ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA

February 24, 2020 6:00 PM
Assembly Chambers

AGENDA

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

A. 2019-12-18 Special Human Resources Committee Meeting Minutes

B. 2020-02-03 Human Resources Committee Meeting Minutes

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Personnel Board - Appointments and Annual Report

   The Personnel Board is composed of five members appointed by the Assembly. All appointments shall be for staggered three-year terms. Two seats shall be designated for members with a background in labor, two designated for members with a background in management, and one for a member of the general public. No member of the Personnel Board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the Assembly Human Resources Committee.

   The incumbents currently holding labor seats with terms due have applied for reappointment; no other applications have been received for consideration of appointment to the Personnel Board.

   Both Labor Representative Seats are for terms beginning immediately and ending January 31, 2023.

2. Local Emergency Planning Committee (LEPC) - Appointments

   The LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the local emergency planning committee under SARA Title III. The Assembly nominates applicants and final appointments are done by the

State Emergency Response Commission.

In the packet are the HRC minutes from December 2018 noting LEPC annual report discussion and motion to appoint/reappoint LEPC members that had terms due during that time. These minutes are added to the packet as a reference for HRC members since the LEPC appointment process is slightly different then standard procedure.

The LEPC plans on submitting its annual report in May after members return from the April LEPCA annual meeting in Anchorage and state funding and guidance has been laid out as there were some funding changes/challenges during the last state budget cycle the committee is trying to work through.

B. Other Business

1. 50th Anniversary of CBJ Unification July 1, 2020 - Ongoing Discussion/Planning

2. Boards/Committee Recruitment Discussion

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE

December 18, 2019 5:30 PM

MINUTES

I. ROLL CALL

The Special Assembly Human Resources Committee meeting of the City and Borough of Juneau Assembly held in Conference Room 224 of the Municipal Building was called to order at 5:33 p.m. by HRC Chair Wade Bryson.

Assemblymembers Present: Mayor Beth Weldon, Wade Bryson, Maria Gladziszewski, Loren Jones, Rob Edwardson, Michelle Hale, Alicia Hughes-Skandijs and Greg Smith

Assemblymembers Absent: Carole Triem

Staff Present: Deputy Municipal Clerk, Diane Cathcart

II. APPROVAL OF AGENDA

Agenda approved as presented

III. APPROVAL OF MINUTES

Minutes approved as presented

A. 2019-12-05 Special Human Resources Committee Meeting Minutes

IV. AGENDA TOPICS

A. Board Matters

1. Docks and Harbors Board Applicant Interviews

Five applicants applied and were interviewed for the unexpired Docks and Harbors Board seat. The HRC took a five minute break at 6:25 p.m. prior to moving into interviews for the Planning Commission seats.

After interviewing applicants for both the Docks and Harbors Board and the Planning Commission, the HRC recessed into Executive Session per a motion by Mr. Jones at 7:13 p.m. and reconvened into open meeting session at 7:48 p.m.

MOTION: by Mr. Loren Jones, for the Assembly Human Resources Committee to recommend the Assembly make the following appointment of James Houck to the Docks and Harbors Board for a term beginning immediately and ending June 30, 2021.
Hearing no objection, motion passed.

2. Planning Commission Applicant Interviews

Five applicants applied for the three seats on the Planning Commission with terms coming due January 1, 2020. During the interview process one applicant, Scott McAdams withdrew his application for consideration so only four applicants were interviewed.

After interviewing applicants for both the Docks and Harbors Board and the Planning Commission, the HRC recessed into Executive Session per a motion by Mr. Jones at 7:13 p.m. and reconvened into open meeting session at 7:48 p.m.

MOTION: by Mr. Loren Jones, for the Assembly Human Resources Committee to recommend the Assembly make the following appointment of Joshua Winchell and the re-appointments of Kenneth Alper and Daniel Hickok to the Planning Commission all for terms beginning January 1, 2020 and ending December 31, 2022. ***Hearing no objection, motion passed.***

V. EXECUTIVE SESSION

After interviewing applicants for both the Docks and Harbors Board and the Planning Commission, the HRC recessed into Executive Session per a motion by Mr. Jones at 7:13 p.m. and reconvened into open meeting session at 7:48 p.m.

VI. ADJOURNMENT

There being no further business before the committee, meeting adjourned at 7:50 p.m.

ASSEMBLY HUMAN RESOURCES COMMITTEE

February 3, 2020 6:00 PM
Assembly Chambers
MINUTES

I. ROLL CALL

The Assembly Human Resources Committee meeting was called to order at 6:00 p.m.

Members Present: Chair Wade Bryson, Michelle Hale, Alicia Hughes-Skandijs and Greg Smith

Members Absent: None

Also Present: Deputy Clerk, Diane Cathcart, Municipal Clerk Beth McEwen, Mayor Beth Weldon, Assemblymember Loren Jones, Juneau Commission on Aging Past Chair Duff Mitchell and Incoming Chair Gretchen Kaiser

II. APPROVAL OF AGENDA

Agenda approved as presented

III. APPROVAL OF MINUTES

Motion: by Ms. Hughes-Skandijs to approve the minutes as presented; ***hearing no objections, minutes approved***

A. 2019-11-25 Assembly Human Resources Committee Meeting Minutes

B. 2019-12-5 Special HRC Meeting Minutes-BRH Board Interviews

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

A. Board Matters

A. Juneau Commission on Aging - Appointments & Annual Report

Motion: Ms. Hughes-Skandijs moved to forward to the full Assembly to reappoint Emily Kane, Paul Douglas and Susan Warner to the Juneau Commission on Aging for terms beginning immediately and ending December 31, 2021 and to appoint Kathleen Samalon to a 65 and older seat full term seat beginning immediately and ending December 31, 2021 and to appoint Jennifer Carson to an unexpired term for a general public seat beginning immediately and ending December 31, 2020 and asked for unanimous consent. ***Hearing no objections; motion passed.***

B. Building Code Advisory Committee (BCAC) - Appointment

Motion: Ms. Hale moved to forward to the full Assembly to reappoint Patrick Gorman to the Building Code Advisory Committee for a term beginning immediately and ending November 30, 2022 and asked for unanimous consent. ***Hearing no objections; motion passed.***

C. Board of Equalization - Appointments

Motion: Mr. Smith moved to forward to the full Assembly to reappoint Paul Nowlin and Kenneth Solomon-Gross to the Board of Equalization and asked for unanimous consent. ***Hearing no objections; motion passed.***

D. JCOS Recommendation to HRC for CBJ Annual Sustainability Award Program

Mr. Duff Mitchell, past Chair of the Juneau Commission on Sustainability spoke to the request from JCOS that the City create an Annual Sustainability Award Program.

HRC members thanked Mr. Mitchell and JCOS for all their work on the commission and bringing this great idea forward. Discussion was had as to how the word would get out to the community, what the committee would look like - would it be a subcommittee of JCOS and would it be one award or could there be several categories.

Mr. Mitchell stated the JCOS debated whether to bring forth a recommendation that was more detailed or more open for the Assembly to mold. HRC members requested that JCOS bring forth a sightly more modified recommendation that goes into greater detail for implementation.

MOTION: Ms. Hale moved to forward a modified proposal to the Assembly Committee of the Whole for Assembly approval; ***hearing no objections, motion passed.***

E. Other Business

A. Boards/Committee Recruitment Discussion

Chair Bryson noted that even the simple act of word of mouth has seemed to increase the amount of applications received for a board or committee. Both Mr. Smith and Ms. Hughes-Skandijs mentioned looking at highlighting a board or committee that has a hard time finding enough members and to work at outreach in that area.

V. STAFF REPORTS

None

VI. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None

VII. ADJOURNMENT

There being no further business before the committee, the meeting adjourned at 6:30 p.m.

2019 ANNUAL REPORT
PERSONNEL BOARD

The Personnel Board is established in CBJ Code 44.05.060 "Personnel Board," and is an appeal board consisting of volunteer members from the community with an interest in human resource issues and labor law. The board does not have a regular meeting schedule, but is called upon when matters arise which require board assistance and review.

The Board met once in 2018 and once in 2019 for an annual organizational meeting, and no other matters were brought before the Board.

Members serving on the Board in 2018 and 2019:
Ken Sutherland, Management seat
Rodney Hesson, Labor seat
Cindy Spanyers, Labor seat
Nancy Sutch, Management seat
Judith Porter, Public seat

Respectfully submitted,

Beth McEwen, Municipal Clerk
CBJ Personnel Board
Date TBD

DRAFT

City and Borough of Juneau Personnel Board

Tuesday, November 26, 12:00 p.m.
City Hall Conference Room 224

MINUTES

I. Call to Order

Acting Chair Judith Porter called the meeting to order at 12:06 p.m.

Board Members Present: Judith Porter, Cindy Spanyers, Nancy Sutch, and Rodney Hesson

Members absent: Ken Southerland

Staff Present: Dallas Hargrave, HRRM Director; Beth McEwen, Municipal Clerk; Shannon McCain, Human Resources Manager

II. Approval of Minutes

February 9, 2018 Personnel Board Meeting Minutes

MOTION, by Ms. Sutch, to approve the minutes and asked for unanimous consent. Hearing no objection, it was so ordered.

III. Election of Chair / Vice-Chair

MOTION, by Ms. Sutch to nominate Ms. Porter as Chair of the Personnel Board. Hearing no objection, Ms. Porter was elected Chair of the Personnel Board.

MOTION, by Ms. Sutch to nominate Mr. Hesson as Vice-Chair of the Personnel Board. Hearing no objection, Mr. Hesson was elected Vice-Chair of the Personnel Board.

IV. Annual Report for 2019

Mr. Hargrave provided a draft annual report based on past board reports. This report includes information relating to 2018 and 2019 calendar years. Discussion took place regarding the annual report due date and the timing of the annual meeting.

V. Agenda Items and Schedule for Next Meeting

Ms. Porter asked about the removal of Payroll Manager from Bargaining Unit that was on the last agenda. Mr. Hargrave explained that there had not been any forward action on that topic since the last meeting.

VI. Roles and Responsibilities of the Personnel Board

Mr. Hargrave reviewed the board's binders with them including their governing Ordinance #94-12, which consolidated the Employee Relations Board and the

Personnel Board pursuant to Section 3.14 of the Charter. He reviewed the membership, criteria for the labor seats, and the roles and responsibilities of the personnel board in particular.

Mr. Hargrave explained that CBJ and BRH both have their own Personnel Rules and he provided a brief update of the minor changes that were made to those rules over the past year. Although the board is charged with hearing appeals, he noted that there have not be any appeals filed over the past four years.

The board discussed the appeal process and how changes are made to the personnel rules. Both staff and the Personnel Board have proposed changes in the past to the Personnel Rules. The board is not required to review or submit changes to the rules but the board does have the authority to propose changes to the personnel rules to the Assembly if it chooses to do so.

VII. Agenda Items and Schedule for Next Meeting

Mr. Hargrave reported that CBJ negotiated with three of its unions this past year and Bartlett Regional Hospital (BRH) will be in contract negotiations during this time next year. Mr. Hargrave gave a brief synopsis of the negotiated agreements that were reached with the three unions during the summer.

The board then discussed setting the next meeting date. Mr. Hargrave will coordinate dates with Ms. Porter and take a poll of members for their availability.

VIII. Adjournment

There being no further business to come before the Personnel Board, the meeting adjourned at 12:33 p.m.

Respectfully Submitted,

Elizabeth J. McEwen, MMC
Municipal Clerk

44.05.060 - Personnel board.

(a) *Board established.* There shall be a personnel board composed of five members who shall be appointed by the assembly. All appointments shall be for staggered three-year terms. No member of the personnel board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the assembly human resources committee.

(b) *Qualifications.* Members of the personnel board shall be residents of the City and Borough who shall serve without pay. The assembly will seek persons who have experience in the field of employee relations or personnel management to serve on the personnel board. Two seats shall be designated for members with a background in labor, two designated for members with a background in management, and one for a member of the general public. A member of the personnel board shall not be an employee of the City and Borough or a member of employee's immediate family or household or an employee of any collective bargaining organization which represents any City and Borough employees, other than those employed by the school district. When openings appear for designated labor seats, the Juneau Central Labor Council, AFL-CIO, will be asked to provide an endorsement for three applicants it believes meet the qualification to be designated as having "a background in labor" and meet all other requirements of this section 44.05.060(b).

(c) *Meeting procedure.* The personnel board shall conduct its business, including notice, meetings and hearings, in accordance with the personnel rules.

(d) *Responsibilities.* The personnel board shall hold meetings, conduct hearings, and issue findings and conclusions in employee appeals as provided in the personnel rules. The personnel board may order reinstatement, or the payment of back pay for an employee, or take other action as appropriate. The personnel board may not order the payment of attorneys' fees or costs for either party to an appeal, or the payment of damages, either compensatory, punitive, medical, therapeutic, or otherwise, to an employee. The personnel board may from time to time review and make recommendations to the manager on the personnel rules and amendments to the rules.

(e) *Organization, quorum, and rules of order.* The personnel board shall each year appoint from its membership a chair and a vice-chair. Three members of the personnel board shall constitute a quorum and the concurrence of three members shall be necessary for action. Meetings of the personnel board shall be conducted according to Robert's Rules of Order, Newly Revised, provided motions need not be seconded.

(f) *Assistance and personnel costs.* Staff support and assistance to the personnel board shall be provided by the human resources director and the municipal clerk as available and appropriate. Staff costs of the personnel board are to be borne by the City and Borough. Nonstaff costs in specific collective bargaining disputes for matters such as mediation and factfinding are to be borne equally by the parties to the dispute. For the purpose of this section, "staff costs" are those costs of consultants, subject to budgetary and funding limitations, and those costs necessary to pay the salaries of City and Borough employees who normally serve as staff to the personnel board and to supply those employees with normal overhead support.

(g) *Duties of the personnel board* . In addition to other duties imposed on the board, it shall administer the policy established by chapter 44.10, entitled "Labor Relations," and shall have duties which shall include:

(1) Determining the units appropriate for collective bargaining;

(2) Certifying or decertifying of employee organizations as exclusive representatives;

(3) Conducting representation elections;

(4) Resolving disputes, including mediation and fact-finding;

(5) Determining the extent of and remedy for unfair labor practices.

(h) *Labor relations policies.* The personnel board may conduct hearings, issue cease and desist orders, conduct elections and take affirmative action to effectuate the policies of chapter 44.10.

(i) *Rules and regulations.* The personnel board shall propose to the assembly rules and regulations, and amendments thereto, as may be necessary to effectuate the purposes of chapter 44.10. Upon receipt of such recommendations, the assembly may by resolution approve, disapprove, or modify such proposed rules, regulations, or amendments thereto.

(Serial No. 91-14, § 2, 1991; Serial No. 94-12, § 4, 1994; Serial No. 2004-08, § 5, 3-22-2004; Serial No. 2006-30, § 4, 9-11-2006, eff. 10-12-2006; Serial No. 2011-03(c), § 2, 2-28-2011, eff. 3-31-2011)

Charter reference— Personnel board, § 3.14.

From: Dallas Hargrave
To: Di Cathcart
Subject: FW: CBJ Personnel Board appointees
Date: Wednesday, February 12, 2020 3:56:20 PM
Attachments: image002.png

Di,
Please see the endorsement from the Central Labor Council below.
Dallas

From: Lefebvre, Nadine A (DOL) <nadine.lefebvre@alaska.gov>
Sent: Wednesday, February 12, 2020 3:53 PM
To: Dallas Hargrave <Dallas.Hargrave@juneau.org>
Subject: RE: CBJ Personnel Board appointees

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Dallas Hargrave,
We fully endorse both Rodney Hesson and Cindy Spanyers for appointments to the CBJ Personnel Board.

From: Dallas Hargrave <Dallas.Hargrave@juneau.org>
Sent: Wednesday, February 12, 2020 3:45 PM
To: Lefebvre, Nadine A (DOL) <nadine.lefebvre@alaska.gov>
Subject: RE: CBJ Personnel Board appointees

Hi Nadine,

The Clerk's Office is working on the agenda for the next Assembly Human Resources meeting and they checked in with me regarding whether the Central Labor Council is willing to endorse Rodney and Cindy. I apologize that I was not able to attend the December meeting. Were you still able to take this under consideration at the meeting?

Dallas

From: Lefebvre, Nadine A (DOL) <nadine.lefebvre@alaska.gov>
Sent: Monday, November 25, 2019 3:51 PM
To: Dallas Hargrave <Dallas.Hargrave@juneau.org>
Subject: RE: CBJ Personnel Board appointees

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Thank you for reaching out to me on this matter. The next regularly scheduled meeting of the Juneau Central Labor Council is December 10, 2019 and this topic will be on the agenda.
If you would like to join us that day to speak directly to the voting membership, we could welcome you on that day at 11 AM. You would be most welcome.

Nadine Lefebvre
Employment Services Technician II
Alaska Department of Labor and Workforce Development
Division of Employment and Training Services
Juneau Job Center
10002 Glacier Highway Suite 100
Juneau, Alaska 99801

P 907-465-4977
F 907-465-2984

Alaska Economic Trends

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Jobs
ALASKA DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT

From: Dallas Hargrave <Dallas.Hargrave@juneau.org>
Sent: Monday, November 25, 2019 3:42 PM
To: Lefebvre, Nadine A (DOL) <nadine.lefebvre@alaska.gov>
Subject: CBJ Personnel Board appointees

Nadine,

CBJ Ordinance 44.05.060, relating to the Personnel Board, states that two seats on the Personnel Board shall be designated for members with a background in labor. Rodney Hesson and Cindy Spanyers currently occupy the two labor seats on the Personnel Board and their terms expire at the end of January 2020. Rodney has indicated an interest in reapplying, and I have not yet heard from

Cindy about her intentions. The CBJ Ordinance states, “When openings appear for designated labor seats. The Juneau Central Council will be asked to provide an endorsement for three applicants it believes meet the qualification to be designated as having a ‘background in labor’…” As the CBJ Clerk’s office collects applications for the Assembly to consider appointing, I will check in with you to make sure the Central Labor Council is willing to endorse the applicants for the labor seats. Because Rodney has already indicated an intent to apply, if you can let me know the CLC’s position on him, that would be helpful.

Thanks,
Dallas

Dallas Hargrave
Human Resources & Risk Management Director
City and Borough of Juneau, Alaska

907.586.0225 ph,
907.586.5392 fx.
Working together to promote a culture of excellence!

City and Borough of Juneau, AK

Personnel Board

Board Roster

Rodney Hesson

2nd Term Mar 17, 2014 - Jan 31, 2020

Appointing Authority Assembly
Position Voting Member
Category Labor Representative
Dais Seat 1

Cindy Spanyers

2nd Term Mar 17, 2014 - Jan 31, 2020

Appointing Authority Assembly
Position Voting Member
Category Labor Representative
Dais Seat 4

Judith Porter

4th Term Feb 01, 2018 - Jan 31, 2021

Appointing Authority Assembly
Position Voting Member
Category Public
Dais Seat 2

Nancy Sutch

3rd Term Feb 01, 2019 - Jan 31, 2022

Appointing Authority Assembly
Position Voting Member
Category Management Representative
Dais Seat 5

Kenneth L Southerland

2nd Term Feb 01, 2019 - Jan 31, 2022

Appointing Authority Assembly
Position Voting Member
Category Management Representative
Dais Seat 3

CBJ Boards & Commissions

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING"** address in the first address block labeled **"HOME."** The optional secondary address field is for your "**RESIDENCE"** address.]

Rodney
First Name

Middle Initial

Hesson
Last Name

[redacted]
Email Address

[redacted]
Home Address

[redacted]
Suite or Apt

[redacted]
City

[redacted]
State

[redacted]
Postal Code

[redacted]
Primary Phone

[redacted]
Alternate Phone

IBEW Local 1547
Employer

Assistant Business Manager
Job Title

Residence Address if different from your Mailing "Home" Address listed above

[redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

[redacted]

Which Boards would you like to apply for?

Personnel Board: Reapplying

Are you applying for reappointment to this board?

◉ Yes ○ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Desire to be more involved

Please select the type of board seat for which you are applying *

☑ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Juneau Building Trades Council, Juneau Central Labor Council

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

na

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Upload a Resume

Demographics

The following ***optional*** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

None Selected

Gender

☑ Male

[redacted]

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☐ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING"** address in the first address block labeled **"HOME."** The optional secondary address field is for your "**RESIDENCE"** address.]

Cindy — First Name
Middle Initial
Spanyers — Last Name

[redacted] — Email Address

[redacted] — Home Address
[redacted] — Suite or Apt
[redacted] — City
[redacted] — State
[redacted] — Postal Code

[redacted] — Primary Phone
[redacted] — Alternate Phone

Retired — Employer
Job Title

Residence Address if different from your Mailing "Home" Address listed above

[redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

Alaska

Residence Postal Code

99801

Comments

I am applying to be re-appointed to the Personnel Board in the designated labor seat.

Secondary Email Address (if any)

[redacted]

Which Boards would you like to apply for?

Personnel Board: Submitted

Are you applying for reappointment to this board?

◉ Yes ○ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

none

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

The Personnel Board may not be a high profile board, but it is an important one. The duties include resolving labor disputes by way of investigating and mediating; providing remedies for unfair labor practices; and certifying or decertifying employee organizations. To the credit of the city and employees, there have been few disputes over the years which have reached the personnel board. However, when problems do surface, it is critical for board members to be available; be knowledgable of the process; maintain confidentiality; and be impartial. I believe my work history - and my lengthy tenure on the board - have shown that I meet the criteria. My resume is on file.

Please select the type of board seat for which you are applying *

☑ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Retired Public Employees' Association (RPEA) Board Member Sons of Norway Svalbard Lodge Board Member Tongass Democrats SCC Member

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Wage and Hour Investigator, Department of Labor (Fairbanks) Business Agent, Association of State Employees (ASEA/AFSCME Local 52) Juneau Legislative Liaison/Classification Coordinator Alaska Public Employees Association (APEA/AFT) Juneau IBEW & Labors 341

Education/Training: Please list both formal and informal education & training experiences:

B.A. Political Science, UAF George Meany Center for Labor Studies Arbitration Training

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Upload a Resume

Demographics

The following ***optional*** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☑ Caucasian/Non-Hispanic

Gender

☑ Female

[redacted]

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☑ I Agree

OFFICE OF THE MUNICIPAL CLERK
155 S. Seward St., Room 202
Phone: (907)586-5278 Fax: (907)586-4552
email: di.cathcart@juneau.org

MEMORANDUM

DATE: February 20, 2020

TO: Assembly Human Resources Committee

FROM: Diane Cathcart, Deputy Municipal Clerk

cc: Emergency Programs Staff Liaisons Tom Mattice & Michelle Brown

RE: (LEPC) Seat Assignments/Nominations

The Local Emergency Planning Committee (LEPC) has primary and alternate seats. I ask the Assembly Human Resources Committee to forward the nominations of the below applicants for reappointment and/or appointment to the Assembly. Please note, this list is organized according to seat number, **primary seat (in bold)** or alternate seat (in regular font) with *those applicants that are new to the committee and a specific seat noted in italics.*

Seat 3 – Firefighter/EMS Seat [Primary Member] Ed Quinto, end date 12/31/2022.

Seat 3a – Firefighter/EMS Seat [Alternate Member] Todd Cameron, end date 12/31/2022

Seat 7 – American Red Cross Seat [Primary Member] Andrew Bogar, end date of 12/31/2022.

Seat 7a – American Red Cross Seat [Alternate Member]{seat formerly held by Norman 'Chip' Wagoner} replacing him is Patricia Lamson start date immediately, end date 12/31/2022. (To be confirmed by Assembly)

Seat 10a – Haz/Mat Transporter Seat [Alternate Member] {seat formally held by Joel Curtis} replacing him is Bryan Caffrey start date immediately, end date 12/31/2020. (To be confirmed by Assembly)

Seat 11 – Vulnerable Population Representative Seat [Primary Member] Zachariah Fisher, end date 12/31/2022.

Seat 11a – Vulnerable Population Representative Seat [Alternate Member] **Paul Chisholm**, end date 12/31/2022.

City and Borough of Juneau, AK

Local Emergency Planning Committee

Board Roster

Zachariah Fisher

1st Term Nov 28, 2016 - Dec 31, 2019

Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary
Category Vulnerable Population Seat
Dais Seat 11

Paul H Chisholm

1st Term Sep 27, 2017 - Dec 31, 2019

Appointing Authority Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category Vulnerable Population Seat
Dais Seat 11a

Ed Quinto

2nd Term Aug 31, 2015 - Dec 31, 2019

Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary
Category Firefighter/EMS
Dais Seat 3

Andrew Bogar

1st Term Nov 09, 2015 - Dec 31, 2019

Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary
Category American Red Cross Seat
Dais Seat 7

Todd Cameron

1st Term Nov 28, 2016 - Dec 31, 2019

Appointing Authority Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category Firefighter/EMS
Dais Seat 3a

Rob Edwardson

2nd Term Oct 15, 2019 - Oct 20, 2020

No Recruitment
Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary
Category Assembly Liaison
Dais Seat 1

Paul Khera

1st Term Jun 27, 2017 - Dec 31, 2020

Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary
Category Haz/Mat Transporter Seat
Dais Seat 10

Scott Erickson

1st Term Jan 08, 2018 - Dec 31, 2020

Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary
Category Peace Officer
Dais Seat 2

David Campbell

3rd Term Mar 05, 2012 - Dec 31, 2020

Appointing Authority Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category Peace Officer
Dais Seat 2a

Kim McDowell

1st Term Jan 08, 2018 - Dec 31, 2020

Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary
Category BRH Hospital Seat
Dais Seat 5

Tonia Montez

1st Term Jan 08, 2018 - Dec 31, 2020

Appointing Authority Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category BRH Hospital Seat
Dais Seat 5a

Destiny Sargeant

1st Term Dec 17, 2018 - Dec 31, 2020

Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary
Category General Public Seat
Dais Seat 4

Benjamin Murray

1st Term Dec 17, 2018 - Dec 31, 2020

Appointing Authority Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category General Public Seat
Dais Seat 4a

Bill Legere

4th Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary
Category Media Seat
Dais Seat 6

Daniel Garcia

5th Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary - CHAIR
Category Right to Know Act of 1988
Dais Seat 8

Nicholas Zito

2nd Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category Right to Know Act of 1988
Dais Seat 8a

Karen Wood

2nd Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary
Category Community Group Seat
Dais Seat 9

Ed Williams

4th Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate-Vice-Chair
Category Community Group Seat
Dais Seat 9a

Warren J Russell

1st Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category Media Seat
Dais Seat 6a

Michelle Brown

5th Term Jan 01, 2007 - Dec 31, 2028

Appointing Authority Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category Manager's Designee
Dais Seat 12a

Tom Mattice

5th Term Jan 01, 2007 - Dec 31, 2028

Appointing Authority Assembly/SERC
Position Voting Member
Office/Role Primary
Category Manager's Designee
Dais Seat 12

Vacancy

Appointing Authority Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category American Red Cross Seat
Dais Seat 7a

Vacancy

Appointing Authority Assembly/SERC
Position Voting Member-Alternate
Office/Role Alternate
Category Haz/Mat Transporter Seat
Dais Seat 10a

ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA

December 17, 2018 6:00 PM
Assembly Chambers
Minutes

I. ROLL CALL

Chair Rob Edwardson called the meeting to order at 6:00 p.m.

HRC Members Present: Rob Edwardson, Jesse Kiehl, Carole Triem and Wade Bryson

HRC Members Absent: None

Other's Present: Diane Cathcart, Deputy Clerk, Loren Jones, Assemblymember, Beth McEwen, Municipal Clerk, Michelle Brown, Emergency Programs Grant Coordinator, Daniel Garcia, LEPC Chair

II. APPROVAL OF AGENDA

agenda approved as presented

III. APPROVAL OF MINUTES

A. November 5, 2018 Assembly Human Resources Committee Minutes

November 5, 2018 Human Resources Committee minutes approved as amended.

B. November 26, 2018 Assembly Human Resources Committee Minutes

November 26, 2018 Human Resources Committee minutes approved as amended.

IV. PUBLIC PARTICIPATION

none

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Juneau Human Rights Commission (JHRC) - Appointment

MOTION: by Mr. Kiehl to forward to the full Assembly for approval, the recommendation to appoint Ibn Bailey to the Juneau Human Rights Commission for the remainder of term ending May 31, 2020. ***Hearing no objections, motion passed***.

2. Local Emergency Planning Committee (LEPC) - Appointments and Annual Report

Daniel Garcia, Local Emergency Planning Committee Chair gave an overview of the LEPC annual report. LEPC continues to grow and be very active, we have strong participation from board members and members of the public; we average 25 people per meeting.

The LEPC has regular participation by Juneau School District (JSD), Southeast Regional Health Consortium (SEARHC), University of Southeast AK (UAS), US Coast Guard, National Guard, CBJ Fire, Police, EMS and Airport, Southeast Independent Living (SAIL) and State Troopers; it is the committee for local emergency planning. Thankful to have the Assembly Liaison attend the meetings as well. Mr. Garcia would also like to thank Bartlett Regional Hospital for allowing the committee to use the BRH boardroom, it's a great central location and can accommodate the large group.

The LEPC has submitted a request to the Assembly, via the Human Resources Committee, to add a Health Seat to the committee and to change the name of the *Vulnerable Population* seat to *Access and Functional Needs* seat. Mr. Garcia noted these actions require a change to the committee's resolution and by-laws.

The Juneau LEPC grant is being used for emergency disaster training and team building. Every other year the committee creates and hosts a community preparedness expo which between 750 - 900 people attend. 2019 will be the next expo. The committee works closely with Red Cross.

Mr. Bryson noted the large number of members for this committee and is that helpful to have such a large membership. Mr. Garcia stated that it is extremely helpful especially when dealing with an emergency and/or planning for one.

Chair Edwardson, clarified this is a working committee with many different organizations working together vs an advisory committee. Once the Human Resources Committee recommends the appointments of members to the various seats, and the full Assembly approves, that list is then forwarded to the State for final approval.

MOTION: by Ms. Triem to direct the City Attorney to create a resolution establishing the a Health seat and changing the name of the Vulnerable Population seat to Access and Functional Needs seat and forward that resolution to the full Assembly for approval. ***Hearing no objections, motion passed.***

MOTION: by Mr. Kiehl to forward the names as presented on the memo in the Human Resources Committee packet to the full Assembly for approval. for the terms and seats as described in the memo. ***Hearing no objections, motion passed.***

Please note, the below list is organized according to seat number, **primary seat (in bold)** or alternate seat (in regular font) with *those applicants that are new to the committee and a specific seat noted in italics.*

Seat 4 – General Public Seat [Primary Member]{seat formerly held by Lindsey Peterson} Destiny Sargeant moving from alternate seat to primary, same end date of 12/31/2020.

Seat 4a – General Public Seat [Alternate Member]{seat formerly held by Destiny Sargeant} *replacing her is **Ben Murray** start date immediately, end date 12/31/2020. (To be confirmed by Assembly)*

Seat 6 – Media Seat [Primary Member] Bill Legere start date 3/5/2012, end date 12/31/2021.

Seat 6a – Media Seat [Alternate Member] Mikko Wilson start date 1/28/2013, end date 12/31/2018, Mikko Wilson has stepped down from the LEPC, *replacing him is **Warren Russell** start date 1/1/2019, end date 12/31/2021.(To be confirmed by Assembly)*

Seat 8 – Owner/Operator of a Facility Subject to the Right to Know Act 1986 [Primary Member] Dan Garcia start date 2/1/2007, end date 12/31/2021. Current LEPC Chair

Seat 8a – Owner/Operator of a Facility Subject to the Right to Know Act 1986 [Alternate Member] Nicholas Zito (to be confirmed by Assembly) start date 9/27/2017, end date 12/31/2021.

Seat 9 – Community Group Seat [Primary Member] Karen Wood start date 10/1/2017, end date 12/31/2021.

Seat 9a – Community Group Seat [Alternate Member] Ed Williams start date 3/16/2009, end date 12/31/2021.

Seat 11 – Vulnerable Population Representative Seat [Primary Member](seat formaly held by Jason Burke) Zachariah Fisher moving from alternate seat to primary, same end date 12/31/2019.

Seat 11a – Vulnerable Population Representative Seat [Alternate Member]{seat formerly held by Zachariah Fisher} *replacing him is **Paul Chisholm** (to be confirmed by Assembly) start date immediately, end date 12/31/2019*.

3. Building Code Advisory Committee (BCAC) - Appointments and Annual Report

MOTION: by Mr. Kiehl to forward to the full Assembly for approval, the names of Chris Gianotti and Doug Murray for reappointment to the Building Code Advisory Committee for full terms beginning immediately and ending on November 30, 2021. ***Hearing no objections, motion passed.***

B. Other Business

Chair Edwardson spoke briefly on the process he and Mayor Weldon are working on for filling Mr. Kiehl's seat once Mr. Kiehl steps down from his District 1 Assembly seat to be sworn in as a State Senator.

VI. STAFF REPORTS

None

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None

VIII. ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 6:22 p.m.

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING"** address in the first address block labeled **"HOME."** The optional secondary address field is for your "**RESIDENCE"** address.]

Ed
First Name

Middle Initial

Quinto
Last Name

[redacted]
Email Address

[redacted]
Home Address

[redacted]
Suite or Apt

[redacted]
City

[redacted]
State

[redacted]
Postal Code

[redacted]
Primary Phone

[redacted]
Alternate Phone

City and Borough of Juneau-CCFR
Employer

Assistant Fire Chief
Job Title

Residence Address if different from your Mailing "Home" Address listed above

[redacted]

Residence Address Line 2

2532 Teslin St.

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Assistant Chief Ed Quinto serving as primary Firefighter/Emergency Medical Services

Secondary Email Address (if any)

[redacted]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

◉ Yes ○ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I deal with local emergencies at the lowest level up to the statewide level. Being part of the LEPC keeps me informed what is going on, develop networking and resources for our community.

Please select the type of board seat for which you are applying *

☑ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

None

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Volunteer firefighter 1978-1980. Career Firefighter 1980 to present.

Education/Training: Please list both formal and informal education & training experiences:

Various emergency and technical training relating to fire department activities.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

None that I think would apply.

Upload a Resume

Demographics

The following ***optional*** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☑ Asian or Pacific islander

Gender

☑ Male

[redacted]

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☑ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING"** address in the first address block labeled **"HOME."** The optional secondary address field is for your "**RESIDENCE"** address.]

Todd — First Name
— Middle Initial
Cameron — Last Name

[redacted] — Email Address

[redacted] — Home Address
[redacted] — Suite or Apt
[redacted] — City
[redacted] — State
[redacted] — Postal Code

[redacted] — Primary Phone
[redacted] — Alternate Phone

Capital City Fire Rescue — Employer
Fire Captain/Paramedic — Job Title

Residence Address if different from your Mailing "Home" Address listed above

[redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Fire Captain Todd Cameron serving as alternate Firefighter/Emergency Medical Services

Secondary Email Address (if any)

[redacted]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

◉ Yes ○ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

This is to apply for reappointment.

Please select the type of board seat for which you are applying *

☑ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Capital City Fire Rescue employee

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

Master degree in Emergency Management Administration

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Upload a Resume

Demographics

The following ***optional*** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☑ Caucasian/Non-Hispanic

Gender

☑ Male

[redacted]

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☑ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING"** address in the first address block labeled **"HOME."** The optional secondary address field is for your "**RESIDENCE"** address.]

Andrew
First Name

Middle Initial

Bogar
Last Name

[redacted]
Email Address

[redacted]
Home Address

[redacted]
Suite or Apt

[redacted]
City

[redacted]
State

[redacted]
Postal Code

[redacted]
Primary Phone

[redacted]
Alternate Phone

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

[redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Primary American Red Cross Member - Disaster Program Specialist

Secondary Email Address (if any)

[redacted]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

◉ Yes ○ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

As the Disaster program Manager i wish to keep filling the Primary Red Cross seat.

Please select the type of board seat for which you are applying *

☑ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

American Red Cross of Alaska

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

CBJs LEPC

Education/Training: Please list both formal and informal education & training experiences:

Studied Emergency Management at UAF, ICS, Military, Red Cross.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Upload a Resume

Demographics

The following ***optional*** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☑ Caucasian/Non-Hispanic

Gender

☑ Male

[redacted]

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☑ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING"** address in the first address block labeled **"HOME."** The optional secondary address field is for your "**RESIDENCE"** address.]

Patricia — First Name
Middle Initial
Lamson — Last Name

[redacted] — Email Address

[redacted] — Home Address
[redacted] — Suite or Apt
[redacted] — City
[redacted] — State
[redacted] — Postal Code

[redacted] — Primary Phone
[redacted] — Alternate Phone

Employer
Job Title

Residence Address if different from your Mailing "Home" Address listed above

[redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

[redacted]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

○ Yes ◉ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Please select the type of board seat for which you are applying *

☑ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

n/a

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

n/a

Education/Training: Please list both formal and informal education & training experiences:

I am working on a BA in Emergency Management and Homeland Security I am currently the Red Cross Disaster Action Team Coordinator as well as the Preparedness Coordinator. I have lead Red Cross exercises; I was part of the Red Cross team in the EOC at a local disaster exercise; I have responded to local house fires and was deployed to the Red Cross earthquake response of 2018 in Anchorage AK as part of the Information and Planning Team.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

I have an Occupational Endorsement in Homeland Security. I have passed all FEMA and Red Cross Incident Command System classes available.

Upload a Resume

Demographics

The following ***optional*** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

None Selected

Gender

None Selected

[redacted]

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☐ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING"** address in the first address block labeled **"HOME."** The optional secondary address field is for your "**RESIDENCE"** address.]

Bryan — First Name
— Middle Initial
Caffrey — Last Name

[redacted] — Email Address

[redacted] — Home Address
[redacted] — Suite or Apt
[redacted] — City
[redacted] — State
[redacted] — Postal Code

[redacted] — Primary Phone
[redacted] — Alternate Phone

National Weather Service — Employer
Science and Operations Officer — Job Title

Residence Address if different from your Mailing "Home" Address listed above

[redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

[redacted]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

○ Yes ◉ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

National Weather Service (seat 10a) is a key partner to emergency planning committee and wants to remain in a seated position

Please select the type of board seat for which you are applying *

☑ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

None

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

Trained on numerous topics through USAF and NWS in providing science based information to aid in decision making during emergencies and contingencies. Topics include, but not limited to, supporting fire weather, hazmat, mass casualty and search and rescue events.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Upload a Resume

Demographics

The following ***optional*** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

None Selected

Gender

None Selected

[redacted]

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☑ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING"** address in the first address block labeled **"HOME."** The optional secondary address field is for your "**RESIDENCE"** address.]

Zachariah
First Name

Middle Initial

Fisher
Last Name

[redacted]
Email Address

[redacted]
Home Address

[redacted]
Suite or Apt

[redacted]
City

[redacted]
State

[redacted]
Postal Code

[redacted]
Primary Phone

[redacted]
Alternate Phone

Wildflower Court
Employer

Facility Director
Job Title

Residence Address if different from your Mailing "Home" Address listed above

[redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

[redacted]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

◉ Yes ○ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I believe that the continued relationship between LEPC and Wildflower Court will better serve people that are more vulnerable to disaster.

Please select the type of board seat for which you are applying *

☑ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Wildflower Court

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Just the last few years of LEPC.

Education/Training: Please list both formal and informal education & training experiences:

Wheelchair work for the Lions Club Loan Closet. AIS Culinary degree. UAA HVAC certificates.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Universal refergeration and air conditioning certified #2303174 ARI Certified Dietary Manager from ANFP

Upload a Resume

Demographics

The following ***optional*** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☑ Caucasian/Non-Hispanic

Gender

☑ Male

[redacted]

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☑ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING"** address in the first address block labeled **"HOME."** The optional secondary address field is for your "**RESIDENCE"** address.]

Paul — First Name
H — Middle Initial
Chisholm — Last Name

[redacted] — Email Address

[redacted] — Home Address
[redacted] — Suite or Apt
[redacted] — City
[redacted] — State
[redacted] — Postal Code

[redacted] — Primary Phone
[redacted] — Alternate Phone

JAMHI HEALTH & WELLNESS, Inc. — Employer
Residential Services Director — Job Title

Residence Address if different from your Mailing "Home" Address listed above

[redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

[redacted]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

◉ Yes ○ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

JAMHI has actively served for many years representing the seat that my first CEO Pam Watts had advocated for and received an official seat representing the Vulnerable Populations/Access & Functional Needs until her retirement. I came to JAMHI 8 1/2 years ago to work specifically for this population as an Outpatient Clinic Case Manager and served in that role until I applied for and was hired as the Residential Services Director. While as a case manager the majority of my client's were the most vulnerable because they had both Serious Mental Illnesses and substance use disorders while being homeless. Most of these vulnerable people were coming right out of the Lemon Creek Correctional Center with many and varied needs of which I was able to help them meet through JAMHI services as well as the many and various community resources. I was also asked to serve on the JAMHI local emergency call list as a JAMHI responder. When accepting the position of JAMHI Residential Services Director 2 1/2 years ago, I found an avenue that I felt I was best suited for and that was being able to provide the oversight for the safety and betterment of the 3 residential homes and 3 supported living homes of the people I cared most for. To me it was a dream to form the best team to provide the best services for the most vulnerable population of Juneau so that their quality of life could improve and their needs met no matter what age or stage of life they may be in. JAMHI's motto is "We help people live their own best lives." I personally believe we have and will continue to do this offering one to one or group basis need meeting, with each individual that passes through our doors as we move to offer complete wrap around services. My desire to ensure the safety of our most vulnerable Juneau people as well as all of our Juneau community, in all situations, is what drives me to want to serve on this board. I believe in preparedness and foresight and this is the model of instruction for our residential team at JAMHI. I have a work ethic that is focused in doing whatever I do to the best of my ability while learning as much as possible to improve what I put my efforts into and yet being very careful to not be over committed. I believe I would not jeopardize this seat but strive to build with the team that exists a successful partnership in as many areas as possible.

Please select the type of board seat for which you are applying *

☑ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

LEPC. JAMHI Leadership Team. JAMHI Supervisors Team. Director of Community Housing and Support Services.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Army and Army National Guard including disaster preparedness. Tumpane Law Enforcement. Deputy Sheriff Teton County. Ranch Manager for Stalcup Ranches and Cross D Ranches. Village Missions Pastor. Southern Baptist Emergency Services. Trout Creek Bible Camp Director and Board member. Long Creek Volunteer Fire Dept. Hayfork Rotary Club. Hunter Safety Training for youth. 8 1/2 years working at JAMHI. Homeless Coalition as JAMHI representative and outreach. Nursing home volunteer. Hospital Chaplain.

Education/Training: Please list both formal and informal education & training experiences:

Military Preparedness for both civilian and war operations. Law Enforcement Training. Fire suppression techniques and have fought wild fires. Artificial Insemination Technician. Psychology and Social Work at Montana State and a BS in Education while continuing education in Social Work towards a Masters in Social Work that I have not completed. Frontline Leadership Training, Recidivism Training, Motivational Interviewing and Traumatic Brain Injury Training. De-escalation Training. CPR certified. Medication administration for our JAMHI client's.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

CPR certified. The only license I have is a heart to serve the less fortunate and most vulnerable including the youth, the ill and the aged. As a young man I was born just outside of an American Indian Reservation and learned to serve them in many ways by the older cowboys that raised me who taught me how in our spare time to work with them as equals to improve their lives and homes in volunteer services and as a friend. I have and will continue to serving my country and others as this has just been my deep desire since my youth.

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