ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA

June 5, 2017 6:00 PM
Assembly Chambers

I. ROLL CALL

Mr. Jones called the HRC meeting to order at 6:00p.m.

Assemblymembers present: Loren Jones, Beth Weldon, Norton Gregory, Debbie White

Other Assemblymembers present: Jesse Kiehl

Staff present: Deputy Clerk Beth McEwen; Treadwell Arena Manager Lauren Anderson; Municipal Clerk Laurie Sica

II. APPROVAL OF AGENDA

Ms. McEwen noted that red folders had been distributed containing items pertaining to the Juneau Commission on Aging as well as the annual report and an application for the Juneau Human Rights Commission.

III. APPROVAL OF MINUTES

A. April 24, 2017 Assembly Human Resources Committee Minutes

MOTION by Ms. White to approve the minutes of the April 24, 2017 HRC meeting. *Hearing no objection, the minutes were approved.*

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Bidding Review Board - Appointments
   1 seat for a full term beginning immediately and expiring as of May 31, 2020.

There was one open seat on the Bidding Review Board for a term beginning immediately and expiring as of May 31, 2020 and two applicants.

MOTION by Ms. White to recommend the appointment of Edward King to the Bidding Review Board to a term beginning immediately and expiring as of May 31, 2020.

Hearing no objection, the motion carried.

2. Board of Equalization - Appointments

6 seats for various term beginning immediately and expiring as follows:
1 seat - expiring December 31, 2017,
2 seats - expiring December 31, 2018,
3 seats - expiring December 31, 2019.

There were a variety open seats on the Board of Equalization and only one applicant.

MOTION by Ms. Weldon to recommend the reappointment of Paul Nowlin to the Board of Equalization to a term beginning immediately and expiring as of December 31, 2019.

Hearing no objection, the motion carried.

3. Juneau Human Rights Commission - Annual Report & Appointments

2 seats for full terms beginning immediately and expiring May 31, 2020 and 1 seat for an unexpired term beginning immediately and expiring May 31, 2019.
Late additions as of June 2 - Annual Report and application from Haifa Sadighi

Juneau Human Rights Commission Chair Haifa Sadighi was present and provided a follow-up to the commission's annual report that was provided in the red folder.

Ms. Sadighi's testimony highlighted the commission's recent work on the four main focus areas identified in the commission's governing legislation including 1) Developing Educational Information Programs, 2) Promote Harmonious Relationships, 3) Examine Sources of Tension & Discrimination, and 4) Advising the Assembly on Solutions to Problems of Prejudice, Discrimination, etc...

Some of the successes this past year included the educational program teaching middle school students about the Universal Declaration on Human Rights and they hope to continue to expand that program in the coming years. They have collaborated with other community groups including the University of Alaska Southeast and the Juneau People for Peace and Justice on programs this past year. They submitted comments and recommendations advising the Assembly on the local issues such as the Equal Rights Ordinance and the Camping Ordinance changes as well as other political hot topics including the recent Presidential travel ban from certain Middle East countries and Sanctuary Cities designations.

Next year they hope to be more pro-active in mapping out the community events relating to human rights in the community. They would also like to have additional opportunities to collaborate more on topics or research relating to human rights issues and provide that advice the Assembly.

Mr. Jones expressed his appreciation for the amount of work that the commission has put in this year.

There were three open seats on the Juneau Human Rights Commission. Two seats for full terms beginning immediately and expiring as of May 31, 2020 and one seat for a term expiring May 31, 2019. There were three applicants.

MOTION by Mr. Gregory to recommend the reappointments of Haifa Sadighi and Samantha Weinstein to the Juneau Human Rights Commission to terms beginning immediately and expiring as of May 31, 2020 and the appointment of Freddie Olin IV to a term beginning immediately and expiring as of May 31, 2019.

Hearing no objection, the motion carried.

4. Treadwell Arena Advisory Board - Annual Report & Appointments

   3 seats for full terms beginning immediately and expiring May 31, 2020.

Taylor Horne, TAAB Chair gave an overview of the board's annual report.
Mr. Horne highlighted the what the board has been working towards the five areas identified in their governing legislation as follows:

1) Ways to Market Treadwell Arena:
- New programs allowing 3rd grade students to skate for free.
- Increased outreach to UAS
- Many Advertisers are also renting ice time for their own staff and events.

2) Barriers in CBJ Code the could Hinder Marketing Efforts.
- Re: Advertising by businesses that sell alcohol, there is a lack of clarity in CBJ policy regarding who can and cannot advertise. Currently businesses with a primary business model such as bars or alcohol are excluded from being able to advertise.
- Certain events have been able to obtain permits to sell alcohol permit, the board would like to see an alcohol permit application checklist to be able to give out to event organizers to help them know the steps required to obtain an alcohol permit.

3) Establishing Better & Clearer Relationships (with user groups.)
- He said that Lauren Anderson and her staff have done a great job in working with user groups.
- The board recommends possibly staggering the dasher advertising rates to allow for lower rates on those signs facing the skaters and aware from the main public view.
- There has been increased coordination with community groups for events throughout the year such as UAS, AWARE, and others that have helped build exposure and community involvement.

4) Review of the Rink Operational Standards
- This is where they have found what a great job Lauren A. and her staff has been doing. They have a few minor suggestions but overall, it has been done quite well.

5) Review of Ice Scheduling and Allocation of Rink Resources
- The new Season Pass has fostered equality amongst user groups
- The new user group rental process allows a clear and transparent policy and process to follow.
- They have added a new family skate to the schedule as a result of public feedback.

6) Other findings include:

- Light in the Treadwell Arena parking lot had been identified as a safety concern in the past and that will be getting upgraded, most likely during this next year.
- The board has provided input into the CBJ Parks & Rec. Master Plan.

He noted that in the board's initial year, the cost recovery rate was 63% and during this past year, it fell to 61% due to one planned improvement and one unplanned improvement but it would likely have been at 64% had those improvements not occurred.

Mr. Gregory asked about the status of the ice resurfacer.

Treadwell Arena Manager Lauren Anderson came forward to answer questions. She explained that the rink has 2 ice resurfacers. The original one (the Olympia) has been at the rink since it was originally opened. She said they have since received a refurbished Zamboni, however since it was refurbished, they have had some issues with the Zamboni going down. This past year, the Zamboni was not operational for a period and they had to rely on just the Olympia. During that period, there was one instance in which the Olympia also was not operating but that was only for a portion of one day before it was fixed and running again. There were only a few sessions during that time that had to be canceled as a result of not having a working resurfacer.

Additional discussion took place regarding the resurfacer. They are due to acquire a replacement machine in 2020. The price of a new resurfacer is approximately $200,000 and they are hoping they can hold out with their current machines until the replacement in 2020.

Ms. Weldon asked if there was any further consideration on it becoming a year-round ice arena. Ms. Anderson noted that they would love to do that, however it would need some major changes to the budget to provide for that. She did note that the rink used to have a summer camp program that was eliminated 3 years ago. They have implemented some roller skating sessions during summer the no-ice period but the main challenge with that is they do not have the storage space available for roller skates in addition to the ice skates. The roller skating sessions require the public to provide their own skates.

Mr. Jones thanked Mr. Horne and Ms. Anderson for presenting the annual report and extended the thanks of the Assembly to all the board for their work.

There were three open seats on the Treadwell Arena Advisory Board for full terms beginning immediately and expiring as of May 31, 2020 and only one applicant.

MOTION by Ms. White to recommend the reappointment of Jason Soza to the Treadwell Arena Advisory Board to a term beginning immediately and expiring as of May 31, 2020.

Hearing no objection, the motion carried.

5. Utility Advisory Board - Appointments

   3 seats for full terms beginning immediately and expiring May 31, 2020.

There were three open seats on the Utility Advisory Board for full terms beginning immediately and expiring as of May 31, 2020 and two applicants.

MOTION by Ms. Weldon to recommend the reappointments of Grant Ritter and Janet Schempf to the Utility Advisory Board to term beginning immediately and expiring as of May 31, 2020.

Hearing no objection, the motion carried.

6. Status of the Juneau Commission on Aging - HRC Chair Verbal Update

   This will be a verbal report following the June 2, 2017 public discussion. Documents following the June 2 meeting may be distributed to the HRC at the meeting of June 5.

   Red Folder/Additional documents relating to the June 2 meeting.
   - May 10 Public Discussion Meeting Materials
   - Economic Development Plan Excerpts re: Building a Senior Economy

Mr. Jones directed the members to the materials in the red folder and provided a verbal report regarding the recent work relating to the Juneau Commission on Aging (JCOA).

Mr. Jones noted that there are only three remaining members on the JCOA so it no longer has enough members to obtain a quorum for meetings. At his direction, there were two public meetings held with current and former members of the commission as well as himself and Clerk staff to discuss what was and wasn't working and how best to move forward from here.

He explained that the materials provided included a proposed plan to reconstitute the Juneau Commission on Aging that was a result of those public meeting discussions. He noted that the underlined text in the proposed plan are those portions of the text which JCOA members have suggested be changed or removed from the final governing legislation. He said that at this point, he is only providing these documents to the HRC for informational purposed but he would like to have bring the proposed plan back to the HRC on June 26 with a half hour worksession beginning at 5:30p.m. to work on this prior to the regular HRC meeting agenda topics that night. He would also like to invite all the attendees from the previous two meetings to be present during that HRC worksession if the HRC members would agree to that being the process.

All members were in agreement with that proposed schedule.

7. Status of the Fisheries Development Committee - HRC Chair Verbal Update

Mr. Jones noted that in the past, he had been in discussions with Fisheries Development Committee (FDC) Chair Jim Becker about possibly changing the FDC into a subcommittee or task force under the Docks & Harbors Board. They had been waiting for the Docks & Harbors Board to make a decision on this and that has not been forthcoming. Mr. Jones said he discussed this further with Mr. Becker and as as Mr. Becker was concerned, the FDC has finished with its primary work and would be OK with dissolving the committee.

Mr. Jones asked the HRC members if they would be willing to request the Law Department draft a resolution disestablishing the Fisheries Development Committee.

<u>MOTION</u> by Ms. White to request the Law Department draft a resolution disestablishing the Fisheries Development Committee.

Hearing no objection, the motion carried.

8. Status of the Friends of the Flag Committee - HRC Chair Verbal Update

Mr. Jones said that he set up a meeting of some of the Friends of the Flag Committee (FOFC) and the Downtown Business Association (DBA) representatives. He said that he thought they had everything sort of worked out. The DBA thought it would be great to partner with Travel Juneau since Travel Juneau carries liability insurance for 200 volunteers, it probably wouldn't cost any more to add the FOFC. The chair of the DBA and Mr. Jones met with Travel Juneau Executive Director. He said they left that meeting with Travel Juneau agreeing to look into it, check with their insurance provider, see what the issues were and get back to them.

Mr. Jones said the he checked with DBA Chair Jill Ramiel on Friday and she had not yet heard back from Travel Juneau but mentioned that they have a board meeting on Thursday. He said he didn't realize that it would be quite so complicated. He said he doesn't know what Travel Juneau's thought's might be at this point but he wanted to update the HRC members as to where they are at in this process.

B. Other Business

VI. STAFF REPORTS

A. Report & Distribution of June 7 Special HRC meeting packet

Ms. McEwen noted that the Wednesday, June 7 meeting packets for the Full Assembly sitting as the HRC followed by the Special Assembly meeting were distributed to each Assemblymember on their desk at this meeting. She did note that since the packets were printed up, there was one additional application withdrawal from Jim Craig for the Docks & Harbors Board.

She also noted that due to application withdrawals, the first interview is scheduled to begin at 5:15p.m. rather than the originally notices start time of 5p.m.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

There being no further action to come before the committee, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Beth McEwen, Deputy Clerk