



ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

May 19, 2025 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

155 Heritage Way - Assembly Chambers

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. April 7, 2025 Assembly HRC Meeting Minutes - Draft

F. AGENDA TOPICS

1. Parks & Recreation Advisory Committee (PRAC) Appointments

Per [Ordinance 2022-64\(b\)\(am\)](#) members shall be appointed by the Assembly. Members shall be appointed to staggered three-year terms. A new member shall be seated upon appointment and serve until their term ends or until their successor is appointed. The PRAC shall advise the Assembly regarding all Parks and Recreation Department managed lands, facilities, and services including, but not limited to, the Treadwell Arena, the Aquatics Facilities, and the Jensen-Olson Arboretum.

Current PRAC Roster

There are four seats up for action; three seats with terms due as of April 30, 2025 and one seat open with an unexpired term ending April 30, 2026.

Suggested Motion: I move the Assembly Human Resources Committee forward to the full Assembly for approval, the (re)appointment of _____, _____, and _____ all to terms beginning May 1, 2025 and ending April 30, 2028 and the appointment of _____ to an unexpired term beginning immediately and ending April 30, 2026, to the Parks and Recreation Advisory Committee and ask for unanimous consent.

2. Letter from Douglas Advisory Board RE: Membership Seats

3. Douglas Advisory Board (DAB) Appointment

Per [Resolution 2331](#), the Douglas Advisory Board is a seven-member board appointed by the Assembly, and to be appointed to the DAB they must reside on Douglas Island. The purposes of the board shall be to advise the Assembly and the City and Borough administration on matters which affect Douglas Island and its facilities and residents. There is currently one vacant seat for an unexpired term on the Douglas Advisory Board for a term beginning immediately and ending September 30, 2025. Since the term end date is within 6 months of expiring, the HRC can also recommend appointment to a full-term following the unexpired term.

Current DAB Roster

There is one application in the HRC packet for consideration.

Suggested Motion: I move the Assembly Human Resources Committee forward to the full Assembly for appointment, _____ to the Douglas Advisory Board for an unexpired term beginning immediately and ending September 30, 2025 followed by a full-term beginning October 1, 2025 and ending September 30, 2028 and ask for unanimous consent.

4. Setting Dates for Empowered Board Interviews: Airport, Docks & Harbors, and Eaglecrest Boards

G. STAFF REPORTS

H. STANDING COMMITTEE TOPICS-FOR DISCUSSION AS MEETING TIME ALLOWS

1. Review of Boards/Committees

Current board legislation, membership numbers/terms, recruitment, and creating diversified boards/committees to better reflect Juneau's population.

2. 2025 Assembly Goal 4a

Adopt a naming policy that acknowledges Juneau's history and indigenous culture.

I. COMMITTEE MEMBER COMMENTS

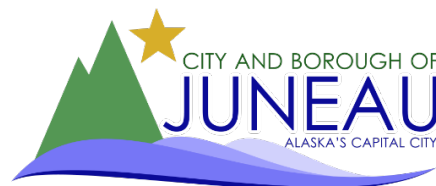
J. NEXT MEETING DATE June 9, 2025 6:00 p.m. Assembly Chambers/Zoom

K. SUPPLEMENTAL MATERIALS

L. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, e-mail: city.clerk@juneau.gov.

ASSEMBLY HUMAN RESOURCES COMMITTEE MINUTES - **DRAFT**



April 07, 2025 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

A. **CALL TO ORDER** Chair Adkison called the Assembly Human Resources Committee meeting to order in the Assembly Chambers and via Zoom at 6:01p.m.

B. **LAND ACKNOWLEDGEMENT** – read by Assemblymember Bryson

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. **ROLL CALL**

Present: Chair Ella Adkison, Wade Bryson, Neil Steininger, and Maureen Hall

Absent: None

Staff/Others Present: Deputy City Clerk Di Cathcart, City Attorney Emily Wright, and Meeting Tech Kevin Allen

D. **APPROVAL OF AGENDA** – agenda approved as presented

E. **APPROVAL OF MINUTES** – minutes approved as presented

1. **March 3, 2025 Assembly HRC Meeting Minutes - Draft**

F. **AGENDA TOPICS**

2. **Local Emergency Planning Committee (LEPC) Appointment**

Per [Resolution 2974](#), the LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants, and final appointments are done by the State Emergency Response Commission.

There is one seat up for action on this HRC agenda, with one applicant for that seat.

Local Emergency Planning Committee [Roster](#)

MOTION: by Assemblymember Bryson that the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the appointment of **Evan Price**, Right to Know Act Seat 8a, for a term beginning immediately and ending December 31, 2027, and asked for unanimous consent. *Hearing no objection, motion passed.*

3. **Juneau Public Library Endowment Board (JPLEB) Appointment**

Per [Resolution 1609](#); members of the Juneau Public Library Endowment Board (JPLEB) shall be appointed to three year terms. One member shall be the Library Director, one shall be a member of the Friends of the Library and one shall be a member of the general public. Sharon Tabor has applied for reappointment to JPLEB to the Friends of the Library Seat.

JPLEB [Roster](#)

MOTION: by Assemblymember Bryson that the Assembly Human Resources Committee forward to the full Assembly for approval, the reappointment of **Sharon Tabor** to the Juneau Public Library Endowment Board

Friends of the Library Seat for an unexpired term beginning immediately and ending January 31, 2028, and asked for unanimous consent. **Hearing no objections, motion passed.**

4. Utility Advisory Board (UAB) Appointments

Per [Resolution 2299](#) the seven member Utility Advisory Board is established. To the extent possible, appointments shall be made with the following considerations: one engineer registered with the State of Alaska with experience in utility system design and operation, one accountant with utility financial management, one general contractor with experience in water/wastewater utility systems, two commercial customers of the CBJ water/wastewater utility, one residential customer of the CBJ and one member of the general public.

UAB [Roster](#)

There are (2) seats up for action with terms beginning June 1, 2025, and ending May 31, 2028. The incumbent has applied for reappointment and there is one member of the general public who has also applied. There is also one seat for an unexpired term beginning immediately and ending May 31, 2025, no application has been received for this seat.

MOTION: by Assemblymember Hall that the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to reappoint **Elizabeth Pederson** and to appoint **Ethan Roemeling** to the Utility Advisory Board both to terms beginning June 1, 2025, and ending May 31, 2028, and asked for unanimous consent. **Hearing no objection, motion passed.**

5. Ordinance 2025-16 An Ordinance Amending the City and Borough Code Relating to the Historic Resources Advisory Committee.

Ms. Wright noted that Community Development Director Lawhorne heard back from the State Historic Preservation Office (SHIPO) just prior to this meeting. The State requested the Assembly add back into the Ordinance **Section 3 Amendment of Section 49.10.410 (f) Duties (3) Cooperating and consulting with the assembly, the historic district commission, the community development department and the state historic commission on matters concerning historical districts and historic, prehistoric and archaeological preservation in the City and Borough.**

MOTION: by Assemblymember Bryson to forward the full Assembly for introduction Ordinance 2025-16 An Ordinance Amending the City and Borough Code Relating to the Historic Resources Advisory Committee as amended, adding back in (3) under Section 3 Amendment of Section, and asked for unanimous consent. **Hearing no objection, motion passed.**

6. Resolution 4000 A Resolution Reestablishing the Juneau Human Rights Commission for the Purpose of Amending the Number of Commission Members, and Repealing Resolution No. 2946.

Ms. Wright shared that the HRC had received a letter from the Juneau Human Rights Commission stating they have struggled with quorum for quite a few years, and they asked for a reduction in seats. Law drafted the legislation before you based on that request.

MOTION: by Assemblymember Bryson to forward to the full Assembly for action Resolution 4000 A Resolution Reestablishing the Juneau Human Rights Commission for the Purpose of Amending the Number of Commission Members, and Repealing Resolution No. 2946 and asked for unanimous consent. **Hearing no objection, motion passed.**

7. Resolution 4001 A Resolution Approving Amendments to the Bylaws of the Board of Directors of Bartlett Regional Hospital.

Ms. Wright highlighted the housekeeping changes that are outlined in the BRH Bylaws that will bring the BRH Board into alignment with current CBJ codes around term limits, code of ethics, and general formatting cleanup.

MOTION: by Assemblymember Steinger to forward to the full Assembly for action Resolution 4001 A *Resolution Approving Amendments to the Bylaws of the Board of Directors of Bartlett Regional Hospital* and asked for unanimous consent. **Hearing no objection, motion passed.**

G. STAFF REPORTS - None

H. STANDING COMMITTEE TOPICS - *for discussion as meeting time allows.*

CBJ Boards, Committees, Commissions

Mr. Bryson talked about CBJ strengthening its board recruiting efforts. He shared that when he was traveling he saw a kiosk advertising police officer recruitment with information brochures and thought CBJ could do something similar for boards/committees recruitment. He also recommended creating a flyer to post on community bulletin boards advertising for open board seats; and he is working with the Clerk's Office to set up some boardmember and Chair trainings this Spring.

I. COMMITTEE MEMBER COMMENTS AND QUESTIONS - None

J. NEXT MEETING DATE

May 19, 2025 at 6:00 p.m. Assembly Chambers/Zoom

K. SUPPLEMENTAL MATERIALS - None

L. ADJOURNMENT

There being no further business to come before the committee meeting adjourned at 6:17 p.m.

Presented by: The Manager
Presented: 12/12/2022
Drafted by: R. Palmer III

ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2022-64(b)(am)

An Ordinance Reorganizing and Consolidating the Aquatics Board, the Treadwell Arena Advisory Board, the Jensen-Olson Arboretum Advisory Board, and the Parks and Recreation Advisory Committee.

WHEREAS, the Jensen-Olson Arboretum Advisory Board was most recently created by Resolution 2377 (12/11/2006); and

WHEREAS, the Parks and Recreation Advisory Committee was most recently created by Resolution 2646 (6/3/2013); and

WHEREAS, the Treadwell Arena Advisory Board was most recently created by Ordinance 2019-04(b) (1/28/2019); and

WHEREAS, the Aquatics Board was most recently created by Ordinance 2019-03(b) (1/28/2019); and

WHEREAS, the Assembly appreciates the community engagement and extensive volunteer hours members of the Jensen-Olson Arboretum Advisory Board, the Treadwell Arena Advisory Board, the Aquatics Board, and the Parks and Recreation Advisory Committee invested into our community; and

WHEREAS, the current Assembly Advisory Board Rules of Procedure are located in Resolution 2686 (6/9/2014); and

WHEREAS, Resolution 2686 requires appointments to advisory boards based on talent and interest instead of race, creed, color, age, religion, national origin, sex, marital status, political ideology, sexual orientation, or sensory, mental or physical handicap; and

WHEREAS, Resolution 2686 also requires diverse appointments to advisory boards to reflect a membership appropriate for accomplishing the goals of the board, which should include cultural, social, political, technical, and economic viewpoints sufficient to ensure wide-ranging and active debate; and

WHEREAS, consolidation of the Jensen-Olson Arboretum Advisory Board, the Treadwell Arena Advisory Board, and the Aquatics Board duties into the Parks and Recreation Advisory Committee is in the best interest of the community because recruitment and retention of 43 engaged volunteers is challenging, board morale is low when meetings are not meaningful, staff

support time can be better spent on other projects, and fewer boards representing a larger portion of the community would be more effective and impactful.

THEREFORE BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Classification. Sections 2, 3, 4, and 7 are noncode provisions. Sections 5 and 6 are code provisions.

Section 2. Repeal of Resolution 2377. Resolution 2377 is repealed. The Jensen-Olson Arboretum Advisory Board is dissolved upon the effective date of this ordinance.

Section 3. Repeal of Resolution 2646. Resolution 2646 is repealed. The Parks and Recreation Advisory Committee is reestablished consistent with Section 6 of this ordinance.

Section 4. Repeal of Ordinance 2019-04(b). Ordinance 2019-04(b) is repealed. The Treadwell Arena Advisory Board is dissolved upon the effective date of this ordinance.

Section 5. Repeal of Chapter 67.10. Chapter 67.10 – Aquatics Facilities is repealed and reserved. The Aquatics Board is dissolved upon the effective date of this ordinance.

Section 6. Amendment of Chapter 67.01. Chapter 67.01 – Recreation Areas is amended by adding articles to reestablish the Parks and Recreation Advisory Committee.

Chapter 67.01 – RECREATION AREAS

ARTICLE I. RECREATION AREA ORDINANCE

67.01.010 Short title.

...

67.01.020 Other ordinances not affected.

...

67.01.030 Areas regulated.

...

67.01.040 Intent.

...

67.01.045 Regulations.

...

67.01.050 Hours of operation.

...

67.01.080 Use; liability insurance.

...

67.01.090 Prohibited uses.

...

67.01.095 Motorized uses on Auke Lake.

...

67.01.100 Criminal liability.

...

ARTICLE II. PARKS AND RECREATION ADVISORY COMMITTEE

67.01.200 Establishment.

There is established the Parks and Recreation Advisory Committee ("PRAC").

67.01.210 Membership.

(a) Membership. The members of the PRAC shall be nine citizens of the City and Borough of Juneau.

(b) Term. Members shall be appointed by the assembly. Members shall be appointed to staggered three-year terms. A new member shall be seated upon appointment and serve until their term ends or until their successor is appointed. A member serves at the pleasure of the assembly and may be removed at any time by an affirmative vote of six members of the assembly.

(c) Quorum. Five members constitutes a quorum.

67.01.220 Meetings.

(a) Procedure. The PRAC shall be governed by the Advisory Board Rules of Procedure, which generally follows Robert's Rules of Order.

(b) Regular and special meetings. The PRAC should hold regular meetings on a schedule established by the PRAC and may hold special meetings—at the call of the chairperson or three members—as necessary to conduct business.

67.01.230 Subcommittees.

(a) Jensen-Olson Arboretum Endowment Subcommittee. There is established a permanent subcommittee to advise on use of the Jensen-Olson Arboretum Endowment. This subcommittee should meet at least once per year and as necessary to effectuate the business of the endowment.

(b) Special subcommittees. The chairperson—subject to ratification by the PRAC—or majority of the PRAC may create temporary special subcommittees to facilitate any discrete PRAC business issue. Membership on subcommittees may include public seats in addition to PRAC members. While all PRAC members may attend and participate in subcommittee proceedings, only

designated subcommittee members may vote. Temporary subcommittees should exist for no longer than 24 months and dissolve upon completion of the enabling charge.

(c) Facilities Subcommittee. There is established a Facilities Subcommittee that will focus on the health and good repair of all facilities under the purview of the PRAC. At a minimum of two times per year the Facilities Subcommittee shall engage users of each facility to hear from those users and to plan for facility needs.

67.01.240 Duties.

(a) Intent. With the exception of parking management and facilities maintenance services provided to other departments, the PRAC should advise the assembly regarding all Parks and Recreation Department managed lands, facilities, and services including, but not limited to, the Treadwell Arena, the Aquatics Facilities, and the Jensen-Olson Arboretum.

(b) The PRAC should review and provide recommendations to the parks and recreation director and assembly regarding the following:

- (1) Planning and development of all aspects of recreation and associated issues affecting parks and recreation in the community.
- (2) The Capital Improvement Plan (excluding Facilities Maintenance and Centennial Hall).
- (3) The department's Fee Schedule (excluding parking).
- (4) Adopted and proposed legislation, including regulations, related to the department.
- (5) Acquisition or disposal of City and Borough of Juneau lands managed or dedicated for park or recreation purposes.
- (6) Naming of parks or recreation facilities.

67.01.250 Staff Assistance.

Staff support and assistance to the PRAC may be provided by the City Manager as available and appropriate.

The director of each parks and recreation facility shall provide quarterly reports to the PRAC.

Section 7. Parks and Recreation Advisory Committee Transition Period. The Assembly intends on reestablishing the PRAC by May 1, 2023. Current members of the PRAC will continue to serve through April 30, 2023, and need to reapply if interested in a future PRAC position. In addition to new public members, all members of the Jensen-Olson Arboretum Advisory Board, the Treadwell Arena Advisory Board, and the Aquatics Board are encouraged to apply for a PRAC position. The Assembly shall appoint transitional PRAC positions as follows: three members for one-year terms, three members for two-year terms, and three members for three-year terms.

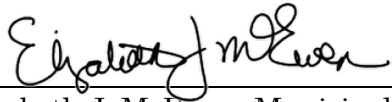
Section 8. Effective Date. This ordinance shall be effective 30 days after its adoption.

Adopted this 27th day of February, 2023.



Beth A. Weldon, Mayor

Attest:



Elizabeth J. McEwen, Municipal Clerk



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Submission information

Form: [CBJ Board Application](#) [1]
Submitted by Visitor (not verified)
Wed, 03/26/2025 - 7:10am
98.97.39.141

First Name
Josh

Last Name
Anderson

Residence Address
[REDACTED]

Mailing Address
[REDACTED]

Primary Phone Number
[REDACTED]

Secondary Phone Number

Email
[REDACTED]

Board, Commission, Committee
Parks & Recreation Advisory Committee

Current of Prior Experience on CBJ Boards/Commissions/Committees
I have been on PRAC since 2012 ish - Cant remember.

Reasons for Applying
Re-apply

Qualifications
local contractor, businessman, graduated jdhs 1994, 2 kids wife school teacher 20 years at JSD

Civic Activities, Memberships or Non-profits Involved With
High school robotics team. JEDC

Working with a Group
no problem

Meeting Schedule and Attendance

Yes I make all the meetings

Date of Birth (Optional)

[REDACTED]

Ethnicity (Optional)

White

Gender (Optional)

Male

Acknowledgment/Certification

Yes I agree - JOsh ANderson 3-25-2025

Resume, Education, etc. (Optional)



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Submission information

Form: [CBJ Board Application](#) [1]
Submitted by Visitor (not verified)
Thu, 02/27/2025 - 7:58pm
24.237.14.226

First Name
Paulette

Last Name
Schirmer

Residence Address
[REDACTED]

Mailing Address
same

Primary Phone Number
[REDACTED]

Secondary Phone Number
[REDACTED]

Email
[REDACTED]

Board, Commission, Committee
Parks & Recreation Advisory Committee

Current of Prior Experience on CBJ Boards/Commissions/Committees
Currently serving on the Parks & Recreation Advisory Committee, formerly on the Treadwell Arena and Jensen-Olsen Arboretum Boards.

Reasons for Applying
Currently serving on the Parks & Recreation Advisory Committee and would like to continue serving.

Qualifications
Assistant Professor of Accounting, interest in Juneau parks and community.

Civic Activities, Memberships or Non-profits Involved With
Southeast Alaska Prospective Accountants student club as faculty advisor

Working with a Group

Everyone's opinion is important and I often see other's perspective

Meeting Schedule and Attendance

yes

Date of Birth (Optional)

Ethnicity (Optional)

Gender (Optional)

Acknowledgment/Certification

Paulette Schirmer

Resume, Education, etc. (Optional)



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Submission information

Form: [CBJ Board Application](#) [1]
Submitted by Visitor (not verified)
Mon, 04/07/2025 - 11:19pm
136.226.57.19

First Name
Danika

Last Name
Swanson

Residence Address
[REDACTED]

Mailing Address
same

Primary Phone Number
[REDACTED]

Secondary Phone Number

Email
[REDACTED]

Board, Commission, Committee
Parks & Recreation Advisory Committee

Current of Prior Experience on CBJ Boards/Commissions/Committees
I've been serving on the PRAC since 2022.

Reasons for Applying
I love being on the PRAC! It's so interesting and it makes me feel so invested and connected with my community! I'd like to help keep all the excellent things being done on track, like the pool and Field House renovations, the new Jackie Renniger park, and the progress on the OVR riding park. At the same time, I'd also enjoy working with other members to contemplate the future for our parks and recreational facilities. Neighborhoods evolve, interests change, new community concerns arise – I'd like for the PRAC to remain current and adaptive and innovative.

Qualifications
I'm a lifelong, avid outdoorsperson who regularly uses and appreciates the parks and recreational spaces that the PRAC oversees, so I'm very invested in the PRAC's work. Additionally, since moving here in 2019, I've been very busy hiking the surrounding peaks, listening to local music, volunteering, finding Brian Weed's hidden history, and volunteering to teach

deer dressing at BOW. I'd continue to be an informed, enthusiastic PRAC member, who is very interested in meeting and listening to the other Committee members.

Civic Activities, Memberships or Non-profits Involved With

I regularly volunteer with litter clean up groups, student forensics coaching, classes at BOW, teaching kids how to geocache.

Working with a Group

I've been an attorney for almost twenty years and have had many very difficult conversations with angry and confused defendants, community members, parents, victims. I've gotten pretty skilled at listening to people. When there's a disagreement, there are often ways to satisfy at least some of the needs of all the parties. But if not, acknowledgement of another's frustration and active listening can sure be effective.

Meeting Schedule and Attendance

Yes

Date of Birth (Optional)

Ethnicity (Optional)

Caucasian

Gender (Optional)

Female

Acknowledgment/Certification

Danika Swanson

Resume, Education, etc. (Optional)

April 30, 2025

To: Juneau Assembly Human Resources Committee

From: Ed Schoenfeld, Chair of the Douglas Advisory Board

Subject: Douglas Advisory Board Membership Seats

HRC Chair Adkison,

We understand the Human Resources Committee has been discussing Juneau's various advisory boards and committees.

One of our members noticed a proposal to reduce the size of the Douglas Advisory Board by attrition. No proposed size was provided.

The board discussed this proposal at our March 26, 2025, meeting. The board wants to retain its current size, with seven seats. We've had turnover, but we've been able to fill empty slots by reaching out to members of our service area. We track a variety of issues and need the members to do that. Having seven members also makes it easier to get a quorum.

Should the Human Resources Committee decide to shrink our board, we request that it be no fewer than five members.

Thank you for your time.

Ed Schoenfeld

Presented by: HRC
Introduced: 04/23/2007
Drafted by: J.W. Hartle

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2331

A Resolution Reestablishing and Renaming the Douglas Service Area Advisory Board, and Repealing Resolution Nos. 210 and 1665.

WHEREAS, a temporary Advisory Board for Douglas Service Area, Service Area No. 2, was established by the Charter in Section 16.8(d); and

WHEREAS, the Douglas Service Area Advisory Board has continued to function under authority granted by the Assembly; and

WHEREAS, it is desirable that this board continue to function, and that it be renamed.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. The Douglas Service Area Advisory Board, shall be known as the Douglas Advisory Board

Section 2. The board shall consist of seven members appointed by the Assembly for staggered three-year terms.

Section 3. Any person appointed to serve on the Douglas Advisory Board must be a qualified voter of the City and Borough residing on Douglas Island.

Section 4. The purposes of such board shall be to advise the City and Borough Assembly and the City and Borough administration on matters which affect Douglas Island and its facilities and residents.

Section 5. Repeal of Resolutions. Resolution Nos. 210 and 1665 are repealed.

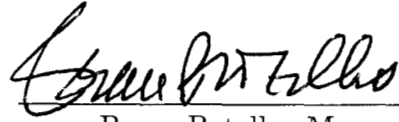
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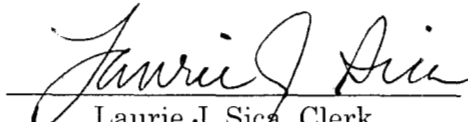
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Section 6. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 23rd day of April, 2007.


Bruce Botelho, Mayor

Attest:


Laurie J. Sica, Clerk



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Submission information

Form: [CBJ Board Application](#) [1]
Submitted by Visitor (not verified)
Sat, 03/29/2025 - 3:33pm
65.74.52.249

First Name
Carmen

Last Name
Katasse

Residence Address
[REDACTED] Douglas

Mailing Address
Same as above

Primary Phone Number
[REDACTED]

Secondary Phone Number
[REDACTED]

Email
c[REDACTED]

Board, Commission, Committee
Douglas Advisory Board

Current of Prior Experience on CBJ Boards/Commissions/Committees
ADA-2 years

As a former teacher and principal I have served on more boards and committees I can list.

Reasons for Applying
As a committee member, I will have opportunities to contribute to the organization's strategic direction, develop policies, and inform decision-making processes, ultimately making a meaningful impact.

Qualifications
-Former teacher for special education, elementary education, middle school and high school, 35 years in education.
-Assistant principal/activities director at JDHS for 1 year.
-Middle School Assistant Principal at Dzantiki Heeni Middle school for 3 years
-Principal at Riverbend School for 10 years

- Presented at many conferences on equitable teaching practices.
- Started the first breakfast program at the elementary school.
- Negotiated with the Juneau Education Association to ratify a contract.
- Member of the JSD finance committee.
- Program and grant writer and evaluator for Sealaska Heritage foundation.
- Raised 3 outstanding boys (men) who are now Dad’s themselves, and are very invested in our community with the arts, coaching, and many other contributions which make me proud.

As well, I have lived in Douglas for 35 years and have seen many changes and I have a lot of insight.

Civic Activities, Memberships or Non-profits Involved With

- Supporter of Perseverance Theater.
- Volunteer at the schools.
- Many other committees, and co-chair of events.. Since I am retired I do not have a resume to submit. However, if necessary I can create one.

Working with a Group

For me, and my personal experience in working as a group is to determine what each member of the group hopes to accomplish and establish a plan of action so that everyone is on the same page. This can be done through effective communication and clear expectations to minimize confusion and misunderstandings.

Meeting Schedule and Attendance

Yes

Date of Birth (Optional)

[Redacted]

Ethnicity (Optional)

Other

Gender (Optional)

She/her

Acknowledgment/Certification

Carmen Katasse

Resume, Education, etc. (Optional)
