

ASSEMBLY HUMAN RESOURCES COMMITTEE

November 25, 2019 6:00 PM

Assembly Chambers

MINUTES

I. ROLL CALL

The Assembly Human Resources Meeting was called to order at 6:00 p.m.

Members Present: Chair Wade Bryson, Alicia Hughes-Skandijs, Michelle Hale and Greg Smith

Members Absent: None

Also present: Deputy Municipal Clerk, Diane Cathcart, Municipal Clerk, Beth McEwen, Assemblymember Loren Jones, JEDC Executive Director Brian Holst

II. APPROVAL OF AGENDA

Agenda approved as presented

III. APPROVAL OF MINUTES

A. September 16, 2019 HRC Minutes-DRAFT

Minutes approved as presented.

IV. PUBLIC PARTICIPATION

None

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

A. Juneau Economic Development Council - Appointments

The Juneau Economic Development Council interviewed 8 applicants on November 6, 2019 for the 3 full term and 1 unexpired term seats and made the following recommendations; Alexander Kotlarov and Garrett Schoenberger to the at-large seats for a 3 year term beginning immediately and ending November 2022; Christopher Dimond to an organized labor seat for a 3 year term beginning immediately and ending November 2022 and Melissa Kookesh to an at-large unexpired term seat beginning immediately and ending November 2021.

- **MOTION** by Ms. Hale to forward the appointment recommendations to the Assembly for appointment to the Juneau Economic Development Council in accordance with the memo as presented by Juneau Economic Development Council. **Hearing no**

objection, motion carried.

B. Review/Recommendation of Funding Request from Juneau Human Rights Commission

Ms. Hale asked why this request didn't go through the Juneau Community Foundation?

Ms. Cathcart explained the process for advisory boards to request funds from the Assembly. she also explained that AWARE received funds for GOTR and BOTR for FY20. This request is coming from the Juneau Human Rights Commission.

Ms. Hughes-Skandijis stated that Boys and Girls on the Run is a great cause and organization, but didn't see that JHRC was doing anything else other than sponsoring this. Ms.. Hughes-Skandijis felt it didn't fit with the other requests we've seen from other boards.

Mr. Smith asked how much funding has JHRC received in the past.

Ms. Cathcart noted they received funds in FY17 and FY18.

Ms. McEwen explained past funding use by the JHRC.

Mr. Bryson stated he has been a coach for the kids on the run program and thought it was a healthy, interactive and fun.

Ms. Hughes-Skandijis supports the BGOTR program but thinks those funding requests should be coming to/from the Assembly not through this route with advisory board sponsorship requests.

Mr. Smith said he was fine with this amount. He noted he also a BOTR coach but doesn't think it will bias him for this request.

MOTION by Ms. Hale, to approve the request of \$495 and asked for unanimous consent.

Ms. Hughes-Skandijis objected to the motion.

Mr. Jones requested to speak. Referred the HRC members to the Boards and Commissions pamphlet and the fundraising policy. He explained that the Board Fundraising policy was implemented as a result of the Juneau Human Rights Commission and Juneau Commission On Aging previously requesting funds.

Additional discussion was had regarding funding source and amounts available.

ROLL CALL VOTE:

Yays: Bryson, Smith, Hale

Nays: Hughes-Skandijis

Motion Passed: 3 to 1

C. Other Business

A. Upcoming Interviews for Bartlett Regional Hospital Board, Planning Commission and Docks & Harbors Board

December 5 and December 18 were discussed as evenings to hold the Planning Commission, Docks & Harbors Board and Bartlett Regional Hospital Board interviews and appointments.

Ms. Hale asked if the questions to the applicants are run by the boards for suggestions or comment?

Deputy Clerk Cathcart explained that questions are reviewed and updated by the HRC. At least one question was changed during last year's review. In the past the HRC has asked empowered boards for their input and needs around filling vacant seats.

B. Communication Between Advisory Boards

Discussion regarding the role of advisory boards are to advise the Assembly (as stated in the CBJ Board pamphlet).

Mr. Smith asked if board chairs get information on the proper protocols and are they informed on who/how to direct correspondence from the boards.

Ms. Cathcart mentioned that Clerk staff has not had time recently to conduct board training however some boards do have staff liaisons that have also been given the information/training and the Clerk staff gives friendly reminders on protocol as needed.

Mr. Smith asked how best to get information pushed out to all boards, such as not having to give specific place of residence when testifying before boards/commissions.

Ms. Hale asked if Clerk's will reach out to Juneau Commission On Sustainability (JCOS) to make sure they are aware of the proper path for communication.

Ms. Cathcart said she reached out to JCOS and also Ms. Triem and Mr. Watt to keep them informed of the protocols and that the proper channels are through the HRC.

Ms. Hughes-Skandijs said hearing that and seeing who it was sent to it makes more sense that this is in the packet.

Mr. Jones noted that every board/commission has governing legislation that guides their mission.

MOTION by Mr. Smith to forward this communication to the Visitor Industry Task Force along with a memo reminding JCOS of the proper channels for communications and asked for unanimous consent; ***hearing no objections motion carried.***

C. Boards/Committee Recruitment Discussion

MOTION: by Ms. Hughes-Skandijs to postpone this discussion to a time certain to the next regular Human Resources Committee meeting and asked for unanimous consent.
Hearing no objection, motion carried.

VI. STAFF REPORTS

None

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Mr. Smith still trying to figure out how to let fellow members know about things he wants to bring up. Would like to potentially introduce a resolution that would impose campaign limits on federal campaigns.

VIII. ADJOURNMENT

There being no further business before the committee meeting adjourned at 6:47 p.m.