

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

June 26, 2017 5:30 PM

Assembly Chambers

Worksession 5:30-6:00p.m. followed by Regular HRC meeting at 6:00p.m.

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

A. June 5, 2017 Regular HRC Meeting Minutes

B. June 7, 2017 Special HRC Meeting Minutes

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Worksession re: Juneau Commission on Aging

The HRC meeting will convene at 5:30p.m. for the purposes of holding a half-hour worksession relating to the proposal to reestablish the Juneau Commission on Aging following the public meetings held in May and June pertaining to status of the commission.

2. Historic Resources Advisory Committee - Annual Report and Appointments

3. Juneau Commission on Sustainability (JCOS) - Annual Report and Appointments

4. Local Emergency Planning Committee - Nomination

5. Treadwell Arena Advisory Board - Appointment

B. Other Business

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

June 5, 2017 6:00 PM
Assembly Chambers

I. ROLL CALL

Mr. Jones called the HRC meeting to order at 6:00p.m.

Assemblymembers present: Loren Jones, Beth Weldon, Norton Gregory, Debbie White

Other Assemblymembers present: Jesse Kiehl

Staff present: Deputy Clerk Beth McEwen; Treadwell Arena Manager Lauren Anderson; Municipal Clerk Laurie Sica

II. APPROVAL OF AGENDA

Ms. McEwen noted that red folders had been distributed containing items pertaining to the Juneau Commission on Aging as well as the annual report and an application for the Juneau Human Rights Commission.

III. APPROVAL OF MINUTES

A. April 24, 2017 Assembly Human Resources Committee Minutes

MOTION by Ms. White to approve the minutes of the April 24, 2017 HRC meeting.
Hearing no objection, the minutes were approved.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Bidding Review Board - Appointments

1 seat for a full term beginning immediately and expiring as of May 31, 2020.

There was one open seat on the Bidding Review Board for a term beginning immediately and expiring as of May 31, 2020 and two applicants.

MOTION by Ms. White to recommend the appointment of Edward King to the Bidding Review Board to a term beginning immediately and expiring as of May 31, 2020.

Hearing no objection, the motion carried.

2. Board of Equalization - Appointments

6 seats for various term beginning immediately and expiring as follows:

- 1 seat - expiring December 31, 2017,
- 2 seats - expiring December 31, 2018,
- 3 seats - expiring December 31, 2019.

There were a variety open seats on the Board of Equalization and only one applicant.

MOTION by Ms. Weldon to recommend the reappointment of Paul Nowlin to the Board of Equalization to a term beginning immediately and expiring as of December 31, 2019.

Hearing no objection, the motion carried.

3. Juneau Human Rights Commission - Annual Report & Appointments

2 seats for full terms beginning immediately and expiring May 31, 2020 and 1 seat for an unexpired term beginning immediately and expiring May 31, 2019.

Late additions as of June 2 - Annual Report and application from Haifa Sadighi

Juneau Human Rights Commission Chair Haifa Sadighi was present and provided a follow-up to the commission's annual report that was provided in the red folder.

Ms. Sadighi's testimony highlighted the commission's recent work on the four main focus areas identified in the commission's governing legislation including 1) Developing Educational Information Programs, 2) Promote Harmonious Relationships, 3) Examine Sources of Tension & Discrimination, and 4) Advising the Assembly on Solutions to Problems of Prejudice, Discrimination, etc...

Some of the successes this past year included the educational program teaching middle school students about the Universal Declaration on Human Rights and they hope to continue to expand that program in the coming years. They have collaborated with other community groups including the University of Alaska Southeast and the Juneau People for Peace and Justice on programs this past year. They submitted comments and recommendations advising the Assembly on the local issues such as the Equal Rights Ordinance and the Camping Ordinance changes as well as other political hot topics including the recent Presidential travel ban from certain Middle East countries and Sanctuary Cities designations.

Next year they hope to be more pro-active in mapping out the community events relating to human rights in the community. They would also like to have additional opportunities to collaborate more on topics or research relating to human rights issues and provide that advice the Assembly.

Mr. Jones expressed his appreciation for the amount of work that the commission has put in this year.

There were three open seats on the Juneau Human Rights Commission. Two seats for full terms beginning immediately and expiring as of May 31, 2020 and one seat for a term expiring May 31, 2019. There were three applicants.

MOTION by Mr. Gregory to recommend the reappointments of Haifa Sadighi and Samantha Weinstein to the Juneau Human Rights Commission to terms beginning immediately and expiring as of May 31, 2020 and the appointment of Freddie Olin IV to a term beginning immediately and expiring as of May 31, 2019.

Hearing no objection, the motion carried.

4. Treadwell Arena Advisory Board - Annual Report & Appointments

3 seats for full terms beginning immediately and expiring May 31, 2020.

Taylor Horne, TAAB Chair gave an overview of the board's annual report. Mr. Horne highlighted the what the board has been working towards the five areas identified in their governing legislation as follows:

1) Ways to Market Treadwell Arena:

- New programs allowing 3rd grade students to skate for free.
- Increased outreach to UAS
- Many Advertisers are also renting ice time for their own staff and events.

2) Barriers in CBJ Code the could Hinder Marketing Efforts.

- Re: Advertising by businesses that sell alcohol, there is a lack of clarity in CBJ policy regarding who can and cannot advertise. Currently businesses with a primary business model such as bars or alcohol are excluded from being able to advertise.
- Certain events have been able to obtain permits to sell alcohol permit, the board would like to see an alcohol permit application checklist to be able to give out to event organizers to help them know the steps required to obtain an alcohol permit.

3) Establishing Better & Clearer Relationships (with user groups.)

- He said that Lauren Anderson and her staff have done a great job in working with user groups.
- The board recommends possibly staggering the dasher advertising rates to allow for lower rates on those signs facing the skaters and aware from the main public view.
- There has been increased coordination with community groups for events throughout the year such as UAS, AWARE, and others that have helped build exposure and community involvement.

4) Review of the Rink Operational Standards

- This is where they have found what a great job Lauren A. and her staff has been doing. They have a few minor suggestions but overall, it has been done quite well.

5) Review of Ice Scheduling and Allocation of Rink Resources

- The new Season Pass has fostered equality amongst user groups
- The new user group rental process allows a clear and transparent policy and process to follow.
- They have added a new family skate to the schedule as a result of public feedback.

6) Other findings include:

- Light in the Treadwell Arena parking lot had been identified as a safety concern in the past and that will be getting upgraded, most likely during this next year.
- The board has provided input into the CBJ Parks & Rec. Master Plan.

He noted that in the board's initial year, the cost recovery rate was 63% and during this past year, it fell to 61% due to one planned improvement and one unplanned improvement but it would likely have been at 64% had those improvements not occurred.

Mr. Gregory asked about the status of the ice resurfacer.

Treadwell Arena Manager Lauren Anderson came forward to answer questions. She explained that the rink has 2 ice resurfacers. The original one (the Olympia) has been at the rink since it was originally opened. She said they have since received a refurbished Zamboni, however since it was refurbished, they have had some issues with the Zamboni going down. This past year, the Zamboni was not operational for a period and they had to rely on just the Olympia. During that period, there was one instance in which the Olympia also was not operating but that was only for a portion of one day before it was fixed and running again. There were only a few sessions during that time that had to be canceled as a result of not having a working resurfacer.

Additional discussion took place regarding the resurfacer. They are due to acquire a replacement machine in 2020. The price of a new resurfacer is approximately \$200,000 and they are hoping they can hold out with their current machines until the replacement in 2020.

Ms. Weldon asked if there was any further consideration on it becoming a year-round ice arena. Ms. Anderson noted that they would love to do that, however it would need some major changes to the budget to provide for that. She did note that the rink used to have a summer camp program that was eliminated 3 years ago. They have implemented some roller skating sessions during summer the no-ice period but the main challenge with that is they do not have the storage space available for roller skates in addition to the ice skates. The roller skating sessions require the public to provide their own skates.

Mr. Jones thanked Mr. Horne and Ms. Anderson for presenting the annual report and extended the thanks of the Assembly to all the board for their work.

There were three open seats on the Treadwell Arena Advisory Board for full terms beginning immediately and expiring as of May 31, 2020 and only one applicant.

MOTION by Ms. White to recommend the reappointment of Jason Soza to the Treadwell Arena Advisory Board to a term beginning immediately and expiring as of May 31, 2020.

Hearing no objection, the motion carried.

5. Utility Advisory Board - Appointments

3 seats for full terms beginning immediately and expiring May 31, 2020.

There were three open seats on the Utility Advisory Board for full terms beginning

immediately and expiring as of May 31, 2020 and two applicants.

MOTION by Ms. Weldon to recommend the reappointments of Grant Ritter and Janet Schempf to the Utility Advisory Board to term beginning immediately and expiring as of May 31, 2020.

Hearing no objection, the motion carried.

6. Status of the Juneau Commission on Aging - HRC Chair Verbal Update

This will be a verbal report following the June 2, 2017 public discussion.

Documents following the June 2 meeting may be distributed to the HRC at the meeting of June 5.

Red Folder/Additional documents relating to the June 2 meeting.

- May 10 Public Discussion Meeting Materials
- Economic Development Plan Excerpts re: Building a Senior Economy

Mr. Jones directed the members to the materials in the red folder and provided a verbal report regarding the recent work relating to the Juneau Commission on Aging (JCOA).

Mr. Jones noted that there are only three remaining members on the JCOA so it no longer has enough members to obtain a quorum for meetings. At his direction, there were two public meetings held with current and former members of the commission as well as himself and Clerk staff to discuss what was and wasn't working and how best to move forward from here.

He explained that the materials provided included a proposed plan to reconstitute the Juneau Commission on Aging that was a result of those public meeting discussions. He noted that the underlined text in the proposed plan are those portions of the text which JCOA members have suggested be changed or removed from the final governing legislation. He said that at this point, he is only providing these documents to the HRC for informational purposes but he would like to have bring the proposed plan back to the HRC on June 26 with a half hour worksession beginning at 5:30p.m. to work on this prior to the regular HRC meeting agenda topics that night. He would also like to invite all the attendees from the previous two meetings to be present during that HRC worksession if the HRC members would agree to that being the process.

All members were in agreement with that proposed schedule.

7. Status of the Fisheries Development Committee - HRC Chair Verbal Update

Mr. Jones noted that in the past, he had been in discussions with Fisheries Development Committee (FDC) Chair Jim Becker about possibly changing the FDC into a subcommittee or task force under the Docks & Harbors Board. They had been waiting for the Docks & Harbors Board to make a decision on this and that has not been forthcoming. Mr. Jones said he discussed this further with Mr. Becker and as Mr. Becker was concerned, the FDC has finished with its primary work and would be OK with dissolving the committee.

Mr. Jones asked the HRC members if they would be willing to request the Law Department draft a resolution disestablishing the Fisheries Development Committee.

MOTION by Ms. White to request the Law Department draft a resolution disestablishing the Fisheries Development Committee.

Hearing no objection, the motion carried.

8. Status of the Friends of the Flag Committee - HRC Chair Verbal Update

Mr. Jones said that he set up a meeting of some of the Friends of the Flag Committee (FOFC) and the Downtown Business Association (DBA) representatives. He said that he thought they had everything sort of worked out. The DBA thought it would be great to partner with Travel Juneau since Travel Juneau carries liability insurance for 200 volunteers, it probably wouldn't cost any more to add the FOFC. The chair of the DBA and Mr. Jones met with Travel Juneau Executive Director. He said they left that meeting with Travel Juneau agreeing to look into it, check with their insurance provider, see what the issues were and get back to them.

Mr. Jones said the he checked with DBA Chair Jill Ramiel on Friday and she had not yet heard back from Travel Juneau but mentioned that they have a board meeting on Thursday. He said he didn't realize that it would be quite so complicated. He said he doesn't know what Travel Juneau's thought's might be at this point but he wanted to update the HRC members as to where they are at in this process.

B. Other Business

VI. STAFF REPORTS

A. Report & Distribution of June 7 Special HRC meeting packet

Ms. McEwen noted that the Wednesday, June 7 meeting packets for the Full Assembly sitting as the HRC followed by the Special Assembly meeting were distributed to each Assemblymember on their desk at this meeting. She did note that since the packets were printed up, there was one additional application withdrawal from Jim Craig for the Docks & Harbors Board.

She also noted that due to application withdrawals, the first interview is scheduled to begin at 5:15p.m. rather than the originally notices start time of 5p.m.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

There being no further action to come before the committee, the meeting was adjourned at 6:35p.m.

SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

June 7, 2017 5:15 PM

Full Assembly sitting as the Human Resources Committee
City Hall Conference Room #224; Immediately followed by a Special Assembly
meeting for Board Appointments.

I. ROLL CALL

HRC Chair Loren Jones called the meeting to order at 5:10p.m.

Assemblymembers present: Loren Jones, Mayor Ken Koelsch, Deputy Mayor Jerry Nankervis, Beth Weldon, Mary Becker, Debbie White, Norton Gregory, Jesse Kiehl, Maria Gladziszewski

Staff Present: Deputy Clerk Beth McEwen

II. APPROVAL OF AGENDA

It was noted that Jim Craig had withdrawn his application for the Docks & Harbors Board and there were two applicants who were unavailable to interview: Sean Goertzen for the Eaglecrest Board and Pat Watt for the Aquatics Board.

III. AGENDA TOPICS

A. Board Matters

1. Applicant Interview Schedule

2. Eaglecrest Ski Area Board - Applicant Interviews

Eaglecrest Board has 2 seats for full terms beginning July 1, 2017 and expiring June 30, 2020.

The HRC interviewed Eaglecrest applicants: Callahan Dillon, Bruce Garrison (incumbent), Jim Thompson, Craig Brown, Barbara Murray, Dave Hanna, Donna Pierce, Elizabeth "Liz" Smith, and Peter Stein. As Mr. Jones noted previously, Sean Goertzen's application was also in the packet for consideration even though he was not available for an interview.

After the conclusion of the executive session at the end of the meeting, the following motion was made regarding appointments:

MOTION by Mr. Kiehl to recommend the Assembly reappoint Bruce Garrison and to appoint Dave Hanna to terms on the Eaglecrest Board beginning July 1, 2017 and expiring June 30, 2020. *Hearing no objection, the motion carried.*

3. Aquatics Board - Applicant Interviews

Aquatics Board has 2 seats for full terms beginning July 1, 2017 and expiring upon

the board's sunset date, currently set at May 28, 2018, or at the end of a full three-year term ending June 30, 2020 if the sunset date is extended or removed.

The HRC interviewed Aquatics applicants: Elizabeth "Liz" Smith, and Max Mertz. As Mr. Jones noted previously, Pat Watt's application was also in the packet for consideration even though she was unavailable to interview.

After the conclusion of the executive session at the end of the meeting, the following motion was made regarding appointments:

MOTION by Mr. Kiehl to recommend the Assembly reappoint Max Mertz and Pat Watt to terms on the Aquatics Board beginning July 1, 2017 and expiring June 30, 2020 unless the board sunsets earlier. *Hearing no objection, the motion carried.*

4. Docks & Harbors Board - Applicant Interviews

The Docks & Harbors Board has 3 seats open for full terms beginning July 1, 2017 and expiring June 30, 2020.

The HRC interviewed Docks and Harbors Board applicants: Don Etheridge, Bob Wostmann, Dennis Young, E. Budd Simpson, and Mark Ridgway.

After the conclusion of the executive session at the end of the meeting, the following motion was made regarding appointments:

MOTION by Mr. Kiehl to recommend the Assembly forward the names of E. Budd Simpson, Don Etheridge, and Mark Ridgway to terms on the Docks & Harbors Board beginning July 1, 2017 and expiring June 30, 2020. *Hearing no objection, the motion carried.*

B. Other Business

Ms. McEwen advised members of a time change for the beginning of the June 26 HRC meeting to 5:30p.m. instead of the usual 6p.m. start time.

IV. EXECUTIVE SESSION

A. Executive Session - Committee Deliberation

The Committee may enter into executive session to deliberate either at the end of the meeting and/or may choose to hold deliberations during any break times if/when available.

MOTION by Mr. Kiehl to go into Executive Session for the purposes of deliberation that may tend to prejudice the reputation or character of any persons. *There being no public comment and hearing no objection, the committee adjourned into executive session at 8:20p.m.*

The committee returned from Executive Session at 8:47p.m.

V. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 8:49p.m.



OFFICE OF THE MUNICIPAL CLERK

155 S. Seward St., Room 202

Phone: (907)586-5278 Fax: (907)586-4552

Email: City.Clerk@juneau.org

MEMORANDUM

DATE: June 23, 2017

TO: Assembly Human Resources Committee

FROM: Beth McEwen, Deputy Clerk

RE: Worksession re: Juneau Commission on Aging (JCOA)

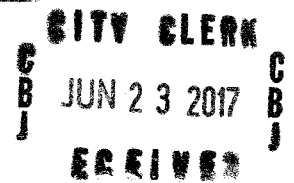
Juneau Commission on Aging Chair Mary Lou Spartz just dropped off the 2016 JCOA Annual Report which is attached to this packet as are the following documents:

- June 2, 2017 Draft Proposal for reconstituting the Juneau Commission on Aging
- June 2, 2017 Public Meeting Agenda
- May 10, 2017 Public Meeting Notes
- May 26, 2017 Draft proposed Plan to reconstitute the JCOA
- Resolution 2279
- Juneau Commission on Aging 2015-2016 Annual Report (June 8, 2016)
- Juneau Commission on Aging 2016-2017 Planning Report (Jan. 11, 2016)
- Suggested Changes from former JCOA Member Pat Watt (July 1, 2015)
- JCOA Letter to Mayor Sanford requesting Assembly Liaison (Sept. 10, 2015)

One topic that was not discussed in our earlier conversations that you may wish to discuss during the HRC worksession is that of a sunset date if you do end up recommending that the JCOA be reconstituted. When I discussed this via email with Mr. Jones, he suggested a three-year sunset date also be included similar to other governing legislation for some of our other boards/commissions.

Possible language if we can't fill a new board could be similar to the following...

Sunset Date: Unless otherwise directed by the Assembly, if the Assembly is unable to appoint a qualified slate of applicants to serve on the _____ board (or other name of the new commission) by _____ (December 31, 2017 or some sooner date), then the ____ board will sunset as of that date.



Juneau Commission on Aging Annual Report
2016 -2017

Membership:

MaryAnn VandeCastle, Chair
Brynn Keith, Vice Chair
Pat Wyatt, Sec.
Mary Lou Spartz
Eileen Hosey
Ric Iannolino
Carol Trebian

This has been a challenging and turbulent year for the Commission. In August, 2016, new member Christine Blackgoat agreed to chair the Commission as MaryAnn VandeCastle wished to step down and Eileen Hosey became Secretary because Pat Wyatt had finished her term on the Commission and did not wish to continue. Mary Lou Spartz became Vice Chair as Brynn Keith was not able to attend due to ongoing health reasons. Christine chaired the September meeting in the downtown Juneau Public Library. In October Christine was the victim of a hit-and-run accident and in November she died of problems relating to that incident.

By November and December no new members had been appointed. We still had enough members to meet even when Carol Trebian was absent for health reasons as MaryAnn VandeCastle joined us on the telephone. As the year came to a close we continued to move forward on our goals regardless of our numbers being down. These goals, established at our January, 2016, all-day retreat led by Leonora Florendo, listed five top goals which are contained in a summary of the retreat and presented at a public meeting on May 10, 2017.

In January, 2017, MaryAnn returned and agreed to be temporary chair. However, during the following months it became impossible to meet due to the resignation of Brynn Keith and MaryAnn VandeCastle. By April Loren Jones, Assembly member assigned to coordinating between the Commission and the Assembly, decided to call a meeting of those interested in considering what to do about the Juneau Commission on Aging. That meeting on May 26, 2017 brought together a

variety of individuals and ^apast commissioners to talk about the future of the Commission. A second meeting was scheduled for June 5th.

At that meeting Loren Jones presented a plan to reconstitute the Commission. A copy of that is attached. Minutes of both meetings are available through the City Clerk's office. At this time, to the knowledge of the members of the Commission, no recruitment had occurred for the vacant slots. With the resignation of Ric Iannolino, those remaining were Eileen Hosey, Mary Lou Spartz and Carol Trebian. As the year comes an end so does my term of service so, basically, only two members will continue into 2017 – 2018.

Suggestions have been made as to the future of the Commission including discontinuing to have a Commission on Aging. One reason given was that senior citizens may not have issues that need to be brought to the Assembly. That is not true. These are uncertain times for all citizens but especially for Seniors. There is much that can and should be accomplished. The McDowell Group in 2013 presented a comprehensive and positive report on the future of growing old in Juneau. One recommendation under the heading of Leadership was to provide the Commission on Aging with "strong leadership and funding support from the Assembly".

The future belongs to all of us and that includes the elderly. It has been said that a civilization is judged by how it cares for its young and its old. The same thing applies to communities.

Submitted by: Mary Lou Spartz
Temp. Chair
Juneau Commission on Aging
June, 23, 2017



Proposed Plan to Reconstitute Juneau Commission on Aging (6/2/2017 DRAFT)

Needs to be addressed:

- Clear purpose
- Expanded membership
- Work plan
- Staff assistance

Mission/Purpose:

The Juneau Commission on Aging is established to promote the quality of life of seniors in Juneau [by fostering a network of community partnerships] and advising the Assembly on opportunities and challenges regarding issues relating to aging in Juneau.

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Membership:

The committee shall consist of nine members appointed by the Assembly. Members shall be appointed for a term of **two** years. The assembly shall invite applications for membership from a diverse population of people. [with knowledge of issues relating to aging and with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau.]

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9 members shall include: [Most liked going to 9 members, there was some concern re: quorum]

- 5 public members over the age of 65
- 4 public members (no age restriction)

Powers & Duties (Work Plan):

- Promote senior citizen participation in the planning, development, [operation, and maintenance of facilities,] services and programs designed to principally serve senior citizens.
- [Build a coalition among established groups and] Support programs working to address the needs of seniors. Assess and/or identify gaps in the senior service delivery system. Share information within the coalition and report findings to the Assembly. (Suggestion: Hold quarterly meetings of the coalition).
- Act to support the Assembly's Economic Plan as it relates to the senior economy.
- *Collect and promote* facts and statistics, and make studies of conditions and problems pertaining to the employment, health, financial security, social welfare, and other factors that bear upon the well-being of older Juneauites. Act as plan manager and facilitator of the Juneau Senior Needs Survey (published decennially).
- Coordinate event(s) in May highlighting Older Americans Month.

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⇒ Last three bullets above, there was a concern expressed that this was micromanaging the JCOA but we discussed that this is what the Assembly would like to see a commission they are appointing tasked with doing.

Staff Assistance:

Juneau Economic Development Council (using a variation of the “Cluster Group” in economic planning)

Budget:

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DRAFT

PUBLIC MEETING

Discussion re: the future of the Juneau Commission on Aging

***Friday, June 2, 2017, 3:00pm
City Hall Conference Room #224***

Facilitated by Assembly Human Resources Committee Chair Loren Jones
and Municipal Clerk Staff Laurie Sica and Beth McEwen.

Agenda Topics

- I. Call to Order – Loren Jones
- II. Welcome & Introductions
- III. Continued Discussion on the Juneau Commission on Aging
 - A. Review of Notes from the May 10, 2017 Meeting
 - B. May 26, 2017 Draft Proposed Plan to Reconstitute JCOA
- IV. Next Steps
- V. Adjournment

Resource Materials attached:

- May 10, 2017 Notes from previous public discussion on the status of JCOA
- May 26, 2017 Draft Proposed Plan to Reconstitute the JCOA
- Resolution 2279: *A Resolution Changing the Age Requirement for Service on the Commission on Aging, Making Other Minor Changes to the Commission's Charge, and Repealing Resolution Serial No. 1121am.*
- Juneau Commission on Aging 2015-2016 Annual Report, June 8, 2016
- Juneau Commission on Aging 2016-2017 Planning Report, January 11, 2016
- July 1, 2015 Suggested Changes Draft from Former JCOA member Pat Watt
- Sept. 10, 2015 JCOA Letter to Mayor Sanford requesting Assembly Liaison

May 10, 2017, 1:30p.m. City Hall Conf. Room #237
Public Meeting re: Juneau Commission on Aging (JCOA)

Facilitated by Loren Jones, Assembly Human Resources Committee Chair

JCOA Members and former members Eileen Hosey, Mary Lou Spartz, MaryAnn VandeCastle, Marie Darlin, Ric Iannolino

Also present: Municipal Clerk Laurie Sica, Deputy Clerk Beth McEwen, Alaska Commission on Aging (ACOA) Executive Director Denise Daniello

Key Topics of Discussion/Take aways:

- There is a growing senior population in Juneau that will continue to grow into the future.
 - Currently there are almost as many seniors as school kids in Juneau.
- The Assembly has tasked the JCOA with working on some of the initiatives from the Juneau Economic Development Plan “Initiative: Build the Senior Economy” but they have not had enough members for a quorum to tackle these topics.
- JCOA has focused on other local senior needs such as the SMART 911 service but feels they need staff support and/or funding opportunities to see this and other programs implemented.
- JCOA has conducted senior needs surveys on a 10-year cycle (1989, 1998, & 2010)
 - Will need to decide if a 2020 survey will be conducted.
 - If so, how and by whom and what support will be provided?
- The format and membership of the commission:
 - Expand the membership?
 - Remove some of the age requirements and/or create new seats that do not require a minimum of 55 years or 65 year age limit.
 - Open membership up to caregivers and/or past caregivers who understand the challenges of senior related issues.
 - Include liaisons from agencies currently working with or on behalf of seniors.
 - Make sure the commission includes diversity as it once did: i.e. representatives from the Alaska Native community, Filipino Community, Hispanic, etc...
 - Possibly recreate the commission’s structure such that it is focuses on one main event each year, possibly an Older Alaskan’s Month (May) event and have ad hoc committees working on all other topics for short periods of time.
 - It was acknowledged that due to health concerns and/or travel patterns, many seniors are away from the community for long periods of time and unable to make a three year commitment to attending monthly meetings every month for three years but that they may be available or willing to serve for shorter periods of time on one or two focused topics in an ad hoc manner.
 - Another piece of the puzzle relates to the two main generations of seniors, the “Mature Generation” and the upcoming “Baby Boomers.” How they relate and interact very differently from each other can be both an opportunity for diversity and a challenge for structure i.e.: meeting formats/time and communications.

Loren Jones said he would meet with Clerk staff and come back with some possible recommendations prior to a follow-up meeting to be held on Friday, June 2 at 3pm in the City Hall Conf. Rm. 224

PUBLIC MEETING

Discussion re: the future of the Juneau Commission on Aging

Wednesday, May 10, 2017, 1:30pm

City Hall Conference Room #237

Facilitated by Assembly Human Resources Committee Chair Loren Jones
and Municipal Clerk Staff Laurie Sica and Beth McEwen.

Agenda Topics

- I. Call to Order – Loren Jones
- II. Welcome & Introductions
- III. Discussion on the Juneau Commission on Aging
 - A. Current status
 - B. Options for the future
- IV. Next Steps
- V. Adjournment

Resource Materials attached:

- Resolution 2279: *A Resolution Changing the Age Requirement for Service on the Commission on Aging, Making Other Minor Changes to the Commission's Charge, and Repealing Resolution Serial No. 1121am.*
- Juneau Commission on Aging 2015-2016 Annual Report, June 8, 2016
- Juneau Commission on Aging 2016-2017 Planning Report, January 11, 2016
- July 1, 2015 Suggested Changes Draft from Former JCOA member Pat Watt
- Sept. 10, 2015 JCOA Letter to Mayor Sanford requesting Assembly Liaison

Presented by: The Manager
Introduced: 05/09/2005
Drafted by: J.W. Hartle

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2279

A Resolution Changing the Age Requirement for Service on the Commission on Aging, Making Other Minor Changes to the Commission's Charge, and Repealing Resolution Serial No. 1121am.

WHEREAS, the Commission on Aging serves as an effective forum for addressing issues relating to aging in Juneau; and

WHEREAS, the Commission on Aging has requested a change in the age requirements for membership on the Commission, and other minor changes to its charge.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. That there is established the Juneau Commission on Aging which shall consist of seven members who shall be appointed by the Assembly for three year staggered terms beginning on June 1, except those first appointed shall be for terms of one, two, and three years as designated by the Assembly. At least four members shall be 65 years of age and three may be 55 years of age or older.

Section 2. That the powers and duties of the Juneau Commission on Aging may include but not necessarily be limited to the following:

- (a) To promote programs which benefit and/or enhance health, safety, and welfare of senior citizens.
- (b) To promote maximum senior citizen participation in planning, development, operation and maintenance of facilities, services and programs designed to serve senior citizens principally.

- (c) To serve as a focal point for coordination of senior citizen functions among the several committees, subcommittees, task groups, city manager, and the Assembly of the City and Borough of Juneau.
- (d) To review and make recommendations upon plans, programs, budgets, staff, property and support facilities, management functions, contractual relationships affecting the senior citizens of Juneau and report findings directly to the Assembly.
- (e) To formulate and recommend to the Assembly a comprehensive areawide plan that identifies the concerns and needs of older Juneauites.
- (f) To collect facts and statistics, and make studies of conditions and problems pertaining to the employment, health, financial security, social welfare, and other concerns that bear upon the well-being of older Juneauites.
- (g) To make recommendations to the Assembly on establishment of special committees and/or task groups to meet both official and voluntary needs for coordination of functions with the Juneau Senior Center; Valley Senior Center; Alaska Housing Finance Corporation (AHFC); Alaska Commission on Aging (ACOA); Alaska Department of Commerce, Community and Economic Development; Alaska Department of Health and Social Services, Division of Senior and Disability Services; AARP; Retired Public Employees of Alaska (RPEA); National Association of Retired Federal Employees (NARFE) and similar groups.

Section 3. The Commission shall select its own officers, and shall hold regular meetings on a schedule established by the Commission as well as such special meetings as required to conduct business.

Section 4. The Manager or his designee shall provide such staff support and assistance for the Commission to the extent funds are available for such support.

Section 5. Resolution Serial No. 1121am is repealed.

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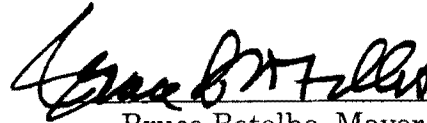
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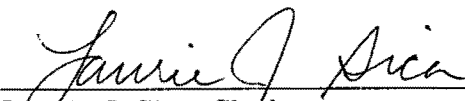
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Section 6. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 9th day of May, 2005.


Bruce Botelho, Mayor

Attest:


Laurie J. Sica, Clerk

Juneau Commission on Aging Annual Report 2015 – 2016

Purpose and Goals. The Juneau Commission on Aging aims to promote the awareness of Juneau’s changing demographic composition as the proportion of seniors grows at an unprecedented pace; to highlight the role of seniors as a welcome social and economic resource for the Juneau community; and to advise the Assembly on how it can assist in improving local seniors’ quality of life.

At a January 2016 day-long board retreat, the JCOA adopted a mission statement as follows: “The Juneau Commission on Aging’s mission is to promote elders’ well-being, safety, and respect by connecting them with community resources and activities.”

With that mission in mind, the JCOA set priority goals for 2016:

- Providing access to information to and from elders
- Focusing on senior hunger and access to food
- Adopting the SMART 9-1-1 system for CBJ first responders
- Promoting the local senior economy
- Increasing community awareness of the JCOA

The group also supports several additional goals:

- Development of assisted living in Juneau
- Improving transportation for seniors
- Development of lifelong learning opportunities

Membership. At the end of this reporting year, in June 2016, our membership consisted of the following individuals:

MaryAnn VandeCastle, Chair

**Brynn Keith, Vice Chair

Pat Watt, Secretary

Mary Lou Spartz

**Eileen Hosey

**Ric Iannolino

**Carol Trebian

** = new member this year

Meetings. The Commission met monthly, on the second Thursday of the month, with the exception of a summer hiatus during the month of July. Meetings are held at the Juneau Senior Center and usually feature a speaker who shares information about a topic of interest to Juneau seniors, though members have requested that every third or fourth meeting be reserved as a working meeting to ensure adequate attention to our goals. Attendance by the public this year has been sparse.

We welcomed a wide variety of meeting guests this year, addressing a range of topics of importance to seniors. Our speakers included the director of case management at Bartlett Hospital, discussing hospital discharge planning and the need for advance planning with regard to illness, incapacity, and end of life; the City attorney, who helped us clear up some confusion about the application of the Open Meetings Act to our group; Rep. Sam Kito and Rep. Cathy Munoz, who filled us in on upcoming legislative issues that could impact seniors; Alaska Commission on Aging member Marie Darlin and planner Lesley Thompson, who informed us of budget issues for senior safety net programs and services; Le Florendo, Tlingit & Haida elders program coordinator, who agreed to facilitate our board retreat and joined us to discuss our agenda; CBJ finance director Bob Bartholomew and CBJ Sales Tax Administrator Clinton Singletary, who summarized for us the changes in the senior sales tax exemption scheduled to take effect in January of 2016; Conor Bell, Alaska Dept. of Labor economist, who gave us an enlightening overview of how seniors impact and are impacted by Alaska's and Juneau's economy; Jonathan Lange, CBJ planner, who updated us on the Coordinated Human Services Transportation Plan, and highlighted upcoming changes regarding Care-A-Van and Capital Transit services; City Manager Kim Kiefer, highlighting the senior economy initiative within the Juneau Economic Development Plan and how the JCOA may be able to assist with specific action steps; and newly-appointed Assembly liaison to the JCOA, Loren Jones, on the how we can improve our communication to and from the Assembly.

Attendance. Meeting attendance by Commission members was generally good, with all scheduled meetings achieving a quorum.

<i>Meeting</i>	<i>VandeCastle</i>	<i>Watt</i>	<i>Spartz</i>	<i>Hosey</i>	<i>Iannolino</i>	<i>Keith</i>	<i>Trebian</i>
Aug. 2015	Y	Y	Y	V	V	V	V
Sept. 2015	Y	Y	Y	Y	Y	A	Y
Oct. 2015	Y	Y	A	A	Y	Y	Y
Nov. 2015	Y	Y	Y	A	Y	Y	Y
Dec. 2015	Y	Y	Y	A	Y	Y	Y
Jan. 2016	Y	Y	Y	Y	Y	A	Y
Feb. 2016	Y	A	Y	Y	Y	Y	Y
Mar. 2016	Y	Y	Y	Y	Y	Y	A
Apr. 2016	Y	Y	Y	Y	Y	A	Y
May 2016	Y	A	Y	Y	Y	A	Y
June 2016							
A=Absent							
Y=Present							
V=Vacant							

Activities. Individual Commission members attended a wide range of other community groups' meetings, sharing information from the Commission and bringing back ideas and information to the JCOA. Among these groups are the assisted living task force (SCSSI), Caregiver Connections (AARP), the Community Resource Network, the Alaska Commission on Aging (legislative teleconferences, and quarterly board meeting), Auke Bay Steering Committee, JAMHI board, and Aquatics Board.

In conjunction with our annual presentation to the Alaska Commission on Aging's February meeting in Juneau, we compiled our Juneau senior population data update (attached).

We submitted drafts of two letters regarding 2016 legislative issues to the mayor and Assembly recommending action by Juneau legislators; one supported extending the sunset date of the Alaska Commission on Aging from 2016 to 2024, and the other listed a variety of legislative issues of concern to seniors. We also sent a letter to the mayor requesting appointment of a liaison from the Assembly to the JCOA, in order to

improve our communications with that body, and we are pleased that a liaison was appointed.

For Older Americans Month, celebrated nationally during the month of May, we ran a series of public service announcements about senior issues on AM radio, and appeared on a brief segment on KTOO-FM radio. The JCOA now appears on a quarterly basis on the Capital Chat program on KINY AM radio to discuss current issues of concern to seniors.

With four new board members this year, the Commission held an all-day retreat in January 2016 in order to focus on creating a mission statement and identifying related goals for the year. The retreat was professionally facilitated by Le Florendo, who volunteered her services. (See remarks on page one of this report for the mission statement and goals we developed.)

The Commission continued to weigh in on the contentious issue of changes to the CBJ's senior sales tax exemption during the fall of 2015, this time as individuals with a variety of opinions rather than with the consensus recommendation we had attempted earlier in the year. As in the community at large, member opinions ranged from support for changes that would net the CBJ additional sales tax revenue during fiscally challenging times, to the belief that any change to the exemption seniors had come to rely on would be unfair as well as unlikely to result in any net gain for the local economy, based on the experiences of other political entities resorting to austerity measures. As a group, after the changes were enacted, the JCOA helped to publicize the changes in the exemption.

Plans. The Juneau Commission on Aging plans to continue with its monthly meetings featuring speakers and topics of interest to Juneau seniors. We will re-examine our meeting time and develop an email notification list in order to attempt to attract a larger number of meeting attendees.

We plan to coordinate with other community groups to put together a senior and caregiver resource directory; to seek data on senior food needs compiled by the senior center's lunch program and continue to look for ways to increase seniors' access to food support; to contribute to the building of the senior economy by promoting senior-friendly business practices and compiling a list of the local services seniors said were not

adequate in the 2010 Juneau senior survey; and promote the local adoption of the SMART 9-1-1 system for first responders.

We will also begin the process of planning for the next (2020) Juneau senior survey by examining ways of obtaining online input in addition to paper surveys.

We will continue to offer perspectives and/or recommendations to the Assembly as warranted or when requested.

Respectfully submitted,

MaryAnn VandeCastle
Chair, Juneau Commission on Aging
June 9, 2016

Attachment: Juneau 2016 Senior Population Update

Juneau Commission on Aging

2016 – 2017 Planning Report

January 11, 2016

Facilitated by Leonora Florendo
Central Council of Tlingit and Haida Indian Tribes of Alaska
Tribal Family & Youth Services Department

On January 15, six (6) members of the Juneau Commission on Aging (JCOA) met to set target goals for 2016-2017; one member was out of town on a family medical emergency. The members meet on a monthly basis and report to the Juneau City Council on their activities. JCOA meeting notices are published in the Empire. JCOA meetings are open to the public; their regular meeting site is the Mountain View Senior Center.

The JCOA met on January 11, 2016, at the Central Council of Tlingit and Haida Indian Tribes of AK Executive Offices in the Airport Shopping Mall area. In addition to a short meeting, a good part of the day was spent on a facilitated discussion to set the direction for their activities between January 2016 and December 2017.

The facilitated discussion was guided by the Technology of Participation “Group Facilitation Methods” developed by the Institute of Cultural Affairs in Phoenix, AZ. Commission members were gathered together for this short period to (1) meet a new member of the Commission, (2) to conduct a brief business meeting, and (3) identify JCOA priorities for this year and next.

This facilitation involved a brief getting-to-know-you activity (to welcome a new member), and to respond to questions that would allow them the opportunity to relax in each other’s company.

What follows is a report of the Juneau Commission on Aging’s responses to questions posed by the facilitator and to identify areas they would like to work on in 2016 and 2017. Their next steps will be to select items from their list on which they will approach the coming year of activities.

The Technology of Participation Discussion Method provides a structure for effective communication that

- provides for meaningful dialogue
- broadens perspectives
- results in clear ideas and conclusions
- allows the entire group to participate

Given the limited time available for this facilitation, the first activity was to meet and greet each other and to respond to specific questions:

- (1) Name;
- (2) Why JCOA;
- (3) How did you get to Juneau; and
- (4) What would you like to focus on in 2016-2017?

Individuals responded to these questions with another JCOA member for a short period, and they moved to the next person until each person had talked briefly with another Commission member. Question #3 generated interesting reactions among the team members.

Following this brief introduction, the JCOA team participated in a series of discussions that produced the list of 2016-2017 priorities that completed their work for the day.

What Do You See?

In this exercise, the JCOA Team was asked to close their eyes and visualize what they see in the Senior population of Juneau.

- A lot of isolated people
- No centralized information
- People afraid of the future
- Food insecurity
- Difficulty preparing food
- Seniors at risk in the community
- Falling
- Have a lot of community support
- A Terrific resource
- Insufficient daytime activities
- Need evening transportation
- Need more connection between and among ethnic groups
- Need more Elderly communication and support
- JCOA is invisible in the community

Following this brief brainstorm, members worked together to re-write the JCOA Mission. Members were asked to jot down on a separate piece of paper a word or words they felt would encapsulate their mission and activities for the upcoming year. Following placement of their ideas on a wall, team members were asked to identify words that should be included in their new Mission statement.

Using words selected by the team, the JCOA Mission is:

Juneau Commission on Aging

MISSION

PROMOTE ELDERS' WELL BEING, SAFETY, AND
RESPECT BY CONNECTING THEM
WITH COMMUNITY RESOURCES
AND ACTIVITIES.

In their final activity for the day, the JCOA Team was asked to identify goals for 2016-2017. Each member wrote a goal that they would like to focus on in their time together. All ideas were gathered and placed on a wall so that all members could view the cards. The team identified eight priority areas (with the bullet next to the goal). In the final activity, JCOA individual team members added their initials indicating their interest in working on the goal (in parentheses next to a highlighted goal).

GOALS FOR 2016-2017

- ✚ Access info to and from Elders (Pat; MAV)
Assisted living
- ✚ Food / Sr. Hunger (MAV; EH)
Transportation
- ✚ S M A R T 9-1-1 (Ric; EH)
- ✚ Promoting a Senior Economy (MAV)
- ✚ Increase Community Awareness about JCOA
Lifelong Learning for Seniors

Juneau Commission on Aging
January 11, 2016
Facilitated Discussion Participant List

MaryAnn VandeCastle	364-2696
Pat Watt	957-2912
Eileen Hasey	789-2912 or 957-0109
Carol Trebian	790-2038
Mary Lou Spartz	780-4340
Ric Iannolino	209-4998 or 957-4059
<u>Visitor</u>	
Loren Jones	CBJ Assembly Chair, Human Resources Committee

DRAFT (prepared by Pat Watt, 7/1/15)

Suggested changes to the Resolution establishing the Juneau Commission on Aging for discussion at the 7/9/15 Commission meeting.

Membership:

Expand the membership so that:

- The Commission is sufficiently large that it has a realistic chance of achieving its goals without significant City staff support
- The Commission has enough members that it can establish various subcommittees to tackle various tasks;
- Younger persons with experience in senior issues and reservoirs of energy can be appointed;
- The Commission includes key representatives from the organizations involved in planning and implementing senior service facilities and programs

Suggested makeup:

- ____ members 65 years of age or older;
- ____ members who may be under 65 years of age and have senior family members or are employed by an organization involved in the provision of services to seniors;
- ____ members who hold key positions in programs addressing the needs of seniors such as:
 - Southeast Senior Services of Catholic Community Services,
 - Senior Citizens Support Services, Inc
 - Bartlett Community Hospital
 - University of Alaska Southeast, Department of Health Sciences
 - Central Council of Tlingit and Haida
 - Juneau Economic Development Authority
 -

Powers and Duties:

Rework the Powers and Duties to better reflect the current intentions of the Assembly:

- (a) To promote programs which benefit and/or enhance the health, safety, and welfare of senior citizens in the City Borough of Juneau
- (b) To serve as a focal point for the coordination of planning for senior citizen services and facilities, and implementation of said plans, among the various Committees, Councils, Task Forces, Non-profit organizations, City Manager, and Assembly involved in such matters within the City and Borough of Juneau
- (c) To promote senior citizen participation in the planning, development, operation, and maintenance of facilities, services and programs designed to principally serve senior citizens
- (d) To collect, or promote the collection of, facts and statistics, and make studies of conditions and problems pertaining to the employment, health, financial security, social welfare, and other factors that bear upon the well-being of older Juneauites.
- (e) To make recommendations to the Assembly on how best to meet the needs of senior citizens living within the City and Borough of Juneau

MEMORANDUM

CITY/BOROUGH OF JUNEAU
155 South Seward Street, Juneau, Alaska 99801

TO: Mayor Sanford

FROM: Juneau Commission on Aging

DATE: September 10, 2015

SUBJECT: Request for Assembly Liaison

As Juneau's population of older residents grows in the coming years, issues related to seniors will confront the CBJ Assembly on a regular basis. The Juneau Commission on Aging is prepared to offer input on these concerns. We believe good communication between the Assembly and the Commission is essential.

Members of our group do attempt to attend as many meetings of other relevant City groups (Assembly and other commissions and committees) as possible. A regular feature of our meeting agenda involves reporting on the additional meetings we've each attended during the prior month.

We understand that there are dozens of commissions and committees currently in place, and we much appreciate the fact that the Borough supports citizen involvement to this degree. We know that the Assembly cannot provide a liaison to every group. However, because senior concerns and needs are assuming a larger profile than ever before, and (unlike Anchorage and Fairbanks) Juneau does not have staff dedicated to responding to senior issues, we think that the Juneau Commission on Aging could respond more quickly and effectively to issues considered by the Assembly if a liaison were appointed to attend our meetings; that individual could serve to highlight current Assembly concerns to which we need to respond, as well as making the Assembly aware of senior priorities as they arise at our meetings.

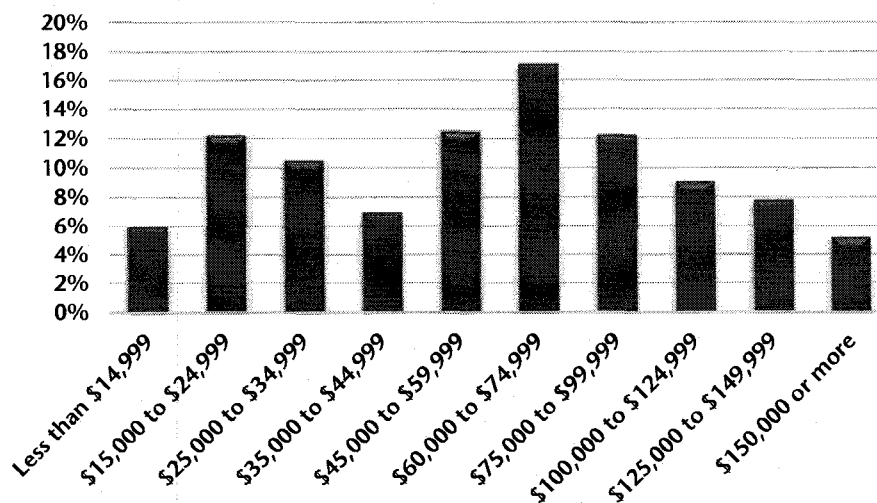
We ask that you consider asking a liaison from the Assembly to attend the Juneau Commission on Aging. Recognizing how busy Assembly members are, we also urge that the Juneau Commission on Aging's minutes be included as a regular part of the Assembly's meeting packet.

Initiative: Build the Senior Economy

Introduction

Juneau is home to over 3,200 seniors age 65 and older. These seniors make up approximately 10 percent of the city's population. Seniors are invaluable members of the community, contributing in numerous ways, culturally, socially, and financially. While individual savings and income varies, as a group the Juneau senior population represents a significant portion of wealth in the community. According to the recent 2014 Juneau Senior Housing and Services Market Demand Study, much of this income comes from State of Alaska retirement plans and other retirement plans (currently over 6 in 10 Juneau seniors are enrolled in the Alaska Public Employees' Retirement System (PERS) or Teacher Retirement System (TRS)).

Percent of CBJ Householders 65 Years and Older by Household Income in the Last 12 Months, 2012



Source: 2010-2012 American Community Survey 3-Year Estimate in 2012 Inflation-Adjusted Dollars.

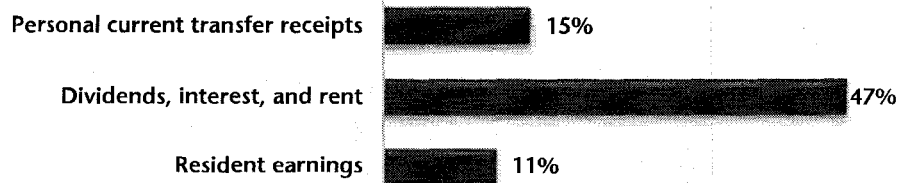
According to migration analysis in the same study, most Juneau seniors remain in the community after retirement. These seniors contribute to the Juneau economy in a number of ways, including through direct spending on goods and services. Many seniors contribute to the economy further by donating money and time to a wide variety of civic, service, and religious entities. Additionally, Juneau seniors serve as caregivers in the community, for children, other seniors, and people of all ages in need of support. Much of this caregiving allows others in a household to participate in the economy who otherwise would not be able to.

The role of seniors in Juneau's economy will grow in importance in the coming years. Projections are that within ten years one-fifth of Juneau's population will be over 65 years of age. The proportion of seniors in the population is projected to remain at or near 20 percent through 2042. Juneau is presented with both a challenge and an opportunity in this growing segment of our population. Within the next decade, the community will shoulder the responsibility of providing increased levels of senior services. At the same time, Juneau has an opportunity to harness the economic potential these seniors offer our community. This potential includes more jobs and

spending that will accompany new services for seniors, as well as additional retirement income and savings that will circulate in the community. Seniors in the workforce will also present an opportunity to increase Juneau resident employment versus non-resident.

Between 2003 and 2012, Juneau resident personal income from dividends, interest, and rent grew at a much faster rate (47 percent total increase) than the other two primary sources of income in the community: resident earnings increased 11 percent and transfer receipts increased 15 percent. "Dividends, interest, and rent" describes investment income, such as dividend income from stock ownership (including dividends paid to retirement plans), interest earned on savings accounts and bonds, and rental income from property ownership. As more residents retire, this source of income will continue to become more prominent in the Juneau economy.

Growth in Juneau Resident Personal Income, Percent Change, 2003 – 2012



Source: Bureau of Economic Analysis.

Potential Threats/Opportunities

An initiative to carefully plan and structure services and opportunities related to Juneau's aging population will benefit the Juneau economy as a whole. One challenge Juneau will face is providing the services and amenities that will encourage residents to remain in Juneau once they retire. Important factors in keeping seniors within the community include opportunities to age in place or access age-appropriate housing, access to health care and basic needs, a cost of living that is affordable for retirees, ease of mobility, and opportunities for community involvement and support. Juneau could also play a greater role in serving the needs of seniors from surrounding communities.

Senior housing: As Juneau residents age, many need or choose to re-assess their housing situation. Some Juneau seniors choose to "age-in-place," living in their current residence and possibly making modifications to the residence in order to remain there. Other seniors may move from their homes to alternate living arrangements. Such a move may entail down-sizing to a place that has better access or is easier to maintain and/or afford, or a move to organized housing with health care or other support services. The city is taking an important step toward securing housing that meets the needs of Juneau seniors through the current Juneau Senior Housing and Services Market Demand Study.

Health care: As health care needs increase with age, so do health-related expenditures. It is estimated that Juneau residents 65 years old and older spent over \$90 million on health care in 2013. This number demonstrates the importance of health care services in the economy. As the number of seniors increases, so will expenditures on health care.

Health Expenditures for Juneau Residents by Age Cohort, 2013

Age Group	Est. Alaska Expenditures per Capita	Juneau Population	Total Est. Health Expenditures by Juneau Residents
0-19	\$5,800	8,252	\$49 million
20-44	\$7,400	11,392	\$83 million
45-54	\$11,500	5,292	\$61 million
55-64	\$17,100	4,866	\$82 million
65-74	\$23,700	2,218	\$49 million
75+	\$41,600	1,044	\$43 million
Total	\$11,200	33,064	\$367 million

Note: Columns may not sum due to rounding.

Source: CMS, National Health Statistics Group; DOWLD, Research and Analysis; U.S. Census. Calculations by McDowell Group.

A significant portion of this spending likely occurs, and will continue to occur, outside of Juneau, especially in Seattle and Anchorage. However, opportunity exists for establishing more health services in Juneau and, subsequently, capturing more health care spending within the Juneau economy. A recent survey of Juneau seniors, conducted by the Juneau Commission on Aging, identified some perceived outstanding health care needs in Juneau. These needs include more medical specialists and medical care options overall. Specific perceived needs identified within Juneau include:

Specific Needs Identified	
• Gerontologists, geriatric physicians	• Stroke center
• Sub-acute care	• Heart and lung specialist
• Rehab facilities	• Mental health care providers
• Cardiology unit at hospital	• Health clubs that focus on aging

While this list is not inclusive, it does demonstrate the depth and breadth of potential health related business opportunities in Juneau.

Basic Needs/Cost of Living: Many Juneau seniors face challenges in meeting their basic needs, including food, shelter, transportation, and health care. One frequently cited need is for reliable transportation, as seniors often either can no longer drive or do not have a vehicle and, thus, face difficulties accessing basic necessities, such as food, medications, and medical care. While Juneau does have many great transportation options for seniors, such as the Care-A-Van service, transportation improvements for Juneau seniors include not only better vehicular access, but also improvements to winter mobility (including maintenance of sidewalks and parking lots) and transportation-related logistics such as bus schedules.

Information and Education: In order to better serve Juneau seniors, it is important to track data on the type and level of support available to seniors. This data might including the number of seniors in need of food resources, transportation, and health support. Data collection and analysis is especially important for identification of gaps in service. A comprehensive community assessment that includes mapping of senior needs

(see the Clackamas County case study as an example), may help provide a more comprehensive picture of senior needs in the community.

As Juneau's working population ages, residents will need to prepare for retirement. The better prepared for retirement the Juneau population is, the better Juneau's economy will be. Thus, education on retirement planning will be a worthwhile investment, with the long-term goals of increasing financial security among future senior populations.

Community Support for the Initiative

Over 80 percent of Juneau households believe expanding senior services is a somewhat or very important economic development strategy, with 43 percent of households stating this strategy is very important. Juneau businesses also recognize the economic development benefits of expanding senior services in the community: 36 percent of Juneau businesses surveyed believe expanding senior services is a very important economic development strategy, while another 44 percent believe this strategy is somewhat important. Comments in both the household and business survey draw particular attention to the need for more and improved senior housing and for enhanced health care services for seniors.

Several organizations and businesses concentrate on senior issues in the Juneau. The Juneau Commission on Aging continues to advocate for Juneau seniors, as do many health care entities and non-profits in town. Recent attention to senior food issues, housing, and overall planning for seniors in the community have led to improvements and collaborations by the many providers who currently serve the senior population. Such efforts must be supported and expanded to prepare for this changing demographic in the community.

Important components of a strategy to support Juneau seniors and nurture the economy they support follow.

Build the Senior Economy: Objectives and Actions

Goal: *Facilitate development of services and facilities necessary for residents to comfortably and affordably retire in Juneau. In this way, Juneau seniors can continue to participate in the economy and contribute to the community.*

Objective 1. Support development of a range of housing options and supportive services that meet the needs of Juneau's senior population. *(See Housing initiative)*

- | | |
|-------------------|---|
| Action 1-A | Implement recommendations from then 2014 Juneau Senior Housing and Services Market Demand Study, which focuses on senior assisted living housing development. |
| Action 1-B | Identify public/private partnerships, including those to provide land for assisted living development in the community. |
| Action 1-C | Identify alternate funding options for senior housing development. These may or may not include city bonding, grant programs, or other funding sources. |
| Action 1-D | Support independent senior housing, including additional dwelling units (accessory apartments) within seniors' homes. |

Continued on next page.

Build the Senior Economy: Objectives and Actions (continued)

Objective 2. Increase the depth and breadth of local, skilled health care workers and services for seniors.	
Action 2-A	Prepare a needs list/gap analysis for senior health care services in Juneau and make it available to entrepreneurs and health care providers.
Objective 3. Develop more in-home care options for Juneau seniors.	
Action 3-A	Ensure CBJ adequately supports home health care for Juneau seniors, including around the clock respite and hospice care.
Action 3-B	Institute a home health care agency.
Action 3-C	Train a workforce to provide care in assisted living facilities and for in-home care and personal attendants.
Objective 4. Improve senior access to community-based services and activities.	
Action 4-A	Expand data collection on Juneau senior needs and availability of resources.
Action 4-B	Improve Juneau transportation services specifically for seniors. • <i>Regularly update the Juneau Coordinated Human Services Transportation Plan.</i> • <i>Ensure all bus stops and sidewalks in commercial areas are safe and clear of snow and ice.</i> • <i>Provide information to seniors on services available to help access basic needs, include case management in this process.</i> • <i>Evaluate and enhance Care-A-Van service to ensure it meets senior needs, including service schedules and the amount of items clients may transport per trip.</i>
	Encourage entrepreneurial solutions to improve senior access to food, such as grocery deliveries, and medical resources, such as prescription deliveries.
	Support meal delivery services for homebound seniors.
	• <i>Support Meals on Wheels.</i> • <i>Consider a volunteer shopper program.</i>
Action 4-E	Consider a full-service senior center as a central information source and center for activities and services.
Action 4-F	Institute a senior-friendly business program.
Objective 5. Increase meaningful opportunities for seniors to be involved in the community through volunteerism, activities, and job opportunities.	
Action 5-A	Develop a senior "talent pool" of residents interested in paid jobs and volunteer positions.
Action 5-B	Increase opportunities for meaningful volunteer activities.
Action 5-C	Increase opportunities for lifelong learning.
Objective 6. Prepare the next generation of Juneau retirees	
Action 6-A	Coordinate with AARP, UAS, CPAs, estate planning attorneys, and other local financial planners to provide community courses on preparing for retirement.

Selection Criteria Review: Build the Senior Economy

This table describes how each initiative will benefit Juneau economically. Benefits are described within the framework of the 10 criteria used to help select priority objectives and action items for the plan.

Factors	Criteria
Job creation or retention	The initiative is primarily about keeping senior retirement dollars in the Juneau economy by making Juneau an attractive and affordable place to retire. To the extent that new facilities and services are developed to better meet the needs of seniors, there is also a job creation component.
Community economic resiliency	Juneau's senior population might be viewed as another at-risk segment of the economy. This risk is loss of retirement dollars out of Juneau. To the extent that Juneau can strengthen the community's capacity to serve seniors, the economy will be more diversified, which is an important aspect of resiliency.
Investment leverage	Local investment in senior-related services and facilities may have potential for leveraging additional government funding and private sector investment, around housing, assisted living, other elder care facilities, and medical care.
Distribution of economic benefits	This initiative could economically benefit all seniors but more so low-income seniors. Economic benefits would also be fairly narrowly focused on the businesses that provide goods and services to seniors.
Direct or indirect wealth creation	Primarily about wealth preservation, as local residents move from wage income to retirement income. Some possibility of wealth creation, if a stronger base of needed services attracts seniors from outlying communities.
Foundational benefits	The success of other initiatives is not directly dependent on this initiative.
Multiplier effects	Modest multiplier impacts mostly associated with induced effects (seniors spending their income in Juneau). Possible indirect impacts associated with new or expanded businesses catering to seniors.
Expenditure and revenue impacts	No anticipated direct revenue back to CBJ.
Community support	80 percent of Juneau households believe expanding senior services is an important economic development strategy, with more and improved senior housing and enhanced health care services for seniors recognized as key issues.
Leadership	Strong leadership provided by the Juneau Commission on Aging, with funding support from the Assembly.

Clackamas County, Oregon – Senior-Friendly Economies Case Study

Clackamas County, which lies immediately to the east of Portland, covers a predominately rural area within which most of the communities have populations under 30,000. Like many areas of the country, the County expects an increase over time in the proportion residents over the age of 65. In anticipation of this change, in 2009 the Clackamas County Social Services (CCSS) Division partnered with AARP Oregon and the Oregon State University Extension Service to launch a comprehensive senior needs assessment.

The assessment process was dubbed *engAGE in Community*. CCSS staff used the assessment itself as an opportunity for meaningful senior engagement and participation. With the assistance of researchers from Oregon State University and Portland State University, CCSS coordinated the recruitment of local seniors and residents in a participatory mapping project, Mapping Attributes: Participatory Photographic Surveys (MAPPS). MAPPS participants were given GPS enabled cameras, and instructed to take pictures of things in the community that helped or hindered their ability to live there. These photos, along with comments from the photographer for each feature, were then loaded into a map to help identify trends and problem areas.

During the course of the MAPPS project, 62 volunteers submitted over 630 photos of community features. General themes emerged from the submissions: transportation was by far the most frequently mapped barrier, as residents documented adverse conditions related to walkability, pedestrian safety and accessibility. Housing was also a commonly cited concern. The information gathered through the mapping process, as well as the data from over 100 one-on-one interview with seniors, focus groups, and a community survey were compiled into a report, and was eventually included in the Area Plan for Aging.

EngAGE in Community has morphed into an ongoing means to implement community improvements and programs. The initiative led to the formation of a county-wide Age Friendly Committee. While many of the big issues of transportation and housing remain unresolved, the measure of *engAGE* initiative's success is in the continued engagement and support that the community has built towards making Clackamas County livable for residents of all ages.

See Appendix B – Economic Development Case Studies, for more information.

Juneau Economic Plan - April 10, 2017 Status Report

Objective	Action	Action Description	Lead	Status April 2017
Engage in planning, policy-making, and monitoring activities necessary to ensure that marine freight service to and from Juneau is high-quality and the most affordable possible.	1.3.A	Assign a central authority to:	Chamber of Commerce	The Chamber held a meeting with the primary shippers on March 13th. Chamber leadership, the McDowell Group and representatives from Alaska Air Cargo, Alaska Marine Lines, Alaska Marine Highway System and the Southeast Conference, all participated in a work session to review the draft survey. There were several suggested changes and a very good discussion by all involved. A follow up meeting was held on April 3rd to review the results of the March 13 work session. Once any change have been incorporated, the McDowell group will conduct the first phase of the survey during April before the ships start to arrive and distract some of the businesses attention to taking the survey.
	1.3.A.1	Provide a single, consistent place for Juneau (and northern Southeast Alaska) where freight pricing data and concerns can be reported (confidentially if needed).		
	1.3.A.2	Promote better communication and problem-solving to benefit both Juneau and shippers by meeting with AML and Samson Tug & Barge on a semi-annual basis to discuss issues of concern, such as rate trends and opportunities, volumes transshipped, facility needs, and outreach and marketing.		
	1.3.A.3	Support opportunities to reduce fuel surcharges coincident with declining fuel prices.		
	1.3.A.4	Coordinate shipper-business education, and business-to-business logistics communications/coordination.		
	1.3.A.4.a	It will be less expensive to ship 2 pallets once a week, rather than 1 pallet twice a week.		
	1.3.A.4.b	Are there any cost-saving opportunities to use back-haul rates by coordinating export transshipment (seafood and alcohol) with imports (lumber, groceries, other).		
	1.3.A.4.c	Explore if centralized logistics communication could promote cost savings, such as builders sharing container loads.		
	1.3.B	Explore opportunities to make a public, or private, dock readily available in order to make Juneau more attractive to additional marine transporters.		
2. Build the Senior Economy		Goal: Facilitate development of the services and facilities necessary for residents to comfortably and affordably retire in Juneau.		
Why Pursue? To allow residents to continue participating in and supporting the economy as they age and retire.				
Support development of a range of housing options and supportive services that meet the needs of Juneau's senior population. (See Housing initiative)	2.1.A	Implement recommendations from then 2014 Juneau Senior Housing and Services Market Demand Study, which focuses on senior assisted living housing development.	CBJ - CDD/PC JEDC	A conditional use permit for the assisted living facility at Vintage Park, the Riverview Senior Community, was approved by the PC at its 6/28 meeting. The facility will consist of 80 units with 88 beds. The assisted living section will consist of 54 units, and the memory care section will consist of 26 units with 32 beds. The project is seeking funding.
	2.1.B	Identify public/private partnerships, including those to provide land for assisted living development in the community.	CBJ JEDC	CBJ Staff have been meeting with the group that is working on developing new assisted living senior housing. Ongoing
	2.1.C	Identify alternate funding options for senior housing development. These may or may not include city bonding, grant programs, or other funding sources.	CBJ	CBJ Finance Director is working with local organization developing assisted living senior housing to try and identify financing options. Work is ongoing with meetings occurring on a regular basis.

Juneau Economic Plan - April 10, 2017 Status Report

1. Enhance Essential Infrastructure		Goal: Support transportation infrastructure-related policies and developments that will provide access to developable land and control of lower the cost of freight shipment into and out of Juneau.		
Why Pursue? Foundational. Access to high-value, locally-controlled assets; potential to lower cost of living and cost of doing business. Gives the community room to grow.				
Objective	Action	Action Description	Lead	Status April 2017
Proceed with extension of North Douglas Highway, and North Douglas/Gastineau Channel Bridge construction to realize the residential, commercial, transshipment and maritime, industrial, and recreational potential of West Douglas.	1.1.A	Maintain strong municipal support for construction of a North Douglas/Gastineau Channel Bridge to accommodate new “nodes” of development in West Douglas. Each node should feature some type of commercial, industrial, maritime, or recreational draw.	CBJ Assembly	
	1.1.B	Renew the CBJ/Goldbelt MOA concerning West Douglas development, which will expire April, 2015. Beyond that, next steps will include: • Obtaining state, federal and tribal support and funding for project planning and permitting • Design and construction • Environmental impact analysis • State of Alaska best interest finding, and/or other decision document • Permitting • Obtaining the corridor right of way • Detailed design • Construction	CBJ Staff	Construction of pilot road is underway. Estimated completion date is June 30, 2017.
	1.1.C	Proceed with evaluation of the engineering design and costs, as well as the environmental impacts of a North Douglas Gastineau Channel Bridge crossing. This analysis should consider changed conditions since 2007 when the Vanderbilt Hill Route was selected.	CBJ	
	1.1.D	Develop public-private partnerships to secure CBJ land and road access, including establishment of a public/private task force to lead West Douglas development planning.	CBJ	General topic identified as a 2017 Assembly priority.
Complete a JIA Sustainability Master Plan that supports Juneau’s aviation-related business and economic development needs.	1.2.A	Ensure the 2016 Airport Master Plan: • Accounts for regional and industry trends and opportunities in cargo, avionics, and fleet changes. • Contains provisions to ensure the airport is a welcoming place for tourists, regional passengers, and an attractive Gateway to Capital City. Provides efficient, shovel-ready and revenue-oriented lease lot opportunities and configurations.	CBJ- JNU	JNU is currently finalizing the Sustainability Airport Master Plan with the goal to have it adopted by the Assembly in Summer 2017. Airport consultants will provide the completed Master Plan once the financial plan/review is completed. Timing is dependent on FAA review of the Airport Layout Plan portion. is dependent on FAA review.
	1.2.B	Keep airfares and air freight cost to/from the Capital City as competitive as possible; communicate regularly with airlines about how fuel surcharges are or could change due to declining fuel prices.	CBJ- JNU	Airport management has frequent meetings with Airline officials with the goal of keeping costs down and improving service.

Juneau Economic Plan - April 10, 2017 Status Report

Objective	Action	Action Description	Lead	Status April 2017
	2.1.D	Support independent senior housing, including additional dwelling units (accessory apartments) within seniors' homes.	CBJ - CDD/PC JEDC	The conditional use permit for the senior housing facility at Vintage Park, Trillium Senior Housing, was approved by the PC at its 7/26 meeting. This development will contain 49 units, 41 of which will be affordable housing apartments, and 8 units will be market rate apartments. Trillium Senior Housing has received their building permit and work has been initiated. They expect to receive their certificate of occupancy by mid summer.
Increase the depth and breadth of local, skilled health care workers and services for seniors.	2.2.A	Prepare a needs list/gap analysis for senior health care services in Juneau and make it available to entrepreneurs and health care providers.	JCOA - Juneau Commission on Aging	Committee has this item on their "to do" list. They are assessing how to accomplish this given the volunteer nature of the group.
Develop more in-home care options for Juneau seniors.	2.3.A	Ensure CBJ adequately supports home health care for Juneau seniors, including around the clock respite and hospice care.		
	2.3.A	Train a workforce to provide care in assisted living facilities and for in-home care and personal attendants.	UAS	UAS currently provides training in Juneau for Certified Nurse Aides and Nurses.
Improve senior access to community-based services and activities.	2.4.A	Expand data collection on Juneau senior needs and availability of resources.	JCOA - Juneau Commission on Aging	The Committee is beginning to plan for their 2020 Senior Citizen Survey.
	2.4.B	Improve Juneau transportation services specifically for seniors.	CCS - Catholic Community Services	This plan is updated on an annual basis to reflect current priorities for the agencies involved. The update results in a resolution expressing support for the Juneau Coordinated Transportation Coalition's Prioritization of Projects to qualify for grant funding by the Alaska Department of Transportation & Public Facilities. The Assembly passed Resolution 2774 at its November 7, 2016 meeting.
	2.4.B.1	Regularly update the Juneau Coordinated Human Services Transportation Plan.	CBJ - CDD	
	2.4.B.2	Ensure all bus stops and sidewalks in commercial areas are safe and clear of snow and ice.	private sector	
	2.4.B.3	Provide information to seniors on services available to help access basic needs, include case management in this process.		
	2.4.B.4	Evaluate and enhance Care-A-Van service to ensure it meets senior needs, including service schedules and the amount of items clients may transport per trip.	CCS - Catholic Community Services	Transport is provided 7 days a week to those who are eligible for services. Juneau Commission on Aging is exploring how to increase marketing of this service.
	2.4.C	Encourage entrepreneurial solutions to improve senior access to food, such as grocery deliveries, and medical resources, such as prescription deliveries.	JCOA - Juneau Commission on Aging	
	2.4.D	Support meal delivery services for homebound seniors.	CCS - Catholic Community Services	CCS delivers meals and provides an in home safety check. CCS received a grant through the JCF for 2017 operations.
	2.4.D.1	Support Meals on Wheels.	JCOA	
	2.4.D.2	Consider a volunteer shopper program.	JCOA - Juneau Commission on Aging	Discussing options with local businesses
	2.4.E	Consider a full-service senior center as a central information source and center for activities and services.		
	2.4.F	Institute a senior-friendly business program.		

Juneau Economic Plan - April 10, 2017 Status Report

Objective	Action	Action Description	Lead	Status April 2017
Increase meaningful opportunities for seniors to be involved in the community through volunteerism, activities, and job opportunities.	2.5.A	Develop a senior "talent pool" of residents interested in paid jobs and volunteer positions.	JCOA -Juneau Commission on Aging/United Way	
	2.5.B	Increase opportunities for meaningful volunteer activities.	United Way	United Way offers a FREE volunteer engagement tool called Get Connected. We are sharing this tool with organizations, community members, and partner agencies via social media, e-newsletters, printed flyers, and the Juneau Empire. We offer in-person training to help agencies get started with Get Connected. In the past we have given presentations to local organizations and their beneficiaries regarding Get Connected and how they can use it to become more involved in the community. Between October 2015-August 2016, United Way had 12 new agencies sign up (21.42% increase), 27 new volunteer opportunities added, 41 volunteer opportunity responses, and 59 new users register (19.21%
	2.5.C	Increase opportunities for lifelong learning.	UAS	UAS offers tuition waivers for senior citizens eligible to receive full retirement benefits.
Prepare the next generation of Juneau retirees	2.6.A	Coordinate with AARP, UAS, CPAs, estate planning attorneys, and other local financial planners to provide community courses on preparing for retirement.	AARP	
3. Attract and Prepare the Next Generation Workforce		Goal: Prepare and attract the professional, technical, skilled, entrepreneurial, and creative labor force that Juneau's diverse employers, businesses, and non profits need.		
Why pursue? Foundational for effective workforce development, to ensure job retention, and prevent capital creep. Critical for attracting millennials and retaining existing young families. CBJ controls public infrastructure that is central to quality of life measures that influence location decisions for millennials and others. Generates wealth and ensures job retention.				
Develop a better understanding of the professional, technical, and other workforce needs of Juneau's key employers, especially state government.	3.1.A	Develop a "Top Jobs" list for Juneau, which identifies and prioritizes key recruiting and training needs.	CBJ	State of Alaska creates and maintains a workforce profile on an annual basis that includes this information. Working with the State to see if there is location specific information available.
	3.1.B	Prepare a Juneau State worker position profile. Identify crucial State workforce needs and track/anticipate potential changes in State employment in Juneau.	CBJ/JEDC	JEDC reports out on government workforce trends.
Increase availability of child care year round, with an emphasis on Kindergarten readiness.	3.2.A	Continue funding the Hiring Educating and Retaining Teaching Staff (HEARTS) Initiative to train and retain qualified teachers in full-time child care and preschool classrooms.	CBJ	Funding included in Assembly FY17 and FY18 budget
	3.2.B	Collaborate on development of an 80-100 child daycare facility in Juneau. This may include public or private assistance with securing a facility.	JEDC	JEDC is collaborating with AEYC and others around the need for childcare. Had discussions with Bright Horizons in Fall 2015 regarding opening in Juneau. They need annual financial support and/or provisions of aquatic space.
	3.2.C	Utilize the CBJ lobbyist to push for a revaluation of State of Alaska subsidy rates for child care assistance to reflect current child care market rates.	CBJ Assembly	



CBJ Historic Resources Advisory Committee

2016 Annual Report

Prepared by the City and Borough of Juneau

On behalf of Juneau's Historic Resources Advisory Committee (HRAC), the City and Borough of Juneau (CBJ) is pleased to present the 2016 Annual Report to the Alaska Office of History and Archaeology. This document provides an overview of HRAC's work over the past year. Concerns about the future of Juneau's downtown, and its Historic District in particular, have grown over the years. This has led to various opportunities for collaboration to address some of the biggest challenges that the Downtown Historic District faces. Today, more than ever, it is essential for local governments to be responsible stewards of its historic resources in an effort to preserve and maintain the community's cultural heritage and historic resources. These resources create a sense of community and space, provide an economic boost for the tourism industry, and preserve the community character for future generations.

A. LOCAL PRESERVATION ORDINANCES :

- No new preservation ordinances were adopted in 2016.

B. HISTORIC RESOURCES ADVISORY COMMITTEE:

In accordance with the CBJ Land Use Code and HRAC's governing resolution, the Historic Resources Advisory Committee is entrusted with the following duties:

- Review and make recommendations on local projects that might affect properties identified in the local Historic Preservation Plan;
- Review and develop nominations to the National Register of Historic Places for properties within the City and Borough of Juneau;
- Cooperate and consult with the Assembly and the Community Development Department, and the State Historic Commission on matters concerning the historical district and historic, prehistoric and archaeological preservation in the City and Borough of Juneau;
- Review and make recommendations about the collections, exhibits, education programs, long-range plans, and other pertinent activities of the Juneau-Douglas City Museum; and
- Perform other actions which are necessary and proper to carry out the above duties.

In 2016, HRAC was comprised of the following members, with the specific seat held at the time, and professional background:

CBJ Historic Resources Advisory Committee
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- Zane Jones – Architect (Chair)
- Don Harris (Vice Chair) – Retired Psychologist, historic home owner, and Board of Directors member of Friends of the Juneau-Douglas City Museum
- Shauna McMahon (Recorder) – State Natural Resource Specialist, State Museum docent
- Gerald Gotschall –Architect (Resigned in December 2016)
- Myra Gilliam – US Forest Service Archaeologist
- Gary Gillette – Architect, Member of Gastineau Channel Historic Society and CBJ Liaison to Treadwell Historic Preservation and Restoration Society (Re-appointed in March 2016)
- Michael Tripp – Historic District Business/Property Owner (Resigned in August 2016)
- Daryl Miller – Lifelong Juneau resident, Downtown Business Owner, Member of Pioneers of Alaska (Resigned in June 2016)
- Karenza Bott – University of Alaska Southeast student of Alaska Native Studies, UAS Student Government member
- John Fox – Purchasing Officer for Hecla Greens Creek Mine, Amateur Historian (Appointed in October 2016)
- Chuck Smythe - Director, History & Culture Department of Sealaska Heritage Institute (Appointed October 2016)

In 2016, two new members were appointed replacing two members who stepped down from the Committee. HRAC currently has one open seat that was formerly held by Gerald Gotschall.

Jane Lindsey, Director of the Juneau-Douglas City Museum, along with Allison Eddins, Planner from the Community Development Department (CDD) and Laura Boyce, Senior Planner served as the staff liaisons between the CBJ and the Historic Resource Advisory Council. Allison Eddins is now the main staff liaison.

The Historic Resources Advisory Committee held regular monthly meetings on the first Wednesday of every month, with the exception of January, July, and December. All of the meeting agendas and minutes are attached to this report.

C. SURVEY AND INVENTORY OF HISTORIC PROPERTIES:

- No new properties were surveyed or inventoried during 2016.

D. PRESERVATION PLANNING ACTIVITIES:

- During 2016, the HRAC reviewed the following project proposals:
 - AKDOT&PF Douglas Highway sidewalk construction project
 - AKDOT&PF Egan Drive road improvement project

- AKDOT&PF Glacier Highway road improvement project
 - AT&T upgrade to existing telecommunications antennas located on the rooftop of the Scottish Rite Temple (AHRs#: JUN-356)
 - Clean up and minor restoration work of the Indian Point Field Office by the National Park Service
 - Replacement canopy proposal for historic Guffy Building (AHRs#: JUN-200)
 - First story window replacement for the historic Alaska Steam Laundry Building (AHRs#: JUN-018)
 - Second story window replacement for the FBS Building in the Downtown Historic District
 - Public art sculpture on Main Street in the Downtown Historic District
 - Exterior restoration of the historic Hellenthal Building / Palace Theatre (AHRs#: JUN-192)
- HRAC held their annual retreat in June 2016. The committee created a priorities list to help them focus on important issues. These priorities are as follows:
- Educate property owners and the general public on the benefits of historic preservation;
 - Explore new grant opportunities for small scale projects and educational resources;
 - Prioritize the preservation of Native history, language and culture;
 - Cultivate relationships with Downtown Historic District business/property owners;
 - Expand historic properties surveys to the top of Starr Hill and Norway Point; and
 - Nominate the Capital Building and Treadwell mining area to the National Register.

E. NATIONAL REGISTER PROGRAM PARTICIPATION:

- HRAC did not propose any new nominations to the National Register in 2016.

F. PROTECTION OF HISTORIC PROPERTIES:

- In January 2016 Juneau lost one of its most recognized historic buildings. After two fires and years of neglect the Gastineau Hotel was demolished. The Gastineau was the first concrete hotel in Juneau. Built in 1913 by E.R. Jager and Claude Erickson, the building was first known as the J & E Building and later renamed Hotel Cain after the owner Harry Cain. In 1915, a fourth floor was added and the building became the Gastineau Hotel. The hotel underwent another expansion in

CBJ Historic Resources Advisory Committee
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1938 when 30 rooms were added and, for many years, was the most popular hotel in Juneau. Although efforts were made to save the building it ultimately was demolished for public health and safety reasons.



A photo of the Gastineau Hotel, Alaska Historic Library photos; circa 1914

G. PUBLIC EDUCATION PROJECTS:

- In 2016, the CBJ and the Juneau-Douglas City Museum offered historical presentations, lectures and exhibits.

Category	# of Participants
Education Visits / School groups	1398
For Pay Classes / Programs	97
Historic Downtown Walking Tour	189
Public Programs	2143
Total	3827

- Directly related to Historic Preservation:
 - Capital City Landmarks, Stories from the Ground Up: A presentation about Juneau's built environment.
 - Disasters At Home: a presentation in connection with the Museum's exhibit of historic photographs and newspaper articles about community disasters through the years and how they affected Juneau's built environment

- Rocks and Minerals, the effect of mining on Juneau: a presentation in connection with our new rocks and minerals exhibit that discussed how mining changed the landscape and created flooding and slides
- Sea Week – Juneau Historic Shoreline tours for 5th graders walks the original shoreline and discusses how out-fill has changed our town
- Historic Downtown Walking Tours

H. HISTORIC PRESERVATION GRANT ACTIVITIES:

- The Museum was asked to present on the Evergreen Cemetery Project at the Museums Alaska conference, September 2016 in Juneau. Cartographer, Quinn Tracy, and Museum staff Jane Lindsey and Jodi DeBruyne presented on the CLG grant.
- Phase I of the Preservation Plan Update was completed in 2016. Corvus Culture was selected as the consultant for the project. Phase I focused on public outreach and stakeholder input. Phase I was funded through a CLG grant from the State of Alaska. A final report for Phase I was submitted to the SHPO office in September 2016. Phase II will begin in 2017.

I. OTHER PRESERVATION ACTIVITIES:

- The Wookshkeetaan totem pole, located outside at Centennial Hall, was brought inside this year. The totem pole had severe weathering and received a negative assessment report by the carver. It is in storage and the museum has applied for a grant to fund a conservator to perform treatments this summer.
- The Museum was asked to present on the Evergreen Cemetery Project at the Museums Alaska conference, September 2016 in Juneau. Cartographer, Quinn Tracy, and Museum staff Jane Lindsey and Jodi DeBruyne presented on the CLG grant.
- The Museum was awarded a Museums Management collections grant to bring up tool conservator, David Harvey to conduct an on-site tool assessment at the Last Chance Mining Museum and at the stamp mill located at Sandy Beach.
- The Museum manages and administers a Juneau History grant award. The Treadwell Preservation Society was awarded a \$2,500 grant to fund historic signage placed at Sandy Beach to honor the 100th anniversary of the Treadwell Cave-In site.

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J. UPDATED CONTACT INFORMATION:

➤ Commission Staff

Name: Allison Eddins, Planner

Address: 4th Floor Marine View Building, Juneau, Alaska 99801

Phone: 907-586-0758

Email: Allison.eddins@juneau.org

Name: Laura Boyce, Senior Planner

Address: 4th Floor Marine View Building, Juneau, Alaska 99801

Phone: 907-586-0753

Email: laura.boyce@juneau.org

➤ Commission Chair

Name: Zane Jones, HRAC Chair

Phone: 907-586-1371

Email: zane@mrvarchitects.com

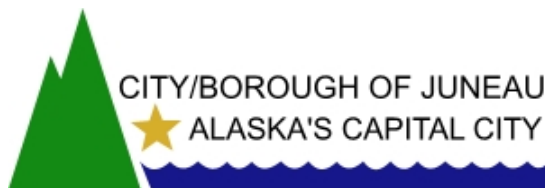
➤ HRAC Agendas and Meeting Minutes for 2016 are available upon request.

HISTORIC RESOURCES ADVISORY COMMITTEE

Total # of Seats: 9

Governing Legislation: CBJ Code 49.10.410

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Re-appointed 1	Re-appointed 2	Re-appointed 3	Re-appointed 4	Comments
Yes	Historic Resources Advisory Committee	Mr.	Chuck	Smythe	Public		9/12/2016	6/30/2019	9/12/2016					Sealaska Heritage Institute Director, History & Culture Dept.
Yes	Historic Resources Advisory Committee	Mr.	Gary	Gillette	Public		2/8/2016	6/30/2019	2/8/2016					previous member of HRAC 7/2003-6/2015
Yes	Historic Resources Advisory Committee	Ms.	Karenza	Bott	Public		7/1/2015	6/30/2018	6/8/2015					UAS Student - Alaska Native Studies and member of UAS Student Govt.
Yes	Historic Resources Advisory Committee	Mr.	John	Fox	Public		9/12/2016	6/30/2018	9/12/2016					HECLA Greens Creek Mine Purchasing Officer
Yes	Historic Resources Advisory Committee		Open Seat	Open Seat	Public			6/30/2017						Seat under review by HRAC for possible changes. Not requesting applications at this time (2/2017).
Yes	Historic Resources Advisory Committee	Ms.	Shauna	McMahon	Public	Recorder	7/1/2014	6/30/2017	6/29/2009	5/23/2011	6/30/2014			State Natural Resource Spec./AK State Museum Docent/Owner of Historic Home
Yes	Historic Resources Advisory Committee	Ms.	Myra	Gilliam	Public		7/1/2014	6/30/2017	9/20/2010	5/23/2011	6/30/2014			Originally appointed 8/1/2007, did not reapply when term expired. Serving again after reapplying
Yes	Historic Resources Advisory Committee	Mr.	Zane	Jones	Public		7/1/2016	6/30/2019	11/25/2013	6/13/2016				Also appointed 6/13/16 to serve on the Juneau Commission on Sustainability
Yes	Historic Resources Advisory Committee	Mr.	Donald G.	Harris	Public		7/1/2015	6/30/2018	6/4/2012	6/8/2015				Retired Psychologist. Member of Gastineau Channel Historical Society, Friends of JDCity Museum, JCVB Volunteer; Owner of Historic House (Cole House from 1899)
Yes	Historic Resources Advisory Committee	Ms.	Jane	Lindsey	Staff Liaison	staff liaison	n/a	n/a	n/a					
Yes	Historic Resources Advisory Committee	Ms.	Laura	Boyce	Staff Liaison	staff liaison	n/a	n/a	n/a					
Yes	Historic Resources Advisory Committee	Ms.	Allison	Eddins	Staff Liaison	staff liaison	n/a	n/a	n/a					



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CBJ BOARDS, COMMITTEES, COMMISSIONS & TASK FORCES

Historic Resources Advisory Committee Fact Sheet

Title: Historic Resources Advisory Committee

Type of Board/Commission/Committee: Advisory

Affiliated Department: Community Development

Status: Active

Governing Legislation:

-CBJ Code 49.10.410

-HRAC Bylaws - 2013

-Date Created: January 01, 1987

-Sunset Date: N/A

To reference the general rules of procedure and informational booklet for all boards, please see the documents available on the [General Board Information page](#).

Description: 49.10.410 Historic resources advisory committee. ... (f) Duties. The duties of the committee shall include:

(1) Reviewing and making recommendations about local projects that might affect properties identified in the local historic preservation plan; (2) Reviewing and developing nominations to the National Register of Historic Places for properties within the City and Borough; (3) Cooperating and consulting with the assembly, the historic district commission, the community development department and the state historic commission on matters concerning historical districts and historic, prehistoric and archaeological preservation in the City and Borough; (4) Reviewing and making recommendations about the collections, exhibitions, educational programs, long range plans, and other pertinent activities of the Juneau-Douglas City Museum; (5) Cooperating and consulting with the library department on matters concerning the Juneau-Douglas City Museum; and (6) Performing other actions which are necessary and proper to carry out the above duties. (Serial No. 87-49, § 2, 1987; Serial No. 93-41, §§ 3, 4, 5, 1993; Serial No. 99-22, § 5, 1999; Serial No. 2001-01, § 2, 2-5-2001; Serial No. 2014-06(b), § 4, 2-24-2014, eff. 3-26-2014)

Membership: (b) Membership. The committee shall consist of nine members appointed by the assembly. Members shall be appointed for a term of three years. The assembly shall invite applications for membership from archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida people, owners of locally recognized historic property, people familiar with the operations and issues relating to the city museum, teachers, and the general public.

Officers: Chair, Vice-Chair, Recorder

Quorum: 5

Term Limits:

Annual Appointment Period (Annual Reports Due): June

Meetings: First Wednesday of each month at 5pm - locations alternate between City Hall Conference Room #224 and the Juneau-Douglas City Museum.

Special Facts: Staff support is shared by the Community Development Department (CDD) and Juneau Douglas City Museum. Meeting locations alternate monthly between the City Hall Conference Room #224 & the J-D City Museum.

Staff Contact: CDD Planners Laura Boyce and Allison Eddins - 586-0753 and 586-0758 respectively -

Website: <http://www.juneau.org/history/advcomm.php>

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JUNEAU COMMISSION ON SUSTAINABILITY ANNUAL REPORT
JUNE 2016 - MAY 2017
Submitted June 14, 2017

This report summarizes the Juneau Commission on Sustainability activities from June 2016 through May 2017.

OVERVIEW

In 2007, the City and Borough of Juneau Assembly established the Juneau Commission on Sustainability to research and advise the CBJ on community sustainability. The Commission's mission is to promote the economic, social, environmental, and governmental well-being of Juneau and all its inhabitants, now and in the future.

The commission's powers and duties are to:

- coordinate, propose, and promote sustainability initiatives among residents, businesses, government, and non-governmental agencies and education organizations through education and outreach programs;
- make recommendations to the Juneau Assembly and CBJ Boards and Commissions on policies and programs that promote sustainability;
- research and apply for grants or other funds or CIPs from public or private agencies for the purpose of carrying out any of the provisions or purposes of the resolution establishing the commission;
- serve as an advisory group to the CBJ in reducing greenhouse gas emissions to target levels as adopted by the CBJ Assembly and;
- act as liaison between the public and the CBJ Assembly on sustainability related issues.

The governing legislation for the Juneau Commission on Sustainability is City and Borough of Juneau Resolution 2401am, July 9, 2007. The mission of the former Juneau Energy Advisory Committee was folded into the policy and purpose of the Commission. Resolution 2401am also repealed Resolution 2376 relating to the Juneau Energy Advisory committee. The Commission's 2010 sunset date was removed by CBJ Resolution 2528, May 19, 2010.

Additionally, the JCOS is charged with duties from the Assembly through CBJ Resolution 2593, November 14, 2011 Juneau's Climate Action and Implementation Plan (JCAP). Specifically, the JCAP charges the JCOS to develop a CBJ Energy Plan, which will identify and evaluate the technical and economic feasibility of renewable energy sources (including hydroelectric, biomass, solar, tidal, and wind) that will be available to meet the community's future need. The Energy Plan will need to be flexible enough to respond to changing conditions and will need to examine the full range of renewable energy options and the relative costs. Completion of an Energy Plan requires input from other levels of government and the private sector.

ORGANIZATION

I. Membership

The eleven-member Commission is comprised of nine public members appointed by the Assembly, one member of the Assembly and one member of the Planning Commission. The Commission is supported by a CBJ staff liaison. The Commission's membership reflects environmental, social, economic, and governmental perspectives unified by the common interests of sustainability.

The membership structure of the Commission was altered from May 2nd, 2016 through CBJ Resolution 2755 which re-established the Commission and repealed the previous establishing Resolution 2718 (which in turn had previously repealed Resolution 2528). Planning Commission members and Assembly Liaison Members are now considered non-voting members and do not count towards a quorum.

Members serving as of May 10, 2017 are:

Member	Term Expires	Member	Term Expires
<i>Duff Mitchell</i>	6/30/2019, Chair	<i>Darrell Wetherall</i>	6/30/2018, Vice chair
<i>Steve Behnke</i>	6/30/2018, past Chair	<i>Greg Smith</i>	6/30/2017, Secretary
<i>Clint Gundelfinger</i>	6/30/2017, past Secretary	<i>Kate Bevegni</i>	6/30/2019
<i>Zane Jones</i>	6/30/2019	<i>John Smith</i>	6/30/2019
<i>Myrna Gardner</i>	6/30/2017	<i>Mike LeVine</i>	Planning Commission Liaison
<i>Maria Gladziszewski</i>	CBJ Assembly Liaison	<i>Beth McKibben</i>	CBJ Staff Liaison
<i>Tim Felstead</i>	CBJ Staff Liaison		

Others who served on the Commission during the past year included:

Public - none

Planning Commission - Percy Frisbee

Persons who previously served on the Commission include:

Public: Carol Anderson, Nathan Arentsen, Bob Bellagh, Sandy Boyce, Alida Bus, Amy Condra, Robert Deering, Susan Ely, Catherine Fritz, Dave Hanna, Scott Jackson, Jonathan Kamler, Linda Kruger, Sarah Lewis, Sean Lynch, Greg McEwen, Sally Schlichting, Amy Skilbred, Kate Troll, Sara Truit, Eva Varadi Bornstein, Nancy Waterman, Rick Wolk, Gayle Wood, Lisa Weissler, Jeni Lefing, Lauren Heine

Assembly Liaison: Bob Doll, Karen Crane, Mary Becker, Jerry Nankervis, Kate Troll

Planning Commission Liaison: Dan Miller, Nancy Waterman, Nicole Grewe, Ben Haight

CBJ Staff Liaison: Maria Gladziszewski

Previous chairs include: Gayle Wood, Sarah Lewis, Sandy Boyce, Sean Lynch, Alida Bus, Nancy Waterman, Kate Troll, Lisa Weissler, Steve Behnke.

During the December 2016 meeting, members discussed the CBJ conflict of interest guidelines, the discretion of the chair, and the need to make all meeting material discussion transparent. Additionally, it was recommended that all Commission meeting minutes be posted to the Commission pages on the CBJ website.

II. Meetings and Subcommittees

The Commission holds a regular meeting on the second Wednesday of each month. Subcommittees meet at monthly work sessions, usually the fourth Wednesday of each month. For the time period covered by this report, the Commission held eleven regular commission meetings (there was no September meeting) and numerous work sessions. The Commission holds an annual retreat in January to identify goals and strategies for the calendar year. Out of each retreat, subcommittees are formed to take action on the priorities identified.

Based on the January 2017 retreat, the Commission currently has the following subcommittees:

- Energy
- Outreach
- Food Security
- Animals & livestock

Past subcommittees include: Climate Action Plan Implementation (2012), Sustainability Indicators (2012, 2011, 2010), Initiatives (2012), Energy (2015, 2014), Energy/Green House Gas (2011, 2010, 2009), Food Security (2011, 2010, 2009), Solid Waste (2016, 2015, 2014), Sustainability Chapter/Comprehensive Plan Update (2014), Built Environment, City Operations, and Transportation; Outreach/Accountability(2015, 2014).

A Commission member serves as a liaison with the CBJ Green Team.

Accomplishments for 2016-17

I. Energy

CBJ Energy Plan

The Juneau Climate Action & Implementation Plan (JCAP), which was adopted by the Assembly in 2011, establishes a community---wide emissions reduction target of 25% by the year 2032 and sets out a range of actions for accomplishing this goal. One recommendation of the JCAP was that the CBJ should develop an energy plan that “would identify and evaluate the technical and economic feasibility of renewable energy sources (including hydroelectric, biomass, solar, tidal, and wind) that will be available to meet the community’s future need” (Juneau Climate Action Plan – November 2011, Executive Summary, page V). At its January 2013 annual retreat, the Commission decided to make the development of the energy plan a top priority for the year. In January 2014, the CBJ City Manager approved \$40,000 to contract for an energy plan and requested that the JCOS develop a draft scope of work for the plan. Professional consulting services provider Stantec was contracted and began working with the JCOS on the Juneau Energy Plan. The JCOS has continued to make the development of the Energy Plan a high priority action. Since the contract with Stantec began the JCOS has hosted multiple regular and work session meetings with Stantec to provide information and input on the development of the Juneau Energy Plan and working in collaboration with the CBJ has provided feedback and recommendations on the various phases of draft plan documents including the most recent work on the final draft of the Juneau Energy Plan. In addition to the services of Stantec, the Commission has invested several hundred hours of research and analysis by Commission members and large amount of hours contributed by Juneau businesses. Specifically, some local oil energy data was provided by Ike’s fuel.

The draft Juneau Energy Plan was presented to the Juneau Assembly Committee of the Whole (COW) on July 25th, 2016. A sustainability session on the Energy Plan took place on July 27th. Additional discussions occurred with the Juneau Chamber of Commerce, the Cruise Lines of Alaska (CLIA), Alaska Electric Light & Power (AEL&P). Multiple public sessions were held on various aspects of the 'Energy Plan' to include presentations by AELP, Juneau Hydropower, and Alaska Energy Authority.

Airport Sustainability Plan

JCOS contributed to development of the Juneau Airport Sustainability Plan. A JCOS representative continued to attend Airport Sustainability Plan meetings and JCOS continued to ask questions and receive input from Sheinberg Associates.

Electric Vehicles

JCOS participated in the 2017 Renewable Juneau Fair activities at the Juneau Douglas High School with a booth providing the public with draft energy plan documents and JCOS handouts. JCOS has been discussing Electric Vehicle adoption processes for the CBJ municipal vehicle fleet as well as electric buses for the CBJ Capital Transit. JCOS has been in discussions with the non-profit Electrification Coalition and Energy Secure Cities Coalition. The latter has offered to provide free of service analytics and metrics that provide detailed analyses on the CBJ fleet of vehicles to determine which CBJ vehicles area and are not good candidates for lower cost electrical operation. JCOS Chair has had meetings with the CBJ Manager and Public Works director on how to best utilize the independent analysis resources currently available to the CBJ. Other Energy Secure Cities Coalition member cities are Orlando FL, Indianapolis, IN, Sacramento, CA, and Charlotte NC among others. <http://www.energysecurecities.org/>

It should come to no surprise that Juneau is a leading EV adopting community and is one of the fastest growing EV communities in America. With less than five electric vehicles only four years ago, Juneau now has over 130 electric vehicles with growth of 1 to 2 new electric vehicles arriving weekly. This growth is exceptional when considering that Juneau has limited sales and service support.

Additionally, JCOS, in collaboration with the Juneau Electric Vehicle Association (JEVA) and others, is developing a CBJ EV Charging Permit program whereby Juneau EV operators can receive charging at any public charging station and where the Charging Permit program collects user fees to pay for Electric Vehicle Charging services. This program is intended to cover the cost of public provided electricity while also establish a growth fund for future charging stations that will be required as Juneau expands its personal use, governmental and commercial use electric vehicles. JCOS and JEVA are looking into the options of how to provide fast charging stations to allow for electric taxis and electric commercial vehicles that require fast charging systems.

Gastineau Guiding, a local tourism company, purchased the first Alaskan electric diesel bus for use in Juneau's tourism transportation fleet.

JCOS has supported efforts to acquire and utilize electric buses, both by the city and private companies. JCOS supports the continued CBJ effort to procure grant funding from the Federal Transportation Administration Low or No (LoNo) Emission Vehicle Deployment Program.

Building Energy Efficiency

The commission decided that to most efficiently move forward with the development of building energy efficiency codes and implementation, JCOS should utilize the Juneau Energy Plan after it is finalized as a basis to improve Juneau building and energy efficiency codes, and coordinate these efforts with the Building Codes Advisory Committee. The public discussion and improvement in the codes will be a public process in the near future.

CBJ Capital Improvement Program

JCOS reviewed the FY18-2023 CBJ Capital Improvement Plan (CIP) and provided input regarding the use of sustainability language and metrics within the plan. Commissioners met with city staff on multiple occasions to encourage continued consideration of sustainability when projects are proposed and developed. A letter was sent to the Planning Commission with recommendations on the CIP process and plans.

CBJ Energy Management

Resulting from a meeting in the prior reporting year, commissioners continued to express interest in assisting CBJ staff in tracking and reducing energy use, and improving efficiency. Efforts were made in the CIP process, as well as in various conversations with CBJ staff during the year. During periods of financial duress in CBJ budgets, the JCOS recommends that energy management become a larger priority as the CBJ looks to optimize financial efficiencies.

II. Solid Waste

JCOS hosted a November discussion with Michelle Elfers (CBJ Engineering Department) regarding current CBJ solid waste reduction efforts and initiatives, including composting, recycling, and bio-solids. Additionally, the sale of Arrow Refuse was discussed at another meeting and JCOS offered any assistance CBJ may desire during the transition. A compost feasibility study was included in an early version of the CIP, but appears to have been removed. There appears to be continued interest in developing local sources of compost material for lawns and gardens.

III. Food Security

A representative from the CBJ Parks & Recreation (P&R) department met with JCOS and expressed the desire of P&R to have more community gardens. Part of the emphasis on food security has led to the review of the CBJ livestock ordinances.

A Food Security committee was formed as a result of the 2017 annual retreat.

IV. Outreach/Accountability

Website

With cooperation from the CBJ, JCOS continued to refine and update the Sustainable Juneau website (<http://www.juneau.org/sustainability/>), and to post current events and activities on Facebook (<https://www.facebook.com/SustainableJuneau>). One of the top actions in the Juneau Climate Action Plan is the development of a website that “provides information on energy conservation and energy efficiency and connects residents and business owners to local services and expertise.” General upkeep of meeting agendas and minutes has also been a priority.

Events

See above entry regarding electric vehicles in the Energy section.

Sustainability sessions sponsored or supported by JCOS:

- Explaining Juneau’s Electricity System by representatives from AEL&P
- Sweetheart Lake Hydroelectric Facility by Juneau Hydropower Inc.
- The case for electric vehicles in Juneau - panel discussion
- District heating and downtown Juneau by Juneau District Heating
- Maintaining and developing Juneau’s electricity system by representatives from AEL&P
- Renewable heating alternatives - panel discussion
- Emerging energy technologies for Alaska by the Alaska Energy Authority
- Climate change and Alaska fisheries by Terry Johnson, AK Sea Grant
- Food security and Juneau, and Sustainable Juneau: The City We Want, The City We Need, by Cecil Steward and Sharon Kuska, professors, University of Nebraska

The JCOS Sustainability Sessions have been well attended and well received by the Juneau Public. The JCOS will continue to have Sustainability Sessions on key local topics as part of community outreach.

Green Team

JCOS has a liaison to the CBJ Green Team and the JCOS representative attends Green Team meetings whenever possible. The CBJ Green team has been meeting regularly to try and raise awareness within CBJ of the Juneau Climate Action Plan (JCAP) this includes presentations to departments and divisions within CBJ. CBJ is often working to implement energy improvements but these are rarely reported back to JCOS. Various commissioners attended Green Team meetings, and are working to assist the Green Team as they develop mission and goals for themselves. It would appear that there are energy and efficiency cost savings and improvements that could be achieved with a reinvigorated and supported program.

V. Livestock Committee

Stemming from community interest and demand, a livestock committee was formed to address issues related to zoning and the keeping of livestock. This group met several times with public meetings and work sessions with the significant assistance of a city staff member, and crafted a draft ordinance that is currently being reviewed by the Title 49 subcommittee of the Planning Commission. JCOS will make a recommendation to the Planning Commission on language changes.

PROGRESS ON IMPLEMENTING THE 2011 JUNEAU CLIMATE ACTION PLAN

Recommendations

- Update the Juneau energy use and GHG emissions inventory with 2013 and 2016 data. A revised approach to capturing fuel sales data from local companies is required.
- Update the 2007 Juneau Climate Change – Predicted Impacts Report with current temperature and precipitation predictions based on the latest models.
- Establish a system for energy use and GHG emission tracking and reporting for all CBJ Departments. Many improvements are being made, and costs reduced, but there is no system for tracking them.

- Review and update Juneau's climate action goals. In the past 5 years the science has become clearer that GHG emissions must be reduced almost completely by 2050 in order to prevent significant negative impacts from climate change, including substantial sea level rises, extreme weather events, etc. The CBJ should consider adopting a goal of reducing GHG emissions by 50% by 2035, and 80-100% by 2050.
- Provide dedicated staff support for implementation of the Juneau Climate Action and Implementation Plan, and the Juneau Community Energy Plan.
- Consider use of consultant to identify potential energy savings and monitor progress. This model has already been successfully implemented by Juneau School District.

DIRECTION FOR 2017-2018

The Commission is focusing its attention during 2017-2018 on these priorities:

I. Energy

- Juneau Energy Plan publication and adoption by resolution.
- Identify and develop input and revisions concerning building energy efficiency codes.
- Keep apprised of energy utility developments.
- Seeking adoption of EV and buses in CBJ fleets to lower CBJ transportation costs.
- Accountability/environmental management/implementation within CBJ.

II. Sustainability Awareness/Promotion/Outreach

- Sustainability speaker series including potential for video of presentations to be available via the JCOS website and other digital platforms.
- Continued involvement with Airport Sustainability Plan and the new Juneau Arts & Humanities Council (JAHC) facility.

III. Food Security

- Understanding any current restrictions on local agricultural production (local, state, and federal).
- Supporting local compost operations that assist local food and agriculture production

IV. Livestock

- Development of an ordinance allowing for the reasonable keeping of livestock within city limits.
- Continue public dialogue to ensure that ordinance seeks a balance of local Juneau food security compatible with neighborhoods.

ITEMS REQUIRING ACTION FOR 2017-2018

- Meet with CBJ staff to review progress on Climate Action Plan goals and actions.
- Develop a systematic plan to update both Community and CBJ energy/emissions data and monitor progress.

Juneau Committee on Sustainability (JCOS) Attendance Record

June 2016 – May 2017

Name	Member Type	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total meetings possible	% attended
Behnke, Steve	Regular	X	X	X	CXL	X	X	X	X	X	X	X	CXL	10	100
Bevegni, Kate	Regular	X	X		CXL	X	X		X			X	CXL	10	60
Jones, Zane	Regular	NA		X	CXL	X	X	X	X				CXL	9	55
Gundelfinger, Clint	Regular	X	X	X	CXL	X		X		X	X	X	CXL	10	80
Mitchell, Duff	Regular		X	X	CXL	X	X	X	X	X	X	X	CXL	10	90
Gardner, Myrna	Regular	NA	NA	NA	NA	X							CXL	7	14
Wetherall, Darrell	Regular	X	X	X	CXL			X	X	X	X		CXL	10	70
Smith, Greg	Regular	X		X	CXL	X	X			X	X	X	CXL	10	70
Smith, John	Regular		X		CXL		X			X	X		CXL	10	40
Troll, Kate*	Assembly		X	X	CXL	NA	NA	NA	NA	NA	NA	NA	CXL	3	67
Gladziszewski, Maria*	Assembly	NA	NA	NA	NA	NA							CXL	6	
Frisby, Percy	Planning Commission		X	X	CXL		X		NA	NA	NA		CXL	6	50
Levine, Michael	Planning Commission	NA	NA	NA	NA	NA	NA	NA			X		CXL	4	25

X= Present at meeting

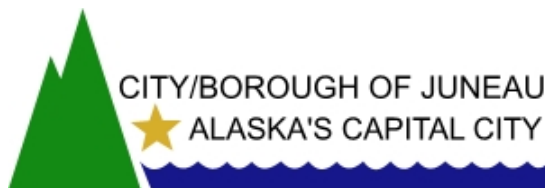
NA = Not member of JCOS at that meeting

CXL = meeting cancelled

* = JCOS meetings clashed with Assembly Finance meetings

JUNEAU COMMISSION ON SUSTAINABILITY
Governing Legislation: Resolution 2755
Total # of Seats: 9 public + [1 Planning Commissioner 1 Assemblymember serving as liaisons]

Active Member or Liaison	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Re-appointed 1	Reappointed 2	Comments
Yes	Mr.	Darrell	Wetherall	Public	Vice-Chair	8/17/2015	6/30/2018	9/19/2011	6/4/2012	8/17/2015	Electrical Engineer at AEL&P
Yes	Mr.	Steve	Behnke	Public		8/17/2015	6/30/2018	7/19/2010	6/4/2012	8/17/2015	Energy/Green House Gas Subcommittee Chair
Yes	Mr.	Duff	Mitchell	Public	Chair	7/1/2016	6/30/2019	4/2/2012	6/3/2013	6/13/2016	Juneau Hydropower, Inc. Business Manager
Yes	Ms.	Myrna	Gardner	Public		8/22/2016	6/30/2017	8/22/2016			CCTHITA Manager Bussines & Economy
Yes	Ms.	Kate	Bevegni	Public		7/1/2016	6/30/2019	11/7/2012	6/3/2013	6/13/2016	Consultant - Sustainable Construction & Planning
Yes	Mr.	Clint	Gundelfinger	Public		7/1/2014	6/30/2017	6/30/2017			Natural Resource Specialist @ AK DNR/DMLW Water Resources Section
Yes	Mr.	Zane	Jones	Public		6/13/2016	6/30/2018				Also serving on the Historic Resources Advisory Committee
Yes	Mr.	Gregory (Greg)	Smith	Public	Secretary	2/23/2015	6/30/2017	2/23/2015			J.M. Walsh Co.-Legislative Assitant
Yes	Mr.	John	Smith III	Public		7/1/2016	6/30/2019	2/23/2015	6/13/2016		Juneau School District-Culture Specialist; Trucano Construction-Mechanic
Yes	Mr.	Michael	LeVine	Planning Commission liaison		n/a	n/a	n/a			Planning Commission liaison
Yes	Assemblymember	Maria	Gladziszewski	Assembly Liaison		n/a	n/a	n/a			Assemblymember (Non-Voting Member)
Yes	Ms.	Beth	McKibben	Staff liaison	staff liaison	n/a	n/a				staff liaison
Yes	Mr.	Tim	Felstead	Staff liaison	staff liaison	n/a	n/a				staff liaison



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<http://www.juneau.org>

CBJ BOARDS, COMMITTEES, COMMISSIONS & TASK FORCES

Juneau Commission on Sustainability Fact Sheet

Title: Juneau Commission on Sustainability

Type of Board/Commission/Committee: Advisory

Affiliated Department: Community Development

Status: Active

Governing Legislation:

-Resolution 2755

-Date Created: July 09, 2007

-Sunset Date: N/A

To reference the general rules of procedure and informational booklet for all boards, please see the documents available on the [General Board Information page](#).

Description: The Assembly created the Juneau Commission on Sustainability whose mission is to promote the economic, social, environmental, and governmental well-being of Juneau and all its inhabitants, now and in the future.

Membership: Section 2. Composition. The Commission shall be comprised of nine members appointed by the Assembly, plus one liaison from the Assembly and one from the Planning Commission. The liaisons shall not have the power to vote and shall not be counted in determining whether a quorum of the Commission is present. Commission membership shall reflect environmental, social, economic and governmental perspectives, unified by the common interest of sustainability. Commission members serving three year staggered terms at the time of adoption of this resolution shall serve out their terms.

Officers: Chair, Vice-Chair, Secretary

Quorum: 5

Term Limits: None

Annual Appointment Period (Annual Reports Due): June

Meetings: Regular Meetings held from 5:30-7p.m. the Second Wednesday of the Month and Worksessions held the Fourth Wednesday of the Month in the Downtown Library Large Conference Room.

Special Facts: The mission of the former Juneau Energy Advisory Committee was folded into the policy and purpose of the Juneau Commission on Sustainability and Resolution 2401am which created the Juneau Commission on Sustainability also repealed Resolution 2376 relating to the Juneau Energy Advisory Committee. Resolution 2401am provided for a sunset date of the commission effective July 9, 2010. Resolution 2528 repealed Resolution 2401am and removed the sunset date establishing the commission as one that has an indefinite duration. Additional Resolutions 2718 and then Resolution 2755 which repealed Resolution 2718 were subsequently adopted changing the number of members serving on the commission. For times and locations of subcommittee meetings, please see the CBJ Meeting Calendars online at <http://www.juneau.org/calendar/index.php>

Staff Contact: Tim Felstead - 586-0466 - Tim.Felstead@juneau.org

Website: <http://www.juneau.org/sustainability/>

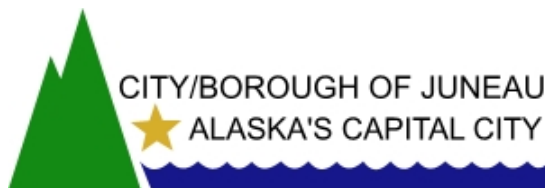
[Back to List](#)

Total # of Seats: 11 + 11 Alternate Seats + City Manager or Designee

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Original Appointment Date	Reappointed 1	Reappointed 2	Reappointed 3	Comments
1-Elected Official	Local Emergency Planning Committee	Assemblymember	Loren	Jones	1-Elected Official			n/a	10/17/2016				Per Assembly Committee assignments as of 10/17/2016
1a - Alternate Elected Official	Local Emergency Planning Committee	Assemblymember	Vacant		1a - Alternate Elected Official			n/a					
2-Peace Officer/Law Enforcement	Local Emergency Planning Committee	Deputy Police Chief	Ed	Mercer	2-Peace Officer/Law Enforcement		1/12/2015	12/31/2017		8/8/2011	1/12/2015		Juneau Police Dept.
2a- Alternate Peace Officer/Law Enforcement	Local Emergency Planning Committee	Lt.	David S.	Campbell	2a- Alternate Peace Officer/Law Enforcement		1/12/2015	12/31/2017		3/5/2012	1/12/2015		Juneau Police Dept.
3-Firefighter	Local Emergency Planning Committee	Asst. Fire Chief	Ed	Quinto	3 - Firefighter		8/31/2015	12/31/2016		8/31/2015			Assistant Fire Chief
3a-Alternate Firefighter	Local Emergency Planning Committee		Todd	Cameron	3a-Alternate Firefighter		1/1/2017	12/31/2019	11/28/2016				
4-General Public Seat	Local Emergency Planning Committee		Lindsey	Taylor	4-General Public Seat			12/31/2017	5/1/2016				State DHSS/Public Health Nurse III
4a-Alternate General Public Seat	Local Emergency Planning Committee	Dr.	Destiny	Sargeant	4a-Alternate General Public Seat		1/12/2015	12/31/2017		3/5/2012	1/12/2015		Psychologist, Critical Incident Stress Management, & MMRS
5-BRH Hospital Seat	Local Emergency Planning Committee	Mr.	Miguel	Lopez	5-BRH Hospital Seat		1/12/2015	12/31/2017		3/16/2009	1/11/2012	1/12/2015	BRH Lead Security Officer
5a-Alternate Hospital Seat	Local Emergency Planning Committee	Ms.	Cheri	Moyer	5a-Alternate Hospital Seat		1/12/2015	12/31/2017		1/12/2015			Replacing Rose Lawhorne as BRH alternate member
6-Media Seat	Local Emergency Planning Committee	Mr.	Bill	Legere	6-Media Seat		2/29/2016	12/31/2018		3/5/2012	1/28/2013	2/29/2016	KTOO General Manager, State Emergency Communications Committee member
6a-Alternate Media Seat	Local Emergency Planning Committee	Mr.	Mikko	Wilson	6a-Alternate Media Seat		2/29/2016	12/31/2018		1/28/2013	2/29/2016		KATH-TV, KTOO-TV, JSD (Engineer)

Total # of Seats: 11 + 11 Alternate Seats + City Manager or Designee

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Original Appointment Date	Reappointed 1	Reappointed 2	Reappointed 3	Comments
7-American Red Cross Seat	Local Emergency Planning Committee	Mr.	Andrew	Bogar	7- American Red Cross Seat		11/9/2015	12/31/2016		11/9/2015			Disaster Program Specialist
7a-Alternate American Red Cross Seat	Local Emergency Planning Committee	Mr.	Scott	Novak	7a-Alternate American Red Cross Seat		1/27/2014	12/31/2016		1/28/2013	1/27/2014		Nominated 1/28/2013 for an unexpired term ending 12/31/2013.
8-Owner/ Operator of Facility subject to Right to Know Act 1986	Local Emergency Planning Committee	Mr.	Daniel	Garcia	8-Owner/ Operator of Facility subject to Right to Know Act 1986	Chair	2/29/2016	12/31/2018		2/1/2007 to seat #4 for term expiring 12/1/2007	2/2/2009	1/28/2013	Dan previously served in Seat#4 (Public), and is currently on the Juneau Haz/Mat Team and works for UAS and eligible to serve in Seat #8.
8a-Alternate Seat to #8	Local Emergency Planning Committee		Open Seat	Open Seat	8a-Alternate Seat to #8		1/27/2014	12/31/2018		1/27/2014			
9-Community Group	Local Emergency Planning Committee	Mr.	Matthew	Musslewhite	9-Community Group		2/29/2016	12/31/2018		1/28/2013	2/29/2016		Nominated 3/16/2009 for term expiring 12/1/2012
9a-Alternate Community Group Seat	Local Emergency Planning Committee	Mr.	Ed	Williams	9a-Alternate Community Group Seat	Vice-Chair	2/29/2016	12/31/2018		3/16/2009	1/28/2013	2/29/2016	Nominated 3/16/2009 for term expiring 12/1/2012
10-Haz/Mat Transporter Seat	Local Emergency Planning Committee		Open Seat	Open Seat	10-Haz/Mat Transporter Seat		1/12/2015	12/31/2017		11/5/2012	1/12/2015		8yrs Haz Mat Training, also SEAPRO Responder
10a-Alternate Haz/Mat Transporter Seat	Local Emergency Planning Committee	Mr.	Joel C.	Curtis	10a-Alternate Haz/Mat Transporter Seat		1/12/2015	12/31/2017		1/28/2013	1/12/2015		Originally served in seat 6a 3/16/2009, reappointed 12/1/2009 to term ending 12/31/2012. Nominated 1/28/2013 to seat 10a to term expiring 12/31/2014
11a- Alternate Vulnerable Population Seat	Local Emergency Planning Committee	Mr.	Jason C.	Burke	11a- Alternate Vulnerable Population Seat			12/31/2019	11/28/2016	1/12/2015	11/28/2016		New Seat created via Resolution 2689 [State of AK Social Services Program Coordinator]
11a- Alternate Vulnerable Population Seat	Local Emergency Planning Committee		Open Seat	Open Seat	11a- Alternate Vulnerable Population Seat			12/31/2019					New Seat created via Resolution 2689 [State of AK Social Services Program Coordinator]
12 - City Manager's Designee	Local Emergency Planning Committee	Mr.	Tom	Mattice	City Manager's Designee	City Manager's Designee		upon leaving current job at CBJ.					
12a - Alt. City Manager's Designee	Local Emergency Planning Committee	Ms.	Michelle	Brown	City Manager's Alt. Designee	City Manager's Alt. Designee		upon leaving current job at CBJ.					



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CBJ BOARDS, COMMITTEES, COMMISSIONS & TASK FORCES

Juneau Local Emergency Planning Committee (LEPC) Fact Sheet

Title: Juneau Local Emergency Planning Committee (LEPC)

Type of Board/Commission/Committee: Advisory

Affiliated Department: City Manager

Status: Active

Governing Legislation:

-Resolution 2689

-Alaska Statutes 26.23.071 & 26.23.073

-Resolution 2135 (Repealed by Res. 2689)

-Date Created: May 21, 1990

-Sunset Date: N/A

To reference the general rules of procedure and informational booklet for all boards, please see the documents available on the [General Board Information page](#).

Description: Local Emergency Planning Committee. (Assembly nominations applicants and final appointments are done by the State Emergency Response Commission). Advises the fire chief on emergency management issues. Reviews the emergency response plan for the city and borough and keeps the plan up to date. Functions, when necessary, as the local emergency planning committee under SARA Title III.

Membership: Manager or Manager's designee + 11 voting members and 11 alternate members nominated by the Assembly and appointed by the Alaska State Emergency Response Commission.

Officers: Chair, Vice Chair, Secretary

Quorum: 6

Term Limits: None

Annual Appointment Period (Annual Reports Due): December

Meetings: 2nd Wednesday of each month at 12:00 Noon in the Bartlett Regional Hospital Administrative Board Room.

Special Facts: Applicants need to submit both a CBJ Board Application available online at http://www.juneau.org/clerk/boards/Application_Form.pdf and a State LEPC application form available online at http://www.juneau.org/clerk/boards/State_LEPC_Application_Form.pdf

Staff Contact: Tom Mattice, Emergency Program Manager - 586-0419 - Tom.Mattice@juneau.org

Website: http://www.ak-prepared.com/SERC/LEPC_Home

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LEPC COMMITTEE MEETING 05.10.2017

Vacant Seats

Please do outreach to fill these seats.

Potential applicants may contact Michelle Brown if they have questions.

Michelle Brown

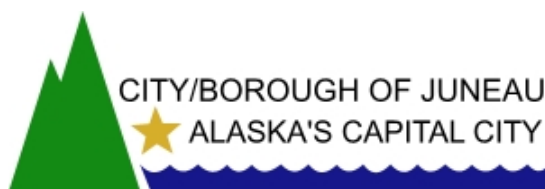
michelle.brown@juneau.org

586-0371

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|----|--|--|
| | 8A | Right to Know Act - Allison Natcher |
| 10 | HAZ/MAT Transporter - Paul Nowlin | 10A HAZ/MAT Transporter - Joel Curtis |
| | 11A | Vulnerable Populations - Suzanne Dutson |

Treadwell Arena Advisory Board
Governing Legislation: Ordinance 2015-18
Total # of seats - 7 Public Seats + 1 PRAC Liaison; See Ordinance 2015-18 for membership qualifications.

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Reappointed 1	Comments
Yes	Treadwell Arena Advisory Board	Mr.	Miles	Brookes	Public		6/1/2016	5/31/2019	5/23/2016		
Yes	Treadwell Arena Advisory Board	Mr.	Jason	Soza	Adult Hockey Board Member		6/5/2017	5/31/2020	6/8/2015	6/5/2017	President - Juneau Adult Hockey Association (JAHA)
Yes	Treadwell Arena Advisory Board		Open Seat	Open Seat				5/31/2020			Seat formerly held by Patty Collins
Yes	Treadwell Arena Advisory Board	Ms.	Molly	McCormick	Public		6/8/2015	5/31/2018	6/8/2015		2 sons play on JDHS Hockey Team
Yes	Treadwell Arena Advisory Board	Ms.	Elizabeth	Balstad	Public		6/8/2015	5/31/2018	6/8/2015		Past JSC board member but not currently serving on any board.
Yes	Treadwell Arena Advisory Board	Mr.	Bret	Connell	Public		8/17/2015	5/31/2017	8/17/2015		JAHA participant
Yes	Treadwell Arena Advisory Board	Mr.	Taylor	Horne	Public	Chair	8/17/2015	5/31/2018	8/17/2015		Player in Juneau Adult Hockey Assoc.
Yes	Treadwell Arena Advisory Board	Mr.	Edric	Carrillo	<i>PRAC Liaison</i>		n/a	n/a	n/a		<i>Parks & Recreation Advisory Committee Liaison</i>
Yes	Treadwell Arena Advisory Board	Mr.	Kirk	Duncan	Parks & Rec. Staff Liaison	Parks & Rec. Director		n/a			Parks & Rec. Staff Liaison
Yes	Treadwell Arena Advisory Board	Ms.	Lauren	Anderson	Parks & Rec. Staff Liaison	Ice Rink Manager		n/a			Parks & Rec. Staff Liaison



City and Borough of Juneau
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CBJ BOARDS, COMMITTEES, COMMISSIONS & TASK FORCES

Treadwell Arena Advisory Board Fact Sheet

Title: Treadwell Arena Advisory Board

Type of Board/Commission/Committee: Advisory

Affiliated Department: Parks and Recreation

Status: Active

Governing Legislation:

-Ordinance 2015-18(am)

-Date Created: April 06, 2015

-Sunset Date: N/A

To reference the general rules of procedure and informational booklet for all boards, please see the documents available on the [General Board Information page](#).

Description: Section 4. Treadwell Arena Advisory Board Purpose. A. The Treadwell Advisory Board shall, in consultation with the Treadwell Arena Manager, report to the Assembly Committee of the Whole on an annual basis on issues relating to the Treadwell Ice Arena. The Board's report shall address, at a minimum, the following: 1. Ways to market Treadwell Arena to increase the number of users now and into the future; 2. Identification of barriers in CBJ Code that could hinder marketing efforts related to advertising, fundraising, concession sales and naming rights; 3. Methods to establish better and clearer relationships with user groups and the public to gain ideas for increasing users and revenues; 4. A review of rink operational standards in order to assist in identifying areas in which operational efficiencies may be increased; and 5. A review of ice scheduling and allocation of rink resources in order to assist in ensuring equity in opportunity and support for a diversity of community rink users.

Membership: Section 3. Membership Qualifications. The Board shall be comprised of seven voting members appointed from the general public, and one liaison from the Parks and Recreation Advisory Committee. The liaison shall not have the power to vote and shall not be counted in determining whether a quorum of the Board is present. Members shall be appointed to staggered three-year terms. To the extent practicable, at least one member shall have professional marketing experience. No more than three members shall be employees or board members, or the immediate family member of any employee or board member, of any organization that provides activities at the Treadwell Ice Arena.

Officers: Section 6. Officers, Meetings, Quorum. In accordance with the Advisory Board Rules of Procedure, the Board shall select its own officers, and shall hold regular meetings on a schedule established by the Board, as well as such special meetings as required to conduct business.

Quorum: 4

Term Limits: None.

Annual Appointment Period (Annual Reports Due): June

Meetings: To be determined.

Special Facts: B. Initial report. The Board's initial report to the Assembly shall be due no later than May 1, 2016. In addition to the information outlined above, the initial report shall include findings on the following: 1. Has the number of users increased? 2. Have revenues increased? 3. Have revenue streams diversified? 4. Has the cost recovery continued at 50% or greater? 5. Have operational cost savings measures been implemented or identified? 6. Has a marketing strategy been developed? 7. Has a user group feedback system been developed?

Staff Contact: Kirk Duncan, Parks & Recreation Director - 586-5226 - Kirk.Duncan@juneau.org

Website: <http://www.juneau.org/parkrec/>

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