

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

February 3, 2020 6:00 PM
Assembly Chambers

AGENDA

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

A. 2019-11-25 Assembly Human Resources Committee Meeting Minutes

B. 2019-12-5 Special HRC Meeting Minutes-BRH Board Interviews

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

A. Board Matters

1. Juneau Commission on Aging - Appointments & Annual Report

The Juneau Commission On Aging (JCOA) shall consist of nine voting members appointed from the general public. Members shall be appointed to staggered two-year terms. The Assembly shall appoint members from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age.

Emily Kane, Paul Douglas and Susan Warner have all applied for reappointment to terms beginning immediately and ending December 31, 2021.

There are currently 2 vacant seats on the JCOA. The 65 and older seat is for a full term beginning immediately and ending December 31, 2021 and the general public seat is for an unexpired term beginning immediately and ending December 31, 2020.

There are six applications in the HRC packet.

2. Building Code Advisory Committee (BCAC) - Appointment

The Building Code Advisory Committee consists of 5 members appointed by the Assembly for staggered 3 year terms. The committee members; to the extent possible, represent each of the following fields: Architects, Electrical Engineers, Civil Engineers, Mechanical Engineers and Contractors.

There is currently one seat with a term beginning immediately and ending November 30, 2022. Incumbent, Patrick Gorman has applied for reappointment to the BCAC. No other applications have been received.

3. Board of Equalization - Appointments

The Board of Equalization shall comprise a pool of no less than six, and up to nine, members appointed by the Assembly. Full details on membership, duties, terms of office and term limits can be found in the agenda packet on the CBJ Code 15.05 document.

The two incumbents with seats up for renewal have applied for reappointment to the BOE, Paul Nowlin and Kenneth Solomon-Gross. Both seats are for full three-year terms beginning immediately and ending December 31, 2022.

Two members whose terms have expired prefer to not reapply due to other time commitments but have offered to continue to serve, if needed, until their seats are filled. There is also one vacant seat that has yet to be filled.

4. JCOS Recommendation to HRC for CBJ Annual Sustainability Award Program

B. Other Business

1. Boards/Committee Recruitment Discussion

V. STAFF REPORTS

VI. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

ASSEMBLY HUMAN RESOURCES COMMITTEE

November 25, 2019 6:00 PM

Assembly Chambers

MINUTES

I. ROLL CALL

The Assembly Human Resources Meeting was called to order at 6:00 p.m.

Members Present: Chair Wade Bryson, Alicia Hughes-Skandijs, Michelle Hale and Greg Smith

Members Absent: None

Also present: Deputy Municipal Clerk, Diane Cathcart, Municipal Clerk, Beth McEwen, Assemblymember Loren Jones, JEDC Executive Director Brian Holst

II. APPROVAL OF AGENDA

Agenda approved as presented

III. APPROVAL OF MINUTES

A. September 16, 2019 HRC Minutes-DRAFT

Minutes approved as presented.

IV. PUBLIC PARTICIPATION

None

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

A. Juneau Economic Development Council - Appointments

The Juneau Economic Development Council interviewed 8 applicants on November 6, 2019 for the 3 full term and 1 unexpired term seats and made the following recommendations; Alexander Kotlarov and Garrett Schoenberger to the at-large seats for a 3 year term beginning immediately and ending November 2022; Christopher Dimond to an organized labor seat for a 3 year term beginning immediately and ending November 2022 and Melissa Kookesh to an at-large unexpired term seat beginning immediately and ending November 2021.

- **MOTION** by Ms. Hale to forward the appointment recommendations to the Assembly for appointment to the Juneau Economic Development Council in accordance with the memo as presented by Juneau Economic Development Council. **Hearing no**

objection, motion carried.

B. Review/Recommendation of Funding Request from Juneau Human Rights Commission

Ms. Hale asked why this request didn't go through the Juneau Community Foundation?

Ms. Cathcart explained the process for advisory boards to request funds from the Assembly. she also explained that AWARE received funds for GOTR and BOTR for FY20. This request is coming from the Juneau Human Rights Commission.

Ms. Hughes-Skandijis stated that Boys and Girls on the Run is a great cause and organization, but didn't see that JHRC was doing anything else other than sponsoring this. Ms.. Hughes-Skandijis felt it didn't fit with the other requests we've seen from other boards.

Mr. Smith asked how much funding has JHRC received in the past.

Ms. Cathcart noted they received funds in FY17 and FY18.

Ms. McEwen explained past funding use by the JHRC.

Mr. Bryson stated he has been a coach for the kids on the run program and thought it was a healthy, interactive and fun.

Ms. Hughes-Skandijis supports the BGOTR program but thinks those funding requests should be coming to/from the Assembly not through this route with advisory board sponsorship requests.

Mr. Smith said he was fine with this amount. He noted he also a BOTR coach but doesn't think it will bias him for this request.

MOTION by Ms. Hale, to approve the request of \$495 and asked for unanimous consent.

Ms. Hughes-Skandijis objected to the motion.

Mr. Jones requested to speak. Referred the HRC members to the Boards and Commissions pamphlet and the fundraising policy. He explained that the Board Fundraising policy was implemented as a result of the Juneau Human Rights Commission and Juneau Commission On Aging previously requesting funds.

Additional discussion was had regarding funding source and amounts available.

ROLL CALL VOTE:

Yays: Bryson, Smith, Hale

Nays: Hughes-Skandijis

Motion Passed: 3 to 1

C. Other Business

A. Upcoming Interviews for Bartlett Regional Hospital Board, Planning Commission and Docks & Harbors Board

December 5 and December 18 were discussed as evenings to hold the Planning Commission, Docks & Harbors Board and Bartlett Regional Hospital Board interviews and appointments.

Ms. Hale asked if the questions to the applicants are run by the boards for suggestions or comment?

Deputy Clerk Cathcart explained that questions are reviewed and updated by the HRC. At least one question was changed during last year's review. In the past the HRC has asked empowered boards for their input and needs around filling vacant seats.

B. Communication Between Advisory Boards

Discussion regarding the role of advisory boards are to advise the Assembly (as stated in the CBJ Board pamphlet).

Mr. Smith asked if board chairs get information on the proper protocols and are they informed on who/how to direct correspondence from the boards.

Ms. Cathcart mentioned that Clerk staff has not had time recently to conduct board training however some boards do have staff liaisons that have also been given the information/training and the Clerk staff gives friendly reminders on protocol as needed.

Mr. Smith asked how best to get information pushed out to all boards, such as not having to give specific place of residence when testifying before boards/commissions.

Ms. Hale asked if Clerk's will reach out to Juneau Commission On Sustainability (JCOS) to make sure they are aware of the proper path for communication.

Ms. Cathcart said she reached out to JCOS and also Ms. Triem and Mr. Watt to keep them informed of the protocols and that the proper channels are through the HRC.

Ms. Hughes-Skandijs said hearing that and seeing who it was sent to it makes more sense that this is in the packet.

Mr. Jones noted that every board/commission has governing legislation that guides their mission.

MOTION by Mr. Smith to forward this communication to the Visitor Industry Task Force along with a memo reminding JCOS of the proper channels for communications and asked for unanimous consent; ***hearing no objections motion carried.***

C. Boards/Committee Recruitment Discussion

MOTION: by Ms. Hughes-Skandijs to postpone this discussion to a time certain to the next regular Human Resources Committee meeting and asked for unanimous consent.
Hearing no objection, motion carried.

VI. STAFF REPORTS

None

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Mr. Smith still trying to figure out how to let fellow members know about things he wants to bring up. Would like to potentially introduce a resolution that would impose campaign limits on federal campaigns.

VIII. ADJOURNMENT

There being no further business before the committee meeting adjourned at 6:47 p.m.

SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE

December 5, 2019 5:30 PM

MINUTES

I. ROLL CALL

The Special Assembly Human Resources Committee meeting of the City and Borough of Juneau Assembly, held in conference room 224 of the Municipal Building, was called to order at 5:33 p.m. by HRC Chair Wade Bryson.

Assemblymembers Present: Chair Wade Bryson, Mayor Beth Weldon, Loren Jones, Michelle Hale, Carole Triem, Greg Smith and Alicia Hughes-Skandijs

Assemblymembers Absent: Deputy Mayor Maria Gladziszewski and Rob Edwardson

Staff Present: Deputy Clerk, Diane Cathcart

II. APPROVAL OF AGENDA

Agenda approved as presented

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

III. AGENDA TOPICS

A. Board Matters

1. Bartlett Regional Hospital Board Applicant Interviews

Eight applicants were interviewed for the 3 seats with terms coming due on the Bartlett Regional Hospital Board; all for terms beginning January 1, 2020 and ending December 31, 2022.

After interviewing the eight applicants, the HRC recessed into Executive Session per a motion by Ms. Triem at 7:15 p.m. and reconvened into open meeting session at 7:55 p.m.

Motion by Mr. Jones for the Assembly Human Resources Committee to recommend the Assembly reappoint Mark S. Johnson and Lance Stevens and to appoint Iola Young all to full terms on the Bartlett Regional Hospital Board for terms beginning January 1, 2020 and ending December 31, 2022. **Hearing no objection, motion passed.**

IV. EXECUTIVE SESSION

The HRC recessed into Executive Session, per motion by Ms. Triem, at 7:15 p.m. and reconvened into open meeting session at 7:55 p.m. in order to make recommendations for appointment to the Bartlett Regional Hospital Board.

V. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 7:56 p.m.

Juneau Commission on Aging Annual Report

2019

Purpose – The purpose of the JCOA, as outlined in the Resolution to the City and Borough of Juneau, Alaska, that reestablished the Juneau Commission on Aging and repealed resolution 2279, introduced 8/21/2017 is as follows: *The purpose of the JCOA is to advise the Assembly on issues regarding seniors in Juneau and promote awareness of Juneau's senior population, the quality of life of seniors; and the role of seniors in the social and economic life of Juneau.* Another part of what the commission does is conduct a senior – needs survey that is completed every 10 years.

Membership – As of the end of 2019, there is expected to be one open board seat. Paul Douglas, Emily Kane, Sue Warner and Eileen Hosey's board seats all expire 12/31/19. All board members are expected to reapply with the exception of Eileen Hosey. There are 9 voting members on the JCOA board. Current members:

- Eileen Hosey
- Emily Kane
- Susan Warner
- Paul Douglas
- Linda Kruger
- Carol Ende
- Will Muldoon
- Justin Jones
- Lisa Oberle
- City Liaison Michelle Bonnet Hale (not included in the 9 voting members)

Meetings - The Commission meets monthly, on the second Tuesday of every month. Meetings are currently held from 10:30AM – 11:30AM in the JEDC conference room at 612 West Willoughby.

Meetings have been attended by the public, ranging from 1 – 4 interested parties. Most of the interest from the public has been with regards to the upcoming senior survey and coordination with other existing services such as SAIL.

Activities – The JCOA has had speakers attend their meetings to inform members on issues pertinent to seniors in the community, and to allow the JCOA to give feedback as to what they see to be senior needs. This has included:

- Eva Bornstein, JEDC - StrongWomen presentation
- Denise Daniello, Director, Alaska Council on Aging,
- Deb Etheridge, Acting Director of the Alaska Department of Health and Social Services, Senior and Disabilities Services, also appointed to the Alaska State Commission on Aging
- Justin Jones, Wellness Coordinator at Central Council Tlingit Haida

- Chuck Bill, CEO, Bartlett Regional Hospital
- Tracy Vervelde, Southeast Alaska Independent Living (SAIL)
- Scott Ciambor, Chief Housing Officer, CBJ
- Colby Shibler, Park Maintenance Supervisor, CBJ
- Lauren Verrelli, Recreation and Public Services Manager, CBJ

The JCOA has two active subcommittees:

- Senior Survey subcommittee – this committee was formed to design and implement the 4th decennial CBJ senior survey.
- Villages subcommittee – the Villages subcommittee is an enthusiastic committee that is looking into building senior villages in Juneau. This may be done through the Village to Village network, which is a national organization, or modeled on that approach. Villages are membership driven, grassroots, nonprofit organizations that are run by volunteers and paid staff and coordinate access to affordable services, as well as provide volunteer services including transportation, social and educational activities to seniors. This could be a huge benefit to Juneau to have something like this up and running and may be able to coordinate with the local AARP chapter.

Plans – The JCOA plans to continue to pursue speakers to inform the members about senior issues. The JCOA is currently working hard on completing the 10-year, senior needs survey to get the pulse of the seniors who live here, and to assess gaps in ensuring seniors in Juneau feel safe and have access to food, adequate housing, healthcare and social integration. The senior surveys are created every 10 years and the 2020 version is currently in the works, with postcards, posters and hard copy surveys distributed throughout town. At the time of this report, over 1,300 responses have been collected.

Eileen Hosey has had to step down as chair, so Emily Kane has been acting as interim chair.

Respectfully submitted,



Emily Kane, Acting Chair, JCOA

Presented by: The Manager
Introduced: 08/21/2017
Drafted by: A. G. Mead

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2802

A Resolution Reestablishing the Juneau Commission on Aging and Repealing Resolution 2279.

WHEREAS, the Senior Citizens' Advisory Committee was established in January 1977 by Resolution 430 (and amended with Resolution 434) to assist with Alaska State Housing Authority (ASHA) with the development, construction and management of a 42-unit elderly housing project (now known as Fireweed Place); and

WHEREAS, Resolutions 430 and 434 were repealed in August 1985 via Resolution 1121am, which dissolved the Senior Citizens' Advisory Committee and established the Juneau Commission on Aging to provide greater opportunities for citizen participation in the planning, development, operation, and maintenance of programs and services for Juneau's senior citizens; and

WHEREAS, Resolution 1121am was repealed in May 2005 and replaced with Resolution 2279, which changed the Juneau Commission on Aging's membership numbers and age criteria; and

WHEREAS, a series of public meetings were held in May and June of 2017 to determine the future of the commission or a similar advisory group; and

WHEREAS, following the recommendations coming from the public meetings, the Assembly Human Resources Committee agreed it was in the best interest of the community to reestablish the commission with a newly refocused mission and membership structure.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Commission reestablished. The Juneau Commission on Aging (JCOA) is reestablished.

Section 2. Membership. The JCOA shall consist of nine voting members appointed from the general public. Members shall be appointed to staggered two-year terms. Incumbents serving on the JCOA at the time this resolution is adopted may continue to serve the remainder of their present term and are eligible for reappointment. The assembly shall appoint members from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other

areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age.

Section 3. Purpose and mission. The purpose of the JCOA is to advise the Assembly on issues regarding seniors in Juneau and to promote awareness of Juneau's senior population, the quality of life of seniors; and the role of seniors in the social and economic life of Juneau.

Section 4. Powers and Duties: The JCOA's powers and duties may include the following:

- a. Promote senior citizen participation in the planning and development of programs which benefit and enhance the health, safety, and welfare of senior citizens in the City and Borough of Juneau.
- b. Build a coalition among established groups and support programs working to address the needs of seniors. Assess and identify gaps in the senior service delivery system. Share information within the coalition and report findings to the Assembly.
- c. Act to support the Assembly's Economic Plan as it relates to the senior economy.
- d. Collect facts and statistics, and make studies of, the conditions and problems pertaining to the employment, health, financial security, social welfare, and other factors that bear upon the well-being of older Juneauites. Act as plan manager and facilitator of the Juneau Senior Needs Survey.
- e. Coordinate events in May highlighting Older Americans Month.

Section 5. Procedures. The Commission's procedures shall be governed by the Rules of Procedure for Assembly Advisory Board, as amended from time to time.

Section 6. Staff Assistance. The Manager or Manager's designee shall provide such staff support and assistance for the Commission to the extent funds are available for such support.

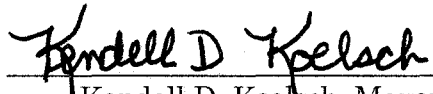
Section 7. Duration. The duration of the Commission shall be as follows:

- a. If the Assembly is unable to appoint a qualified slate of commissioners to serve on the JCOA by December 31, 2017, then the JCOA will sunset as of that date.
- b. If the Commission does not sunset due to the Assembly's inability to appoint qualified members, the Commission shall sunset three years from the effective date of this resolution.

Section 8. Repeal of resolution. Resolution 2279 is repealed in its entirety.

Section 9. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 21st day of August, 2017.


Kendell D. Koelsch, Mayor

Attest:


for Laurie J. Sica, Municipal Clerk



City and Borough of Juneau, AK

Juneau Commission on Aging

Board Roster



Emily A Kane

1st Term Nov 27, 2017 - Dec 31, 2019

Appointing Authority Assembly

Position Voting Member

Office/Role Acting Chair

Category Public

Dais Seat 5



Susan H Warner

1st Term Nov 27, 2017 - Dec 31, 2019

Appointing Authority Assembly

Position Voting Member

Category Public Member over 65

Dais Seat 9



Paul D. Douglas

1st Term Nov 27, 2017 - Dec 31, 2019

Appointing Authority Assembly

Position Voting Member

Category Public Member over 65

Dais Seat 1



Michelle Bonnet Hale

1st Term Oct 15, 2019 - Oct 20, 2020

No Recruitment

Position Assembly Liaison

Office/Role Assemblymember

Category Assembly Liaison



Lisa A Oberle

1st Term Jun 03, 2019 - Dec 31, 2020

Appointing Authority Assembly

Position Voting Member

Category Public Member over 65

Dais Seat 4



Carol Ende

1st Term Feb 11, 2019 - Dec 31, 2020

Appointing Authority Assembly

Position Voting Member

Office/Role Public

Category Public

Dais Seat 2



Linda Kruger

1st Term Aug 13, 2018 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public Member over 65

Dais Seat 8



Justin L Jones

1st Term Jun 24, 2019 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 7



Vacancy Jan 1, 2020 - Dec 31, 2021

Appointing Authority Assembly **Position**

Voting Member **Category** Public Member

over 65 **Dais Seat** 3



Vacancy beginning immediately - Dec 31, 2020

Appointing Authority Assembly **Position** Voting Member

Office/Role Public

Category Public

Dais Seat 6

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Emily A Kane
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Self Naturopathic Physician
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Self Employed Primary Care Doctor

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Commission on Aging: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Hi! I'm just getting going with the Commission on Aging :) We had a productive first year gearing up for the 2020 Senior Needs Survey. Now the committee will be shifting focus a bit towards implementing the "Village" concept for senior support in Juneau and Douglas as feasible.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Juneau Investment Club secretary x 6 years to present

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Board of Juneau Dance Unlimited 6 years 2004-2010; Board of Juneau Birth and Family Center 2010-2013; Board Rainforest Yoga 2015-2017

Education/Training: Please list both formal and informal education & training experiences:

Undergrad: Harvard University class of 1978. Bastyr University class of 1992. Gobs of medical continuing education from 1992 through the present (30-60 hours yearly)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

AK ND 22 AK LAc 18

Upload a Resume

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Paul D. Douglas
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

[Redacted] [Redacted]
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Retired

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Commission on Aging: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

To continue the work I participated in during my first term on JCoA

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Friends of Zach Gordon Youth Center Juneau Commission on Aging Douglas-Dornan Foundation

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

SAIL, Inc. Board of Directors ~ 10 years United Human Services of Southeast Alaska ~12 years 32 years management experience in pharmaceutical industry University of Wisconsin 3 years

Education/Training: Please list both formal and informal education & training experiences:

B.S. and M.A. The Ohio State University

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Upload a Resume

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Susan H Warner
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Retired
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Alaska Legislator Enroller; Small wilderness adventure business owner/operator.

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Commission on Aging: Reapplying

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Please select the type of board seat for which you are applying *

None Selected

Please list any organizations for which you currently serve as a board member, officer, or employee.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

[Upload a Resume](#)

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

None Selected

Gender

None Selected



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☐ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Kathleen Samalon
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
 [Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Retired
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

4-C

Residence City

JUNEAU

Residence State

AK

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

[REDACTED]

Which Boards would you like to apply for?

Juneau Commission on Aging: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

It's payback time. I had a long professional career that rewarded me well with skill training and opportunities to push limits. During that time, mentors came into my life who looked out for me and made sure paths to success were open by removing obstacles. I want to do that for the senior community in Juneau and share the energy and mental focus that I have with my peers that perhaps are not as fortunate. Over the years, I have experienced first-hand the needs of many "elderly" relatives and friends, stumbling through with them to eventual solutions. Even with my business and technology skills, navigating government resources was more than challenging - and it shouldn't be. Not only is there a need for various levels of long-term care for seniors in Juneau, I would like to be an advocate for senior legal assistance, avoiding elder abuse, accessing benefits, and programs for families struggling to support dementia and Alzheimer's relatives.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

President, Cannery Cove Condos HOA P.E.O. (Philanthropic Educational Organization) , Chapter N, co-treasurer

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Moved to Alaska in 1969 as a Jesuit Lay Volunteer with teaching assignments in Glennallen and Fairbanks. Worked for Kodiak Island Borough as a village school teacher. Employed by IBM in 1973 and retired from the company in 2017. During that time-span had job descriptions in Project Management, Planning, Program Management, Marketing and Event Management.

Education/Training: Please list both formal and informal education & training experiences:

Master of Arts (MAT), Teaching, University of Alaska, Fairbanks, AK Bachelor of Arts (BA), Psychology / Journalism, Mundelein College of Loyola University, Chicago, IL

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Certified Meeting Planner (CMP), expired State of Alaska Elementary Education, expired Private Pilot License, Single Engine Land

Upload a Resume

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Janet M Beauchamp
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Retired Registered Nurse
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Commission on Aging: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I would like to provide service to my community, the wider community of Juneau as well as my community of senior citizens.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

none at this time

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Juneau School District Site Council Harborview School 1990's for 3 years Vice-president Southeast Roadrunners for 2 years 2008-2010 Member Juneau Local Emergency Planning Committee representing BRH approx dates 2002-2005

Education/Training: Please list both formal and informal education & training experiences:

Master of Public Health, Loma Linda University 2000 Bachelor of Science Nursing, University of Alaska, 1982 Undergraduate study Oakland University, 1967-1970 Board Certification Infection Control and Prevention 2009 Wilderness First Responder Certification (WFR) 2015

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Registered Nurse State of Alaska 1982-present

Upload a Resume

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female


Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Jennifer

First Name

Carson

Last Name

Middle Initial

Email Address

Home Address

City

Primary Phone

Catholic Community Service

Employer

Alternate Phone

Director of Hospice and Home
Care of Juneau/Compliance
Officer

Job Title

Suite or Apt

State

Postal Code

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Commission on Aging: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am applying to be on the Juneau Commission on Aging due to the community concerns and gaps that as Director of Hospice and Home Care of Juneau I am made aware of on a daily basis. It is concerning that as a medical provider in the community there are services that are either lacking or don't exist that could allow seniors to remain in their homes longer and with dignity. I feel that I would be a good resource to the commission by being knowledgeable of the current and growing needs of the senior population and the struggle that family members and caregivers go through. We regularly get calls from either the senior or a loved one who needs help just getting through the day (i.e. chores, personal care, etc.). At this time there appears to be a greater demand for assistance than their in the supply of care workers. As the aging population continues to increase, the gap will get larger. We at HHCJ/CCS are looking for ways to help close some of the gaps, but this is not an isolated issue, but an issues that must be addressed as a community. Additionally as a Medicare certified provider and certified compliance officer I am knowledgeable of current rules and regulations that govern the services we provide. I also have experience in writing and implementing policies. I have experience in program development and developing/managing budgets.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Catholic Community Service - Director of Hospice and Home CAre of Juneau/Compliance Officer National Goverment Services - Member of Provider Outreach and Education Advisory Group

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Family Promise of Juneau - founder and Board Member. Current volunteer Front Street Clinic - board member Juneau Suicide Coalition - past member Juneau Coordinated Food Resource Coalition - past member

Education/Training: Please list both formal and informal education & training experiences:

BA Psychology and BA Social Work, Miami University, Oxford, Ohio - 1994 Masters of Public Administration, University of Alaska Southeast, Juneau, AK - 2013 Certificate in Nonprofit Mangement - 2015 Certified in Healthcare Compliance Certified in Healthcare Privacy Compliance Training in Non-Violent Crisis Intervention

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Certified in Healthcare Compliance (CHC) Certified in Healthcare Privacy Compliance (CHPC)

Upload a Resume

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

RESOLUTIONS

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 1130

A RESOLUTION AMENDING RESOLUTION SERIAL NO. 1116 ESTABLISHING A BUILDING CODE ADVISORY COMMITTEE

WHEREAS, the assembly is from time to time called upon to modify the technical codes adopted by reference in Title 19, Building Regulations, and

WHEREAS, assembly deliberation on these modifications would benefit from the advice and comment available in the local building community;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

1. That paragraph 1 of Resolution Serial No. 1116 is amended to read:

1. There is established the Building Code Advisory Committee which shall consist of five persons appointed by the assembly for staggered three year terms: except, of those first appointed, two shall be for one year terms, two shall be for two year terms, and one shall be for a three year term. The committee members shall, to the extent possible, represent each of the following fields:

(a) Architects:

(b) Electrical engineers:

RESOLUTIONS

- (c) Civil engineers;
- (d) Mechanical engineers, and
- (e) Contractors.

The building official and the coordinating fire chief shall be ad hoc members of the committee.

2. That paragraph 2 of Resolution Serial No. 1116 is amended to read:

2. That the committee shall meet as necessary to review and propose amendments to the building code. The committee shall provide the assembly with an annual report of activities before the end of June of each year.

Adopted this 9th day of September, 1985.

Presented by: The Manager
Introduced: 07/01/85
Drafted by: J.R.C.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 1116

A RESOLUTION ESTABLISHING A
BUILDING CODE ADVISORY COMMITTEE.

WHEREAS, the assembly is from time to time called upon to modify the technical codes adopted by reference in Title 19, Building Regulations, and

WHEREAS, assembly deliberation on these modifications would benefit from the advice and comment available in the local building community;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

1. There is established the Building Code Advisory Committee which shall consist of nine persons appointed by the assembly for staggered three year terms; except, of those first appointed, three shall be for one year terms, three shall be for two year terms, and three shall be for three year terms. At least half of the committee members shall, to the extent possible, represent the following interests:

- (a) architects;
- (b) engineers;
- (c) general contractors;
- (d) mechanical contractors;
- (e) electrical contractors;
- (f) plumbing contractors;
- (g) the insurance industry, and
- (h) the banking industry.

The building official and the coordinating fire chief shall be ad hoc members of the committee.

2. That the committee shall meet as necessary to review and propose amendments to the building code.

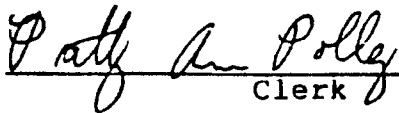
3. The manager shall provide staff assistance to the extent there are funds available for such purpose. The committee shall report its recommendations to the assembly.

Adopted this 1st day of July, 1985.



Duncan Mayor

Attest:



Clerk



City and Borough of Juneau, AK

Building Code Advisory Committee

Board Roster



Patrick Gorman

7th Term Jan 01, 1996 - Nov 30, 2019

Appointing Authority Assembly

Position Voting Member

Category See governing legislation

Dais Seat 3



Armando DeGuzman

1st Term Apr 02, 2018 - Nov 30, 2020

Appointing Authority Assembly

Position Voting Member

Category See governing legislation

Dais Seat 1



Alan Wilson

1st Term Nov 27, 2017 - Nov 30, 2020

Position Voting Member

Category See governing legislation

Dais Seat 5



Douglas Murray

8th Term Dec 17, 2018 - Dec 01, 2021

Appointing Authority Assembly

Position Voting Member

Category See governing legislation

Dais Seat 4



Chris Gianotti

4th Term Dec 17, 2018 - Dec 01, 2021

Appointing Authority Assembly

Position Voting Member

Category See governing legislation

Dais Seat 2

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Patrick

First Name

Gorman

Last Name

Middle Initial

Email Address

Home Address

City

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

Gorman Engineers (Self)

Employer

Owner / Principal

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Electrical Engineer

Secondary Email Address (if any)

Which Boards would you like to apply for?

Building Code Advisory Committee: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Wish to continue service on this board

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Juneau Hostel

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Previous 7 terms (23 years) on this board

Education/Training: Please list both formal and informal education & training experiences:

BSEE Auburn University

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Professional Registration - Alaska EE-7978

Upload a Resume

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

15.05.185 Board of equalization.

(a) *Membership; duties; term of office; term limits.*

- (1) *Membership.* The board of equalization shall comprise a pool of no less than six, and up to nine, members, not assembly members, appointed by the assembly. There shall be up to three panels established each year. Each panel hearing appeals shall consist of three members. The board chair shall assign members to a specific panel and schedule the panels for a calendar of hearing dates. The assignment of members to panels and the establishment of a hearing calendar shall be done in consultation with the individual members. Additionally, members may be asked to take the place of regular assigned panel members in the event an assigned panel member is unable to attend a scheduled meeting.
 - (2) *Qualifications of members.* Members shall be appointed on the basis of their general business expertise and their knowledge or experience with quasi-judicial proceedings. General business expertise may include, but is not limited to, real and personal property appraisal, the real estate market, the personal property market, and other similar fields.
 - (3) *Duties.* The board, acting in panels, shall only hear appeals for relief from an alleged error in valuation on properties brought before the board by an appellant. A panel hearing a case must first make a determination that an error in valuation has occurred. Following the determination of an error in valuation the panel may alter an assessment of property only if there is sufficient evidence of value in the record. Lacking sufficient evidence on the record the case shall be remanded to the assessor for reconsideration. A hearing by the board may be conducted only pursuant to an appeal filed by the owner of the property as to the particular property.
 - (4) *Term of office.* Terms of office shall be for three years and shall be staggered so that approximately one-third of the terms shall expire each year.
 - (5) *Term limits.* No member of the board of equalization who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee.
- (b) *Chair.* The board annually shall elect a member to serve as its chair. The chair shall coordinate all board activities with the assessor including assignment of panel members, scheduling of meetings, and other such board activities.
- (c) *Presiding officer.* Each panel shall elect its own presiding officer to act as the chair for the panel and shall exercise such control over meetings as to ensure the fair and orderly resolution of appeals. In the absence of the elected presiding officer the panel shall appoint a temporary presiding officer at the beginning of a regular meeting. The presiding officer shall make rulings on the admissibility of evidence and shall conduct the proceedings of the panel in conformity with this chapter and with other applicable federal, state and municipal law.
- (d) *Report to the assembly.* The board, through its chair, shall submit an independent report to the assembly each year by September 15 identifying, at a minimum, the number of cases appealed, the number of cases scheduled to be heard by the board, the number of cases actually heard, the percentage of cases where an error of valuation was determined to exist, the number of cases remanded to the assessor for reconsideration, the number of cases resulting in the board altering a property assessment, and the net change to taxable property caused by board action. The report shall also include any comments and recommendations the board wishes to offer concerning changes to property assessment and appeals processes.

(Serial No. 2005-51(c)(am), § 4, 1-30-2006)

15.05.190 Hearing of appeal.

- (a) At the hearing of the appeal, the board of equalization shall hear the appellant, the assessor, other parties to the appeal, and witnesses, and consider the testimony and evidence, and shall determine the matters in question on the merits.
- (b) If a party to whom notice was mailed as provided in this title fails to appear, the board of equalization may proceed with the hearing in the party's absence.
- (c) The burden of proof in all cases is upon the party appealing.
- (d) The board of equalization shall maintain a record of appeals brought before it, enter its decisions therein and certify to them. The minutes of the board of equalization shall be the record of appeals unless the board of equalization shall provide for a separate record.

(CBJ Code 1970, § 15.05.190; Serial No. 70-33, § 3, 1971)

State law reference— Hearing, AS 29.45.210.

15.05.200 Judicial review.

A person aggrieved by an order of the board of equalization may appeal to the superior court for review de novo after exhausting administrative remedy under this title.

(CBJ Code 1970, § 15.05.200; Serial No. 70-33, § 3, 1971)

State law reference— Appeal to superior court, AS 29.45.210(d).

15.05.210 Municipal clerk record keeping certification of changes.

The municipal clerk of the assembly is ex officio clerk of the board of equalization. The municipal clerk shall record in the minutes of each meeting or record of appeals all proceedings before the board of equalization, the names of persons protesting assessments, and all changes, revisions, corrections, and order relating to claims or adjustments. Within three days following the final hearings of the board of equalization the municipal clerk shall certify to the assessor corrections, revisions, and changes authorized and approved by the board of equalization.

(CBJ Code 1970, § 15.05.210; Serial No. 70-33, § 3, 1971)

State law reference— Hearing certification of action, AS 29.45.210(c).



City and Borough of Juneau, AK
Board of Equalization

Board Roster



Barbara Sheinberg

1st Term May 02, 2016 - Dec 31, 2018

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 9



John Gaguine

4th Term Jan 01, 2016 - Dec 31, 2018

Appointing Authority Assembly

Position Voting Member

Category Public/Attorney

Dais Seat 2



Paul Nowlin

2nd Term May 13, 2013 - Dec 31, 2019

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 4



Kenneth L Solomon-gross

1st Term Mar 05, 2018 - Dec 31, 2019

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 5



David B Epstein

3rd Term Mar 05, 2018 - Dec 31, 2020

Appointing Authority Assembly

Position Voting Member

Office/Role Chair

Category Public

Dais Seat 1



Steve Moseley

2nd Term Mar 05, 2018 - Dec 31, 2020

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 3



Emily Haynes

1st Term Jun 24, 2019 - Dec 31, 2021

Position Voting Member

Category Public

Dais Seat 8



Emil R Mackey

1st Term Mar 04, 2019 - Dec 31, 2021

Position Voting Member

Category Public

Dais Seat 7



Vacancy

Position Voting Member

Category Public

Dais Seat 6

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Kenneth L Solomon-gross
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Gross Alaska, Inc. Vice President/General Manager
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

I'm excited to be at a point in my life to have the time, desire, and support to serve the Juneau community. I look forward to contributing in any capacity I can and would love to contribute in areas that I find of interest and have a passion for.

Secondary Email Address (if any)

Which Boards would you like to apply for?

Hospital Board: Appointed
Planning Commission: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 2

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Question applies to multiple boards

How many hours per month are you able to serve?

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Hospital Board: I have an interest in the medical field and a demonstrated history of giving back to the Juneau community and would love to be an advocate for the hospital. As a business-owner, the most important and valuable thing I can do is find ways to improve our community. Due to our limited accessibility, we in Southeast work with a subset of issues and needs that can be challenging. I look forward to working with others to find solutions to those challenges. I want to do my part in promoting Bartlett as a state of art facility to encourage people to stay in Juneau for medical treatment as opposed to finding it elsewhere. This includes upgrading current technology and recruiting medical professionals in specialized fields while ensuring fiscal responsibility. I look forward to cultivating ideas and bringing solutions to the table. Planning Commission: During my short time on the Board of Equalization, I have found a passion for research and responsible community development and planning. I understand the importance of showing up prepared and understanding all aspects of any situation brought to the board as well as listening to the viewpoints of all parties involved before making an educated, legal decision. I'm not afraid to use the resources at my disposal and ask questions to fully understand the information needed to make that decision. I also believe my experience being a long-time business and property owner will contribute to my role on the planning commission. I do understand the importance of the decisions made by this body because they can set a precedent and impact our community for years to come.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Board of Equalization (board) Gross Alaska, Inc. (Vice President) Juneau Glacier Valley Rotary (board admin) Bartlett Regional Hospital Foundation (board member) Downtown Business Association (board member) Juneau Homelessness Taskforce (member)

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I am currently the Vice President, Owner and General Manager of Gross Alaska, Inc. This experience with the day to day operations of the business gives me important skills to bring to the table. I work in all aspects of the business such as human resources, budgeting, building and analyzing financial statements, and other duties involved in daily operations. I currently serve on the Glacier Valley Rotary board, and am responsible for the club administrative duties. I am also a member of the Juneau Chamber of Commerce and the Downtown Business Association. My experience with these organizations has prepared me and developed my skills in working on a diverse team to tackle issues and find solutions that effect large groups of people. I look forward to this opportunity to serve our community in a new capacity.

Education/Training: Please list both formal and informal education & training experiences:

Certified Corporate Customer Service Trainer (Ceasars Entertainment, Las Vegas, NV Phlebotomy Certification License (Southern Nevada Community College, Las Vegas, NV) Corporate Title 31 Trainer (IRS Anti Money Laundering)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

N/A

Upload a Resume

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Paul _____ Nowlin _____
First Name Middle Initial Last Name

Email Address

Home Address

City

Suite or Apt

State

Postal Code

Primary Phone

Alternate Phone

State of Alaska _____
Employer

Accounting Technician III _____
Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Previous member of LEPC & Bidding Review Board

Secondary Email Address (if any)

Which Boards would you like to apply for?

Board of Equalization: Submitted
Juneau Commission on Sustainability: Submitted
Juneau Economic Development Council: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 3

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

BOE - Been a volunteer for 7 years, and I am willing to do another term. JCoS - I want to see the quality of life increase for our friends and neighbors. I feel that we are digging a hole to build a taller hill; and many folks are falling into that hole. JEDC - I love our City, and want to see more opportunities for locals to start and grow small businesses.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

BOE (volunteer) NAMI (volunteer) State of Alaska (employer) Business Analytics & Intelligence Analyst (position)

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

Bachelor's in Business Administration (graduated); MBA (currently enrolled)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Upload a Resume

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ American Indian/Alaskan native Aleutian

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree



Juneau Commission on Sustainability

(907) 586-0715
JCOS@juneau.org
www.juneau.org/sustainability
155 S. Seward Street • Juneau, AK 99801

January 13, 2020

From: Duff Mitchell, Chair, Juneau Commission on Sustainability

To: Wade Bryson, Chair, Assembly Human Resources Committee

Re: Recommendation for CBJ Annual Sustainability Award Program

The Juneau Commission on Sustainability has a history of informally recognizing Juneau's sustainability success stories in order to provide public recognition to community members, agencies and businesses that promote the community sustainability values embedded in our Juneau Climate Action Plan and Renewable Energy Strategy. The JCOS would like to take this one step forward and provide the Assembly a mechanism to annually award community sustainability leaders on an annual basis. JCOS has developed the attached recommendation for a 'Juneau Award for Excellence in Sustainability'.

The purpose of the awards would be to publicly recognize and celebrate individuals, businesses, and other organizations or bodies in the community who are contributing to developing a sustainable community and helping to achieve community goals.

There are many Juneau sustainability-related projects or initiatives that have been implemented in the past that have demonstrated sustainability leadership in our community but have not received the public attention they deserve. While many of these tireless efforts are not conducted for public recognition, publicly recognizing and celebrating sustainability achievements provides positive feedback and an opportunity for others to emulate. We believe an annual sustainability award program will help promote Juneau's sustainability leadership, allow others to learn through example, and help promote and accelerate progress to our community's sustainability goals.

JCOS is merely recommending this program and initiative for Assembly leadership and implementation of the Juneau Award for Excellence in Sustainability where the JCOS would help administer and assist the Assembly to promote and ensure the long-term sustainability of the Juneau Award for Excellence in Sustainability program.

JCOS would like the Assembly to review this opportunity for potential implementation and we welcome the opportunity to further discuss this with the appropriate Assembly committee for potential Assembly approval and implementation.



(907) 586-0715
CDD_Admin@juneau.org
www.juneau.org/CDD
155 S. Seward Street • Juneau, AK 99801

Juneau Award for Excellence in Sustainability

Purpose

The Award for Excellence in Sustainability is an annual award that recognizes and celebrates outstanding community projects, plans, policies, individuals, and organizations dedicated to supporting Juneau as a sustainable community.

Process

A selection committee will be formed consisting of five members including three JCOS members, a member from the public, and one Assembly Member. The committee will review applications using a set of criteria and will then make recommendations to the Juneau City and Borough Assembly for approval and issuance of the annual Award(s).

Application

An electronic application must be submitted no later than December 1 of the year for the issuance of an Award in the following year. Applications will be evaluated and awards announced before February. An announcement and award could occur at the JEDC Annual Innovations Conference or at other events at the choosing of the CBJ Assembly.

Criteria

The Selection Committee will apply broad and interlinked criteria to determine meritorious work toward community sustainability. Applications or nominations must describe a completed new program or a completed program or process that had significant restructuring. A short, one to two-page document would describe

how the project or process meets the criteria below and exemplifies effective partnership, leadership, or community empowerment in a local context:

1. Demonstrates innovativeness, creativity, or originality
2. Fosters sustainability in one or more of the following areas:
 - a. Economic
 - b. Environmental
 - c. Societal/cultural
 - d. Public Policy / Institutional
 - e. Technology
3. Is adaptable and transferable
4. Provides documentation and analysis

In keeping with the sustainability concept, one or more awards may be given for the five areas (2a-2e) above. In addition, the committee will consider the relevance of each project or process to contemporary and future challenges facing the regional, state, and global community. Of particular importance is responsiveness to climate change and inclusive use of technology.

Eligibility

The Award for Excellence in Sustainability is open to any Juneau resident or Juneau entity (corporation, non-profit, organization, public agency, etc.) conducting operations in the City and Borough of Juneau.

Submitting Material

A one or two-page description of the project or process with attachments, if applicable.