

# ASSEMBLY HUMAN RESOURCES COMMITTEE

February 3, 2020 6:00 PM

Assembly Chambers

## MINUTES

### I. ROLL CALL

The Assembly Human Resources Committee meeting was called to order at 6:00 p.m.

Members Present: Chair Wade Bryson, Michelle Hale, Alicia Hughes-Skandijs and Greg Smith

Members Absent: None

Also Present: Deputy Clerk, Diane Cathcart, Municipal Clerk Beth McEwen, Mayor Beth Weldon, Assemblymember Loren Jones, Juneau Commission on Aging Past Chair Duff Mitchell and Incoming Chair Gretchen Kaiser

### II. APPROVAL OF AGENDA

Agenda approved as presented

### III. APPROVAL OF MINUTES

**Motion:** by Ms. Hughes-Skandijs to approve the minutes as presented; ***hearing no objections, minutes approved***

A. 2019-11-25 Assembly Human Resources Committee Meeting Minutes

B. 2019-12-5 Special HRC Meeting Minutes-BRH Board Interviews

### IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

A. Board Matters

A. Juneau Commission on Aging - Appointments & Annual Report

**Motion:** Ms. Hughes-Skandijs moved to forward to the full Assembly to reappoint Emily Kane, Paul Douglas and Susan Warner to the Juneau Commission on Aging for terms beginning immediately and ending December 31, 2021 and to appoint Kathleen Samalon to a 65 and older seat full term seat beginning immediately and ending December 31, 2021 and to appoint Jennifer Carson to an unexpired term for a general public seat beginning immediately and ending December 31, 2020 and asked for unanimous consent. ***Hearing no objections; motion passed.***

B. Building Code Advisory Committee (BCAC) - Appointment

**Motion:** Ms. Hale moved to forward to the full Assembly to reappoint Patrick Gorman to the Building Code Advisory Committee for a term beginning immediately and ending November 30, 2022 and asked for unanimous consent. ***Hearing no objections; motion passed.***

C. Board of Equalization - Appointments

**Motion:** Mr. Smith moved to forward to the full Assembly to reappoint Paul Nowlin and Kenneth Solomon-Gross to the Board of Equalization and asked for unanimous consent. ***Hearing no objections; motion passed.***

D. JCOS Recommendation to HRC for CBJ Annual Sustainability Award Program

Mr. Duff Mitchell, past Chair of the Juneau Commission on Sustainability spoke to the request from JCOS that the City create an Annual Sustainability Award Program.

HRC members thanked Mr. Mitchell and JCOS for all their work on the commission and bringing this great idea forward. Discussion was had as to how the word would get out to the community, what the committee would look like - would it be a subcommittee of JCOS and would it be one award or could there be several categories.

Mr. Mitchell stated the JCOS debated whether to bring forth a recommendation that was more detailed or more open for the Assembly to mold. HRC members requested that JCOS bring forth a slightly more modified recommendation that goes into greater detail for implementation.

**MOTION:** Ms. Hale moved to forward a modified proposal to the Assembly Committee of the Whole for Assembly approval; ***hearing no objections, motion passed.***

E. Other Business

A. Boards/Committee Recruitment Discussion

Chair Bryson noted that even the simple act of word of mouth has seemed to increase the amount of applications received for a board or committee. Both Mr. Smith and Ms. Hughes-Skandijs mentioned looking at highlighting a board or committee that has a hard time finding enough members and to work at outreach in that area.

**V. STAFF REPORTS**

None

**VI. COMMITTEE MEMBER COMMENTS AND QUESTIONS**

None

**VII. ADJOURNMENT**

There being no further business before the committee, the meeting adjourned at 6:30 p.m.