

ASSEMBLY HUMAN RESOURCES COMMITTEE

March 4, 2019 6:00 PM

Assembly Chambers

MINUTES

I. ROLL CALL

Meeting called to order at: 6:00 p.m.

Members Present: HRC Chair Rob Edwardson, Carol Triem, Alicia Hughes-Skandijs, and Wade Bryson

Members Absent: None

Others Present: Diane Cathcart, Deputy Clerk, Beth McEwen, Municipal Clerk, Loren Jones, Assemblymember

II. APPROVAL OF AGENDA

Agenda approved as amended, with the removal of liquor license protest.

III. APPROVAL OF MINUTES

None

IV. PUBLIC PARTICIPATION

None

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

A. Board of Equalization - Appointment

MOTION: by Ms. Hughes-Skandijs to recommend to the full Assembly, the appointment of Robert Emil Mackey to a vacant seat on the Board of Equalization, with a term beginning immediately and ending December 31, 2021. ***Hearing no objections, motion passed.***

B. Other Business

A. Getting Citizens of Juneau Interested in Serving on CBJ Boards or Committees - HRC Discussion

Chair Edwardson opened the discussion by giving an overview of the memo he presented to the HRC regarding boards and committees; a snap shot of how all the various boards and committees are made up, what some of their requirements are, the

differences in number of members per board/committee, and whether its an empowered board or an advisory board. Chair Edwardson then opened the meeting up to discussion among fellow committee members.

Mr. Bryson, spoke to the fact that so many times there are only the bare minimum of applications for open seats on a given board, so 3 open seats and 3 applicants. Mr. Bryson said he would like to see the HRC have to go through a handful of applications for a vacant seat vs. what seems to be the current ratio of 1:1.

Ms. Triem suggested hosting a workshop open to the public, similar to the League of Women Voters 'How to Run for Public Office' workshop that happens each June.

Ms. Hughes-Skandijs would like the boards/committees to reflect the look of Juneau. Ms. Hughes-Skandijs also mentioned the importance of the various boards/committees knowing what their mission as a board/committee is and also educating the public on serving on a board/committee.

Mr. Bryson stated these were all great ideas and really liked the workshop idea and that if we can increase the number of applicants we can create better diversity on a board/committee. Reaching out to local media to help CBJ reach this goal is another option.

Municipal Clerk, Ms. McEwen was on-hand to give her expert historical knowledge of CBJ board/committees and their make up, having 18+ years of dealing with and supporting them in her previous role as Deputy Clerk.

Mr. Bryson asked if it's possible to have incentives or discounts to CBJ facilities for board members as another way to interest citizens in applying for a board. Ms. McEwen stated that currently, besides the Assembly, the Planning Commission is the only board to receive a stipend and Planning Commissioners need to submit APOC forms just as Assembly and School Board members do.

Ms. McEwen also mentioned that within the Assembly's budget is a line item for board/committee funds. Boards/Committees can fill out a form and submit it to the Clerk's Office to request funds for a particular event that board/committee may be hosting or to feed board/committee members during a long meeting such as when the Youth Activities Board meets yearly to review, score and recommend funding for the youth activities grants the board has received from various youth organizations. The Sister Cities Committee has used funds in the past to host visiting dignitaries from a CBJ Sister City.

Committee members continued the discussion and posed the question of "where to go from here?" Are 31 boards the right number, is their input meaningful and is the Assembly using the information given to them from boards/committees via annual reports?

Chair Edwardson requested the Clerk's Office gather the annual reports from all Advisory Boards/Committees going back the last 3 years and include that in a future HRC packet to help further the discussion and streamline the focus on what's working,

what's not working and how to improve diversity on boards/committees to better reflect the citizens of Juneau.

B. Liquor Licenses

A. Liquor License Protest Recommendation - Genuine Ventures LLC d/b/a Tracy's King Crab Shack

Liquor License protest for Genuine Ventures LLC d/b/a Tracy's King Crab Shack was removed from the agenda due to licensee paying the balance due on utility bill that triggered the protest.

VI. STAFF REPORTS

None

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None

VIII. ADJOURNMENT

There being no further business to come before the committee, meeting adjourned at 6:40 p.m.