ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES

March 6, 2017 6:00 PM
Chambers

I. ROLL CALL

Chairman Jones called the meeting to order at 6:00 p.m.

Members Present: Chair Loren Jones, Norton Gregory, Debbie White, and Beth Weldon (telephonic)

Staff Present: Deputy Clerk Beth McEwen, Parks & Recreation Director Kirk Duncan, Parks & Recreation Facilities, Parks & Landscape Superintendent Brent Fischer, Jensen-Olson Arboretum Manager Merrill Jensen, and Community Development Department Senior Planner Teri Camery.

II. APPROVAL OF AGENDA

Mr. Jones noted that there had been a potential protest of the Saffron, LLC liquor license, however that issue has been resolved so that item was removed from the agenda.

III. APPROVAL OF MINUTES

A. February 13, 2017 Human Resources Committee Meeting Minutes

Hearing no objection, the minutes of the February 13, 2017 Human Resources Committee were approved.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Jensen-Olson Arboretum Advisory Board - Annual Report & Appointments

Jensen-Olson Arboretum Advisory Board Chair Ed Buyarski and Arboretum Manager Merrill Jensen were present to answer any questions following up on the annual report that was contained in the HRC packet. Mr. Buyarski noted that one item not mentioned in the report was that one of their members recently resigned so they have an open seat on the board. They discussed the advertising and application process and HRC members offered suggestions on possible additional ways to advertise for the open seat outside the normal advertising

process.

Ms. White suggested they get the word out at the Mastergardeners' events such as the dahlia presentation coming up the following week.

MOTION by Ms. White to recommend reappointment of Kim Garnero and Nell McConahey to the Jensen-Olson Arboretum Advisory Board for terms expiring January 31, 2020 and continue to advertise for the open seat expiring January 31, 2018.

Hearing no objection, the motion carried by unanimous consent.

2. Parks & Recreation Advisory Committee - Annual Report & Appointments

Parks and Recreation Advisory Committee (PRAC) Chair Chris Mertl gave a brief synopsis of the PRAC's annual report. He said there are nine members on the PRAC with two new members having been appointed last year. He said that he feels PRAC and the Parks and Recreation Department have benefited greatly with Kirk Duncan being in the director's position. Over the past year, PRAC held nine regular meetings and one special meeting on the Fireworks issue. The other issue they spent quite a bit of time on was the initiation of the the Parks and Recreation Master Plan.

Some of the other issues they've work on this past year included:

- Accessible tourism
- Savikko Park now closing at 11p.m.
- Whale Park and the Seawalk updates
- Juneau Park Foundation
- Regulations for ADA motorized mobility devices on Parks & Rec. trails
- Planning and talking about the 1% Sales Tax
- Priority Based Budgeting
- Cope Park Improvements
- Lands Management Plan
- Off Highway Vehicle (OHV) Park
- Parks & Rec. cost recovery fees and charges
- Project Playground ADA improvements

He said their biggest issue moving forward is the master plan which was originally adopted as the Parks and Recreation Comprehensive Plan in 1997 with some minor updates in 2007. It is significantly out of date at this time and they are looking forward to working with Parks and Rec. staff and members of the public in updating this document to address the needs in the next 10-20 years. They are currently in phase two of five as part of the Master Plan effort.

With respect to the big picture stuff, Parks and Recreation has done a good job in unifying its facilities and divisions working together to try to be more efficient. He said they often seem to bear the brunt of revenue cuts when it comes to budget and he wanted to give them kudos for doing more with less. They have been quite successful in terms of marketing and finding efficiencies, even coming up with

some revenue increases such as the 5% increase at Treadwell Ice Arena.

Mr. Gregory asked about a possible program he'd heard about which would offer a potential multi-use pass for Eaglecrest and Treadwell Arena and he was interested in hearing more about that. Mr. Mertl said there has been some discussion about that at the department level and it may be something that comes forward in the future but it has not yet made it that far in the process.

Mr. Jones thanked Mr. Mertl and the PRAC for their work and the annual report. He noted there are three open seats for the PRAC needing to be filled for terms expiring February 28, 2020 and there were four applicants.

MOTION by Mr. Gregory to recommend the reappointment of Josh Anderson and Chris Mertl as well as the appointment of George Schaaf to the Parks and Recreation Advisory Committee to terms expiring February 28, 2020 and asked for unanimous consent. *Hearing no objection, the motion carried.*

3. Personnel Board - Appointments

Ms. McEwen noted that there were no appeals to the Personnel Board during the previous year, and therefore no annual report. There were two Labor representative seats to be filled. The only two applicants were incumbents Cindy Spanyers and Rodney Hesson and the Central Labor Council sent a letter in support of their reappointment.

MOTION by Ms. White to recommend the reappointment of Cindy Spanyers and Rodney Hesson to the Labor representative seats on the Personnel Board to terms expiring January 31, 2020. *Hearing no objection, the motion passed.*

4. Wetlands Review Board - Annual Report

CDD Senior Planner Teri Camery gave a brief overview of the Wetlands Review Board (WRB) annual report. There are no open seats on the WRB this year. They did review approximately six or seven projects this past year. The most of their meetings occurred early in the year when they did an intensive final review of the wetland methodology that supported the Juneau Wetlands Management Plan (JWMP) update and looked at the final draft of the JWMP.

The final summary of the Habitat Mapping Project was the result of a four year federal grant that CDD received. That project ended last year and was fully funded by the federal government without any CBJ funds used at all. She said the outcome of that four year grant were new stream maps, new LIDAR and imagery that they use for a variety of things and the draft JWMP. She said their annual report mentions that they have kept the JWMP in draft form and it is not a priority to finalize it at this point due to a pretty heavy workload in their department at this time and also because the Lands and Engineering/Public Works Departments are already using it in its draft form. The main thing a final version of the form would offer would be policies and regulations if that was the desire of the Planning Commission and the Assembly to develop those.

The report mentions that the draft JWMP primarily addresses CBJ properties and that is why it has been so valuable to CBJ Lands and Engineering/Public Works Departments.

Ms. Camery said they have not been seeing as many projects that need wetland review so there were fewer meetings of the board last year and similarly this year so far.

There being no questions from the committee, Mr. Jones thanked Ms. Camery for the report and the board for its work.

5. Resolution 2792 - A Resolution Dissolving the Fisheries Development Committee and Repealing Resolution 2751.

Chairman Jones noted that this topic had come up at the last HRC meeting and they had requested the Law Department to draft a resolution abolishing or repealing that committee. They have asked the FDC to discuss this with Docks and Harbors to maybe become a special committee under Docks and Harbors. He said that discussion didn't occur as he had hoped it would. He said he has not had a chance to discuss this with FDC Chair Jim Becker.

The HRC packet contained the resolution to repeal the Fisheries Development Committee and his recommendation would be to hold this item until a future HRC meeting. The HRC members agreed that they would like to hold this in committee until the FDC and D&H Board have had a chance to have further dialogue on this issue.

Hearing no objection, this item is remaining before the HRC to be brought up at a future meeting.

B. Other Business

None.

VI. STAFF REPORTS

A. Alaska Statutes - Title 4 Rewrite Project Information

Ms. McEwen explained that the HRC packet contained a couple of documents from Senator Peter Micciche's office related to the rewrite of the state's alcohol statutes, Title 4. At the time of packet prep, the bill that Senator Micciche was going to be introducing in the State Senate had not yet been introduced.

Ms. McEwen has served on a statewide stakeholder group, made up of approximately 70 members, that had been working on Title 4 rewrites since 2012. The statutes and regulations have been quite confusing for a number of years and the last statutory overhaul was done in the 1980s. This rewrite was an attempt to both streamline and clarify the statutory language as well as bring this law into alignment with new business practices and the current era of the global and emerging markets related to things such as internet sales, growlers and microbreweries and other innovations in the alcohol

markets.

In 2016, Senator Micciche sponsored a very abbreviated bill that passed relating to the make up of the Alcohol Beverage Control (ABC) Board and also some changes with respect to minor consuming laws. The major, more comprehensive Title 4 rewrite bill, is going to be introduced in the very near future.

[Clerk's note: The day after this HRC meeting, ABC Staff notified the stakeholders that the bill had been introduced on Friday, March 3.]

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None.

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

There being no further business to come before the HRC, the meeting adjourned at 6:22 p.m.