

ASSEMBLY HUMAN RESOURCES COMMITTEE

February 24, 2020 6:00 PM

Assembly Chambers

MINUTES

I. ROLL CALL

The Assembly Human Resources Committee meeting was called to order at 6:02 p.m.

Members Present: Chair Wade Bryson, Alicia Hughes-Skandijs and Greg Smith

Members Absent: Michelle Hale

Also Present: Deputy Clerk, Diane Cathcart, Municipal Clerk Beth McEwen, Mayor Beth Weldon, Assemblymember Loren Jones,

II. APPROVAL OF AGENDA

Agenda approved as presented

III. APPROVAL OF MINUTES

Ms. Hughes-Skandijs moved to approve minutes as presented, hearing no objections minutes approved as presented.

A. 2019-12-18 Special Human Resources Committee Meeting Minutes

B. 2020-02-03 Human Resources Committee Meeting Minutes

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

A. Personnel Board - Appointments and Annual Report

MOTION: by Mr. Smith to forward to the full Assembly for approval, the recommendation to reappoint Cindy Spanyers and Rodney Hesson to the Personnel Board Labor Representative seats for terms beginning immediately and ending January 31, 2023. *Hearing no objection, motion passed.*

B. Local Emergency Planning Committee (LEPC) - Appointments

MOTION: by Ms. Hughes-Skandijs to forward the names as presented on the memo in the Human Resources Committee packet to the full Assembly for approval for the terms

and seats as described in the memo. ***Hearing no objection, motion passed.***

Please note, the below list is organized according to seat number, **primary seat (in bold)** or alternate seat (in regular font) with those applicants that are *new to the committee and a specific seat noted in italics*.

Seat 3 – Firefighter/EMS Seat [Primary Member] Ed Quinto, end date 12/31/2022.

Seat 3a – Firefighter/EMS Seat [Alternate Member] Todd Cameron, end date 12/31/2022

Seat 7 – American Red Cross Seat [Primary Member] Andrew Bogar, end date of 12/31/2022.

Seat 7a – American Red Cross Seat [Alternate Member]{seat formerly held by Norman ‘Chip’ Wagoner} replacing him is Patricia Lamson start date immediately, end date 12/31/2022.

Seat 10a – Haz/Mat Transporter Seat [Alternate Member] {seat formally held by Joel Curtis} replacing him is Bryan Caffrey start date immediately, end date 12/31/2020.

Seat 11 – Vulnerable Population Representative Seat [Primary Member] Zachariah Fisher, end date 12/31/2022.

Seat 11a – Vulnerable Population Representative Seat [Alternate Member] **Paul Chisholm**, end date 12/31/2022.

C. Other Business

A. 50th Anniversary of CBJ Unification July 1, 2020 - Ongoing Discussion/Planning

Ms. Hughes-Skandij's spoke with Catherine Melville at the library on how to involve the youth such as reoccurring events with Juneau and Douglas history as the focus.

Mr. Bryson suggested creating an Ad Hoc committee of HRC members and other advisory board members such as the Douglas Advisory Board as they may be interested in helping plan events around the 50th.

B. Boards/Committee Recruitment Discussion

Mr. Bryson discussed creating a business card size info card that members could hand out when talking to people about joining a board/committee.

Discussion was had around discount cards or other types of incentives such as pool discounts. It would be good to review 01.45 of CBJ Code that speaks to gifts and legal considerations.

The Douglas Advisory Board and the Juneau Human Rights Commission have

expressed an interest in having an Assembly liaison or at least an Assemblymember attend meetings periodically to keep those boards/commissions up-to-date on what's happening within CBJ. They are also asking for direction from the Assembly - what does the Assembly want us to be working and/or focusing on?

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

There being no further business before the committee, the meeting adjourned at 6:41 p.m.