

ASSEMBLY HUMAN RESOURCES COMMITTEE

July 22, 2019 6:00 PM

Assembly Chambers

MINUTES

I. ROLL CALL

The Assembly Human Resources Committee was called to order at: 6:00 PM

Members Present: Chair Rob Edwardson, Alicia Hughes-Skandij, Carole Triem and Wade Bryson

Members Absent: None

Other's Present: Diane Cathcart, Deputy City Clerk, Rob Palmer, City Attorney, Beth McEwen, City Clerk, Beth McKibben, CDD Senior Planner, Michelle Hale, Assemblymember, Duff Mitchell; Chair JCOS, Rorie Watt, City Manager, Mila Cosgrove, Deputy City Manager, Beth Weldon Mayor, and Chuck Bill, BRH Administrator

II. APPROVAL OF AGENDA

Agenda approved as presented

III. APPROVAL OF MINUTES

None

IV. PUBLIC PARTICIPATION

None

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

A. Juneau Commission on Sustainability - Annual Report and Appointments

Duff Mitchell, JCOS Chair read the mission of the Juneau Commission on Sustainability and gave an overview of the annual report. JCOS serves as an advisory to the Assembly and the community. The commission held several visitor industry sessions this spring/summer, reviewed the livestock ordinance, have been working with UAS to update sustainability indicators and updated the JCOS website. The commission is a hardworking group of people dedicated to researching the best sustainable futures for Juneau.

Mr. Bryson: what are the actions/accomplishments that you are most proud of?

Mr. Mitchell: Moving the Juneau Renewable Energy Strategy (JRES) forward. Also, JCOS was first on the push for electric vehicles and buses within CBJ.

Mr. Edwardson thanked Mr. Mitchell and the Juneau Commission on Sustainability members for all their work over the last year.

MOTION: by Ms. Hughes-Skandijs to recommend forwarding to the full Assembly for approval to the Juneau Commission on Sustainability, the reappointment's of Duff Mitchell and John Smith and the appointment of Lisa Daugherty to full terms beginning immediately and ending June 30, 2022 and the reappointment of Iura Leahu to a partial term beginning immediately and ending June 30, 2021. **Hearing no objection, motion passed.**

B. Aquatics Board Annual Report

Chair Edwardson noted that the full Assembly sitting as the Human Resources Committee at its July 17, 2019 meeting, made appointments to the Aquatics Board for staggered terms all beginning immediately and ending either June 30, 2020, June 30, 2021 or June 30, 2022.

C. Other Business

A. Assembly Rules of Procedure Amendments.

Mr. Palmer outlined his memo regarding the Assembly Rules of Procedure Resolution and the two rule amendments that are being contemplated tonight, mainly Rule 4 (two parts) within it and Rule 5. The first part is to add that any Assemblymember can have legislation presented to the Assembly and the Assembly can decide what to do with it. The second part involves whether to limit the City Manager's presentation of legislation. The governing rule is the Charter [5.3] it provides that an ordinance may be presented for consideration only by a member or committee of the Assembly or by the Manager at a regular or special meeting of the Assembly. According to Mr. Palmer that seemed pretty straight forward and able to be addressed easily in that any member of the Assembly, along with the Manager, could present legislation for introduction and the Assembly would decide whether to move it forward. Amendment to Rule 5 regarding the Aquatics Board and appoints to that board moving to the Human Resources Committee (HRC) and its regular meetings vs. having the full Assembly sit as the HRC for Aquatics Board appointments.

Mr. Edwardson requested Mr. Palmer speak to his statement of Rule 4 being more of a legal matter vs. a policy matter and rule 5 being more of a policy matter.

Mr. Palmer said rule 5 regarding the Aquatics Board would be an example of a policy matter due to the nature of the Assembly deciding to how to manage its time and how to manage the applicant process.

Regarding rule 4 Mr. Palmer stated, as the Charter is the governing doctrine for us, we cannot change it without a vote of the people and the Assembly rules need to be consistent with the Charter. In reviewing the minutes from the committee who drafted the Charter, it is clear they gave a lot of credence to the voters and if the voters felt someone deserved to be on the Assembly that person should have the ability to bring

legislation forward and the check and balance was then on the Assembly. The Charter was fairly clear on that and the Assembly Rules were less consistent; Mr. Palmer said this is a good opportunity to bring the Assembly Rules of Procedure more in alignment with the Charter.

Mr. Bryson said, so any member of the Assembly can bring legislation (ordinance/resolution) forward for presentation. Mr. Palmer said that was correct. If an Assemblymember is interested in having legislation drafted for presentation they would contact the Attorney and discuss exactly what the request is so the Attorney knows how it fits into the code or if it's a non-code issue, how to draft that legislation. It would be included as an agenda item in the packet then it would up to the Assembly to decide what to do with it.

Mr. Palmer cautioned that if this option is used extensively where individual Assemblymembers are bringing many items forward; it could have a financial impact if it creates enough of a workload to have to hire another attorney. Ms. Hughes-Skandij's asked if there was a way to bring something forward but not cause a lot of added work for staff. Mr. Palmer gave the example of Assemblymember Jones asking at an Assembly meeting during Board Comments if he had the approval of the Assembly to move forward on an item of interest, the Assembly did not object and Mr. Jones was able to work with the Law Department over several months to move it forward. Mr. Palmer said, in the Charter minutes that was considered "a gentlemen's agreement" and was the preferred method during that time.

MOTION: by Mr. Bryson that the Human Resources Committee direct Attorney Palmer to do the Assemblymember presentation Rule 4 A component and Section B Rule 5 to the Committee of the Whole's July 29, 2019 meeting. ***Hearing no objections, motion passed.***

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Mr. Bryson has been working on how to save our landfill by reducing single use plastics. He will be bringing more information forward at a later date.

VIII. ADJOURNMENT

There being no further business to come before the Human Resources Committee, meeting was adjourned at 6:29 p.m.