ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA

June 26, 2017 5:30 PM
Assembly Chambers
Worksession 5:30-6:00p.m. followed by Regular HRC meeting at 6:00p.m.

I. ROLL CALL

HRC Chair Loren Jones called the meeting to order at 5:30p.m.

Assemblymembers Present: Loren Jones, Debbie White, Beth Weldon, Norton Gregory

Staff present: Deputy Clerk Beth McEwen, CDD Planner I Allison Eddins, Municipal Clerk Laurie Sica

II. APPROVAL OF AGENDA

Ms. McEwen noted there was one application in the red folder from Historic Resources Advisory Committee incumbent Shauna McMahon.

There being no further changes and no objection, the agenda was approved as presented.

III. APPROVAL OF MINUTES

There being no objections and no corrections, the minutes of the June 5, 2017 regular HRC meeting and the June 7, 2017 Special HRC meeting were approved as presented.

A. June 5, 2017 Regular HRC Meeting Minutes

B. June 7, 2017 Special HRC Meeting Minutes

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Worksession re: Juneau Commission on Aging

   The HRC meeting will convene at 5:30p.m. for the purposes of holding a half-hour worksession relating to the proposal to reestablish the Juneau Commission on Aging following the public meetings held in May and June pertaining to status of the commission.

HRC members and outgoing Juneau Commission on Aging (JCOA) Chair Mary Lou

Spartz discussed the Juneau Commission on Aging's recent history of unfortunate events and circumstances that brought the commission to its current state with just two remaining members at the end of June. Ms. Spartz said that although she is stepping down from the commission at the end of June, she expressed her desire to see the commission continue and suggested additional recruitment efforts be made to try to obtain enough members to constitute a quorum. Former JCOA member Marie Darlin was also present and said she had been involved with the commission almost since the time it was started. She stressed the importance of the decennial survey the commission has done over the years as well as her support of reestablishing the commission that would be tasked in working on those areas identified as relating to seniors found in the Juneau Economic Development Plan.

The HRC members were in favor of reestablishing the commission as well as the proposal for increasing the membership to include seats without age restrictions, setting the terms to two-years rather than three, and asking JEDC to work with the commission in a "cluster group" fashion and possibly providing staff support. They had questions about the proposed language identifying the mission of the commission as the mission language in the current resolution was different from the language coming out of the January 2016 JCOA retreat, which in turn was different from the proposal dated June 2, 2017. Mr. Jones explained that the language contained in the June 2 draft proposal was combining the previous work of the commission but was primarily a result of the input received during the May 10 and June 2 public meetings with current and former JCOA members as well as public individuals.

Since there was consensus from the HRC to reestablish the commission, Mr. Jones asked members to send any other suggested language changes to the Clerk's office by July 12. The goal is to bring a draft resolution back to the committee at its July 31 meeting. They also gave instruction to Ms. McEwen to begin to advertise for various open seats on the board in the hopes of getting applications in as soon as possible.

2. Historic Resources Advisory Committee - Annual Report and Appointments

Historic Resources Advisory Committee (HRAC) Chair Zane Jones provided an overview of the HRAC's annual report. He applauded the hard work and support the committee receives from staff members Allison Eddins and Laura Boyce. He gave an overview of the members and their affiliations as well as highlighting the recent work of the committee with respect to the Historic District guidelines. Ms. Eddins provided statistics and information relating to the Juneau-Douglas City Museum.

Assembly Human Resources Committee members and Chair Loren Jones discussed with Mr. Z. Jones and Ms. Eddins the status of Preservation Plan. The (Assembly serving as the) Historic Commission was set up to meet the qualifications as a Certified Local Government (CLG). The adoption of a Preservation Plan is one of the requirements to be a CLG and the current plan has been in "Draft" form since 1997 and never formally adopted by the Assembly.

Mr. L. Jones discussed his trip back to Pennsylvania for the Main Street U.S.A. conference and that Juneau was not listed on the State Historical Register. He asked as to how much funding CBJ receives and how that money gets used. Ms. Eddins explained that the committee is currently working on getting a Preservation Plan adopted and the Certified Local Government (CLG) funds have been funding Phase 1 and Phase 2 of the Preservation Plan. She said that the current grant funds end in September 2018 and they hope to have a Preservation Plan adopted around that time so they would continue to receive future funding.

The HRC members then discussed the benefits of being a Certified Local Government and Mr. L. Jones gave additional details about the benefits that come from the federal government through the state government to local governments by way of revenues from offshore oil leases. He also explained that if the national budget exceeds $75 million, then the state has to disburse 50% of those offshore oil leasing revenues.

HRC Chair Loren Jones thanked the HRAC members and staff for their work and providing the annual report. He noted that there are three open seats on the Historic Resources Advisory Committee for terms beginning July 1, 2017 and expiring June 30, 2020 and two applicants Anastasia Tarmann and Shauna McMahon.

MOTION by Ms. Weldon to forward the names of Anastasia Tarmann and Shauna McMahon for appointment to the Historic Resources Advisory Committee to terms beginning July 1, 2017 and expiring June 30, 2020. *Hearing no objection, the motion carried.*

3. Juneau Commission on Sustainability (JCOS) - Annual Report and Appointments

JCOS Vice-Chair, Steve Benkhe, mentioned that the commission Chair, Duff Mitchell, was unavailable so Mr. Benhke was present to provide an overview of the commission's annual report and answer any questions from the HRC.

Mr. Behnke explained that the commission has had a full slate of members over the past year and the bulk of its work was on the Energy Plan which they anticipate bringing forward to the Assembly in August. He highlighted the Sustainability Session public outreach meetings they've held on a variety of topics relating to the Energy Plan and how those have been helpful to the commission in acquiring public feedback as well as being a venue for outreach and public education. He thanked the City Manager for helping facilitate a number of those sessions.

Mr. Behnke answered HRC members' questions relating to food security, and possible zoning changes being recommended relating to people wanting to increase the types and quantities of livestock, locally sourced foods including a hydroponics project coming soon to the Planning Commission. Mr. Jones thanked Mr. Behnke for the report and said that if they needed any help in getting on the Assembly COW agenda, he would help facilitate that as he is eagerly looking forward to reviewing the Energy Plan at the COW.

Mr. Jones noted that there are three open seats on the JCOS and only two applicants, Edward King and Chris Prussing. He noted that Mr. Edward King was recently appointed to the Bidding Review Board and that Chris Prussing is currently serving on the Parks and Recreation Advisory Committee. He noted that the Bidding Review Board (BRB) rarely meets so the time commitment on the BRB shouldn't be a time conflict but that Ms. Prussing was appointed to the PRAC approximately six months ago and that does require a large time commitment so the committee may wish to take that into account when considering appointments.

MOTION by Mr. Gregory to recommend the appointments of Edward King and Chris Prussing to the Juneau Commission on Sustainability for terms beginning July 1, 2017 and expiring June 30, 2020.

Mr. Jones said he would object to the appointment of Chris Prussing due to the time constraints mentioned above. Mr. Gregory said he felt it should be up to Ms. Prussing to determine if she has the time to serve on both boards.

Mr. Jones said they would split the question. He asked if any members had any objection to the appointment of Edward King to the term July 1, 2017 through June 30, 2020. Hearing no objection the motion carried.

Mr. Jones asked for a roll call vote on the question of Ms. Prussing's appointment to the Juneau Commission on Sustainability.

Aye: N. Gregory, B. Weldon
Nay: D. White, L. Jones
Motion failed.

4. Local Emergency Planning Committee - Nomination

Mr. Loren Jones noted that this committee meets the second week of each month that is set up under state and federal rules and consists of members meeting various criteria to serve on either a primary and alternate member seat.

Seat #10 is for a member meeting the criteria for a Hazardous Materials Transporter and the current alternate for that seat, Joel Curtis, is willing to move into the primary seat and applicant Paul Khera is applying to serve in Seat 10A as the alternate Haz/Mat Transporter.

Mr. Gregory asked and Mr. Jones answered as to the criteria required to fit some of the various seats on the LEPC and some more detail about those seats currently vacant. Mr. Jones has served as the Assembly liaison to the LEPC for the past two years.

MOTION by Ms. White to forward the nominations of Joel Curtis to Seat 10 (Primary) and Paul Khera to Seat 10A (Alternate) on the LEPC for terms expiring December 31, 2017 plus the full three-year term expiring December 31, 2020. *Hearing no objection, the motion carried.*

5. Treadwell Arena Advisory Board - Appointment

Mr. Jones noted that at the last HRC meeting, the committee made appointment recommendations for the Treadwell Arena Advisory Board (TAAB). He also noted that this meeting packet now includes an application from incumbent Bret Connell which we did not have during the previous HRC meeting.

MOTION by Mr. Gregory to recommend the reappointment of Bret Connell to a term on the Treadwell Arena Advisory Board beginning immediately and expiring May 31, 2020. *Hearing no objection, the motion carried.*

B. Other Business

VI. STAFF REPORTS

Ms. McEwen requested HRC members spread the words and try to recruit members for the various board and commission vacancies.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

There being no further business, Mr. Jones adjourned the meeting at 6:35 p.m.

Respectfully submitted,

Beth McEwen, Deputy Clerk