ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA

November 6, 2017 6:00 PM
Assembly Chambers

I. ROLL CALL

HRC Chair Maria Gladziszewski called the meeting to order at 6:00 p.m.

HRC members present: Maria Gladziszewski, Jesse Kiehl, and Rob Edwardson

Members absent: Norton Gregory

Other Assemblymembers present: Loren Jones

Staff present: Deputy Clerk Beth McEwen, Municipal Clerk Laurie Sica, Code Compliance Officer Nate Watts

II. APPROVAL OF AGENDA

Ms. McEwen noted two additional items provided as late packet additions for consideration:
1) A letter of recommendation regarding JEDC appointments from JEDC Executive Director Brian Holst.
2) An email from Barbara Burnett requesting a letter be sent from the Mayor inviting the RCMP from Whitehorse to attend the Princess Sophia commemoration events in October 2018.

III. APPROVAL OF MINUTES

A. August 21, 2017 HRC Minutes

Ms. Gladziszewski noted that none of those present currently serving on the HRC were serving at the time of the August 21, 2017. Since former HRC Chair Loren Jones was present and agreed to the accuracy of the minutes, the minutes of the August 21, 2017 HRC meeting were approved by unanimous consent as presented.

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Juneau Economic Development Council - Appointments

MOTION by Mr. Kiehl to recommend the reappointment of Lauren MacVey and Brandon Cullum to the Juneau Economic Development Council to terms expiring October 31, 2020. Hearing no objection, the motion passed.

2. Youth Activities Board (YAB) - Appointment

MOTION by Mr. Kiehl to recommend the appointment of Peter Christensen to the Youth Activities Board for a term expiring August 31, 2020. Hearing no objection, the motion passed.

3. Sister Cities Committee (SCC)

Sister Cities Committee (SCC) Members present: Acting Chair Miranda McCarty, Marsha Squires, Barbara Burnett, and Eli Olsen

The following documents were provided by the SCC to the HRC:
1) Sister Cities Nomination Application Questionnaire (Questionnaire);
2) Sister Cities Memorandum of Understanding (MOU);
3) Draft memo from Mayor Koelsch to UAS Chancellor Caulfield re: Emeritus Status of Mishan City, China and Chia-Yi, Taiwan

SCC member Marsha Squires, liaison to the University of Alaska Southeast (UAS), reported to the HRC about the SCC's attempts to establish or reestablish contact with Juneau's sister cities. She explained that Juneau has five Sister Cities relationships and the committee has attempted to make contact with each of them over the past year.

She explained that Whitehorse (Yukon, Canada) has had the most active connection with Juneau. They have had less success, but some, in connecting with Kalibo, Phillipines, Vladivostok, Russia and they hope to reconnect with those cities. They have not been able to connect with either Mishan City, China or Chai Yi, Taiwan and there has not been any contact with those two cities over the past 10 years.

As part of the attempts in reconnecting with each of our sister cities, the committee has drafted up the first two documents mentioned in the hopes of having a good foundation base on which to continue our sister city relationships.

SCC members answered a number of questions from the HRC members. The HRC asked for clarification in the documents as to who the signatories would be on each of the documents, whether those would be the Mayor, Assembly, or Sisters Cities Committee. SCC members mentioned that in formal document protocols from Sister Cities International (SCI), they recommend that all official documents include the signature of the respective city's mayor.

Additional discussion took place regarding the emeritus status process for Mishan City, China or Chai Yi, Taiwan. Currently the University of Alaska Board of Regents policy is to allow residents of any city from abroad that has an Alaskan sister city to attend their campuses and only pay in-state tuition. Placing Mishan City and Chai Yi into emeritus status, would eliminate that benefit for residents of those cities.

The HRC members asked a number of questions related to the Questionnaire and the MOU. Ms. Squires noted that the nomination questionnaire was suggested to them from the SCI representative this past summer with MArsha and Sue Baxter. As a committee, they came up with the MOU.

Additional discussion took place regarding the forms and HRC members expressed a preference for the Law Department to review these forms after they have been amended for the necessary signatures and before they are used officially.

The HRC agreed by consensus to recommend to the Assembly that the Mayor send a letter to the University of Alaska Board of Regents and inform them that Chi Yi, Taiwan and Mishan City, China have been placed into emeritus status.

On a separate but related topic, SCC member Barbara Burnett said she is currently serving on the Princess Sophia commemoration committee and the Orpheus Opera will be traveling up to Whitehorse in 2018 to commemorate the 100 year sinking of the Princess Sophia. She reported this to the SCC and the SCC is requesting that the Mayor send a letter inviting Whitehorse to participate with the commemoration events.

4. Review of Questions for Hospital Board and Planning Commission Interviews

HRC members discussed the draft advance interview questions and asked that the following additional questions be added to those already on the draft list of questions:

New Question #8 for the Bartlett Regional Hospital (BRH) Board candidates:
8. What experience, if any, do you have in health care administration, finance, or budgeting?

New Question #9 for both Planning Commission and BRH candidates:
9. Explain what you do to resolve conflicts while working in groups with members who disagree.

Ms. Gladziszewski noted that the due date for applications for the Hospital and Planning Commission is November 27.

B. Other Business

VI. STAFF REPORTS

Ms. McEwen noted that during the December HRC meetings, they will be receiving information about the new board management system. Other topics include a discussion on ways in which we might evaluate our current CBJ boards and improve the overall CBJ board program for the best use of time and resources for our volunteers, staff and the public.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 6:45p.m.