

ASSEMBLY HUMAN RESOURCES COMMITTEE

May 13, 2019 6:00 PM

Assembly Chambers

MINUTES

I. ROLL CALL

Chair Rob Edwardson called the meeting of the Assembly Human Resources Committee to order at 6:00 pm.

HRC Members Present: Rob Edwardson, Carole Triem (telephonically), Alicia Hughes-Skandijs and Wade Bryson

HRC Members Absent: None

Others Present: Diane Cathcart, Deputy Clerk, Beth McEwen, Municipal Clerk, Loren Jones, Assemblymember, George Schaaf, Parks & Recreation Director, Lauren Anderson, Treadwell Arena Manager, Josh Fortenberry, Treadwell Arena Advisory Board Member

II. APPROVAL OF AGENDA

May 13, 2019 Assembly Human Resources Committee agenda approved as presented

III. APPROVAL OF MINUTES

A. Assembly Human Resources Committee Minutes April 22, 2019

Minutes of the April 22, 2019 Assembly Human Resources Committee meeting were approved as presented.

IV. PUBLIC PARTICIPATION

None

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

A. Bidding Review Board - Appointment

MOTION: by Ms. Hughes-Skandijs to forward to the full Assembly for approval, the reappointment of Brad Waldron to the Bidding Review Board to a term beginning June 1, 2019 and expiring May 31, 2022. ***Hearing no objection, motion passed.***

B. Treadwell Arena Advisory Board Appointment & Annual Report

Lauren Anderson, Treadwell Arena Manager gave an overview of the annual report and discussed the expanded approach of the arena being open during the summer

beginning in 2020 for non-ice activities during the months of May and June. Some of the activities would be roller skating and floor hockey and floor ball. Participants would need to bring their own equipment

Mr. Bryson was pleased to see that TAAB is working at growing the cost recovery for the rink and to see they are putting money away for future equipment needs. He thanked Ms. Anderson and the TAAB for their great plans and ideas.

Ms. Triem said this is a very good annual report and could be used as a template for other boards. Ms. Triem asked if the cost recovery was an internal decision or an Assembly decision.

Ms. Anderson said that is a TAAB goal but also part of the original request of the Assembly when creating TAAB was finding ways to boost cost recovery for various Parks and Recreation facilities.

Ms. Hughes-Skandijs appreciates how complete the annual report is and would like them to share that with the board.

MOTION: by Mr. Bryson to forward to the full Assembly for approval, the recommendation to appointment David Bartlett to the Treadwell Arena Advisory Board to a term beginning June 1, 2019 and expiring May 31, 2022. ***Hearing no objection, motion passed.***

C. Other Business

A. Continued HRC Discussion on Getting Citizens Interested in Serving on CBJ Boards or Committees

Mr. Edwardson asked the Clerk to send out a memo to the members earlier in the day as a starting point for them to discuss. Start on the right hand column of box 1. Would like the Assembly to have time to look at recommendations and plan according to the timeline in the memo.

Ms. Hughes-Skandijs said she felt like the action steps are laid out in a way we can start down. Once we get results to a survey, it will help us identify ways that are actionable or of use to the committee.

Mr. Edwardson would like each person to come up with at least 5 questions to bring back to the June 3 meeting and decide at that meeting what questions to use.

The Deputy Clerk requested committee members send their questions to the City Clerk email address by May 29 so they can be included in the June 3 packet. She will research different online survey sites to see which one might best fit the needs of the committee.

Mr. Bryson requested that paper copies be available as well.

MOTION by Ms. Hughes-Skandijs that the Assembly Human Resources Committee

accept the plan and move forward as is and asked for unanimous consent. ***Hearing no objections, Motion passed.***

B. Potential Dates for Empowered Board Interviews & Appointments: Eaglecrest, Docks & Harbors and Airport Boards

Discussion on possible dates for upcoming Empowered Board interviews and appointments for the Eaglecrest, Airport and Docks & Harbors Boards.

Deputy Clerk Cathcart put forth the following dates as possible meeting dates for Airport and Eaglecrest: June 13 or June 26. Possible dates for Docks & Harbors Board interviews are July 16-18 or July 24.

Chair Edwardson will bring these dates to the rest of the Assembly and see what the preference and availability of everyone is.

VI. STAFF REPORTS

None

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None

VIII. ADJOURNMENT

There being no further business to come before the committee, meeting was adjourned at 6:33 p.m.