

# **ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA**

December 17, 2018 6:00 PM  
Assembly Chambers  
Minutes

## **I. ROLL CALL**

Chair Rob Edwardson called the meeting to order at 6:00 p.m.

HRC Members Present: Rob Edwardson, Jesse Kiehl, Carole Triem and Wade Bryson

HRC Members Absent: None

Other's Present: Diane Cathcart, Deputy Clerk, Loren Jones, Assemblymember, Beth McEwen, Municipal Clerk, Michelle Brown, Emergency Programs Grant Coordinator, Daniel Garcia, LEPC Chair

## **II. APPROVAL OF AGENDA**

agenda approved as presented

## **III. APPROVAL OF MINUTES**

A. November 5, 2018 Assembly Human Resources Committee Minutes

November 5, 2018 Human Resources Committee minutes approved as amended.

B. November 26, 2018 Assembly Human Resources Committee Minutes

November 26, 2018 Human Resources Committee minutes approved as amended.

## **IV. PUBLIC PARTICIPATION**

none

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

## **V. AGENDA TOPICS**

A. Board Matters

1. Juneau Human Rights Commission (JHRC) - Appointment

**MOTION:** by Mr. Kiehl to forward to the full Assembly for approval, the recommendation to appoint Ibn Bailey to the Juneau Human Rights Commission for the remainder of term ending May 31, 2020. ***Hearing no objections, motion passed.***

2. Local Emergency Planning Committee (LEPC) - Appointments and Annual Report

Daniel Garcia, Local Emergency Planning Committee Chair gave an overview of the LEPC annual report. LEPC continues to grow and be very active, we have strong participation from board members and members of the public; we average 25 people per meeting.

The LEPC has regular participation by Juneau School District (JSD), Southeast Regional Health Consortium (SEARHC), University of Southeast AK (UAS), US Coast Guard, National Guard, CBJ Fire, Police, EMS and Airport, Southeast Independent Living (SAIL) and State Troopers; it is the committee for local emergency planning. Thankful to have the Assembly Liaison attend the meetings as well. Mr. Garcia would also like to thank Bartlett Regional Hospital for allowing the committee to use the BRH boardroom, it's a great central location and can accommodate the large group.

The LEPC has submitted a request to the Assembly, via the Human Resources Committee, to add a Health Seat to the committee and to change the name of the *Vulnerable Population* seat to *Access and Functional Needs* seat. Mr. Garcia noted these actions require a change to the committee's resolution and by-laws.

The Juneau LEPC grant is being used for emergency disaster training and team building. Every other year the committee creates and hosts a community preparedness expo which between 750 - 900 people attend. 2019 will be the next expo. The committee works closely with Red Cross.

Mr. Bryson noted the large number of members for this committee and is that helpful to have such a large membership. Mr. Garcia stated that it is extremely helpful especially when dealing with an emergency and/or planning for one.

Chair Edwardson, clarified this is a working committee with many different organizations working together vs an advisory committee. Once the Human Resources Committee recommends the appointments of members to the various seats, and the full Assembly approves, that list is then forwarded to the State for final approval.

**MOTION:** by Ms. Triem to direct the City Attorney to create a resolution establishing the a Health seat and changing the name of the Vulnerable Population seat to Access and Functional Needs seat and forward that resolution to the full Assembly for approval.

***Hearing no objections, motion passed.***

**MOTION:** by Mr. Kiehl to forward the names as presented on the memo in the Human Resources Committee packet to the full Assembly for approval. for the terms and seats as described in the memo. ***Hearing no objections, motion passed.***

Please note, the below list is organized according to seat number, **primary seat (in bold)** or alternate seat (in regular font) with *those applicants that are new to the committee and a specific seat noted in italics.*

**Seat 4 – General Public Seat [Primary Member]{seat formerly held by Lindsey Peterson} Destiny Sargeant moving from alternate seat to primary, same end date of 12/31/2020.**

Seat 4a – General Public Seat [Alternate Member]{seat formerly held by Destiny Sargeant} *replacing her is **Ben Murray** start date immediately, end date 12/31/2020. (To be confirmed by Assembly)*

**Seat 6 – Media Seat [Primary Member] Bill Legere start date 3/5/2012, end date 12/31/2021.**

*Seat 6a – Media Seat [Alternate Member] Mikko Wilson start date 1/28/2013, end date 12/31/2018, Mikko Wilson has stepped down from the LEPC, replacing him is **Warren Russell** start date 1/1/2019, end date 12/31/2021. (To be confirmed by Assembly)*

**Seat 8 – Owner/Operator of a Facility Subject to the Right to Know Act 1986 [Primary Member] Dan Garcia start date 2/1/2007, end date 12/31/2021. Current LEPC Chair**

Seat 8a – Owner/Operator of a Facility Subject to the Right to Know Act 1986 [Alternate Member] Nicholas Zito (to be confirmed by Assembly) start date 9/27/2017, end date 12/31/2021.

**Seat 9 – Community Group Seat [Primary Member] Karen Wood start date 10/1/2017, end date 12/31/2021.**

Seat 9a – Community Group Seat [Alternate Member] Ed Williams start date 3/16/2009, end date 12/31/2021.

**Seat 11 – Vulnerable Population Representative Seat [Primary Member](seat formally held by Jason Burke) Zachariah Fisher moving from alternate seat to primary, same end date 12/31/2019.**

Seat 11a – Vulnerable Population Representative Seat [Alternate Member]{seat formerly held by Zachariah Fisher} *replacing him is **Paul Chisholm** (to be confirmed by Assembly) start date immediately, end date 12/31/2019.*

3. Building Code Advisory Committee (BCAC) - Appointments and Annual Report

**MOTION:** by Mr. Kiehl to forward to the full Assembly for approval, the names of Chris Gianotti and Doug Murray for reappointment to the Building Code Advisory Committee for full terms beginning immediately and ending on November 30, 2021. ***Hearing no objections, motion passed.***

B. Other Business

Chair Edwardson spoke briefly on the process he and Mayor Weldon are working on for filling Mr. Kiehl's seat once Mr. Kiehl steps down from his District 1 Assembly seat to be sworn in as a State Senator.

## **VI. STAFF REPORTS**

None

## **VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS**

None

## **VIII. ADJOURNMENT**

There being no further business to come before the committee, the meeting was adjourned at 6:22 p.m.