ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES

November 28, 2016 5:30 PM
Assembly Chambers
Please note this meeting will begin at 5:30 p.m. rather than the usual 6 p.m.

I. ROLL CALL

Chairman Loren Jones called the meeting to order at 5:30 p.m.

Members Present: Norton Gregory, Loren Jones, Beth Weldon, Debbie White.

Members Absent: None.

Other Assemblymembers present: Mary Becker, Jerry Nankervis

Staff Present: Beth McEwen, Deputy Clerk; Laurie Sica, Municipal Clerk; Scott Ciambor, Chief Housing Officer

II. APPROVAL OF AGENDA

Mr. Jones noted that the Douglas Advisory Board annual report and appointments were originally scheduled for this November 28 agenda but were removed from the agenda at the last minute when the board noted they were not ready to present its report. While the agenda item had been removed, the packet still contained applications for the Douglas Advisory Board (DAB). He asked members if they wanted to take up the appointments to the board during this meeting or wait until the next meeting when the DAB annual report would be before the HRC.

HRC members were in unanimous consent of postponing action on the Douglas Advisory Board appointments to the December 19, 2016 HRC meeting.

There being no changes to the November 28, 2016, the agenda was approved as presented.

III. APPROVAL OF MINUTES

A. November 7, 2016 Human Resources Committee Meeting

MOTION by Ms. White to approve the minutes of the November 7, 2016 Assembly Human Resources Committee meeting. Hearing no objection, the minutes were approved as presented.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Building Code Advisory Committee - Annual Report and Appointments

   Mr. Jones noted that the packet contained the annual report of the Building Code Advisory Committee. No one was present from the committee and he asked if HRC members had any questions to be relayed to the committee. Hearing none, he extended his thanks for the work of the committee and providing the annual report.

   Mr. Jones stated that there was one seat on the Building Code Advisory Committee currently held by 20-year incumbent Patrick Gorman that was up for appointment and Mr. Gorman was the only applicant.

   MOTION by Ms. White to recommend the Assembly reappoint Patrick Gorman to the Building Code Advisory Committee to a term expiring November 30, 2019. Hearing no objection, the motion carried.

2. Juneau Affordable Housing Commission - Appointment

   Mr. Jones noted that there was one open seat on the Juneau Affordable Housing Commission made vacant by the election of Norton Gregory to the Assembly. He explained that the term expires January 31, 2017 and the HRC can recommend appointment to just the remainder of the current term or appoint to the remainder of the current term plus the subsequent full 3-year term.

   Mr Gregory declared that he would need to recuse himself from this discussion as he has a conflict of interest since one of the applicants, Ashley Davis, works under his supervision at the Tlingit Haida Regional Housing Authority. Chairman Jones excused Mr. Gregory from participating in this agenda topic.

   MOTION by Ms. Weldon to recommend the Assembly appoint Frank Bergstrom to the Juneau Affordable Housing Commission to a term expiring January 31, 2020.

   Mr. Jones objected to the motion. In speaking to the reasons for his objection, Mr. Jones stated that they have tried to make appointments to this commission from a cross section of the community and have appointed a person from the university who has been involved in affordable housing for many years, they have a member who represents AWARE, another who represents Tlingit-Haida Housing, and individuals representing builders, developers, agency representatives of groups who work with housing issues and others. He said Mr. Bergstrom's background was in mining and Mr. Jones did not see much in his application that related to housing. Mr. Jones said there were three other candidates who applied that were more closely related to housing and that was the reason for his objection.

A roll call vote was taken:

Ayes: Weldon, White

Nay: Jones

Motion carried 2:1

3. Local Emergency Planning Committee - Nominations and Annual Report

LEPC Chair Dan Garcia gave an overview of the annual report.

2016 was a very busy year and they have 22 very active members serving either as primary or alternate members on the LEPC. These members have participated in and helped sponsor a variety of events to bring awareness to emergency situations both in the community and on a statewide level. Some of the highlights included helping sponsor the earthquake simulation event at which over 1,000 people participated. Working with SAIL, Juneau Elderly Housing and Care Facilities, they have focused on addressing emergency response needs for the vulnerable populations in Juneau. They have promoted A.L.I.C.E. training in conjunction with JPD.

HRC members discussed with Mr. Garcia some of the unique transportation issues that Juneau faces during emergencies and gave the example of the fish spill on Egan drive during the summer time. Mr. Garcia said they are working with JPD to identify areas of concern with respect to transportation and working with them to identify mitigation solutions.

The HRC members thanked Mr. Garcia for the report and asked him to thank the members of the committee for all their work.

Mr. Jones noted that the packet contained a memo along with applications identifying which applicants where applying for which open seats on the commission. There was only one applicant for each of the seats.

Mr. Gregory disclosed that he spoke with the Law Department to determine if he had any potential conflict of interest since he serves on the SAIL Board of Directors. He was told that he did not have a conflict and could participate in consideration of these appointments.

MOTION by Ms. White that the HRC forward a recommendation to appointment the LEPC members in accordance with the memo from Deputy Clerk Beth McEwen dated November 22, 2016. *Hearing no objection, those nominations would be forwarded for appointment.*

B. Other Business

VI. STAFF REPORTS

Ms. McEwen reported that the deadline for applications for the Aquatics Board, Bartlett Regional Hospital Board, and the Planning Commission was extended to 11/28/2016. Ms. McEwen reported on the applications that had been received up to the time of the meeting.

Mr. Jones noted that the process for those appointments is for the full Assembly to sit as the Human Resources Committee to conduct brief 10-minute interviews with each of the applicants and that meeting is scheduled to begin at 5pm on Thursday, December 8. Mr. Jones explained that each applicant will be sent advance interview questions and those written responses will be included with their applications in the meeting packet for Assembly consideration prior to the interviews.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None.

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

Mr. Jones adjourned the meeting at 5:30 p.m.