ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA

July 23, 2018 6:00 PM
Assembly Chambers

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

A. May 14, 2018 Human Resources Committee Minutes

B. June 25, 2018 Human Resources Committee Minutes

C. June 27, 2018 Special Human Resources Committee Minutes

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Juneau Commission on Aging Application
Resolution 2802 sets out the Juneau Commission on Aging as follows:

> ***Section 2. Membership.*** *The JCOA shall consist of nine voting members appointed from the general public. Members shall be appointed to staggering two-year terms. Incumbents serving on the JCOA at the time this resolution is adopted [August 21, 2017] may continue to serve the remainder of their present term and are eligible for reappointment. The Assembly shall appoint members from diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age.*

The commission currently has one vacant seat (*65 year or older member*), for a term expiring December 31, 2018; formerly held by Carol Trebian who resigned June 30, 2018.

Since there is less than six months remaining to the term, if the HRC wishes, it can choose to appoint a new member to the remainder of that term as well as the subsequent two year term of January 1, 2019 - December 31, 2021.

2. Aquatics Board Annual Report

3. Juneau Commission on Sustainability Annual Report

B. Other Business

1. Community Development Block Grant Program Informational Meeting on July 31, 2018

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA

May 14, 2018 6:00 PM
Assembly Chambers

I. ROLL CALL

Chair Maria Gladziszewski called the meeting to order at 6:00 p.m.

HRC members present: Maria Gladziszewski, Jesse Kiehl, Norton Gregory, and Rob Edwardson

Members absent: None.

Other Assemblymembers present: Loren Jones

Staff present: Deputy Clerk Beth McEwen, Municipal Clerk Laurie Sica, Treadwell Ice Arena Manager Lauren Anderson

Boardmembers present: Sister Cities Committee Co-Chairs Susan Baxter and Miranda McCarty; and Treadwell Arena Advisory Board member Leah Farzin.

II. APPROVAL OF AGENDA

The agenda was approved as presented.

III. APPROVAL OF MINUTES

A. April 23, 2018 Assembly Human Resources Committee Minutes

MOTION by Mr. Kiehl to correct the minutes to remove the words "waive right to" in the April 23, 2018 such that the motion by Mr. Gregory would correctly read:

MOTION by Mr. Gregory to recommend the Assembly protest the Liquor License #4405 Tides Complex Inc. d/b/a Dragon Inn Chinese Cuisine due to non-compliance with the Fire Code and to maintain the protest until they bring their establishment back into compliance with the Fire Code.

Hearing no objection, the minutes of the April 23, 2018 Human Resources Committee meeting were approved as corrected.

IV. PUBLIC PARTICIPATION

None.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Sister Cities Committee re: Invitations relating to Sister City events

CBJ Sister Cities Committee (SCC) Co-Chairs Miranda McCarty and Susan Baxter addressed the HRC about two upcoming opportunities to interact with our Sister Cities.

They first discussed an invitation/request that has been received from the Russian American Pacific Partnership (RAPP) which is holding a conference in Anchorage July 25-26, 2018. The CBJ SCC said the Vladivostok Sister Cities Committee is sending one or more representatives to this conference and the CBJ SCC felt it was important to send someone from Juneau. They weren't sure who should attend but suggested possibly an Assemblymember, someone from JEDC, or another individual with ties to the Juneau business community and chosen by the Assembly. The CBJ SCC said there is not currently funding for this request and requested that the Assembly provide the necessary funding. They also asked to extend a formal letter of invitation to the Vladivostok Sister Cities Committee representative to assist them in obtaining their visa.

Discussion took place between HRC, SCC, and Clerks staff about funding availability in the Assembly's budget. Clerk staff explained that there is a line item in the Assembly's budget in the amount of $5,000 annual set aside for use by CBJ boards and commissions. The policy for use of those funds is that they are available to all CBJ boards on a first come/first served basis with the Clerk's office able to approve expenditures up to $500. Any requests over $500 are forwarded to the Assembly (HRC) for approval.

It was estimated that the full cost for one attendee from Juneau to attend the conference would be approximately $1617 which includes early registration, airfare, and hotel.

Additional discussion took place with Ms. Baxter and Ms. McCarty answering HRC members' questions relating to the conference. Mr. Kiehl initially made a motion to partially fund sending a Juneau representative to the RAPP conference for an amount up to $1,000. After further discussion, that motion was amended as follows:

MOTION by Mr. Kiehl to recommend the Assembly support sending a Juneau representative to the RAPP conference in Anchorage and approve Assembly budget support up to $1,600 for this purpose. He also suggested that the Mayor, Manager, and JEDC work jointly with the Sister Cities Committee on coming up with who they wish to send as Juneau's representative.

Ms. Gladziszewski said hers was the only objection to the motion so hearing no other objection, the motion, as amended, passed.

Ms. Baxter then informed the HRC of the letter in the packet from Whitehorse, Yukon Territory Mayor Dan Curtis in which he extended an invitation to the Assembly and Sister Cities Committee to join their Canada Day celebration on July 1, 2018. She noted that Alaska Seaplanes is in the process of obtaining the necessary permits to open flights between Whitehorse and Juneau and Mayor Koelsch had expressed an interest in going up in the inaugural flight if possible.

2. Treadwell Arena Advisory Board - Annual Report & Appointments

Treadwell Arena Boardmember Leah Farzin was present to answer questions. Ms. Farzin said the board has not met as much as the would have liked this past year due to scheduling difficulties. They are in agreement that the board needs to continue to exist. It doesn't have a sunset provision but in case there was any thinking to shut it down, they think there are a lot of things they can accomplish.

Ms. Farzin said that the biggest goals of the board moving forward is expanding the number of people and kids who utilize the rink, casting a wider net into the community. She said that skating and hockey are fun for all ages. The 3rd grade free pass program has gone a long way to foster that these past three years. Another goal they are trying to work on is finding a way to extend the season. She said that in other locals, a lot of hockey players and skaters make a lot of progress during the summer and our local hockey players and figure skaters don't have that opportunity.

Mr. Gregory asked about the mention in the annual report that there are some barriers hindering marketing efforts in relation to businesses whose primary line of business is selling alcohol. Ms. Farzin said she was new to the board this year but that she has been told that there has been a running assumption but they were unable to find any formal policy or written opinion that businesses who obtain their primary revenue from alcohol sales were not allowed to advertise on city property. She said it would help the board and the rink to know if that is a definite YES or a definite NO so staff could go out and solicit advertising from local businesses such as The Island Pub and Louie's Douglas Inn. It would be another way to sell advertising and get a little bit more revenue coming into the arena. She said that she was not sure if that required a formal request from the board but if the City Attorney would look at that, that would be very helpful. Ms. Gladziszewski suggested the Parks and Recreation Director be asked to explore that further with the City Attorney. Mr. Kiehl stated that it was his understanding that it has been a policy call by previous City Managers rather than an ordinance on the books. Ms. Gladziszewski suggested the next steps would be for the Rink Manager to pursue that issue internally with the new Parks and Recreation Director and Manager staff rather than the Assembly taking any action on it at this time.

Treadwell Rink Manager Lauren Anderson answered additional questions from HRC members relating to the third grade program in which all third graders are offered a season pass similar to what is offered at Eaglecrest for fifth graders. Ms. Anderson then answered questions about the roof leaks that have arisen from freezing/thawing issues. She has not yet touched base with the engineer on the project but that is on her task list.

Ms. Gladziszewski thanked the Ms. Farzin and Ms. Anderson for their report and the work of the board. Ms. Gladziszewski noted that there were presently three vacant seats on the board and one application.

MOTION by Mr. Kiehl to forward the recommendation to appoint Ryan Kauzlarich to the Treadwell Arena Advisory Board to a full term beginning immediately and expiring May 31, 2021. *Hearing no objection, the motion passed.*

3. Utility Advisory Board - Appointments

There were two open seats on the Utility Advisory Board for full terms. Incumbent Geoff Larson applied for reappointment but incumbent Andrew Campbell had not submitted an application and there were no other applications received.

MOTION by Mr. Gregory to recommend the Assembly reappoint Geoff Larson to the Utility Advisory Board for a full term expiring May 31, 2021. *Hearing no objection, the motion passed.*

4. Bidding Review Board - Appointment

There were three open seats on the Bidding Review Board and one application in the packet.

MOTION by Mr. Gregory to recommend the Assembly reappoint Stephen Sorensen to the Bidding Review Board for a full term expiring May 31, 2021. *Hearing no objection, the motion passed.*

5. Juneau Human Rights Commission - Appointments

There were two open seats on the Juneau Human Rights Commission and one application in the packet.

MOTION by Mr. Kiehl to recommend the Assembly reappoint Britta Tonnessen to the Juneau Human Rights Commission for a full term expiring May 31, 2021. *Hearing no objection, the motion passed.*

6. Parks and Recreation Advisory Committee - Appointment

There was one open seat on the Parks and Recreation Advisory Committee due to the recent hiring of George Schaaf as the new Parks and Recreation Director.

MOTION by Mr. Gregory to recommend the Assembly appoint Jon Gellings to the Parks and Recreation Advisory Committee to a term beginning immediately and expiring February 29, 2020. *Hearing no objection, the motion passed.*

B. Other Business

1. June HRC Meeting Schedule

The Clerk's Office recommended cancellation of the June 4 regular HRC meeting and continue with the regular meeting on June 25 and then set a date for the full Assembly sitting as the HRC to interview applicants for the Airport, Docks and Harbors, and Eaglecrest Boards.

The HRC agreed to cancel the meeting of June 4. With regards to the scheduling of interviews for the full Assembly sitting as the HRC, Ms. Gladziszewski will poll the Assemblymembers on their availability during the regular Assembly meeting and determine the best date to schedule the interviews.

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 6:38 p.m.

ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA

June 25, 2018 6:00 PM
Assembly Chambers

I. ROLL CALL

Chair Maria Gladziszewski called the meeting to order at 6:00 p.m.

HRC members present: Maria Gladziszewski, Jesse Kiehl, Norton Gregory, and Rob Edwardson

Other Assemblymembers present: Loren Jones, Beth Weldon

Staff present: Deputy Clerk Beth McEwen; Incoming Deputy Clerk Diane Cathcart; Beth McKibben and Laurel Bruggeman.

II. APPROVAL OF AGENDA

Hearing no objection, the agenda was approved as presented.

III. APPROVAL OF MINUTES

A. June 11, 2018 Special HRC Meeting Minutes

Hearing no objection, the minutes of the June 11, 2018 regular Human Resources Committee meeting were approved as presented.

IV. PUBLIC PARTICIPATION

None

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Historic Resources Advisory Committee - Appointment

MOTION by Gregory, to forward to the full Assembly, the recommendation to reappoint John Fox and Donald Harris to the Historic Resources Advisory Committee to full terms beginning July 1, 2018 and expiring June 30, 2021. *Hearing no objection, the motion passed.*

2. Juneau Commission on Sustainability - Appointment

MOTION by Gregory, to forward to the full Assembly, the recommendation to reappoint Steve Behnke to the Juneau Commission on Sustainability to a full term beginning July 1, 2018 and expiring June 30, 2021, to appoint Iura Leahu to a term beginning immediately and expiring on June 30, 2019, to appoint James Powell to a term beginning immediately and expiring June 30, 2020, and to appoint Jim Rehfeldt to a term beginning July 1, 2018 and expiring on June 30, 2021. *Hearing no objection, the motion passed.*

3. Treadwell Arena Advisory Board - Appointment

MOTION by Gregory, to forward to the full Assembly, the recommendation to appoint Josh Fortenbery and Alexander Smith to the Treadwell Arena Advisory Board to full terms beginning immediately and expiring June 30, 2021. *Hearing no objection, the motion passed.*

4. Utility Advisory Board - Appointment

MOTION by Kiehl, to forward to the full Assembly, the recommendation to reappoint Andrew Campbell to the Utility Advisory Board to a full term beginning immediately and expiring June 30, 2021. *Hearing no objection, the motion passed.*

5. Wetlands Review Board - Appointment

MOTION by Gregory, to forward to the full Assembly, the recommendation to appoint Claude (Chip) McMillan III to the Wetlands Review Board to a term beginning beginning immediately and expiring December 31, 2020. *Hearing no objection, the motion passed.*

B. Other Business

1. Community Development Block Grant Schedule/Process

Beth McKibben, CDD Planning Manager, outlined the change of moving the overall grant application process up by two weeks for the Community Development Block Grant (CDBG). This change gives CDD the flexibility to bring the block grant applications to the Committee Of the Whole if, due to time constraints, it does not work to bring the applications before the Human Resources Committee due to the election schedule and the need to have a resolution passed by the full Assembly before the State of Alaska grant submission deadline in November. Overall, this is a minor refinement and the process has worked well the last few years.

Mr. Gregory asked if there was a problem with a block grant application last year. Ms. McKibben said yes there was a change in requirements and one form was not submitted, that needed to be, by the applicant.

Mr. Gregory followed up with the question of if something like that happens, is there a process in place to resubmit their proposal the next year? Ms. McKibben replied that its pretty open some years we've had several proposals come in front of us, some years the various non-profits get together and decide not to compete and only put one proposal forward, this project would be eligible to apply, it was a good application. State CDBG offers training on how to apply for the grant. CDD will be sending Laurel to the training this year so we don't miss anything on the checklist. CDD reviews the applications and makes their recommendations regarding readiness of a project and that project would score high in that regard.

Mr. Edwardson asked why type of projects groups would be applying for. Ms. McKibben stated the most recent project was for AWARE, transitional long-term women/children's housing/shelter. There ended up being problems with the site location that weren't discovered in the pre-review process. Prior to that there was an interesting grant that provided some work for the Glory Hole, Gastineau Human Services, St. Vincent de Paul Housing, and AWARE. It was a creative application that provided small improvements to those entities. Other communities that Ms. McKibben had received CDBG for before working at CBJ included a HeadStart building and a Senior Center outside Talkeetna.

Ms. McKibben mentioned there are planning grants available that are economic development projects but one of the challenges with those grants as one of the criteria is to show that it will benefit a low/moderate income population and Juneau is not considered a low/moderate income community; so we have to show that those projects will benefit those special populations which can be challenging. We would have to show for a period of time that the special population is being served and benefiting otherwise we may be required to payback the grant if it can't be shown that a low/moderate income population is benefiting.

Mr. Kiehl stated that the revised time frame looks good to him and asked Ms. McKibben if potential grantee's had been contacted to to see if this revised time frame posed any problems for them. Ms. McKibben said she had not reached out to them but didn't foresee the new timeline being a problem as it gives the applicants more time to submit a proposal.

Chair Gladziszewski asked the HRC members if there were any objections to the revised CDBG process, hearing none, it was approved.

VI. STAFF REPORTS

Incoming Municipal Clerk Beth McEwen let members know the agenda packets for June 27, 2018 Full Assembly sitting as the HRC for Eaglecrest Appointments was ready and in their green folders. The applicants that returned their interview questions are scheduled to be interviewed.

McEwen gave an update on Granicus Board Management System.

McEwen introduced new Deputy Clerk, Diane Cathcart who will be the new staff liaison for HRC beginning in July.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 6:15pm

DRAFT

SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

June 27, 2018 5:30 PM
City Hall Conference Room 224
Immediately followed by Special Assembly Meeting for Board Appointments.

I. ROLL CALL

Human Resources Committee Chair Maria Gladziszewski called the meeting to order at 5:30p.m. in the Municipal Building conference room 224.

Assemblymembers present: Chair Maria Gladziszewski, Mayor Ken Koelsch, Deputy Mayor Jerry Nankervis, Mary Becker, Jesse Kiehl, Loren Jones, Norton Gregory, Rob Edwardson, and Beth Weldon.

Others present: Deputy Clerk Diane Cathcart, Municipal Clerk Beth McEwen, Eaglecrest Director Dave Scanlon, Director of Mountain Safety Brian Davies, Jim Becker (public)

II. APPROVAL OF AGENDA

Ms. McEwen noted that applicant Andy Romanoff withdrew his application from consideration.

There being no further changes, the agenda was approved as presented.

III. APPROVAL OF MINUTES

none

IV. AGENDA TOPICS

A. Board Matters

1. Eaglecrest Board Applicant Interviews

The nine applicants interviewed for the three open Eaglecrest Board seats were: Jonathan Dale, Peter Otsea, Mike Satre, Britta Tonnesson, Lennon Weller, Chris Peloso, Sandon Fisher, Joe Parrish, and Megan Gregory.

The HRC recessed into executive session at 7:15 p.m. and reconvened at 7:32 p.m.

MOTION by Mr. Kiehl for the Assembly Human Resources Committee to recommend the Assembly make the following appointments to the Eaglecrest Board: Jonathan Dale to a term beginning immediately and expiring on June 30, 2019, Mike Satre and Megan Gregory to two seats for full terms beginning July 1, 2018 and expiring on June 30, 2021.

Hearing no objection, the motion carried.

2. Eaglecrest Board Interview Questions

B. Other Business

none

V. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 7:33 p.m.

City Borough of Juneau
DRAFT Aquatics Board Annual Report
June 2018

Introduction:

In April, 2015, the Assembly established the Aquatics Board as a semi-empowered body with the proviso that the Board sunset on May 28, 2018. The Board now approaches the end of its authorized 3-year term. An Annual Report was submitted to the Assembly at the end of each of the first and second years, reporting on accomplishments and financial results. This Annual Report covers work done and financial results for the third year so far.

One month ago, the Board met with the Assembly's Committee of the Whole and reviewed what it saw as alternative scenarios for governance of the pools in the future. We requested a one-year extension to give us time to make a final governance recommendation. We expect to provide that report by the fall. The Board's long-term goals are to:

- Increase efficiency of pool operations and reduce as much as possible the ongoing support required from the General Fund
- Increase pool usage and ensure the best possible pool user experience
- Bring long term stability, sustainability, and transparency to the governance and management of the pools.

Overall, the Aquatics programs and facilities are viewed favorably in the community. The Board and staff continue to receive compliments for the improvements in operations, as well as for being responsive to user needs and issues. However, and not surprisingly, as usage numbers have risen the competition for pool space and lane time has resulted in some user dissatisfactions.

2017-2018 Accomplishments to Date

- Met 11 times at a regular Board meeting, and 10 times as a "Committee of the Whole" prior to each regular monthly Board meeting.
- Held a second annual "Potluck Social" for the Board, Staff, and their spouses/partners to encourage cohesion and collegiality among the group.
- Held several 2-3-person subcommittee meetings while researching governance alternatives.
- Made many efforts to engage in dialogue with the community and users of the pools:
    - The Board received many emails from pool users regarding assorted concerns and issues, and in conjunction with staff ensured all were responded to appropriately.
    - Board members monitored relevant social media groups for Juneau aquatics issues and focused on generating a positive public presence.
    - The Board chair made presentations to 4 community organizations describing governance alternatives for future pool management.
    - The full Board held two well-attended public meetings to present governance alternatives and receive input from the community.
    - Board members actively used both pools in order to work out, observe operations and interface with other pool users seeking their thoughts on how they feel the pools are being operated and ask what the board can do to continue to improve Juneau pools.

- Continued to push for purchase of pool covers to reduce energy and maintenance costs.
- Implemented monthly credit card billing for annual pass users.
- Initiated the sale of bulk tickets to local organizations and businesses to increase aquatics awareness, promote adult fitness, and increase revenues.
- Collected and analyzed pool usage data and developed graphics to better understand which user categories used which pools at what times.
- Made minor adjustments to the Augustus Brown schedule to reduce costs.
- Initiated an update to the 2014 Facility Condition Survey to bring costs current, and rank issues in priority order
- Promoted the passage of the 1% Sales Tax to fund repairs and replacements at the Augustus Brown pool
- Set up and manned a booth at the November Public Market to promote Juneau Pools, distribute pool information, and sell passes and gift items.
- Developed concept for a revenue-producing Pool Sponsorship program through window or wall banners to raise additional revenue

2017 Aquatics Staff Accomplishments

The Board wishes to acknowledge the staff's efforts and hard work, including the following list of additional aquatics accomplishments.

- Improved and maintained the Juneau Pools website;
- Created and managed the Juneau Pools Facebook page;
- Created and implemented a marketing campaign on social media and the radio;
- Renegotiated the contract with, and improved relationship and collaboration with, the Glacier Swim Club;
- Monitored and improved the food service offerings provided at DPAC;
- Hired a pool supervisor for the Augustus Brown pool;
- Initiated new trainings for lifeguards and potential aquatics instructors;
- Juggled pool scheduling to try to accommodate the increase in users.

The Future of the Aquatics Board

The Board has focused a significant portion of its time and effort over the past several months on considering alternative governance and management scenarios for the pools' long term future. This includes reviewing various CBJ documents, learning the requirements and pitfalls of a contracting-out approach, identifying the true costs of routine aquatics facility maintenance, calculating various budget scenarios, understanding employee wage and benefit costs, reading a sampling of YMCA/municipality pool management contracts, attending Eaglecrest Board meetings, meeting with representatives of the Bartlett Hospital and Eaglecrest Boards at separate Q&A sessions, meeting with the Executive Director of the Anchorage YMCA, and evaluating documents he provided.

At the March Committee of the Whole, the Board requested a one-year extension of its term, to give it time to complete its due diligence work and make a final governance recommendation to the Assembly.

Financial Results

Following are projected financial results for FY 2018 (using actuals through March 2018) with comparisons the two prior years. Financial results for the pool system continue to improve.

		FY14 Actuals	FY15 Actuals	FY16 Actuals	FY17 Actuals	FY18 Projected Actuals	FY19 Request	FY20 Request
ABP		201,412	223,493	218,517	238,920	227,000	227,000	227,000
DPAC		370,202	359,148	433,412	418,227	490,700	539,000	582,000
Total Sales		571,614	582,641	651,929	657,147	717,700	766,000	809,000
Sales Increase (Decrease)		(58,475)	11,027	69,288	5,218	60,553	48,300	43,000
% Sales Increase		-9.3%	1.9%	11.9%	0.8%	9.2%	6.7%	5.6%
Personnel Services								
ABP		545,673	473,963	485,895	555,006	579,400	607,400	618,700
DPAC		844,302	704,099	815,502	837,269	840,500	846,300	865,700
Total Personnel Services		1,389,975	1,178,062	1,301,397	1,392,275	1,419,900	1,453,700	1,484,400
% Personnel Services		243%	202%	200%	212%	198%	190%	183%
Other Expenses								
ABP		267,969	333,347	264,625	585,494	574,200	518,100	517,700
DPAC		291,447	311,613	358,308	728,969	741,500	771,500	772,900
Total Other Expenses		559,416	644,960	622,933	1,314,463	1,315,700	1,289,600	1,290,600
Total Expenses		1,949,391	1,823,022	1,924,330	2,706,738	2,735,600	2,743,300	2,775,000
General Fund Support		(1,377,777)	(1,240,381)	(1,272,401)	(2,049,591)	(2,017,900)	(1,977,300)	(1,966,000)
Interdepartmental Charges					730,500	730,500	333,900	333,900
Building Maintenance Charges							311,100	311,100
Adjusted General Fund Support		(1,377,777)	(1,240,381)	(1,272,401)	(1,319,091)	(1,287,400)	(1,332,300)	(1,321,000)
Cost Recovery		29%	32%	34%	24%	26%	28%	29%
Adjusted Cost Recovery					33%	36%	32%	33%

Conclusion

The Aquatics Board believes it has served the Assembly and the swimming community well by effecting several significant operational changes, improving financial results, improving customer service, and supporting the staff in jointly working hard to improve pool sustainability, amount of usage, and user experiences.

CITY/BOROUGH OF JUNEAU
ALASKA'S CAPITAL CITY

JUNEAU COMMISSION ON SUSTAINABILITY ANNUAL REPORT
JUNE 2017 - MAY 2018

This report summarizes the activities of the Juneau Commission on Sustainability from June 2017 through May 2018.

HIGHLIGHTS

- Led efforts which resulted in Assembly adoption of Juneau Renewable Energy Strategy in February 2018
- Held 4 well-attended sustainability sessions relating to food security in Juneau.
- Drafted recommended changes to livestock ordinance.
- Began JRES implementation through interviews with mid-level CBJ staff and meeting with Building Code Advisory Committee.
- Collaborated on CBJ submittal for Statewide VW Settlement grant program in March
- Drafted a letter to USFS on Mendenhall Glacier Recreation Area planning supporting innovative concepts which implement aspects of JRES.
- Initiated work on public sessions to be held summer 2018 on EV charging program.

OVERVIEW

In 2007, the CBJ Assembly established the Juneau Commission on Sustainability (JCOS) to research and advise the CBJ on community sustainability. The Commission's mission is to promote the economic, social, environmental, and governmental well-being of Juneau and all its inhabitants, now and in the future.

The commission's powers and duties are to:

- coordinate, propose, and promote sustainability initiatives among residents, businesses, government, and non-governmental agencies and education organizations through education and outreach programs;
- make recommendations to the Juneau Assembly and CBJ Boards and Commissions on

policies and programs that promote sustainability;
- research and apply for grants or other funds or CIPs from public or private agencies for the purpose of carrying out any of the provisions or purposes of the resolution establishing the commission;
- serve as an advisory group to the CBJ in reducing greenhouse gas emissions to target levels as adopted by the CBJ Assembly and;
- Act as liaison between the public and the CBJ Assembly on sustainability related issues.

The governing legislation for the Juneau Commission on Sustainability is City and Borough of Juneau Resolution 2401am, July 9, 2007. The mission of the former Juneau Energy Advisory Committee was folded into the policy and purpose of the Commission. Resolution 2401am also repealed Resolution 2376 relating to the Juneau Energy Advisory committee. The Commission's 2010 sunset date was removed by CBJ Resolution 2528, May 19, 2010.

Additionally, the JCOS is charged with duties from the Assembly through CBJ Resolution 2593, November 14, 2011, Juneau's Climate Action and Implementation Plan (JCAIP).

ORGANIZATION

I. Membership

The eleven-member Commission includes nine public members appointed by the Assembly, one member of the Assembly and one member of the Planning Commission. The Commission is supported by a CBJ staff liaison. The Commission's membership reflects environmental, social, economic, and governmental perspectives unified by the common interests of sustainability.

The membership structure of the Commission was altered from February 05, 2015, through CBJ Resolution 2755 which re-established the Commission and repealed the previous establishing Resolution 2718 (which in turn had previously repealed Resolution 2528). Planning Commission members and Assembly Liaison Members are now considered non-voting members and do not count towards a quorum.

Members serving as of June 30, 2018 are:

Member	Term Expires	Member	Term Expires
Duff Mitchell	6/30/2019, Chair	***Darrell Wetherall***	6/30/2018, Vice chair
Steve Behnke	6/30/2018, past Chair	***Gretchen Keiser***	6/30/2021
Edward King	6/30/2020	***Christine Woll***	6/30/2020
Vacant seat	6/30/2019	***John Smith***	6/30/2019
Vacant seat	3/30/2019		
Rob Edwardson	CBJ Assembly Liaison	***Mike LeVine***	Planning Commission Liaison
Tim Felstead	CBJ Staff Liaison	***Beth McKibben***	CBJ Staff Liaison

JCOS would like to warmly thank others who served on the Commission during the past year included:

Assembly Liaison - Maria Gladziszewski;

Public: Kaley Bangston, Kate Bevegni, Zane Jones,

Persons who previously served on the Commission include:

Public: Carol Anderson, Nathan Arentsen, Bob Bellagh, Eva Varadi Bornstein, Sandy Boyce, Alida Bus, Amy Condra, Robert Deering, Susan Ely, Catherine Fritz, Myrna Gardner, Clint Gundelfinger, Dave Hanna, Lauren Heine, Scott Jackson, Jonathan Kamler, Linda Kruger, Jeni Lefing, Sarah Lewis, Sean Lynch, Greg McEwen, Sally Schlichting, Amy Skilbred, Kate Troll, Sara Truit, Greg Smith, Nancy Waterman, Rick Wolk, Gayle Wood, Lisa Weissler.

Assembly Liaison: Bob Doll, Karen Crane, Mary Becker, Jerry Nankervis, Kate Troll,

Planning Commission Liaison: Dan Miller, Nancy Waterman, Nicole Grewe, Ben Haight

CBJ Staff Liaison: Maria Gladziszewski

Previous chairs include: Gayle Wood, Sarah Lewis, Sandy Boyce, Sean Lynch, Alida Bus, Nancy Waterman, Kate Troll, Lisa Weissler, Steve Behnke.

II. Meetings and Subcommittees

The Commission holds a regular meeting on the second Wednesday of each month. Subcommittees meet at monthly work sessions, usually the fourth Wednesday of each month. For the time period covered by this report, the Commission held 9 regular commission meetings, and numerous work sessions. The Commission holds an annual retreat in January to identify goals and strategies for the calendar year. Out of each retreat, subcommittees are formed to take action on the priorities identified.

Based on the January 2018 retreat, the Commission currently has the following subcommittees:

- Energy
- Outreach
- Solid Waste
- Food Security

Past subcommittees include: Climate Action Plan Implementation (2012), Sustainability Indicators (2012, 2011, 2010), Initiatives (2012), Energy (2015, 2014), Energy/Green House Gas (2011, 2010, 2009), Food Security (2011, 2010, 2009), Solid Waste (2016, 2015, 2014), Sustainability Chapter/Comprehensive Plan Update (2014), Built Environment, City Operations, and Transportation; Outreach/Accountability(2015, 2014).

Accomplishments for 2017-18

I. Energy

Juneau Renewable Energy Strategy Adopted

On February 12, 2018, the Assembly approved Resolution 2808, adopting the Juneau Renewable Energy Strategy (JRES).

This capped an effort that began in January 2013, when the JCOS decided to make development of an energy plan a top priority. This was one of the top recommendations of the Juneau Climate Action & Implementation Plan (JCAIP), adopted by the Assembly in 2011. In January 2014, the City Manager approved $40,000 to contract for an energy plan and requested that the JCOS develop a draft scope of work.

In July, 2015 a draft renewable energy plan was presented to the Assembly, which served as the basis for public consultation and a series of well-attended public information and education sessions on energy topics. As a result of public input and discussions the JCOS made a number of significant changes, and retitled the document as the Juneau Renewable Energy Strategy (JRES). At its June 13, 2017 meeting the JCOS voted to move the amended JRES to the Assembly. The Assembly Committee of the Whole considered it at is meeting on January 29, 2018, and approved forwarding the Strategy to the Assembly for adoption by resolution.

Beginning Implementation of the JRES

One of the priorities identified at the January 2018 retreat was to support implementation of the Juneau Renewable Energy Strategy and related areas in the Juneau Climate Action & Implementation Plan. The Juneau Renewable Energy Strategy identifies 4 implementation areas:

1. Implement a CBJ energy management program;
2. Reduce Juneau's dependence on fossil fuels for space heating;
3. Reduce Juneau's dependence on fossil fuels for transportation;
4. Support efforts to provide new renewable energy supplies.

CBJ Energy Management

The goal of this initiative is to assist the CBJ in developing a comprehensive energy management program that allows for systematic consideration of energy use and costs in decision-making at all levels, and provides information to the public.

Commissioners continue to express interest in assisting CBJ staff in tracking and reducing energy use, and improving efficiency.

JCOS reviewed the FY2019-2024 CBJ Capital Improvement Plan (CIP) and attempted to provide input regarding the use of sustainability language and metrics within the plan. Commissioners met with city staff to encourage continued consideration of sustainability when projects are proposed and developed. As noted in previous years, the JCOS believes that the CBJ is missing significant opportunities to save money, increase transparency and improve public support for CBJ programs by failing to include information on energy use and expenditures in the CIP.

In March 2018, JCOS members began interviewing mid-level CBJ staff and discussing energy use and management with them. This effort will continue through the coming year, and will result in a discussion paper and recommendations to the City Manager and Assembly.

Space Heating and Buildings

The JCOS has begun to explore several approaches to continuing to reduce fossil fuel dependence throughout the community, including continuing to discuss changes to the CBJ building code dealing with energy efficiency, working with groups involved in building, such as the Southeast Building Industry Association and the Renewable Energy Cluster Working Group, and convening affected groups.

In April, 2018, the JCOS convened a group of individual and organizations involved with promoting and supporting adoption of heat pumps. We organized a Sustainability Session on electrification of heating in Juneau, which included a panel representing AEL&P, as electricity provider, Renewable Juneau, a non-profit promoting heat pumps through consumer education, and Interfaith Power & Light, which is developing a proposal for incentivizing conversion from oil to heat pumps.

JCOS will continue to work with the full range of groups involved in energy efficiency and heating, including a coordinated effort on electrification of heating loads.

Transportation: Electric Vehicles

The JCOS has been involved in this initiative for more than five years, helping to provide information and promote electric vehicle adoption in the community. Juneau is a leading EV adopting community and is one of the fastest growing EV communities in America. With about 5 electric vehicles only 5 years ago, over the past year the number of electric vehicles has doubled to about 300, with 1 to 2 new electric vehicles arriving in Juneau weekly. In addition to continuing strong growth in numbers of used and new Nissan Leafs, there are increasing variety of EV's, including Chevrolet Bolts and about 10 Teslas.

Last summer, Gastineau Guiding, a local tourism company, operated the first Alaskan electric diesel bus for use in Juneau's tourism transportation fleet.

Since adoption of the JRES, JCOS has worked with the Public Works Committee to craft a plan for supporting EV's and developing an appropriate fee structure for use of CBJ chargers.

Additionally, JCOS, in collaboration with the Juneau Electric Vehicle Association (JEVA) and others, is developing a CBJ EV Charging Permit program whereby Juneau EV operators can receive charging at any public CBJ charging station and where the Charging Permit program collects user fees to pay for Electric Vehicle Charging services. This program is intended to cover the cost of publicly-provided electricity while also establish a growth fund for future charging stations that will be required as Juneau expands its personal use, governmental and commercial use electric vehicles. JCOS and JEVA are looking into the options of how to provide fast charging stations to allow for electric taxis and electric commercial vehicles that require fast charging systems.

JCOS has supported efforts to acquire and utilize electric buses, both by the city and private companies. Commissioners assisted staff in developing last year's successful Lo-No grant which provided significant funding for Juneau's first electric public transit bus. We have supported EV adoption for the CBJ municipal vehicle fleet as well as electric buses for the CBJ Capital Transit.

In February 2018 JCOS members assisted CBJ staff in preparing VW Settlement grant application which would provide additional funding for EV chargers and CBJ fleet conversion to EV's.

II. Solid Waste

JCOS continued to monitor CBJ solid waste reduction efforts and initiatives, including composting, recycling, and bio-solids. As noted below under food security, JCOS organized a public outreach event on composting this past year.

III. Food Security

In 2018 JCOS expanded the focus on food security begun in 2017.

The Livestock Committee continued work on review of the CBJ livestock ordinances. The draft ordinance is awaiting review CBJ Law Department prior to review by the full Planning Commission.

The commission conducted a series of public discussions on various aspects of food security, co-sponsored with the UAF Cooperative Extension Service:

Food Security and Juneau Community Gardens Sept. 14
Three legs to food security in Juneau: a place to garden, growing skill assistance, and food preservation skills and know how.

Keeping Livestock in Juneau: A public panel discussion October 25, 2017
Juneau Sustainability Session Provides Public Insight to Ordinance Drafts

Food Security and Composting in Juneau November 15, 2017
Composting food waste and other waste streams in Juneau improves soil value and is used for gardening/food security and landscaping. It also reduces landfill waste.

Juneau Food Producers and Food Security   January 16, 2018.
A panel discussion with 5 local food producers.

As a result of these discussions, JCOS is drafting recommendations for improving food security, to be addressed to the Assembly and other entities.

IV. Outreach/Accountability

Website

With cooperation from the CBJ, JCOS has continued to refine and update the Sustainable Juneau website (http://www.juneau.org/sustainability/), and to post current events and activities on Facebook (https://www.facebook.com/SustainableJuneau).

Other Events

In addition to the 5 public sessions noted above under Energy and Food Security, the JCOS sponsored a sustainability session focusing on the new JACC:

The New JACC: Sustainable Design May 10, 2018

JCOS Sustainability Sessions have been well attended and well received by the Juneau public. The JCOS will continue to have Sustainability Sessions on key local topics as part of community outreach.

Green Team

Since February 2017 the CBJ Green Team has ceased to function. JCOS has a historically had a liaison to the CBJ Green Team. During 2016 the CBJ Green team met regularly to try and raise awareness within CBJ of the Juneau Climate Action Plan (JCAIP), including presentations to departments and divisions within CBJ.

DIRECTION FOR 2018-2019

The Commission is focusing its attention during 2017-2018 on these priorities:

- Energy Strategy Implementation (space heating, CBJ organization and community-wide energy tracking, and transportation) – lead by Steve Behnke.

- Outreach - Continue Sustainability Sessions Future presentations should look at local and non-Juneau success stories. Website and media to be used better – Christine Woll will lead work on this.
- Recycling/Food security work – was led by Darrell Wetherall and alternative leader will be found

CITY AND BOROUGH OF
JUNEAU
ALASKA'S CAPITAL CITY

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INFORMATION RELEASE
July 17, 2018

Find out how to apply for a Community Development Block Grant July 31

Learn about the Community Development Block Grant Program during an informational meeting Tuesday, July 31 at 5:30 p.m. in City Hall Conference Room 224. The purpose of the meeting is to discuss the application process, eligible projects, and timeline. The program provides grants for projects that will create essential community services, solve community health and safety issues, or address problems with public facilities. Projects must primarily benefit low to moderate income individuals or limited clientele.

Through the Community Development Block Grant Program, a project may be eligible for a grant up to $850,000. Community Development Block Grants are awarded on a competitive basis. CBJ will evaluate project proposals and select one application that will compete statewide. The Alaska Department of Commerce and Economic Development's Division of Community and Regional Affairs will ultimately disperse federal grant funds to projects that rank the highest.

There are three basic funding categories: Community Development, Planning, and Special Economic Development. Alaskan municipal governments are eligible to apply for the grants. Nonprofit organizations may apply as co-applicants for these pass-through funds.

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For more information, contact Community Development Planner Laurel Bruggeman at 586-0761 or laurel.bruggeman@juneau.org.