ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES

August 22, 2016 6:00 PM
Assembly Chambers

I. ROLL CALL

Chairman Loren Jones called the Assembly Human Resources Committee meeting to order at 6:00p.m.

Assemblymembers present: Mary Becker, Jamie Bursell, Maria Gladziszewski, and Chair Loren Jones.

Other Assemblymembers present: Debbie White

Staff present: Deputy Clerk Beth McEwen, Recreation Manager Dave Pusich

II. APPROVAL OF AGENDA

Approved with grammatical corrections.

III. APPROVAL OF MINUTES

A. August 1, 2016 Regular Human Resources Committee Minutes

The minutes of the August 1, 2016 Human Resources Committee meeting were approved by unanimous consent.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. ADA Committee Annual Reports and Appointments

Americans with Disabilities Act Committee Chair Marianne Mills presented the highlights of the ADA Committee's annual report. Also present in the audience was ADA Committee member Pamela Mueller-Guy.

There were two open seats on the committee for terms beginning September 1, 2016 and expiring August 31, 2019.

MOTION by Ms. Gladziszewski to recommend the re-appointment of Pamela Mueller-Guy and Matt McGuan to the ADA Committee for terms beginning September 1, 2016 and expiring August 31, 2019. *Hearing no objection, the motion carried.*

2. Youth Activities Board Annual Report, Appointments, and Proposed Resolution 2761

   Youth Activities Board Vice-Chair Liz Lange presented highlights on the board's annual report. In addition to Ms. Lange, YAB members Joyce Vick, Tom Rutecki, Liz Brooks, Kathy Tran and staff liaison Dave Pusich were also present.

   HRC members thanked the YAB members for their report and for all their work this past year. They had a number of questions relating to the strikethrough language in the draft resolution and the grant scoring process. Members requested that this topic be continued to the next HRC meeting with additional information provided regarding the scoring process and priority order in which the various scoring criteria are weighted.

   MOTION by Ms. Becker to recommend the appointments of Liz Brookes and Bonita Nelson to the Youth Activities Board for terms beginning September 1, 2016 and expiring August 31, 2019. *Hearing no objection, the motion carried.*

3. Juneau Commission on Sustainability - Appointment

   Chairman Jones noted that there was one open seat on the Juneau Commission on Sustainability and one application received.

   MOTION by Ms. Bursell to recommend the appointment of Myrna Gardner to the Juneau Commission on Sustainability to a term beginning immediately and expiring June 30, 2017. *Hearing no objection, the motion carried.*

B. Other Business

1. Ordinance 2016-22 An Ordinance Amending the Business Regulations Code Relating to Marijuana and Alcohol.

   Chairman Jones noted that this ordinance was before the Assembly for public hearing at the regular Assembly meeting later that same evening. He stated that this ordinance sets up the CBJ review of marijuana licenses to mirror the review process currently done for liquor licenses.

   Ms. McEwen explained that the ordinance also cleans up some of the liquor license review language by combining the current code language found under sections (a) and (b) of CBJ Code 20.25.025 all into one section (a) of 20.25.025 as contained in the draft Ordinance 2016-22. The current code section 20.25.025 (c) then also becomes the new (b) under Ordinance 2016-22.

Ms. Gladziszewski asked why the strikethrough's weren't in this ordinance for the liquor license portion similar to other code change ordinances.

Ms. McEwen explained that the way the Municipal Attorney wrote the ordinance, Section 3 on page 1 of the ordinance states that the full CBJ Code 20.25.025 was being repealed and replaced with the language in the ordinance as contained in the packet. Ms. McEwen offered to obtain copies of the current code language between meetings if the members preferred or she could call Ms. Mead and ask her to come over to the HRC meeting to answer any questions. HRC members said they would have preferred to see the current code language being repealed for comparative purposes but didn't choose to have copies between meetings or ask Ms. Mead to come to the HRC meeting.

Ms. Gladziszewski asked if this had been before the Assembly or HRC for review prior to this meeting. Mr. Jones noted that it was introduced at the August 1 Assembly meeting and referred to the HRC and also set for public hearing at the Assembly meeting. This was the first chance for the HRC to discuss it. He said that if the HRC has any major objections, they can request that it be pulled from the Assembly meeting. He also said that if they do not have any concerns about it, they can make that be known during the Assembly meeting when this is up for public hearing.

MOTION by Ms. Becker that this ordinance be moved on to the Assembly as presented.

Ms. Gladziszewski said she is relying on the sentence that states *"With respect to the review of alcohol license applications, the suggested changes do not limit or change the scope of review the Assembly currently has under the code as provided by state law*." but did not object to the motion.

Hearing no objection, the motion carried.

2. HRC meeting schedule for the rest of 2016

Mr. Jones directed the members to the upcoming schedule of meetings for the remainder of 2016. Ms. McEwen also noted that in addition to the dates provided, once the new Assembly is seated and committee assignments are made, dates will need to be determined for the meeting of the Full Assembly sitting as the Human Resources Committee to interview applicants for the Planning Commission and Bartlett Regional Hospital Board seats coming up for term expiration at the end of December 2016.

VI. STAFF REPORTS

A. Board Training Information

Mr. Jones noted the upcoming board training events for the members to be aware of.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Mr. Jones stated that previously the HRC had discussed some issues relating to the Friends of the Flag Committee. He said he was able to have a discussion with Craig Dahl at the Juneau Chamber of Commerce. They have agreed to look at this and they have been in conversation with Judy Ripley about this. They have also talked with the Downtown Rotary group about the possibility of one or the other of those organizations sponsoring this group with CBJ to come up with a grant to pay for the insurance for the group. He said that Ms. Ripley had also spoke with Shattuck and Grummett and received a quote which is approximately $500/year to purchase the insurance that the Friends of the Flag would need. He said there is no need for action at this meeting but he wanted to report back to the committee on this topic.

He said that hopefully by the next meeting, there might be a recommendation regarding this topic that could be forwarded to either the Assembly or Assembly Finance Committee for action to get CBJ out of the business of appointing the Friends of the Flag Committee.

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 6:40 p.m.