection, the motion passed.

2. Treadwell Arena Advisory Board Appointment

MOTION by Ms. Gladziszewski to appoint Miles Brookes to the Treadwell Arena Advisory Board to a term beginning June 1, 2016 and expiring May 31, 2019.

Hearing no objection, the motion passed.

3. Juneau Local Emergency Planning Committee - Nomination

MOTION by Ms. Bursell to nominate Joe Mishler to seat 3a) Alternate Fire Fighter seat on the Juneau Local Emergency Planning Committee replacing Fire Chief Rich Etheridge on the committee.

Mr. Jones noted that since this is a designated seat chosen by the Fire Chief that they could make the nomination for Mr. Mishler's term to complete the remainder of the current term expiring December 31, 2016 as well as a full three year subsequent term of January 1, 2017 through December 31, 2019.

MOTION by Ms. Gladziszewski to nominate Lindsey Taylor to seat 4) General Public Seat on the Juneau Local Emergency Planning Committee replacing Alison Brehmer who resigned on April 13, 2016 from the committee.
Hearing no objection, those nominations will be forwarded to the Assembly to forward to the State for appointment.

4. Utility Advisory Board - Appointment

MOTION by Ms. Galdziszewski to recommend appointment of Leon Vance to the Utility Advisory Board (UAB) to a term expiring May 31, 2019 and Andrew Campbell to the UAB to the vacant seat to a term expiring May 31, 2018.

Hearing no objection, the motion passed.

B. Other Business

VI. STAFF REPORTS

Ms. McEwen reminded members that application due date for the Aquatics Board and Docks & Harbors Board was coming up on May 31 with the interviews for those two boards to take place on June 15. Also, June 15 was the due date for the Airport Board and Eaglecrest Board and the interviews for those boards would be taking place on Wednesday, June 29.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Mr. Jones commented that he needs to meet with staff to continue the review of the Hank Harmon Rifle Range and 4th of July Committees resolutions as well as follow-up some more on the Friends of the Flag Committee.

Ms. Gladziszewski said that people keep referring to the number of committees that CBJ has. She asked if there has ever been or how recently a systematic review of the boards and commissions.

Mr. Jones explained that is one of the tasks assigned to the HRC. He said a list of all the boards was distributed at an HRC meeting in December 2015 or January 2016 to see if there were any boards that committee members wished to review. He said there were none brought forward.

Mr. Jones stated that the Friends of the Flag, Hank Harmon Rifle Range, and 4th of July Committees came up because the Friends of the Flag Committee requested that Assembly make appointments to their committee. He said in the past year and half, the HRC has reviewed the Fisheries Development Committee, the Juneau Human Rights Commission, the Commission on Sustainability because they have requested changes in their membership and governing legislation. He said the last board they did a formal review of was the Social Services Advisory Board that resulted in that board going away.

He said although they have looked at approximately 6-7 boards over the course of the last year, they have not looked at all the boards systematically.

Ms. Gladziszewski asked Ms. McEwen if staff has a list of those boards that continually have vacancies and/or have a hard time meeting due to lack of quorum. Ms. McEwen said those boards that typically have a number of vacancies for longer periods of time are the appeal boards. The appeal boards very infrequently and only when an appeal is filed so there isn't as much interest in serving on those boards.

Ms. McEwen did state that those boards that seem to have the most difficulty obtaining and retaining members are the Fisheries Development Committee, the ADA Committee, the Juneau Human Rights Commission. She said that it is the task of the HRC to review all the boards and commissions so if there are any committees that HRC members wish brought forward to review to let her know.

Mr. Jones noted the following board application due dates coming up on June 7:
Juneau Historic Resources Advisory Committee – 2 seats
Juneau Commission on Aging – 2 seats
Juneau Commission on Sustainability – a variety of seats for various periods.

Ms. McEwen noted those will be on the June 13, 2016 HRC agenda.

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VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

There being no further business to come before the committee, Chair Jones adjourned the meeting at 6:15 p.m.