

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

March 5, 2018 6:00 PM
Assembly Chambers

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

- A. February 12, 2018 Human Resources Committee Meeting

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Board of Equalization - Appointments
2. Jensen-Olson Arboretum Advisory Board - Annual Report and Appointments
3. Parks and Recreation Advisory Committee - Annual Report and Appointments
4. Youth Activities Board - Appointment
5. Personnel Board - Annual Report and Appointment
6. Sister Cities Committee - Annual Report and Appointments
7. Wetlands Review Board - Annual Report and Appointments

B. Other Business

VI. STAFF REPORTS

- A. Board Management Project Update

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

**ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

February 12, 2018 6:00 PM
Assembly Chambers

I. ROLL CALL

Chair Maria Gladziszewski called the meeting to order at 6:00 p.m.

HRC Members present: Rob Edwardson, Maria Gladziszewski, Norton Gregory, Jesse Kiehl.

Other Assemblymembers present: Loren Jones, Beth Weldon.

Staff present: Laurie Sica, Municipal Clerk.

II. APPROVAL OF AGENDA

Hearing no objection, the agenda was approved as presented.

III. APPROVAL OF MINUTES

A. January 8, 2018 Minutes Regular Human Resources Committee Meeting

Hearing no objection, the minutes of the January 8, 2018 Regular HRC meeting were approved as presented.

B. January 30, 2018 Minutes Full Assembly as HRC Special Meeting

Hearing no objection, the minutes of the January 30, 2018 HRC Full Assembly as HRC Special meeting were approved as presented.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Appointment of Art Selection Panel for Downtown Banners

MOTION, by Gregory, to approve the formation of the Downtown Street Banner Art Selection Committee and approve the slate of appointees, including: Dana Gunderson, Downtown Business Association; John Fox, Historic Resources Advisory Committee; Donald Gregory, Sealaska Heritage Institute; Rachael Juzeler and Nimmy Philips, Juneau Arts and Humanities Council; Chip Verrelli, Public member, and Christianne Carrillo, Filipino Community. Hearing no objection, it was

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so ordered.

2. Juneau Affordable Housing Commission - Annual Report and Appointments

Kathleen Strasbaugh, Chair of the Affordable Housing Commission, said the overall goals are to implement the Housing Action Plan, to continue ongoing programs, and to focus on developing workforce housing - using the land trust model to get housing developed. In this way, we are hoping to get more single family housing built.

Ms. Gladyszewski asked how the Affordable Housing Commission is working. Ms. Strasbaugh said there can be vigorous disagreements about how the programs should be developed, but these issues need airing in the community and the Commission provides such an opportunity.

Mr. Kiehl said that the Community Development Department is renewing work on the Comprehensive Plan. Ms. Strasbaugh said she was not aware of that and she can let the board know and see if it wishes to renew or alter its previous comments on the Comprehensive Plan. Mr. Kiehl said the commission's review can be broad. Ms. Strasbaugh said the commission has always supported increased density and supports the periodic review of the processing of housing development applications to facilitate efficiencies.

Mr. Gregory asked if the commission has an opinion on tiny houses. Ms. Strasbaugh said they have looked at this and there are significant issues regarding code requirements for these types of developments. The commission hasn't discussed this recently and if the Assembly so directs, it can be investigated. Mr. Gregory said Sitka is addressing this and he gets questions from the public periodically. Ms. Strasbaugh said her experience is that tiny homes end up in RV parks and have been used in some communities to assist with the homeless problem.

Ms. Gladyszewski said the commission was initially set up as a temporary committee and the housing action plan is adopted. She asked Ms. Strasbaugh to have a discussion with the commission on the need and efficacy of the commission.

MOTION by Kiehl, to recommend to the Assembly the reappointment of Wayne Coogan, Russ McDougel and Tamara Rowcroft for terms to expire 1/31/2021.
Hearing no objection, it was so ordered.

3. Juneau Commission on Sustainability - Appointment

MOTION, by Edwardson, to recommend to the Assembly the appointment of Gretchen Keiser to a vacant term on the Juneau Commission on Sustainability, for the next six months and an additional term with an ending date of June 30, 2021.
Hearing no objection, it was so ordered.

4. Juneau Public Libraries Endowment Board - Annual Report

Robert Barr, Library Director and Chair of the Endowment Board, said the Board was started in 1992 to manage a generous endowment from a private donor. \$300,000 from the earnings account was tapped to contribute to the Valley Library project, however, at

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that time, there was not \$300,000 in the earnings account, so there was some dipping into principle, with the intent that future earnings were to replenish and inflation proof the funds. There are two resolutions taken by the board in the packet to move money from earnings into principle to do the work promised in 2014. The endowment fund accumulated enough earnings to be able to replace the principle. At the first meeting in 2017, there was an accounting error, and so a second resolution completed the replenishment, thus the need for two resolutions. There was a change in investments in FY15. Before then, the endowment and other CBJ investments were strictly in bonds. Then the Finance Department created a long term portfolio with the arboretum, library endowment and some other CBJ funds, and due to the performance of the funds, including stocks, the earnings grew. Rebalancing and allocation considerations are at the discretion of the Finance Department.

Mr. Kiehl asked if the principle was entirely reimbursed, will the inflation proofing amounts be realized? Mr. Barr said yes.

Ms. Gladyszewski asked who made the investment decisions. Mr. Barr said they were made by staff in the Finance Department. He said the library endowment board and the arboretum board are investigating the Juneau Community Foundation investments to see how the returns compare.

Ms. Gladyszewski thanked Mr. Barr for the report.

5. Youth Activities Board - Proposed Resolution 2820 re: Membership Change

Tom Rutecki, Chair of the Youth Activities Board, said there has been difficulty getting a quorum and part of that is because the two organizations, arts and the sports associations, were not sending members. The arts council has provided a member, but the Juneau Sports Association has asked to turn their seat into a public seat as they have not been able to recruit a member to attend. It makes a better process if we have all nine members and we would like to get another member by March. He said that over 10,000 children in Juneau get some benefit from this program in order to participate in sports and activities.

Mr. Kiehl said it might be worth considering having a designated education seat. Ms. Gladyszewski said her experience is that there are always people interested in sports on that group and was fine with the proposed resolution.

***MOTION**, by Gregory to recommend to the Assembly the passage of Resolution 2820. Hearing no objection, so approved.*

B. Other Business

None.

VI. STAFF REPORTS

None.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

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None.

VIII. ADJOURNMENT

There being no further business to come before the committee, the meeting adjourned at 6:30 p.m.

Submitted by Laurie Sica, Municipal Clerk

BOARD OF EQUALIZATION

Governing Legislation: CBJ 15.05.010-.260 AS 29.10.200(41); AS 29.45.800

Total # of Seats: 9 making up 3 panels of 3 members each

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Reappointed 1	Reappointed 2	Comments
Yes	Board of Equalization		Open Seat	Open Seat	Public			12/31/2017				Seat formerly held by Mike Boyer
Yes	Board of Equalization	Mr.	Steve	Moseley	Public		3/16/2015	12/31/2017	3/16/2015			
Yes	Board of Equalization		Open Seat	Open Seat	Public			12/31/2018				Seat formerly held by Pat Watt
Yes	Board of Equalization	Mr.	John	Gaguine	Public		3/4/2013	12/31/2015	4/2/2007	3/15/2010	3/4/2013	Retired Attorney (also serving on Sales Tax Board of Appeals); willing to continue to serve until a replacement is appointed
Yes	Board of Equalization	Mr.	Open Seat	Open Seat	Public			12/31/2018				seat formerly held by Ed Kalwara
Yes	Board of Equalization	Ms.	Barbara	Sheinberg	Public		5/2/2016	12/31/2018	5/2/2016			Originally appointed 4/7/2014, Stepped down upon appointment to Assembly District 1 seat 1/12/2016; Reappointed 5/2/2016
Yes	Board of Equalization	Mr.	David	Epstein	Public		3/16/2015	12/31/2017	4/2/2012	3/16/2015		Also serving on the Airport Board
Yes	Board of Equalization		Open Seat	Open Seat	Public			12/31/2016				
Yes	Board of Equalization	Mr.	Paul	Nowlin	Public		6/5/2017	12/31/2019	5/13/2013	3/17/2014	6/5/2017	
Yes	Board of Equalization	Ms.	Laurie	Sica	Staff Liaison	Staff liaison	n/a	n/a	n/a			Clerk's Office provides Staff Support to all appeal boards
Yes	Board of Equalization	Ms.	Beth	McEwen	Staff Liaison	Staff liaison	n/a	n/a	n/a			Clerk's Office provides Staff Support to all appeal boards

To: CBJ Assembly Human Resources Committee

From: Ed Buyarski, Chair
Jensen-Olson Arboretum Advisory Board

Date: February 16, 2018

Subject: Jensen-Olson Arboretum Advisory Board 2017 Annual Report

Income generated from the manager's rent payments since mid-2007/opening year had been destined for the Endowment but were deposited and have been accruing, in a separate account. With that in mind, discussions have occurred over the last 2 years regarding the future of these funds. A portion of these funds supplemented the existing 1% sales tax funds in support of construction of the new 20 space parking lot (to be completed in spring '18). Additionally, monies from this account of rental income have fully funded the long-needed reconstruction of the JOA residence sunroom (to be completed within the next 60 days). The Board has voted to return the balance of funds to the Endowment. The Board also voted to set aside a percentage (still to be determined) of future rental income into a contingency fund to help pay for emergency repairs to any Arboretum infrastructure.

In spring 2017, the CBJ Assembly Finance Committee placed the Arboretum on a short list for possible severe cuts to its operating budget and/or closure/sale. A special emergency meeting of the Board was held to bolster community support for the Arboretum and its programs. In the face of strong public support for the Arboretum, Committee members decided not to make those cuts.

CBJ Finance staff and the Board continue to explore investment possibilities for the Endowment which might grow the Endowment faster than current CBJ investment strategies. One possibility is to invest the Endowment in the Juneau Community Foundation which has a higher return on investments than the City's.

Work continues with the Southeast Alaska Land Trust to finalize the Commercial Use conditions for the Arboretum. Resolution is expected in spring 2018.

Ed Buyarski
Jensen-Olson Arboretum Advisory Board, Chair

Attachment: 2017 Attendance Record

JENSEN-OLSON ARBORETUM ADVISORY BOARD ATTENDANCE 2017

LEGEND: **A** – Absent / **P** – Present /
P(t) Present telephonically

	2/8/17	5/9/17 <i>*Special Meeting</i>	6/14/17	8/9/17	11/8/17
Ed Buyarski, Chair Appt: 4/2007	P	P	P	P	P (t)
Kristin Bartlett Appt: 8/2015	P	A	P	A	P
Shawn Eisele Appt: 11/2014	P	A	A	P (t)	A
Peter Froehlich Appt: 4/2010	A	P	P	P	P
Kim Garnero Appt: 2/2011	P(t)	P	P	P	P
Patricia Harris Appt: 4/2007	P	P	P	P	P
Nell McConahey Vice-Chair Appt: 11/2014	P(t)	A	P	P	P
Deborah Rudis Appt: 10/2009	P	P	P(t)	P	P (t)
VACANT					

Jensen-Olson Arboretum Advisory Board

Governing Legislation: Resolution 2377

Total # of Seats - 9 seats: 2 Financial, 1 horticultural or botanical, 1 Discovery SE, 1 artist, 1 SEAL, 1 School District, 2 Public

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Original Appointment Date	Reappointed 1	Reappointed 2	Reappointed 3	Comments
Yes	Jensen-Olson Arboretum Advisory Board	Mr.	Ed	Buyarski	Public: Horticultural	Chair	2/23/2015	1/31/2018	4/2/2007	3/16/2009	1/30/2012	2/23/2015	Horticultural Seat
Yes	Jensen-Olson Arboretum Advisory Board		Open Seat	Open Seat	Public			1/31/2018					Formerly held by Steve Moseley
Yes	Jensen-Olson Arboretum Advisory Board	Mr.	Peter	Froehlich	Public		3/21/2016	1/31/2019	1/1/2007	4/26/2010	1/28/2013	3/21/2016	Retired District Judge
Yes	Jensen-Olson Arboretum Advisory Board	Ms.	Patricia	Harris	SEAL Trust Rep. Seat		2/23/2015	1/31/2018	4/2/2007	3/16/2009	1/30/2012	2/23/2015	SEAL Trust Representative
Yes	Jensen-Olson Arboretum Advisory Board	Ms.	Traci	Gilmour	PRAC Liaison		n/a	n/a	n/a				Liaison from PRAC
Yes	Jensen-Olson Arboretum Advisory Board	Ms.	Nell	McConahey	Public (Artist)	Vice-Chair	3/6/2017	1/31/2020	11/10/2014	3/6/2017			Self Employed Artisan
Yes	Jensen-Olson Arboretum Advisory Board	Mr.	Shawn	Eisele	Discovery Southeast Rep.		3/21/2016	1/31/2019	11/10/2014	3/21/2016			Executive Director of Discovery S.E.
Yes	Jensen-Olson Arboretum Advisory Board	Ms.	Deborah	Rudis	Public: Financial seat		3/21/2016	1/31/2019	10/12/2009	10/21/2009	1/28/2013	3/21/2016	
Yes	Jensen-Olson Arboretum Advisory Board	Ms.	Kristin	Bartlett	School Superintendent's Designee		9/2/2015	n/a	9/2/2015				School District Representative
Yes	Jensen-Olson Arboretum Advisory Board	Ms.	Kim	Garnero	Public: Financial		3/6/2017	1/31/2020	2/7/2011	1/27/2014	3/6/2017		Treasurer True North FCU
Yes	Jensen-Olson Arboretum Advisory Board	Ms.	Lauren	Verrelli	Staff Liaison	staff liaison	n/a	n/a	n/a				
Yes	Jensen-Olson Arboretum Advisory Board	Mr.	Merrill	Jensen	J-O Arboretum Manager	staff liaison	n/a	n/a	n/a				
Yes	Jensen-Olson Arboretum Advisory Board	Mr.	Brent	Fischer	Staff Liaison	staff liaison	n/a	n/a	n/a				
Yes	Jensen-Olson Arboretum Advisory Board	Mr.	Kirk	Duncan	Staff Liaison	staff liaison	n/a	n/a	n/a				



PARKS & RECREATION ADVISORY COMMITTEE

155 S. Seward Street
Juneau AK 99801
(907) 586-5226

To: Assembly Human Resources Committee

From: Christopher Mertl, Chair
Parks & Recreation Advisory Committee

Date: February 5, 2018

Subject: Parks & Recreation Advisory Committee 2017 Annual Report

The City & Borough of Juneau Parks & Recreation Advisory Committee (PRAC) meets the first Tuesday of each month at 6:00 P.M. in the Assembly Chambers. The PRAC is comprised of nine members appointed by the Assembly for three-year terms. In 2017, PRAC held ten public meetings and one day-long PRAC and Parks & Recreation Department Retreat during May to develop PRAC priorities that would benefit the community, the Department and looking at long term visioning for the Board and the community as a whole.

In 2017, PRAC continues to have members from a broad-spectrum of the community including professionals, construction trades, federal employees, local non-profits, retired community members, and sports clubs who brought their understanding and leadership in developing and maintaining CBJ Parks & Recreation (P&R) programs. In 2017, we welcomed one new member to the PRAC and continue to try to create a more diverse Committee including parents with young children, minorities and other less represented community members. We understand this can be a challenge but hope that the Human Resources Committee will keep this in mind for future nominations to PRAC.

Over the last year during its eleven meetings, the PRAC took public comment on a wide range of issues, providing support for several Parks & Recreation initiatives, and making recommendations to the Assembly. Planning and management highlights of 2017 include:

- Indian Point Land Exchange
- Priority Based Budgeting
- Project Playground Rebuild
- Tour Operator Request to Use Treadwell Historic Park Trails
- Whale Park/Seawalk Update
- Juneau Park Foundation
- Treadwell Ditch Improvements
- Eagle Valley Center Update
- Centennial Hall Upgrades

- Zach Gordon Youth Center Programs and Facilities
- Marine Park to Taku Fisheries Urban Design Plan Coordination
- Commercial Use/Permitting of Public Trails
- Recreational Camping and Homelessness Camping
- Christopher Trail/Cope Park Improvements
- Treadwell Historical Park Improvement Grant
- Chicken Yard and Capital Park Improvements
- Naming of Overstreet Park
- 1% Sales Tax P&R Funding Priorities
- Aquatic Board updates
- SAIL Ropes Course at Eagle Valley Center
- Downtown Signage Plan Update
- Snow Removal and Maintenance on the Seawalk
- Looking at Park/Trail Related Codes, Ordinances, Regulations and Resolutions
- Juneau Hut-to-Hut
- Treadwell Arena Hours/Budget Issue
- Rotary Park Playground Improvements

One key area of focus for PRAC has been the update of the P&R Master Plan that has been an on-going process. The Department is two years into the updating of the P&R Comprehensive Plan (also called Master Plan) and this year highlighted receiving public input including hosting several public meetings, surveys and other forms of outreach. The Plan once updated will provide a roadmap to achieve the long-term vision of Parks & Recreation within our community.

Once again we are happy to report that our relationship with the Department continues to grow under the direction of Mr. Duncan and the dedicated Parks & Recreation staff and leadership. We are thankful for their professionalism in supporting PRAC and our recreation facilities and programs. We also would like to thank Alix Pierce who continues to spearhead the updating of the P&R Master Plan.

On behalf of the PRAC, I would like to thank the Parks & Recreation staff for their hard work in providing the services and programs, and maintaining and running our parks and recreation facilities. The contribution these facilities make to our quality of life, contribute to our youth's development and community as a whole, and cannot be understated. Our facilities are loved by our residents and attract many visitors to Juneau who in turn support our local economy. We would also like to thank the Assembly for their support and, in particular, our new Assembly Liaison Norton Gregory for his participation.

Finally, thank you for this opportunity to serve our community. If you would like more information please call me at 907-988-9000.

Christopher Merti
PRAC, Chair

Attachment: 2017 Attendance Record

PARKS AND RECREATION ADVISORY COMMITTEE (PRAC)

ATTENDANCE 2017

Tuesdays @ 6pm unless specified	1/3	2/7	3/7	4/4	5/2	6/6	7/11	8/1 <i>Park Tour</i>	9/5	10/3	11/7	12/5
Josh Anderson	P	P	P	P	N/A	P	P	N/A	A	A	P	P
Edric Carrillo Appointed				P	N/A	P	A	N/A	A	P	A	P
Traci Gilmour	P	P	P	P	N/A	P	P	N/A	P	P	P	P
Brett Farrell	P	P	P	P	N/A	P	P	N/A	P	A	P	P
Christopher Merti Chair 3/3/15 Re-elected 4/5/16	P	P	P	P	N/A	P	A	N/A	P	P(t)	P	P
Eric Ouderkirk	A	P	P	P	N/A	A	P	N/A	P	P	P	A
Chris Prussing	P	P	P	P	N/A	P	P	N/A	P	A	P	P
Tom Rutecki	P	P	P	P	N/A	P	P	N/A	P	P	P	P
George Schaaf Appointed 3/7/17			P	P	N/A	P	P	N/A	P	P	P	A

LEGEND: **A** – Absent / **P** – Present/ **P(t)** – Present Telephonically/ **N/A**- No Meeting

*Date moved

Parks Recreation Advisory Committee

Governing Legislation: Resolutions 2646

Total # of Seats: 9 public seats, 1 Assembly liaison

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Re-appointed 1	Re-appointed 2	Re-appointed 3	Comments
Yes	Parks & Recreation Advisory Committee	Assembly member	Maria	Gladyszewski	Assembly Liaison	Liaison	n/a	n/a	n/a				Assembly Liaison 2015-2016, 2016-2017
Yes	Parks & Recreation Advisory Committee	Mr.	Mike	Eberhardt	Ex-Officio Rep from State Parks		n/a	n/a	n/a				Ex-Officio Rep from State Parks
Yes	Parks & Recreation Advisory Committee	Mr.	Eric	Ouderkirk	Public		2/23/2015	2/28/2018	2/23/2015				USDA Forest Service - Alaska Region, Regional Landscape Architect; Eric did not wish to be considered for reappointment after 2/28/18
Yes	Parks & Recreation Advisory Committee	Mr.	Josh	Anderson	Public	2nd Vice-Chair	3/6/2017	2/28/2020	2/24/2014	3/6/2017			Member: Douglas Island Riders Assoc., Juneau Douglas Motocross Association; Appointed 1/12/2015 to 1% for Art Panel for 16b Cruise Berth Project
Yes	Parks & Recreation Advisory Committee	Ms.	Christine	Prussing	Public		7/11/2016	2/28/2019	7/11/2016				Retired CBJ Employee
Yes	Parks & Recreation Advisory Committee	Ms.	Traci	Gilmour	Public		4/1/2013	2/29/2019	4/1/2013	2/8/2016			Self Employed Massage Therapist. Member of Juneau Sports Association, Amateur Softball Assn., Juneau United States Bowling Congress; Liaison to Jensen-Olson Arboretum Advisory Board
Yes	Parks & Recreation Advisory Committee	Mr.	Christopher	Mertl	Public	Chair	3/6/2017	2/28/2020	8/24/2009	3/21/2011	2/24/2014	3/6/2017	PRAC Liaison to Assembly Lands Committee, Park Foundation, and Juneau Urban Forestry Partnership; Member: Juneau Hockey Officials, Juneau Adult Hockey, TrailMix, DBA
Yes	Parks & Recreation Advisory Committee	Mr.	Tom	Rutecki	Public		2/23/2015	2/28/2018	4/2/2012	2/23/2015			Former Member of PRAC, PRAC Rep to YAB, Aquatics Member
Yes	Parks & Recreation Advisory Committee	Mr.	George	Schaaf	Public	Vice-Chair	3/6/2017	2/28/2020	3/6/2017				US Forest Service Partnership Coordinator; former CBJ Parks & Landscape Superintendent; former Trail Mix, Inc. Board Member & Executive Director; Chair of Special Committee re: Parks & Rec Master Plan
Yes	Parks & Recreation Advisory Committee	Mr.	Edric	Carrillo	Public		4/3/2017	2/28/2019	4/3/2017				Liaison to Treadwell Arena Advisory Board
Yes	Parks & Recreation Advisory Committee	Mr.	Brett	Farrell	Public		7/11/2016	2/28/2018	7/11/2016				Marine Exchange of AK Assistant Director; Liaison to TrailMix; Brett did not wish to be considered for reappointment after 2/28/18
Yes	Parks & Recreation Advisory Committee	Mr.	Kirk	Duncan	Staff Liaison	staff liaison	n/a	n/a	n/a				
Yes	Parks & Recreation Advisory Committee	Ms.	Lauren	Verrelli	Staff Liaison	staff liaison	n/a	n/a	n/a				

YOUTH ACTIVITIES BOARD

Governing Legislation: Res. 2761

Total # of seats - 9: 1 PRAC rep., 1 JAHc rep., 1 JSA rep., 1 member 18 years or younger, 5 general public members

Active Member or Liaison	Board Membership	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Re-appointed 1	Re-appointed 2	Re-appointed 3	Re-appointed 4	Re-appointed 5	Comments
Yes	Youth Activities Board	Ms.	Joyce	Vick	Public Seat	Vice-Chair	9/1/2017	8/31/2020	8/1/2002	8/1/2005	8/25/2008	9/19/2011	8/25/2014	8/21/2017	Also serving on the Douglas Advisory Board
Yes	Youth Activities Board	Mr.	Peter	Christensen	Public Seat		11/6/2017	8/31/2020	11/6/2017						Previously served as JSA rep. 2015
Yes	Youth Activities Board	Ms.	Bonita	Nelson	Public Seat		9/1/2016	8/31/2019	8/22/2016						
Yes	Youth Activities Board	Mr.	Edric	Carrillo	Public Seat		4/3/2017	8/31/2018	4/3/2017						Filling seat formerly held by Liz Lange
Yes	Youth Activities Board	Ms.	Liz	Brooks	Public Seat		9/1/2016	8/31/2019	8/31/2015	8/22/2016					Former Elementary school teacher; State of Alaska Employee
Yes	Youth Activities Board	Ms.	Mary (MK)	MacNaughton	Juneau Arts & Humanities Council Rep		12/18/2017	upon end of JAHc term	12/18/2017						Juneau Arts & Humanities Council Seat
Yes	Youth Activities Board		Open Seat	Open Seat	Public Seat		3/5/2018	8/31/2020							Formerly JSA seat - being changed to public seat upon adoption of Res. 2820
Yes	Youth Activities Board	Ms.	Kathy	Tran	Youth 18 yrs or younger when appointed		8/31/2015	8/31/2018	8/31/2015						Youth Representative Seat - TMHS Sophomore @ time of appointment
Yes	Youth Activities Board	Mr.	Tom	Rutecki	PRAC Rep		4/23/2012	upon 2013 appointment of PRAC Rep or PRAC term expiration of 2/28/2015							Had served as PRAC rep to YAB, Appointed to PRAC 9/2001, reappointed 1/2004 to term ending 2/2007; Assembly extended term to end 5/1/2007 so he could finish YAB grant process; Appointed as YAB public member 8/2007. Appointed to PRAC 4/2/2012 then PRAC Rep 4/23/2012
Yes	Youth Activities Board	Mr.	Dave	Pusich	Staff Liaison		n/a	n/a	n/a						Staff Liaison
Yes	Youth Activities Board	Ms.	Ana	Olivares-Ramos	Staff Liaison		n/a	n/a	n/a						Staff Liaison

2017 ANNUAL REPORT PERSONNEL BOARD

The Personnel Board is established in CBJ Code 44.05.060 “Personnel Board,” and is an appeal board consisting of volunteer members from the community with an interest in human resource issues and labor law. The board does not have a regular meeting schedule, but is called upon when matters arise which require board assistance and review.

The Board met once in 2017 for its organizational meeting, and no other matters were brought before the board.

Members serving on the Board in 2017:

Ken Sutherland, Management seat
Rodney Hesson, Labor seat
Cindy Spanyers, Labor seat
Nancy Sutch, Management seat
Judith Porter, Public seat

Respectfully submitted,

Laurie Sica, Municipal Clerk
CBJ Personnel Board
Date TBD

PERSONNEL BOARD

Total # of Seats: 5
(1 public, 2 labor, 2 management)

Governing Legislation: CBJ Code Section 44.05

Active Member or Liaison	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Reappointed 1	Comments
Yes	Mr.	Kenneth	Southerland	Management		4/11/2016	1/31/2019			<i>appointed to the seat formerly held by Joan Cahill</i>
Yes	Ms.	Nancy	Sutch	Management		4/11/2016	1/31/2019	6/30/2014	4/11/2016	<i>appointed 6/2014 to unexpired term vacated by Nicki Neal.</i>
Yes	Ms.	Cindy	Spanyers	Labor Rep.		3/6/2017	1/31/2020	3/17/2014	3/6/2017	previous member 1996-2008
Yes	Mr.	Rodney	Hesson	Labor Rep.		3/6/2017	1/31/2020	3/17/2014	3/6/2017	IBEW Local 1547 Asst.Business Manager
Yes	Ms.	Judith	Porter	Public		3/16/2015	1/31/2018	1/30/2012	3/16/2015	Completing 2nd consecutive term, eligible for 1 more term before required to step down. Previous member served 4/2008 - 1/2011
Yes	Ms.	Laurie	Sica	Staff Liaison	staff liaison	n/a	n/a	n/a		
Yes	Mr.	Dallas	Hargrave	Staff Liaison	staff liaison	n/a	n/a	n/a		

Annual Report for Juneau Sister Cities Committee

Advisory Committee to Juneau Assembly

March 5, 2018

Submitted by Susan Baxter and Miranda McCarty, Co-Chairs

Other Committee Members: Barbara Burnett, Marsha Squires, Chloe Watson

Sister Cities Update

1. Whitehorse: Continue momentum of relationship

Once again the Royal Canadian Mounties (RCM) and Councilman John Streiker participated in the Juneau Fourth of July parade and celebrations in Juneau. Although communications have been through the Sister Cities, an established relationship has begun between the RCM and CBJ Police Department. This year the JPD took a more active role in communicating with the RCM and organizing the events for the day. The Juneau Sister Cities committee will continue to support their efforts, yet is hoping that a beneficial and mutual relationship has been established.

The Sister Cities also sponsored the Whitehorse vs. Juneau exhibition hockey game during Rain Forest Classic tournament in Juneau, (February 22, 2018). Carpenter's Union donated the funds for the ice time and the Rainforest Hockey Committee organized the players for the Old Timers game. Unfortunately, many Whitehorse players were stuck in Skagway, but a team was fielded and Juneau won. Dennis Watson, having dual citizenship, dropped the puck. Sister Cities sponsored a social gathering at Bullwinkle's to celebrate the game. Again supporting the purpose of creating relationships between cities, this year the Sister Cities committee played less of a role in coordination while still continuing to be a supportive. We are hoping that our relationship with Whitehorse continues in this positive direction.

2. Vladivostok: Demonstrate support and connection

From the support of a Sister Cities International member, Larry Uebner, who met with two of Juneau's Sister Cities committee members in the summer, an indirect request was made in hopes to re-establish a relationship with a representative from Vladivostok. This occurred after John Keays, United States Consul General to Vladivostok, visited Juneau in December. Since then the Juneau committee has communicated with Vladivostok Sister Cities Committee. We sent a book about Russian/Alaskan citizen diplomacy to this Committee via the Consul General's diplomatic pouch. It should be arriving in Russia any day. Consul General Keays is very anxious for our Sister Cities relationship with Vladivostok to be revived. The Juneau Sister Cities Committee is considering sending a delegate to the Russian American Pacific Partnership (RAPP) Conference in July in Anchorage where Russian cities and Alaskan cities explore connections and exchanges.

3. Kalibo, Philippines: Relationship Development Continuing

Due to lack of connection between the municipalities there has been little contact with Kalibo this past year. The committee continues to try to determine someone within FILCOM to connect with the committee.

4. Review and Termination of Two Relationships

After many attempts to communicate with Chia-Yi, Taiwan and Mishan City's municipalities, and from the advice of the Sister Cities International office, the Juneau's Sister Cities committee recommended to the Mayor's office to request an emeritus status for these two cities. This status was granted and, in turn, the Sister Cities committee suggested the mayor to contact the UAS Chancellor so that the appropriate actions were put in place to eliminate these cities from the tuition reciprocity initiative.

Administration

During this past year the committee continued to strengthen the awareness of its presence and goals within Juneau through various media options such as radio and newspaper, as well as maintaining the airport display. Our members have been actively recruiting new members through informal conversations, announcements at community functions and within local media, and personal invitations.

Two new documents were created by the committee this year: a *Sister Cities Nomination Application Questionnaire* and a *Memorandum of Understanding and Expectations*. The questionnaire was designed to address issues related to a new establishment of relations while the memorandum was written to solidify the meaning of the partnership between the municipalities. Both documents were approved by the CBJ Assembly, Human Resources Committee. They will form the basis for our current and future Sister Cities relationships.

Annual events are becoming established; the 4th of July parade march and the exhibition hockey game with Whitehorse, and connecting high school exchange students with members of the university, school board, and municipality.

Two long-time committee members, Maria Uchytel and Eli Olsen, retired from the committee this year leaving two vacancies.



Sister Cities

Memorandum of Understanding and Expectations

Between the **City & Borough of Juneau in Alaska** in partnership with the Sister City

_____ in _____.

This ***Memorandum of Understanding*** between the two named cities (above) is to create a mutual and reciprocal agreement whereas each city is actively participating and communicating in a Sister City relationship that is striving for and developing bonds of friendship and understanding, and promoting international awareness and relations between the cities and the people of those communities.

The partnership is to be:

1. **long-standing** with a commitment of at least 15 years hence withstanding changes in delegations and their initial representatives and members, and finances within the municipal governments and the Sister City organization;
2. **mutually beneficial** with a written understanding that each city is obligated to and responsible for the promotion of the partnership within their city hence sharing knowledge of their "Sister City" to increase international awareness and the Sister Cities International program; and
3. **actively viable** with a designated governing board, committee or delegation of at least five individuals committed to and actively involved in the growth and development of the friendship between the cities.

It is understood that the partnership through the governing boards will:

1. **ensure and maintain active and respectful communication** between cities at least two times per year. This may include but is not limited to written letters, bulletins or emails, and/or face-to-face meetings;
2. **agree upon goals, objectives, and intent of relationship.** Relationships may include but are not limited to educational, business and cultural exchanges, international municipal cooperation and sharing, planning and coordinating activities for and between cities, and increased cultural, educational, and global awareness;

3. **sincerely engage in the success of the intended relationship** by sharing information and knowledge with each other and with the people and community of representation.

It is understood that the partnership does not mean there is a financial obligation from one city to another but that each Sister City is responsible to work within their own financial structure to uphold the responsibilities of the partnership.

The definition of and direction of the partnership will be created with an understanding that with the growth of the relationship evolution will occur, and the active relationship may need to be evaluated and redirected. Notwithstanding, if the relation becomes inactive, each Sister City's governing board has the right to evaluate and, if need be, terminate the relationship if it is not maintaining longevity and/or is not mutually beneficial and/or actively viable. This termination will include a written notification to the partnered "Sister City" and to the Sister Cities International office.

On this date, _____, the City and Borough of Juneau's Sister City Committee offers its city governance point of contact and committee representatives names:

Laurie Sica, City and Borough of Juneau's City Clerk; email: city.clerk@juneau.org

City & Borough of Juneau Sister City Committee Members:

Susan Baxter

Eli Olson

Chloie Watson

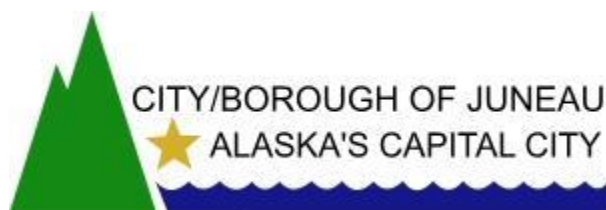
Miranda McCarty

Barbara Burnett

Marsha Squires

City of Juneau Mayor, Ken Koelsch

Note: Committee members may be contacted through the City Clerk's office.



Sister City Nomination Application Questionnaire

The success of a Sister City relationship is based upon sustainable exchanges between citizens, educational personnel, students, medical and business leaders, government officials and a variety of cultural events.

The Juneau Sister Cities Committee will review applications for new Sister City Relationships as received and will accept or decline the relationship within six (6) months.

Submit the application to: City/Borough of Juneau
City Clerk's Office
Attention: Laurie Sica
City Hall
155 S. Seward Street
Juneau, AK 99801

Email address: Laurie.Sica@juneau.org
Fax: 907-586-4552

As the sponsor of this application, please complete the following:

Name of City: _____

Country Name: _____

Applicant name: _____

Mailing address: _____

Phone: _____ Email address: _____

1. Please provide a minimum of five (5) other names, addresses, email addresses and phone numbers who will be dedicated to and act as the sister city council or board to establish and maintain growth of this Sister City relationship.
2. Please provide a name, email address, mailing address and phone number (include country code) for the municipal group representative or delegate who will maintain the nominated city relationship with Juneau. This person will be contacted via email by from the Juneau

City Clerk's Office to gauge the interest and level of commitment to the Sister City relationship.

3. Does the city or the volunteer committee submitting the application have funding available to support a Sister City relationship? Please detail the sources for funding.
4. Please describe why you feel this city would be a good Sister to Juneau. Please include any historical relationships, any current relationships that exist, or reasons to develop a relationship between the City and Borough of Juneau (or the citizens of Juneau) and the proposed city.
5. The Sister City relationships in Juneau are not financially subsidized, except for in-kind services and annual dues by the City of Juneau. On average, a Sister City budget may range from \$1,000 to \$10,000 per year. Please describe how you and the Sister City Committee in Juneau will raise the needed funds to accomplish the objectives of a Sister City relationship. Please include any corporate supporters you have secured or have identified as potential donors to this relationship.
6. Each Sister City relationship is expected to have a cultural, economic development, and an educational dimension to their events and programming agendas. Please describe how you and your City Committee will achieve meeting this objective. (Example: define how you will establish student exchange programs, business to business connections, artist exchanges, etc.)

The approval process for the Sister City Application is as follows:

All applications are to be mailed to the City Clerk's office. The Juneau's Sister Cities board will review, and further define the city relationship and determine what process need to occur in order to proceed.

For example:

Will an investigatory trip to the foreign Sister City need to concur? (All travel expenses will be the costs of the volunteer(s).)

Does there need to be clarification of objectives or financial involvement?

Questions? Please email the Juneau's City Clerk's.

SISTER CITIES COMMITTEE

Governing Legislation: Resolution 2716

Total # of Seats: 7

Active Member or Liaison	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Reappointed 1	Reappointed 2	Comments
Yes		Open Seat	Open Seat	Public			1/1/2021				Seat formerly held by Eli Olson who chose not to continue to serve past his 1/1/2018 term expiration.
Yes	Ms.	Susan M.	Baxter	Public	Co-Chair	1/1/2017	1/1/2020	2/28/2011	2/24/2014	2/13/2017	Retired Teacher; Volunteer @ Juneau School District & JD City Museum
Yes	Ms.	Marsha	Squires	Public		8/1/2016	1/1/2019	8/1/2016			UAS Academic Exchange and Study Abroad Coordinator
Yes		Open Seat	Open Seat	Public			1/1/2021				Seat formerly held by Maria Uchytel, resigned 8/28/2017
Yes	Ms.	Chloie L.	Watson	Public	Treasurer	2/29/2016	1/1/2019	2/11/2013	2/29/2016		
Yes	Ms.	Barbara	Burnett	Public		8/17/2015	1/1/2018	8/17/2015			New Seat created by Res. 2716
Yes	Ms.	Miranda	McCarty	Public	Co-Chair	1/1/2017	1/1/2020	2/29/2016	2/13/2017		



(907) 586-0715
CDD_Admin@juneau.org
www.juneau.org/CDD
155 S. Seward Street • Juneau, AK 99801

DATE: February 26, 2018

TO: CBJ Assembly Human Resources Committee and CBJ Planning Commission

FROM: Teri Camery, Senior Planner
Community Development Department 

SUBJECT: Wetlands Review Board Annual Report 2017

BACKGROUND

The City and Borough of Juneau Wetlands Review Board was established in 1992 to implement the Juneau Wetlands Management Plan (JWMP). The Board also acts as a technical advisory body to the Assembly, the Planning Commission, and CBJ's Community Development Department on a variety of wetland and riparian area issues, including commenting on U.S. Army Corp of Engineers' wetlands fill permits, Comprehensive Plan updates, and federal, state, and local projects and land disposals that affect wetlands, streamside areas, and other sensitive habitats.

2017 BOARD MEETINGS AND MEMBERSHIP

During 2017 the Board held four regular meetings. Planning Commission members on the Board were Percy Frisby and Dan Miller. Andrew Campbell served as Board Chair throughout the year while Brenda Wright served as Vice-Chair. In December Board Member Nina Horne left the board as she left town, and board members Andrew Campbell and Lisa Hoferkamp chose not to re-apply for their seats with their expiring terms. Andrew Campbell was appointed to the Planning Commission in February 2018. The board has three vacant seats.

Following is a list of current 2018 members with their area of expertise:

Percy Frisby, Energy Analyst, Planning Commission Member
Dan Miller, Developer, Planning Commission Member
Brenda Wright, Fisheries Biologist
Dr. Hal Geiger, Fisheries Biologist
Amy Sumner, Marine Biologist
Irene Gallion, Land Use Planner

Regarding Board membership, the Juneau Wetlands Management Plan states the following:

The Board is composed of seven members of the public at large and two representatives of the CBJ Planning Commission. Board members are appointed by the Assembly. When making appointments, the Assembly is required to consider obtaining the 'broadest possible representation from those technical fields with knowledge of the values, functions and uses of wetlands, such as fish or wildlife biology, geology, hydrology, land use planning, and engineering'.

As noted, Board members (except for Planning Commission representatives) are required to have technical expertise regarding wetlands in one of the fields listed above. Current Board representation in these fields includes the following:

Fish or Wildlife Biology	Represented by three biologists
Geology	None represented
Hydrology	None represented
Land Use Planning	One represented
Engineering	None represented

MAJOR BOARD REVIEWS FOR 2017

Project Reviews:

- Advisory review of the Lemon Creek Area Plan
- Advisory review of the West Douglas Pioneer Road.
- Advisory review of stream ordinance revision, two meetings. Board review of this topic will continue in 2018.

CDD staff for the Wetlands Review Board

Teri Camery, Senior Planner; teri.camery@juneau.org 586-0755

2017 Board Meeting Dates

Regular Meetings:

January 19
April 26
June 15
August 17

2017 Wetlands Review Board Attendance

	1/19	4/26	6/15	8/17		
	Reg	Reg	Reg	Reg	Missed	Attended
Campbell	0	X	X	0	2	2
Wright	X	0	X	0	2	2
Sumner	X	X	X	X	0	4
Horne	0	0	0	X	3	1
Hoferkamp	0	X	X	X	1	3
Gallion	X	X	X	X	0	4
Frisby	0	X	0	0	3	1
Miller	X	X	0	0	2	2
Geiger	X	0	X	X	1	3

Wetlands Review Board

Governing Legislation: CBJ Code 49.10.700-49.10.790

Total # of Seats: 9 total: 7 Public seats 2 Planning Commission seats

Active Member or Liaison	Title	First Name	Last Name	Type of Seat	Office Held	Current Term Begins	Term Expires	Appointment Date	Reappointed 1	Reapp. 2	Reapp. 3	Reapp. 4	Comments
Yes	Ms.	Amy	Sumner	Public		1/11/2016	12/31/2018	1/28/2013	1/11/2016				Environmental Analyst, State of AK DOT/PF
Yes		Open Seat	Open Seat	Public	Chair		12/31/2021						Formerly held by Andrew Campbell who was appointed to the Planning Commission 1/30/2018
Yes	Dr.	Harold "Hal"	Geiger	Public		1/11/2016	12/31/2018	1/25/2010	1/28/2013	1/11/2016			St. Hubert Research Group: Biologist-Statistician
Yes		Open Seat	Open Seat	Public			12/31/2021						Seat formerly held by Nina Horne who resigned effective 10/2017.
Yes	Ms.	Irene	Gallion	Public		1/11/2016	12/31/2018	1/11/2016					DOWL Planner/Office Mgr.
Yes	Ms.	Brenda	Wright	Public		2/2/2015	12/31/2018	8/6/2007	1/12/2009	1/30/2012	2/2/2015		Retired Fisheries Biologist
Yes	Dr.	Lisa	Hoferkamp	Public		4/7/2014	12/31/2017	2/28/2011	(previously served 1/2002-12/31/2009)	4/7/2014			UAS Chemist, Member of American Chemical Society, Member Society of Wetland Scientists; Did not submit an application for reappointment
Yes	Mr.	Andrew	Campbell	Planning Commission Rep.	Liaison		n/a	2/27/2018					Planning Commission Liaison (Appointed by PC on 2/27/2018)
Yes	Mr.	Dan	Miller	Planning Commission Rep.	Liaison		n/a	2/27/2018					Planning Commission Liaison (Appointed by PC 2/27/2018)
Yes	Ms.	Teri	Camery	Staff Liaison	Staff Liaison		n/a						



OFFICE OF THE MUNICIPAL CLERK
155 S. Seward St., Room 202
Phone: (907)586-5278 Fax: (907)586-4552
Email: City.Clerk@juneau.org

MEMORANDUM

DATE: March 1, 2018
TO: Assembly Human Resources Committee
FROM: Beth McEwen, Acting Clerk *Beth McEwen*
RE: CBJ Board Management Project Status Update

Below is a brief recap of our board management project timeline and where we go from here:

- January 2017, we entered into an agreement with our current agenda management service provider, Novus, to create a board management system as a beta test community.
- Winter/Spring 2017 Clerk staff worked with Novus programmers to develop a beta product which would meet the needs for managing CBJ boards and commissions and provide Novus with a template of a product that they could then sell to other communities.
- May 2017, soft launch target timeframe in the agreement for implementation of the new program.
- May-July 2017, Novus was continuing to work with CBJ staff but explained that the project had been delayed.
- July 2017, Novus informed CBJ staff that they were merging their company with Granicus.
- Fall 2017, CBJ staff then reviewed all the previous options as well as the Granicus Boards & Committees module to decide how best to proceed on this project.
- December 2017, an agreement was signed with Granicus to use their board management system.
- January – February 2018, Staff from the Clerk's office, MIS, and Library (webmaster) worked with Granicus to upload our current membership data sets, underwent training sessions.
- March 2018, the final piece to be developed before we launch (hopefully by April at the latest) is the new CBJ Board application form.

Attached for your reference is the current CBJ Board application form as well as the basic board application template offered by Granicus. Fields can be added or removed from the general board application form as directed by the HRC.

On the horizon: Once we launch the program and get familiar in its use, we can also look at tailoring particular applications that are unique to specific boards. This feature will be especially useful as we work with empowered board applicants.



CBJ BOARD/COMMISSION APPLICATION

c/o Municipal Clerk's Office, 155 S. Seward Street, Juneau, AK 99801;
Phone: 907-586-5278 Fax: 907-586-4552 Email: City.Clerk@juneau.org

First Name: _____ Last Name: _____

Daytime Phone : _____ Evening Phone: _____

Email Address: _____

Mailing Address: _____ City: _____ AK Zip _____

Residence Address: _____ City: _____ AK Zip _____

Occupation _____ Employer _____

I am currently a member of the following CBJ Board/Committee(s): _____

Board or Committee(s) you are applying for (please indicate no more than 3*, in priority order):

First Choice _____

Second Choice _____

Third Choice _____

*If you are applying for more than one board, how many total boards are you willing to serve on? ____

Explain, with specificity, your reasons for applying to serve on each board listed above:

Please note that some CBJ Boards have membership criteria. These criteria can be found on-line at:

http://www.juneau.org/clerk/boards/Board_Information.php. Please review the requirements on the factsheets to see if you qualify for any specifically designated board seats. For example, the Airport Board has public seats and tenant seats. Please state whether you fit one of the specific seat criteria or if you are applying for the "general public" seat on each board below:

Please disclose any potential conflicts of interest that may arise from your appointment. To see what constitutes a "Conflict of Interest" as a board member, please refer to CBJ Code 01.45 available online at https://www.municode.com/library/ak/juneau/codes/code_of_ordinances

****Feel free to attach up to no more than four additional pages if more space is needed.****

CITY AND BOROUGH OF JUNEAU – BOARD/COMMISSION APPLICATION (Page 2)

Feel free to attach up to no more than four additional pages if more space is needed.

Please list any organizations, for which you currently serve as an employee, board member, or officer.

Please list your employment and volunteer history, especially any previous experience serving on one or more boards.

List both formal and informal education and training experience:

List any professional licenses, certifications, or registrations and dates obtained that may be used as qualifying criteria:

[Check One] I can commit up to ___ 3, ___ 5, ___ 10, or ___ 20 hours towards board service per month.

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media outlet. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember.

I certify that the information in this application is true and accurate.

Signature of Applicant: _____ Date: _____

(Date Stamp below)

Clerk's Office Use Only

Date of Assembly Appointment: _____ or /Not appointed, keep on file 1 yr.

Term Beginning Date _____ Term Exp. Date _____

Reappointed to term(s) [beginning-end dates:] _____

Appointment Materials Mailed _____

Resignation Notice Received _____ Effective date _____

Application Form

Profile

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

What district do you live in?

None Selected

Primary Phone

Alternate Phone

Employer

Job Title

Which Boards would you like to apply for?

- ☐ Airport Board
 - ☐ Americans with Disabilities Act Committee
 - ☐ Animal Hearing Board
 - ☐ Aquatics Board
 - ☐ Bidding Review Board
 - ☐ Board of Equalization
 - ☐ Building Code Advisory Committee
 - ☐ Building Code Board of Appeals
 - ☐ Docks & Harbors Board
 - ☐ Douglas Advisory Board
 - ☐ Eaglecrest Ski Area Board
 - ☐ Historic Resources Advisory Committee
 - ☐ Hospital Board
 - ☐ Jensen-Olson Arboretum Advisory Board
 - ☐ Juneau Affordable Housing Commission
 - ☐ Juneau Commission on Aging
 - ☐ Juneau Commission on Sustainability
 - ☐ Juneau Economic Development Council
 - ☐ Juneau Human Rights Commission
 - ☐ Juneau Public Libraries Endowment Board
 - ☐ Local Emergency Planning Committee
 - ☐ Parks & Recreation Advisory Committee
 - ☐ Personnel Board
 - ☐ Planning Commission
 - ☐ Sales Tax Board of Appeals
 - ☐ Sister Cities Committee
 - ☐ Treadwell Arena Advisory Board
 - ☐ Utility Advisory Board
 - ☐ Wetlands Review Board
 - ☐ Youth Activities Board
-

Alternate Address Line 1

Alternate Address Line 2

Alternate City

Alternate State

Alternate Postal Code

Comments

Private Email Address

Special Needs

Continuing

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission?

Upload a Resume

Demographics

Some boards and commissions require membership to be racially, politically or geographically proportionate to the general public. The following information helps track our recruitment and diversity efforts.

Ethnicity

None Selected

Gender

None Selected

Date of Birth