ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA

August 21, 2017 6:00 PM
Assembly Chambers

I. ROLL CALL

HRC Chair Loren Jones called the meeting to order at 6:01p.m.

Assemblymembers present: Loren Jones, Debbie White, Norton Gregory, Beth Weldon (telephonic as of 6:05pm)

Members absent: None.

Staff present: Deputy Clerk Beth McEwen, Parks and Recreation Director Kirk Duncan, Aquatics Manager Julie Jackson

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

A. July 31, 2017 DRAFT HRC Minutes

MOTION by Ms. White to approve the minutes of the July 31, 2017 Human Resources Committee. *Hearing no objection, the minutes were approved.*

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Americans with Disabilities Act Committee - Annual Report and Appointments

ADA Committee annual report was given in the packet. ADA Chair Matt McGuan thanked the members of the board for their work and also the staff liaison Charlie Ford and the Clerk's staff for their assistance. He said he didn't have anything in particular that he wanted to highlight from the report but was available to answer questions the HRC members had.

Mr. Gregory asked about the lift equipped taxis and if there was a problem in finding vendors in town that want to operate these or if there were any challenges in the future aside from the funding.

Mr. McGuan noted that issue was brought to the committee's attention by Aaron Brakel at REACH. He said there are currently two lift equipped taxis in Juneau and they last approximately 4 years. He said that apparently these two taxis were acquired due to

grant money that had been made available. Generally there is not a big enough market that the taxi companies would go out and do this on their own. He said that as these two taxis near the end of their service life, it could be a problem where we would not have lift equipped taxis in town if grant funding was not available to replace them.
Hearing no other questions, Mr. Jones thanked the Mr. McGuan and the committee for its report.
There were three open seats on the ADA Committee for terms beginning Sept. 1, 2017 and expiring Aug. 31,2020 and there were three applicants, all incumbents.
MOTION by Mr. Gregory to recommend the reappointment of Ross Douglas, Allen Hulett, and Marianne Mills to terms beginning September 1, 2017 and expiring August 31, 2020. *Hearing no objections, the motion carried.*

2. Aquatics Board Annual Report

[Ms. Weldon joined the meeting via teleconference at this time.]

Mr. Tom Rutecki, Vice Chair of the Aquatics Board and Ms. Pat Watt, Chair of the Aquatics Governance Board presented an overview of the board's annual report. Also present in the audience were staff members Julie Jackson and Kirk Duncan.

Ms. Watt explained that the board had created the Governance Committee in hopes to make the board as effective as possible and she serves as the Chair of that committee. She said they have a very engaged board and she appreciates having been appointed to another term. She said she feels the report speaks for itself. She said the board is currently engaged and looking forward to next June 30 when the Aquatics board is due to sunset. They have begun the process of doing a governance assessment with the hope that they will be able to make recommendations to the Assembly as to what the board would like the Assembly to do when the board sunsets next June. They hope to have recommendations to the Assembly by the end of the year.

Mr. Rutecki said the staff has been fantastic. Ms. Jackson and Mr. Duncan have been very proactive in always trying to make things better. He also commended Ms. White in her role as Assembly liaison to the board.

Mr. Gregory said he wished to thank the Gaugine Foundation and Robert Storer for their generous donations for day passes and swimming lessons and he wanted to be sure to recognize them. He asked about the evaluation in regards to the multi-use pass for the pool, Ice Rink, and Eaglecrest and wanted to know how those conversations were going. He asked if during those conversations, would they be able to offer individuals the ability to pick and choose or did they have to buy all three at once.

Mr. Duncan said that currently there is a joint pass where individuals can use both Treadwell Ice Arena and the Pools. As to Eaglecrest, it will be a little harder to bring on as they would need to start selling the pass in March so people have a significant amount of investment by the time the snow falls. If the snow doesn't fall, there may be a problem with people not wishing to continue on with the joint pass. That is the big technical issue they are currently working on and there is a new manager at Eaglecrest so he will need some time to get familiar with all things Eaglecrest.

Mr. Jones asked about the new monthly payment auto-pay system and how that works and if that was something that could be translated on a city wide basis for other services.

Mr. Duncan explained that the payments allow for the use of credit cards through the pools' point of sale system. He said it was an administrative decision that they felt would generate enough revenue to offset the expense of the credit card processing fees similar to what is done at Eaglecrest. He said that maybe one of the hang-ups in trying to do this citywide as the credit card fees are not an insignificant amount of money that they are not passing on to the consumers.

3. Historic Resources Advisory Committee - Appointment

There was one seat for a term expiring June 30, 2020.

MOTION by Mr. Gregory to recommend the reappointment of Myra Gilliam to the Historic Resources Advisory Committee for a term beginning immediately and expiring June 30, 2020. *Hearing no objection, the motion carried.*

4. Juneau Commission on Sustainability - Appointments

There was one open seat for a term expiring June 30, 2018 and two seats for terms expiring June 30, 2020.

MOTION by Mr. Gregory to recommend the appointment of Christine Woll and Kaley Bangston to the Juneau Commission on Sustainability for terms beginning immediately and expiring June 30, 2020. *Hearing no objections, the motion carried.*

5. Youth Activities Board - Annual Report and Appointments

Youth Activities Board members Liz Brooks and Tom Rutecki provided an overview of the board's annual report and the grant program.
Ms. Brooks thanked the Assembly for the continued support of youth activities through the funding of youth programs through the YAB grants. The Assembly, through YAB grants, provides funding for Juneau youth in a variety of programs spanning ages 2 - 19, or age 20 for persons with disabilities.
She said that for the past two years, the funding amount the Assembly has made available has been $332,500. In FY16, 9,804 children participated in activities funded in part by YAB grants. They spent 438,896 hours engaged in activities that the Assembly helped support and which is the equivalent of 76 cents per participant hour. Ms. Brooks highlighted some of the programs that received grants, the full list of which was included in the annual report.
She noted that the total amount requested for FY18, YAB reviewed 26 proposals from various youth programs in the community representing academic, athletic, and artistic endeavors with a total amount requested reaching almost half a million dollars. After reviewing all the proposals, YAB recommended partially funding all 26 proposals.
In addition to the annual grant program, there is also a 5% contingency grant program which awards grants to youth who have achieved higher levels of their program.
Ms. Brooks explained the YAB membership and recognized outgoing Chair John White for his 16 years of service on the board.
Mr. Rutecki echoed Ms. Brooks' comments about Mr. White's service. He thanked the Assembly for their funding of the programs. He mentioned the impact the grant program

has had on so many of the lives of CBJ youth. He said it also gives impetus to the grant programs to not turn kids away due to lack of funds.

Mr. Rutecki said with regard to Section 3b of the most recent resolution reestablishing the YAB, they are charged with adopting procedures for evaluating proposals. He noted that in November, Juneau Community Foundation Executive Director Amy Skilbred provided the board with recommendations that Mr. Rutecki felt it was important to share with the HRC members.

Mr. Gregory said that earlier in the spring, he received call from a local citizen about the "Hoop Time" basketball tournament and another group in town called "Hoop Rats" were unable to participate in the tournament because they were from a different group. He asked if the board was aware of this issue and if there was a way to include a fairness clause in the grant RFP language.

Ms. Brooks and Mr. Rutecki responded that they had not heard about this issue previously. Mr. Rutecki stated that no one group is fully funded through the grant program and while they do not know the full details of this particular circumstances, if any similar matter came to the board's attention, they would try to work out and agreeable remedy with all the parties involved.

Mr. Jones asked the members to pass along thanks to Mr. White for his 16 years of service on the board.

MOTION by Ms. White to recommend the reappointment of Joyce Vick to a term beginning September 1, 2017 and ending August 31, 2020. *Hearing no objection, the motion carried.*

B. Other Business

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Mr. Jones noted that on the regular Assembly agenda, there is resolution reestablishing the Juneau Commission on Aging. He stated that if the resolution passes tonight, he will distribute a copy of a letter that will be coming from City Manager Rorie Watt which will invite senior providers in town and others interested to help recruit members for the commission as well as to hold a public meeting or two to discuss senior related issues.

Mr. Jones also stated that he believes there will be a final conclusion of the Friends of the Flag Committee which will be on the September 11 HRC agenda. Travel Juneau and Tourism Best Management Practices (TBMP) are going to do a join process to take over the responsibility for the flags along Egan Drive. The current Friends of the Flag committee will continue through the taking down of the flags this fall and then at that point, everything will be turned over to Travel Juneau and TBMP. He said in the meantime, the Friends of the Flag Committee will still be an active CBJ committee through the end of this year's removal of the flags so they are covered under CBJ insurance.

VIII. ADJOURNMENT

There being no further business to come before the committee, Mr. Jones adjourned the meeting at 6:27p.m.

Respectfully submitted,
Beth McEwen, Deputy Clerk